Thank you for taking my on-demand course.

Debbie The Teacher

Courses that make you think.

Getting started with the Talent LMS platform

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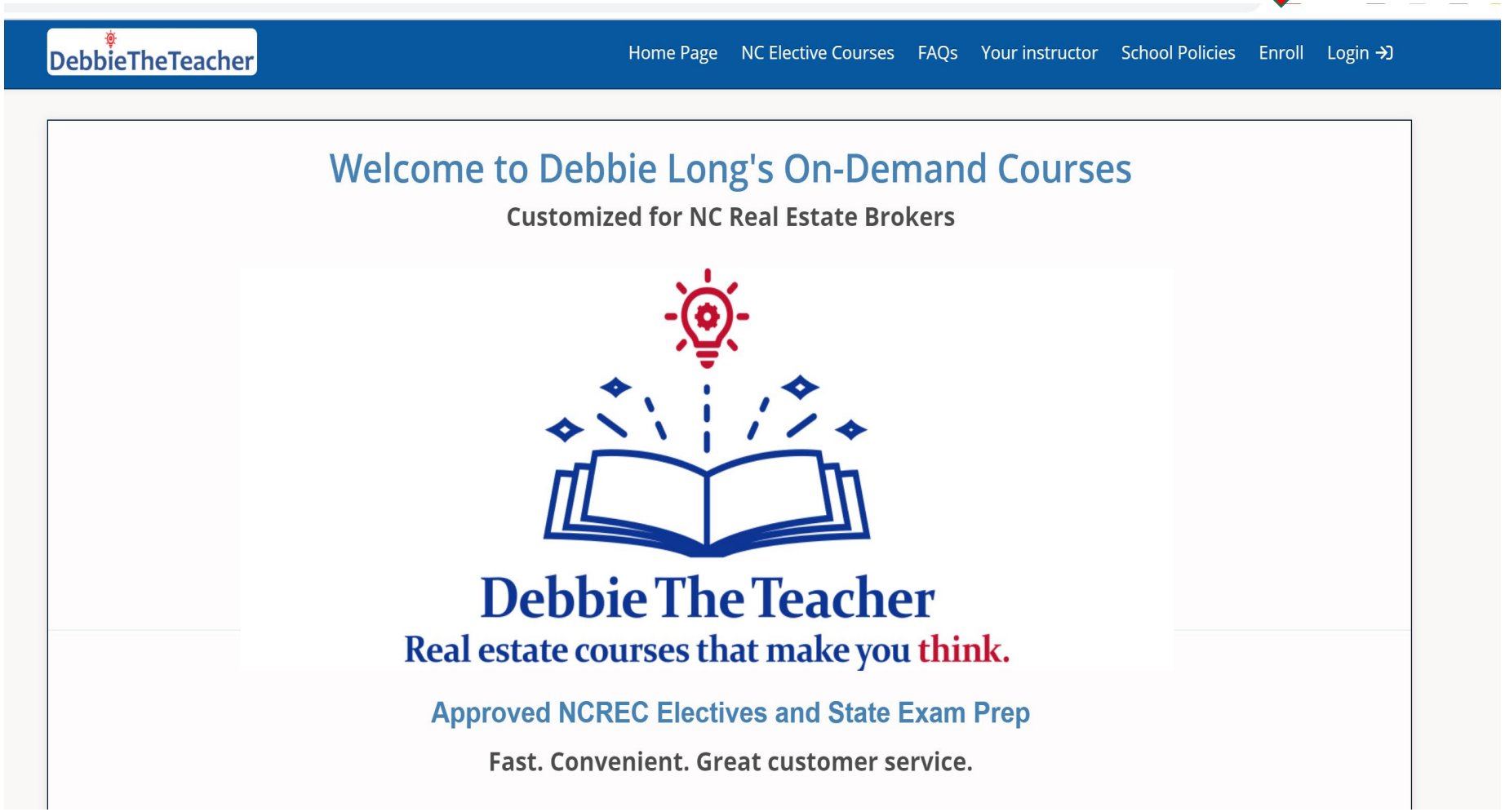
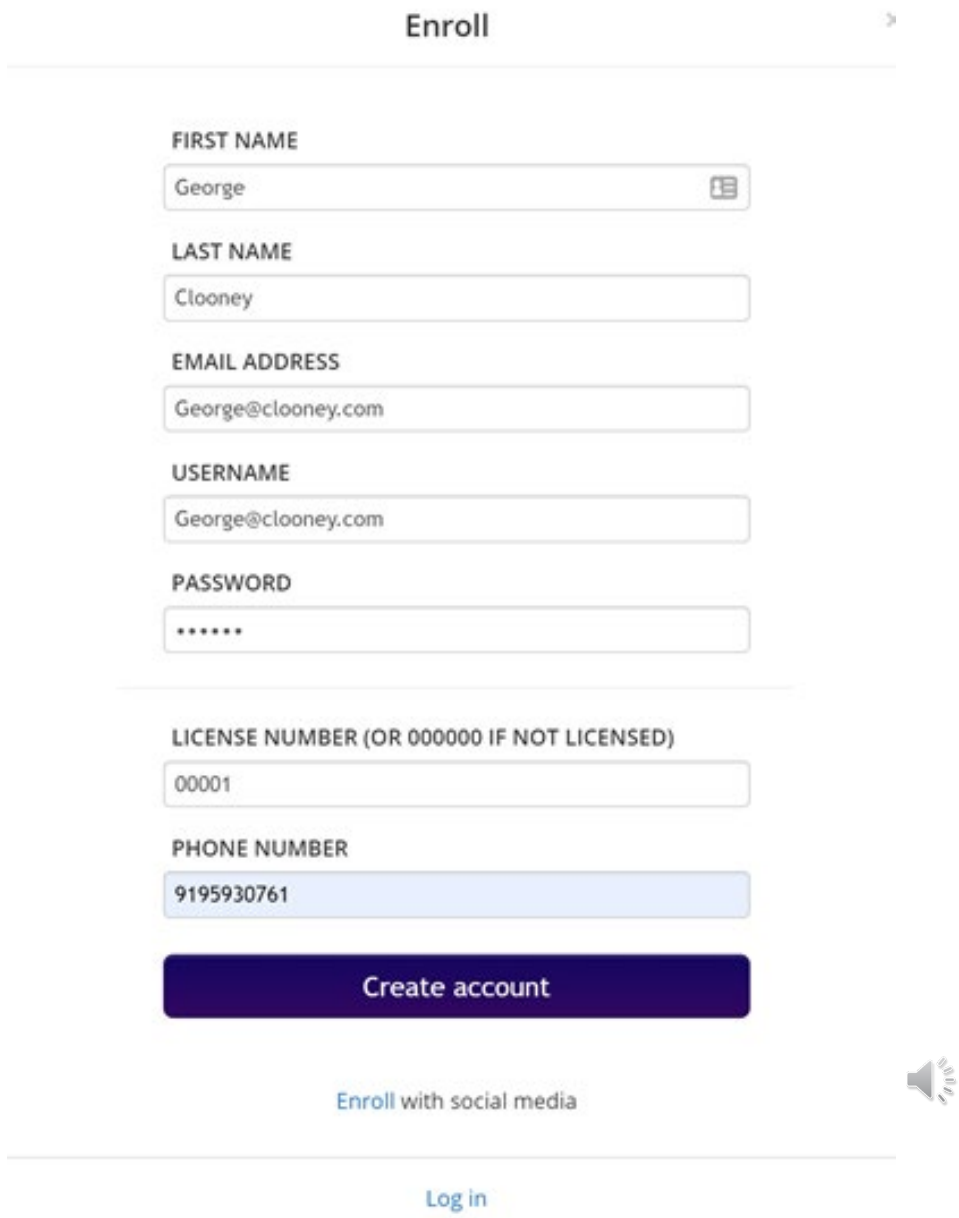
First, enroll. It's simple. Click on enroll.



