

***** KEEP PAPERWORK FOR 90 DAYS *****



Read Carefully.

Instructions:

- Fill out 1 Trip Cover sheet per load!
- Tape small receipts to a full sheet!!
- Count and note the number of pages to be uploaded.
- Retain **ALL** original paperwork & receipts for 90 Days!!
- Check page count on receipt for accuracy.
- Fill out **ALL** fields on trip cover.

MAG Load # _____

Pickup Date & Location: _____

- Arrival Time : _____ AM / PM
- Departure Time: _____ AM / PM

Delivery Date & Location: _____

- Arrival Time : _____ AM / PM
- Departure Time: _____ AM / PM

Detention:

*Is there any detention on this load?

Yes No

*How much are you requesting? _____

*Does the broker know?

Yes No

*Are your in/out times on the BOL?

Yes No

Broker reimbursements Receipts:

(Itemized items)

* Submit all paperwork through McLeod Anywhere app*

Total #Pages _____

Check Uploaded Items:

- Signed BOL's # of Pages _____
- Lumper Receipt
- Maintenance Report (Monthly)
- Maintenance Receipts
- NON-EFS Fuel Receipts (including EFS checks)
- Other _____

Name: _____

Truck # _____ Trailer # _____

Lumper:

*Was there a lumper on this load?

Yes No

*How much? _____

*Who paid for the lumper? _____

Attach Lumper Receipts

(**Tape to a full sheet of paper**)

Issues:

*Were there any shortages, damages or rejections on the load?

Yes No

*Did you report the issue to the broker?

Yes No

*Name & contact information of who you reported to & the time & date you reported.

Upload all paperwork through McLeod Anywhere

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