



USA Gymnastics Judges Meeting Agenda

All sanctioned meets must include a Judges Meeting prior to competition. The Meet Referee assigned to the competition has duties to perform before the meeting begins. Bring a list of all judges assigned with rating information, if possible. Bring all pertinent references (Code of Points, R&P) to the rules.

- Upon arrival, introduce yourself to the meet host and personnel.
- Check equipment, judges seating and tables
- Confirm the meet format and how warm-ups and competition work
- Meet with the score table personnel to determine the entering of scores/paper trail and draw
- If this is an "In gym" meet, check the landing of vaulting to see if it's a loose-foam covered pit and approve
- Confirm with the MD the march-in times, break times and ending times and review any fee structure questions
- Review the inquiry process – Inquiries come to the MR for approval before going to the panel
- Meet with timers/line judges/input personnel when they arrive
- Attend the coaches meeting when possible
- Check to see if vault numbers are being flashed and post appropriate chart

Have a roll call of judges at the designated report time (within 5 minutes). Those who are late will not be paid (on the clock) until march-in.

- ___ Convey any of the above information to the panels.
- ___ Review the meet format, warm-ups and break time allowed (cannot leave the meet site if you are on the clock)
- ___ Talk about inquiries, conferences and communication on the field of play
- ___ Remind judges that the only electronic devices allowed for use on Field of Play are references such as digital *Code of Points* and *R&P*.
- ___ Discuss the level/division(s) that are being judged that day and have each panel discuss the event for that session, including SR, unusual skills, composition, and general procedures.
- ___ Go over any element evaluations, music approval forms or equipment
- ___ Remind CJ's to check with their helpers on time/line/input
- ___ Be at your event for march-in, unless directly otherwise by Meet Director or Meet Referee. Notify the CJ if you leave for the restroom.
- ___ Have everyone sign the sanction report form and indicate any violations (See specifics below)
- ___ Remind all judges to stay at their event until the last score has gone in for the session.
- ___ Collect pay vouchers from judges, including MapQuest or Google Maps print out of mileage. Check and submit pay forms to Meet Director to have checks ready by the end of the day.
- ___ Remind CJs of procedures for incorrect attire deduction: Warning occurs on first event. MR notifies CJs of remaining events that warning has been given. Next event, deduction is taken by CJ: 0.10 for Xcel; 0.20 for Jr. Olympic. No additional deductions are taken at subsequent events.
- ___ Remain 5 minutes after the meet to check for missing scores or questions with MD

SANCTION VIOLATIONS TO BE REPORTED BY MEET REFEREE
ON SANCTON REPORT FORM

It is the Meet Referee's responsibility to indicate any of the following sanction violations on the Sanction Report form. If the Meet Referee fails to report such violations, they are subject to a \$100.00 fine.

1. Report if Meet Director starts warm ups before 8:00 AM.
2. Report if athletes are in the gym longer than 5 hours.
3. Report if competition ends after 10:00 PM.
 - Indicate actual time competition ended and reason for finishing after 10:00 pm.
4. Report if the number of gymnasts competing per session exceeds the allowable number for the designated format.
Refer to R&P, page 65 for Xcel and 102 for JO.
5. Report any equipment issues or unusual situations that do not completely conform to specifications listed in the R&P.

Note: It is the Meet Director's responsibility (not the Meet Referee) to check that all coaches, judges and athletes are current with memberships and/or educational background check certifications.