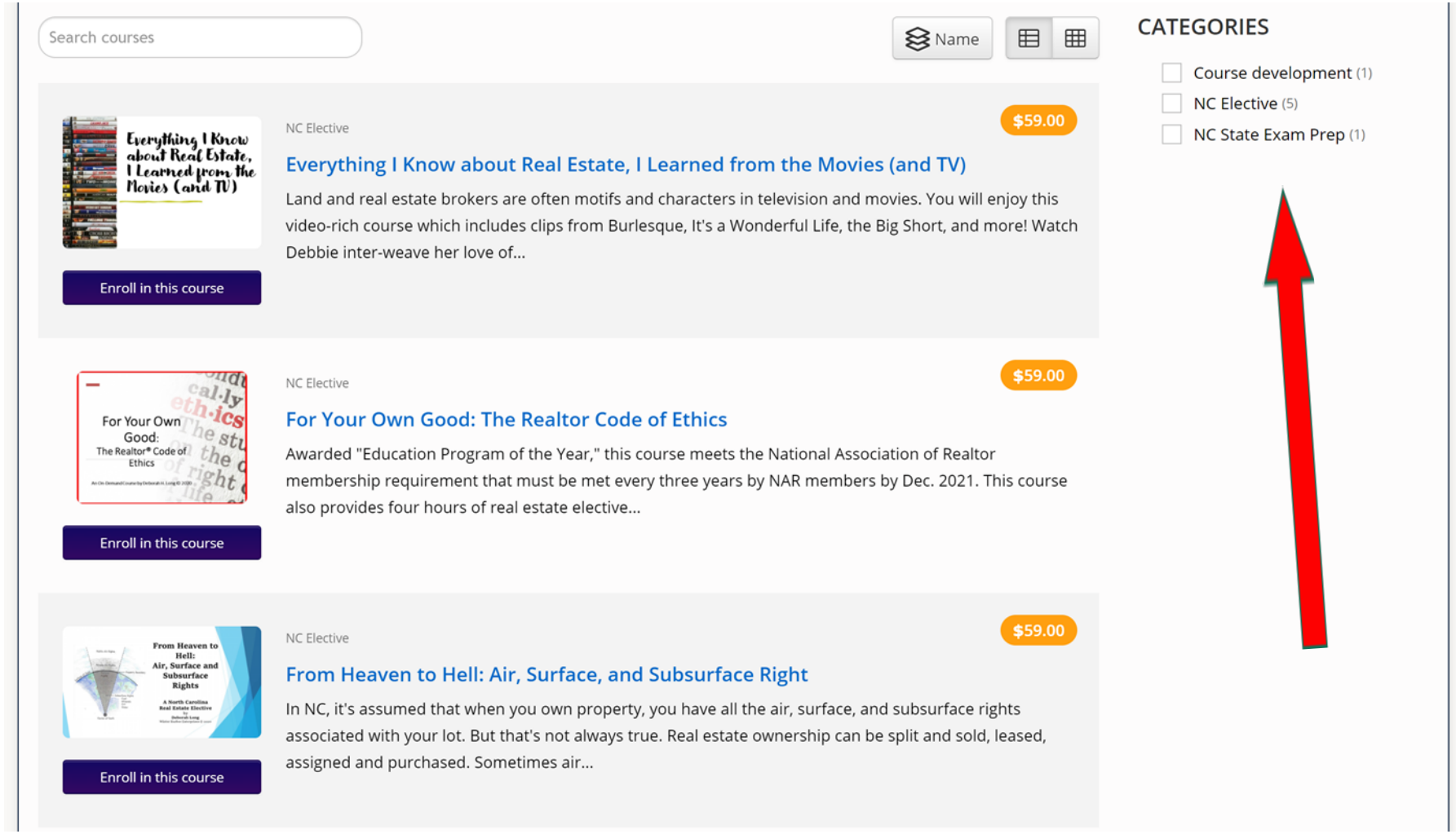
Fill in the information on the screen.

If you don’t have a license number, just fill in 0000.

