

Data Privacy Notice

Who We Are

John Morris Landscapes with our head office at 20, Rockfield Park, Kilmacanogue, Co. Wicklow is a Garden Landscaping business.

What Is A Data Privacy Notice & Why Is It Important

We know your personal information is important to you and it is important to John Morris Landscapes too. This Privacy Notice tells you what we use your personal information for and explains your rights around how we use it. Please read this Privacy Notice to understand how and why we use your personal information. It is important to point out that we may amend this Data Privacy Notice from time to time. Any future changes will be notified on the Home Page of the website.

If you give us personal information about someone else, please make sure you have their permission and make them aware of this Privacy Notice.

The Information We Collect About You

John Morris Landscapes is a Data Controller as defined under Data Protection Law. John Morris Landscapes will only collect personal data from you that is relevant to the service(s) that you are availing of at that time. We will take great care with the information provided, and will take necessary steps to keep it secure and to ensure it is only used for legitimate and specified purposes. We will not keep any information we hold about you for any longer than is necessary. This processing of information applies to both our online and offline work practices.

If you are a **Personal John Morris Landscapes Client**: We receive your personal data directly from you and we use your personal information only to provide you with the service that you have engaged us to provide you with.

If you are a **Corporate John Morris Landscapes Client**: We receive your personal data directly from you, the business and we use your personal information only to provide you, the business with the service that you have engaged us to provide you with.

The data we collect about Clients is actually very limited. We generally only need to have your contact details (such as names, addresses, telephone numbers and email addresses) and we will also require invoicing details to enable us to ensure that our relationship runs smoothly.

If you are a **Website User**: We collect a limited amount of data from our Website Users which we use to help us to improve your experience when using our website and to help us manage the services we provide. This includes information such as how you use our website, the frequency with which you access our website, and the times that our website is most popular. We also record any queries submitted via our website. See our website [Privacy Statement](#) for further information

Who We Share Your Personal Data With:

We may pass your personal information to third parties and to contractors only where necessary, and to regulatory authorities that need the information by law. Your data will not be passed on to third parties for the purposes of direct marketing.

Transfer of Data

Your personal information is processed and stored within the EU. John Morris Landscapes will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Notice and no transfer of your Personal Data will take place to an organisation or a country unless there are adequate controls in place including the security of your data and other personal information.

How Long Do We Keep Personal Data For

We keep and use your personal information for as long as you are a customer of John Morris Landscapes. We only retain your personal data for as long as is necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting or reporting requirements.

Your Rights

Data Protection Law provides you with specific rights in relation to your personal data which are as follows:

- **Right to Information**

You have a right to the information provided in this Data Privacy Notice. This outlines how we as a company process your personal data and the legal bases for this. It also provides more information regarding your rights as set out in this section.

- **Right to Restrict or Object to the Processing of your Personal Data or to Withdraw your Consent**

You can restrict or object to any unfair and unlawful collection or use of your personal information. You also have the right to withdraw any consent you have provided for the processing of your personal data.

- **Right to Correct and Update**

You can ask us to correct and update personal information we hold about you.

- **Right to Delete and Be Forgotten**

You can have your personal information deleted if it is incorrect or has been processed unfairly or unlawfully. However, if we have provided a regulated product or service to you, we must keep your personal information for a minimum period by law.

- **Right to Portability**

You can ask for a copy of all personal information held by us in an automated format, that you gave us, including through your interactions with us. You can receive this in a machine

readable format. You may also request that we send this personal information in a machine readable format to another company. The format will depend on our ability to provide this in a secure way that protects your personal information.

- **Right to Access**

You have the right to know what personal information we hold about you and to receive a copy of your personal information.

How to Contact Us

You can contact with any questions about your personal information and this privacy notice:

Data Protection
John Morris Landscapes
20, Rockfield Park,
Kilmacanogue,
Co. Wicklow.
01 286 4150
hello@johnmorrislandscapes.com

Complaints

If you do not think that we have processed your personal information in line with this Privacy Notice, please contact us at the above address.

Data Protection Commission

If you do not think that we have processed your personal information in line with this Privacy Notice, please contact us.

If you are not happy with how we have processed your personal information or handled your privacy rights, you can complain to the Data Protection Commission by contacting them below:

Data Protection Commission,

Canal House, Station Road,
Portarlinton,
Co. Laois, R32 AP23

Telephone: +353(0761)104800

LoCall: 1890 252231

Fax: +353 57 8684757

Email: info@dataprotection.ie

You can download a copy of this Data Privacy Notice here. [Download](#)