

# FLORIDA USA GYMNASTIC JUDGES TRAVEL GUIDELINES FOR 2020-21

All judges should be familiar with Chapter 5 in the USA Gymnastic Rules and Policy concerning the Judges' Compensation Package. Below are clarifications to important questions that may occur for Travel and Break time.

**REPORT TIME:** This season we will not have a judges meeting prior to the beginning of a competition and judges should report directly to their event and report to the Meet Referee (unless assigners provide different instructions with your final information). Report time may be shorter than 30 minutes prior to the scheduled march-in time.

**MILEAGE:** All drivers will be paid the standard IRS rate for the entire round trip mileage including solo drivers. If overnight lodging is not required for a judge, mileage will be paid for every day that the judge drives to the competition. If lodging is provided and a judge elects to drive each day, round trip mileage will only be paid for ONE day. Verification of mileage is required – printed or electronic verification will be accepted provided the judge can show that the mileage is from home (not a business).

**MEALS:** The Meet Director may provide per diem or provide meals at the meet site. If a Meet Director provides a meal at the site, a judge cannot receive per diem, even if they bring their own food or do not eat the provided meal. Local judges or judges that do not stay in a hotel room the night prior to the meet will not receive per diem for breakfast or breakfast at the site. Judges should eat at home before they leave for the competition. If dinner is not provided at the site and a judge will not arrive home before 7:00 pm, per diem will be paid to the judge. Judges that require a hotel room the night before the competition will receive per diem for dinner.

**HOTELS/LODGING:** Hotel rooms will be provided to judges that require overnight lodging prior to or during the competition. The Meet Director must specify if accommodations will be double occupancy or single rooms. If a Meet Director plans to provide double occupancy rooms, a judge may request a single room and pay for 50% of the cost of the room per night. The hotel cost will be deducted from the judges' check. The Meet Director will inform the judge of the cost of the room prior to the competition.

**MASKS:** Meet Directors need to inform judges if masks will be required. Water and snacks may or may not be provided at competitions. Judges should plan on bringing water/snacks that they will need. Hand Sanitizers may or may not be provided.

Any Judge that does not feel well should not come to the competition. Judges that become ill at the competition may be sent home.

**BREAK TIME:** There is a change for break time for the 2020-21 season.

1. Meets with 3 or more sessions per day: judges are to be provided with 2-30 minute break times. If the required 30 minute breaks are not provided at lunch and dinner times then the judges will be paid for actual hours in the gym with NO break time subtracted. Meet Referee must communicate with the Meet Director if the break time will be under 30 minutes and it will then be up to the Meet Director to determine if he will start the session or wait until the judges have received their 30 minute break. If a Meet Director pays per diem in lieu of providing meals - two 30 minute breaks will still need to be provided or the judges will be paid for the full day.
2. The maximum time that can be deducted for break time is 120 minutes (2 hours) per day. If a competition is only 2 sessions then the maximum break time is 60 minutes and a minimum 30 minute break for lunch will need to be provided.

Meet Referees will need to keep track of the actual time that judges are on break for each day as well as actual number of hours in the gym. At the end of each day the total break time (up to the maximum allowed) will be subtracted from the number of hours in the gym.

## EXAMPLES:

1. Report time is 8:00 am and competition ends at 9:00 pm. 3 break times were scheduled for judges and the break time for lunch and dinner were 45 minutes each – the other break time was 45 minutes. Total break time is 135 minutes (2 hours and 15 minutes) which is over the MAXIMUM – so only 2 hours will be deducted from the actual number of hours in the gym. 13 hours in gym minus 2 hours break time = 11 hours to be paid.
2. Report time is 8:00 am and competition ends at 5:30 pm. 2 break times were scheduled for judges and the break time for lunch was 30 minutes and the other break time was 40 minutes (judges will receive per diem for dinner if they arrive home after 7:00). The total break time is 70 minutes or 1 hour and 10 minutes, so 1 hour will be deducted for break time from the actual hours in the gym. 9.5 hours in gym minus 1 hour break time = 8.5 hours will be paid.

When determining number of hours in the gym or break time - the time will be calculated by rounding off to the nearest half hour. Example: a total of 8 hours 15 minutes is considered 8 hours and a total of 8 hours 16 minutes is considered 8.5 hours. For break time example: 1 hour 15 minutes is considered 1 hour break time while 1 hour 16 minutes is considered 1.5 hours of break time.

MEET REFEREES ARE NOT ALLOWED TO ADJUST ANY OF THESE RULES. If there is an underlying condition that may require an adjustment the MR must discuss with the Meet Director and any member of the Florida USA Gym Committee that may be at the competition. If a committee member is not available then the Meet Referee should text Toni Rand, Florida State Chairman at 954-328-6227.