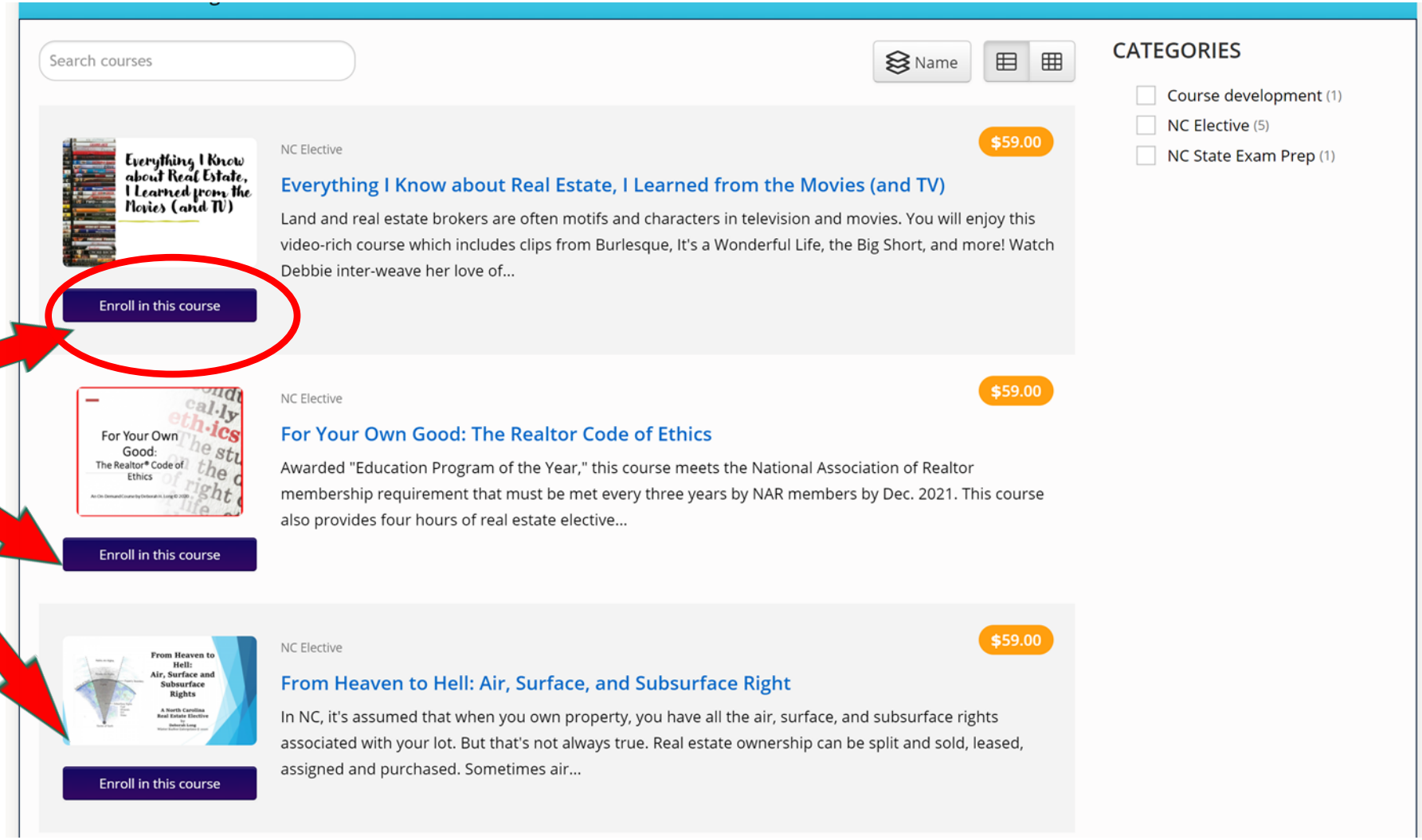


Choose the category of your course:

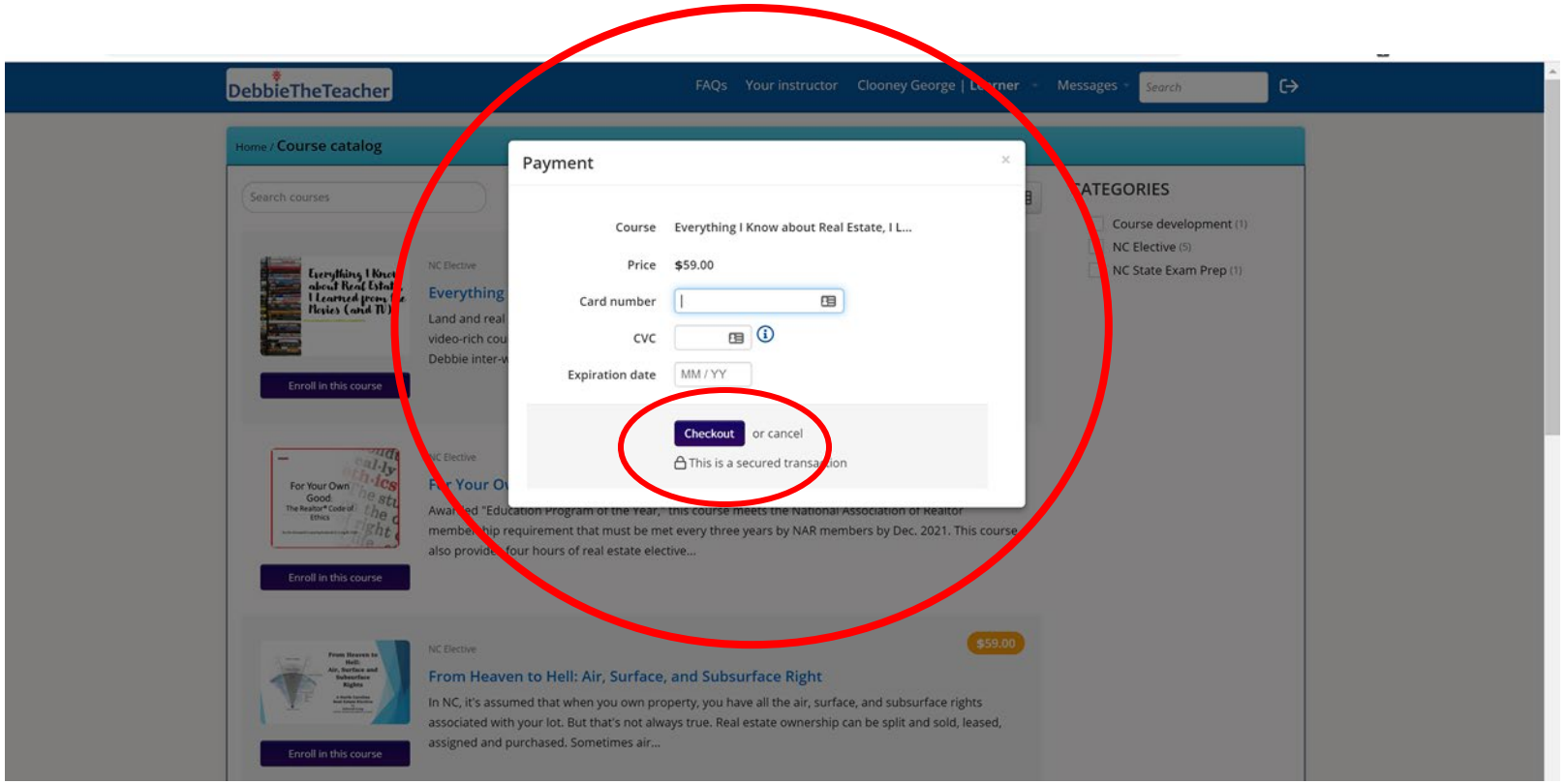
NC Elective or Exam Prep or Instructor/Course Development



