

## **State Committee Duties**

### Executive

1. Must be elected in order to vote. If they are not elected, they may not carry out duties that allow them to:
  - a. Handle funds
  - b. Issue NAWGJ contracts as the designated assigner
  - c. Vote on State Committee issues
  - d. Write anything in print on behalf of NAWGJ, including newsletters or web material
2. Be responsible to the State Judging Director.
3. Represent the state where the address is on file with the National Membership site, except under special circumstances when the State Committee can be petitioned in writing.
4. Fulfill the specific duties as outlined by the State Judging Director for the Board position held.
5. Embody and enforce the adherence to high ethical standards in judging and professionalism in the sport of gymnastics.
6. Support and promote the National Judges' Cup. NAWGJ events and responsibilities must take priority over non-NAWGJ events.

### Meetings

1. Be present at all State Committee meetings and present, discuss, and vote on pertinent issues.
2. Failure to attend two consecutive State Committee meetings shall constitute an automatic suspension. A proxy will not fulfill the attendance requirement. A proxy:
  - a. May be sent, but must be a current member.
  - b. Will not have a vote.
  - c. Must obtain written approval from the State Judging Director.

### Financial and Reports

1. Approve the State Judging Director's budget.
2. Expenditures incurred by a State Committee member must be approved in writing by the State Judging Director.
3. Consult with and receive written approval from the State Judging Director for:
  - a. Depreciable expenditures in excess of \$200.00.
  - b. Non-NAWGJ expenses over \$100.00. NAWGJ events and responsibilities must take priority over non-NAWGJ events.
  - c. Gifts or donations exceeding \$100.00
4. Annually sign and submit to the Vice President a Confidentiality Agreement and a NAWGJ Conflict of Interest statement.

Noncompliance with the responsibilities of this office could result in removal from office after review by the Board of Directors.