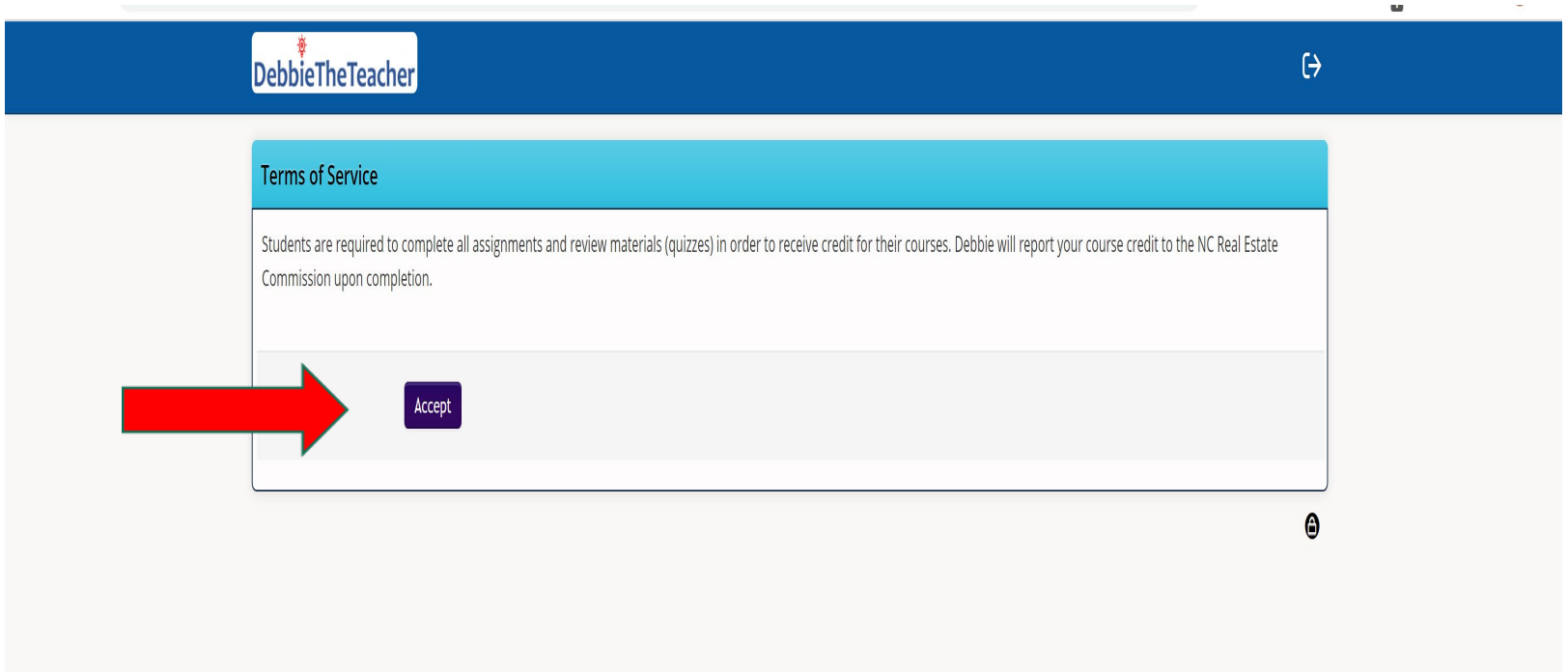
Then choose your course and click on “enroll in this course.”



The next screen asks you for your payment. After completing this form, click checkout.



You will then see a screen that asks you to accept the terms of the course.

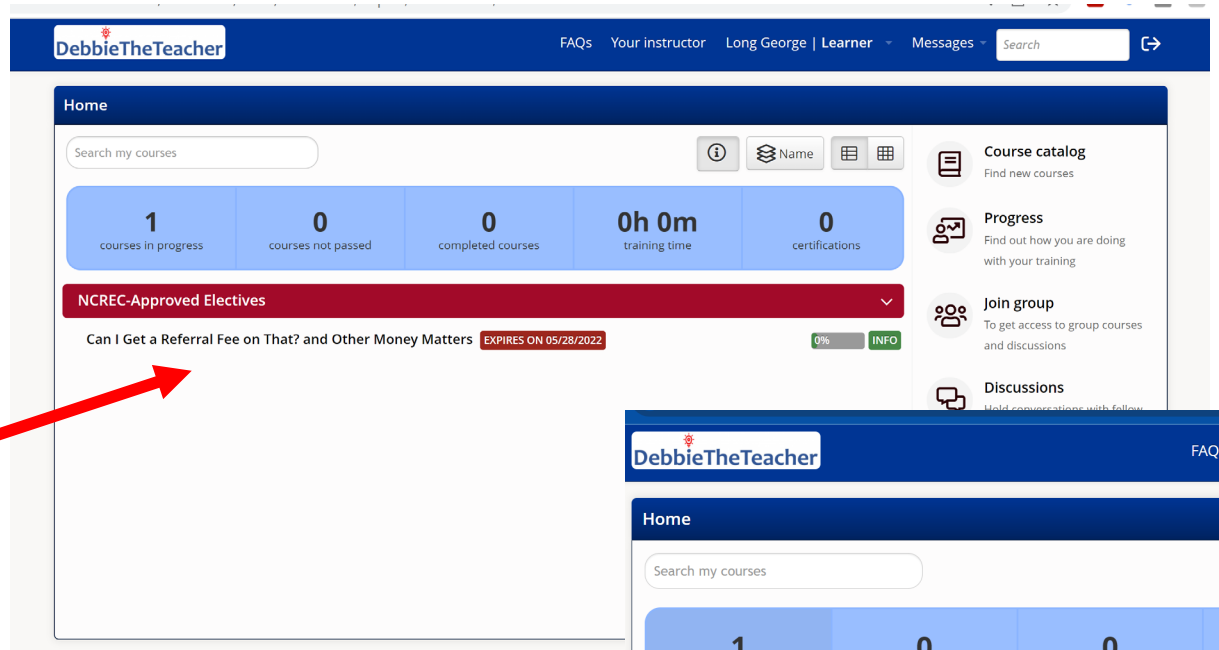


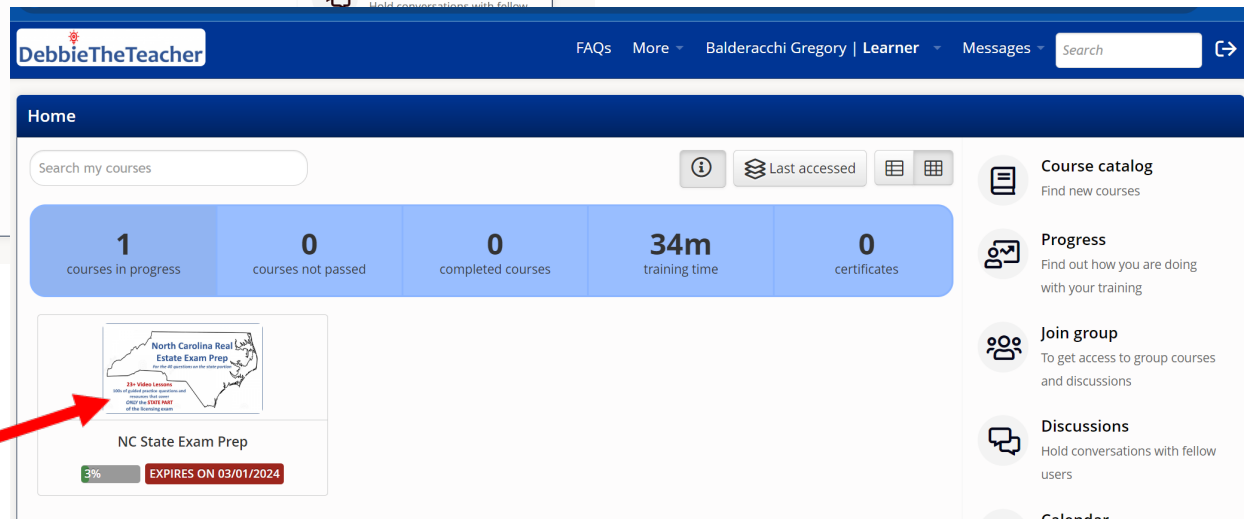
After you click on accept, you will automatically be taken to…

The next screen will look something like one of these two images.

Your course title should appear on the dashboard.

You will also see the course expiration date and other information.

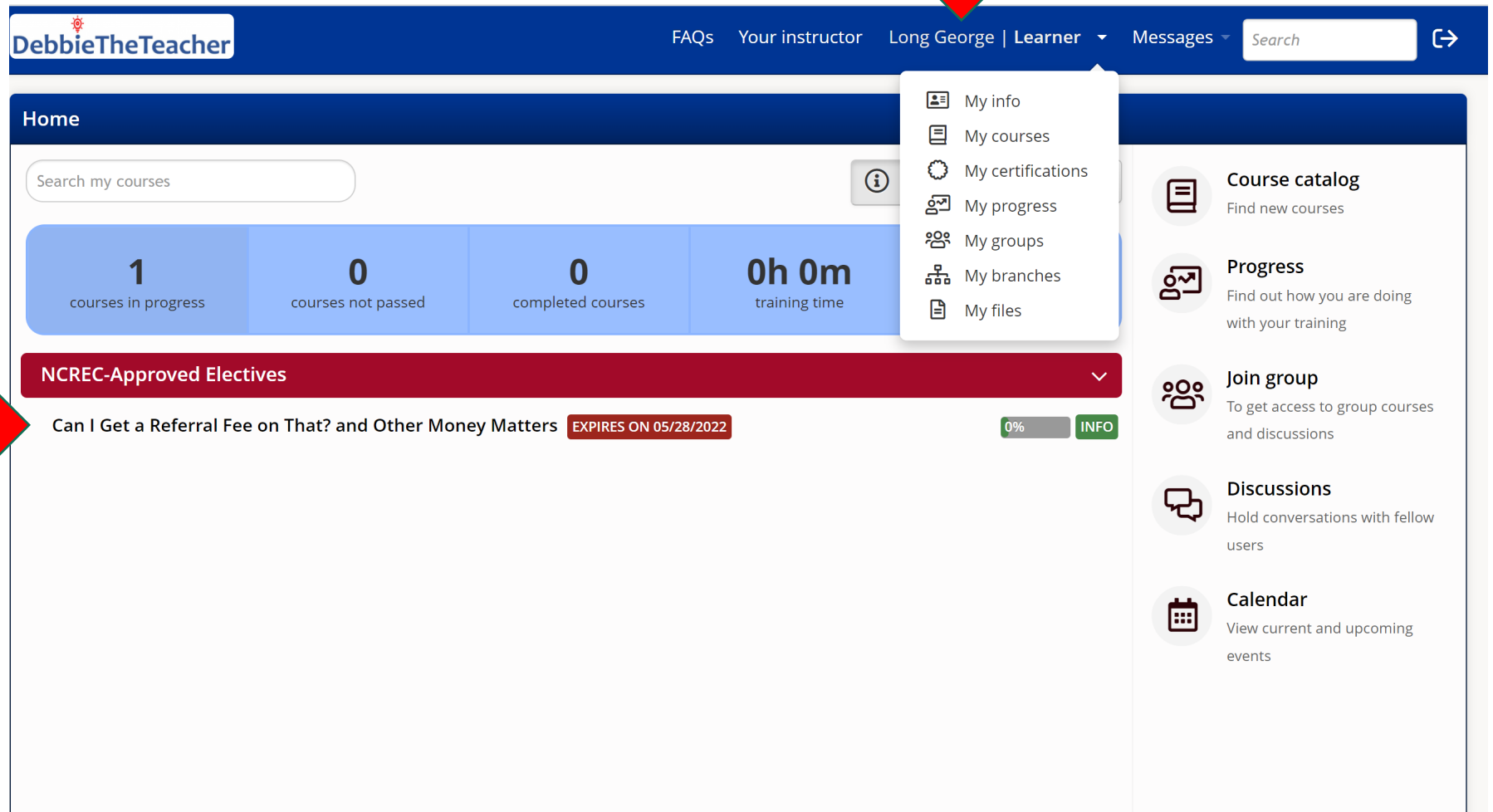




You have two places where you can click on the screen to get started:
1) click on the **course title**
or 2) click on **your name** and select “my courses.”

#2

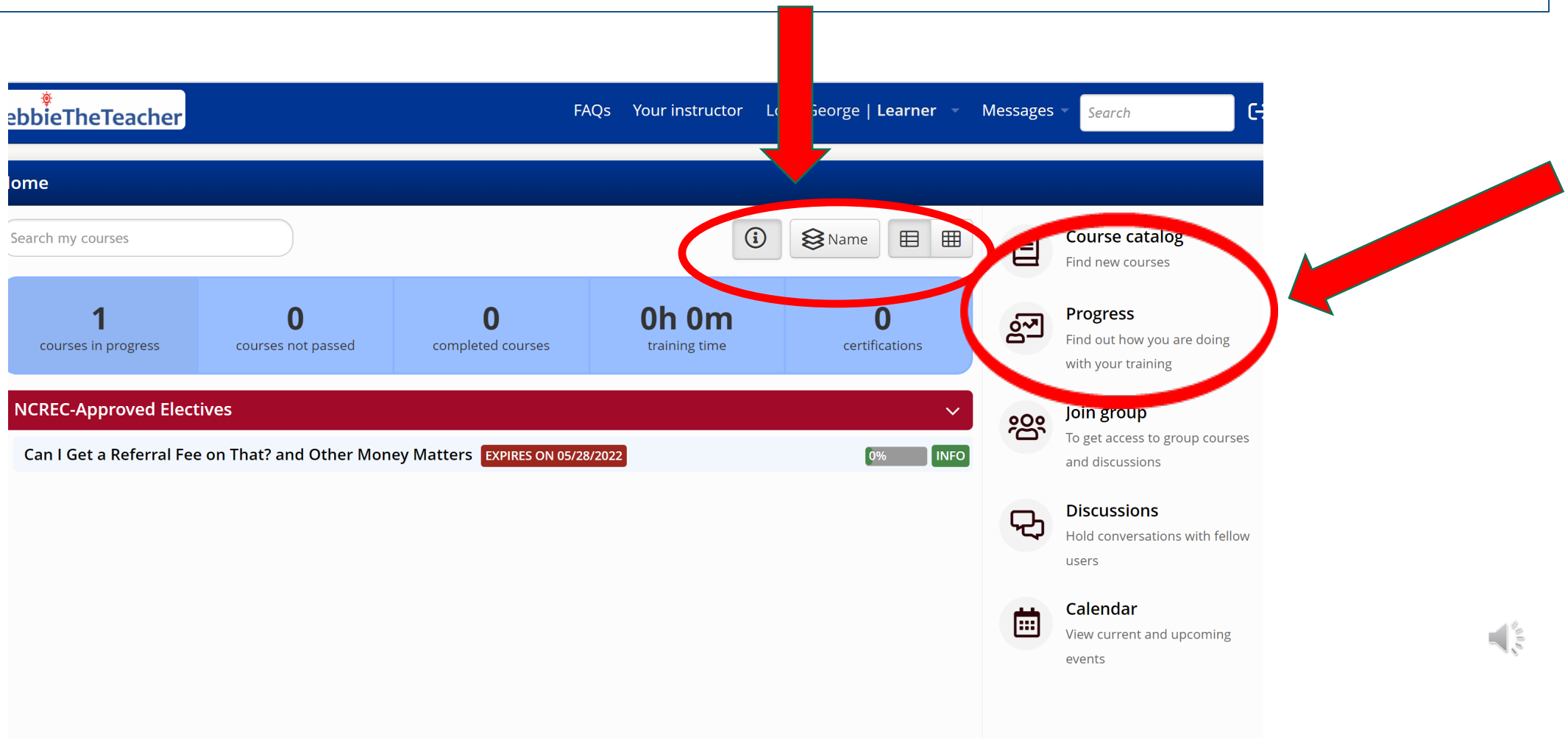
#1



The next page is where you start the course. Make sure you click on “start or resume course” to get started on the course itself.

Note that I also have an introductory video about the course that you can watch or skip.

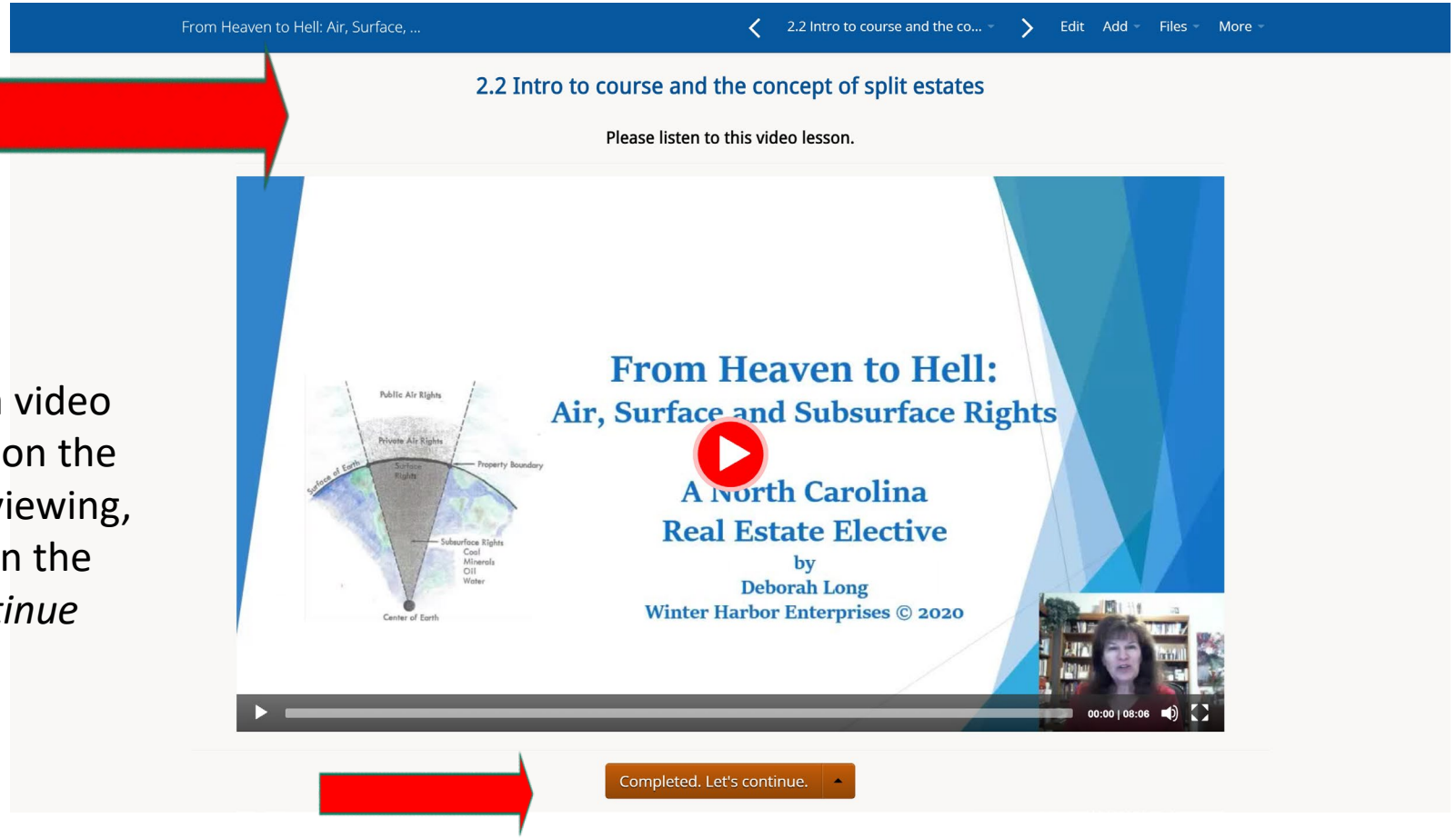
There are other buttons to play with if you are interested.
Just click on them and see how they operate.



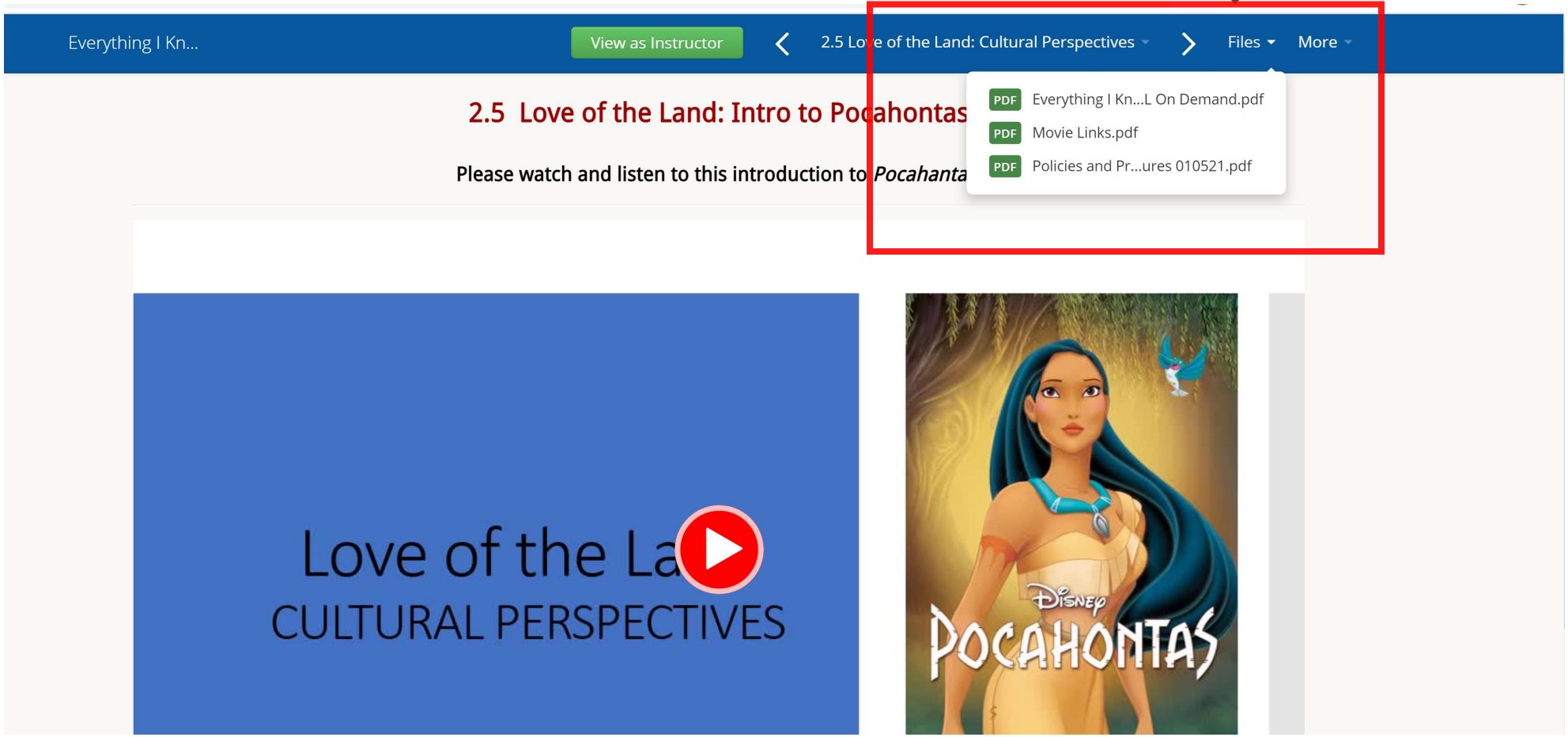
This is what a lesson might look like.

The unit title and number

This is an example of a video lesson. You must click on the arrow. When finished viewing, you must then click on the *completed; let's continue* button.



Make sure you see and download the documents in the FILES section of your course.

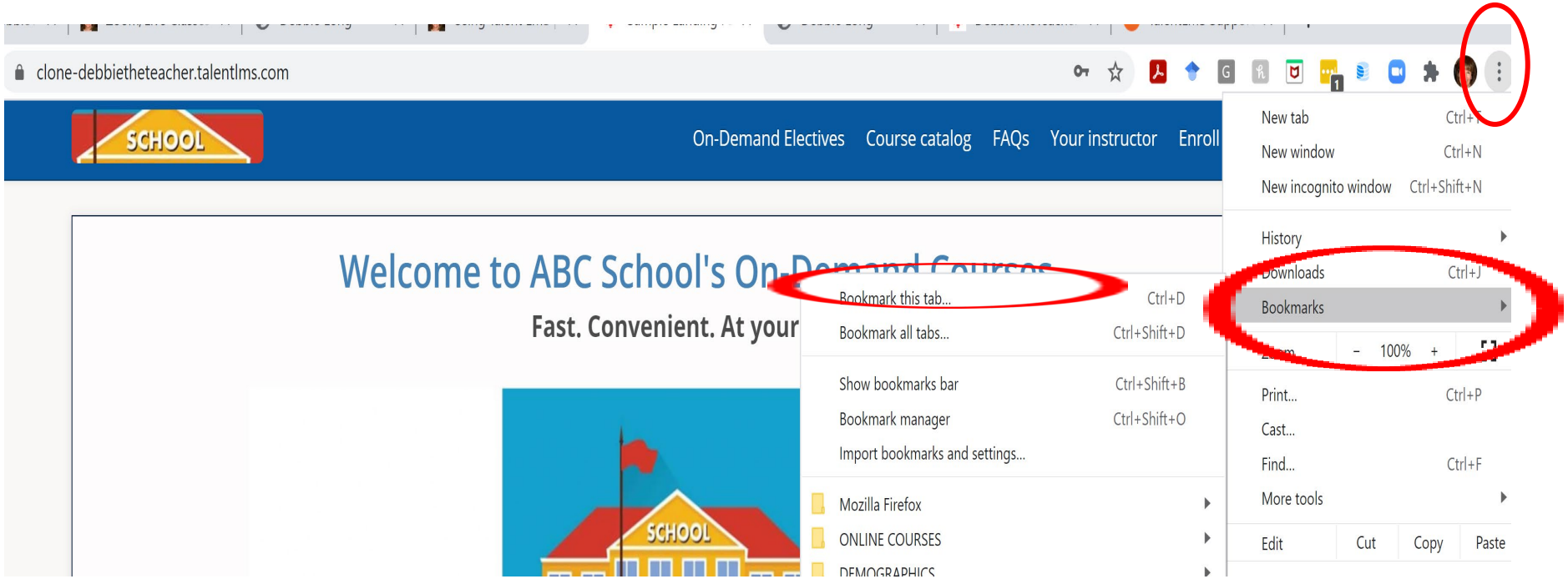


Logging in and out

It’s a good idea to bookmark the URL of the school site.

If you log out, just click on the bookmark or go back to where you first enrolled and log in again.

URL or site name



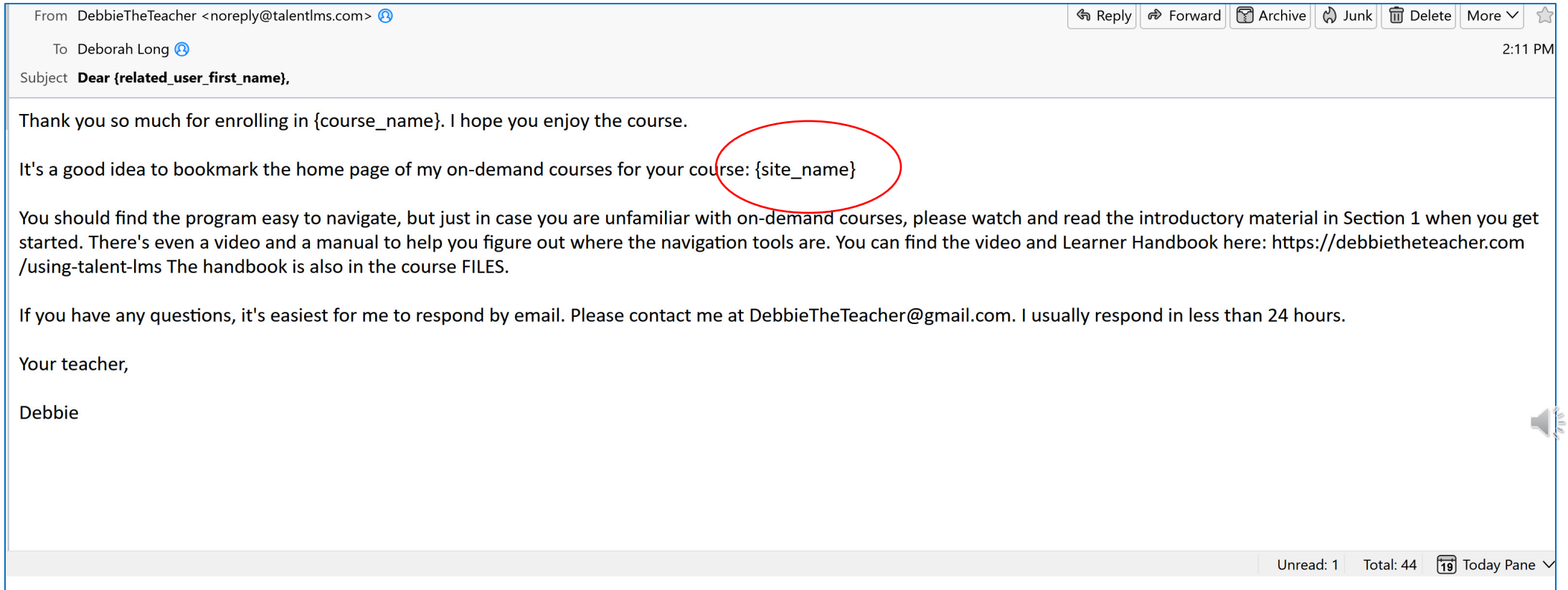
If you have forgotten where you enrolled, look in your email inbox. I sent you a “thank you for enrolling” email with the log-in location.

Logging back in

- Go to the URL (website address) where you found the course you wanted.
- The URL is probably https://debbietheteacher.talentlms.com/
- But it could be through one of my clients, such as GoSchool, the Durham Association, etc.
- If you are a teacher taking my instructor development programs, your URL is teachers-debbietheteacher.talentlms.com
- Check your email since I sent you a reminder about your starting point for the course as well as your user ID and password.

Logging back in

Check your email since I sent you a reminder about your starting point for the course as well as your user ID and password.



Another sample email

DebbieTheTeacher <noreply@talentlms.com>
To: drdeborahlong@att.net

Sun, Mar 19 at 2:28 PM

Thank you for enrolling in my on-demand course. PLEASE SAVE THE FOLLOWING INFORMATION.

A new account has been setup for you on https://debbietheteacher.talentlms.com/.

Please use the following credentials to login:

Username: drdeborahlong

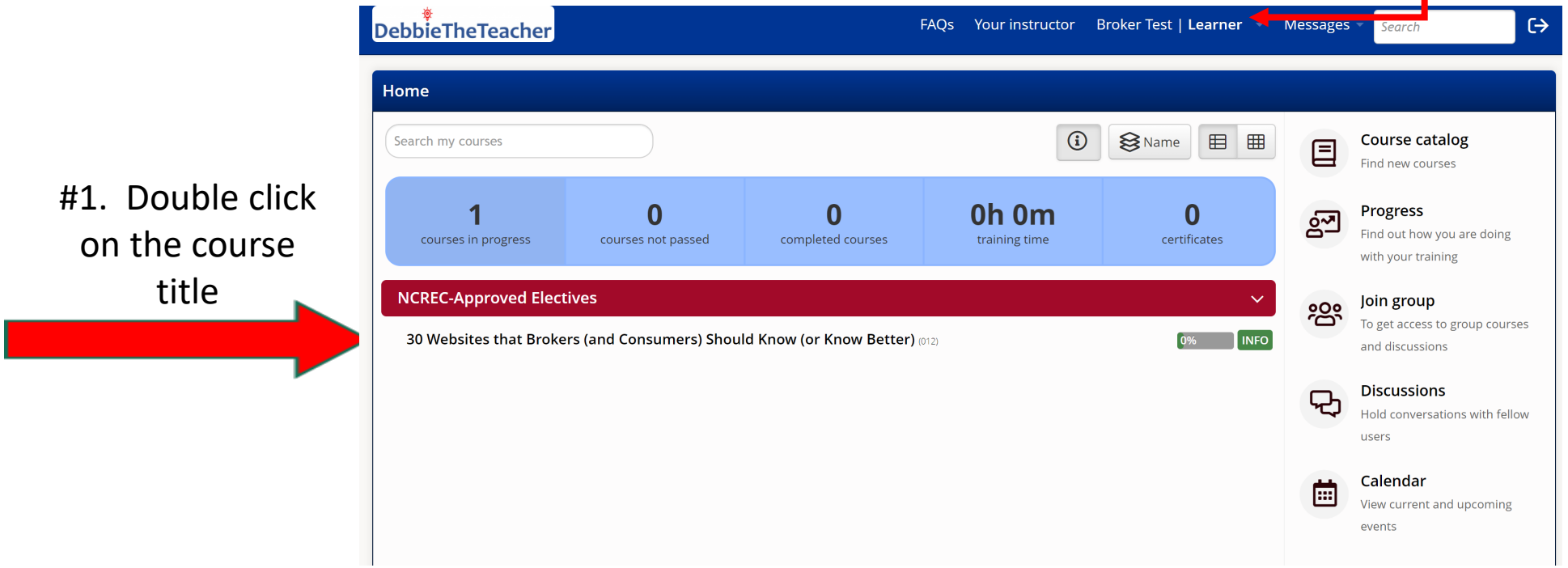
Password: drdeborahlong

This email was sent from https://debbietheteacher.talentlms.com/ at 03/19/2023, 14:23:28

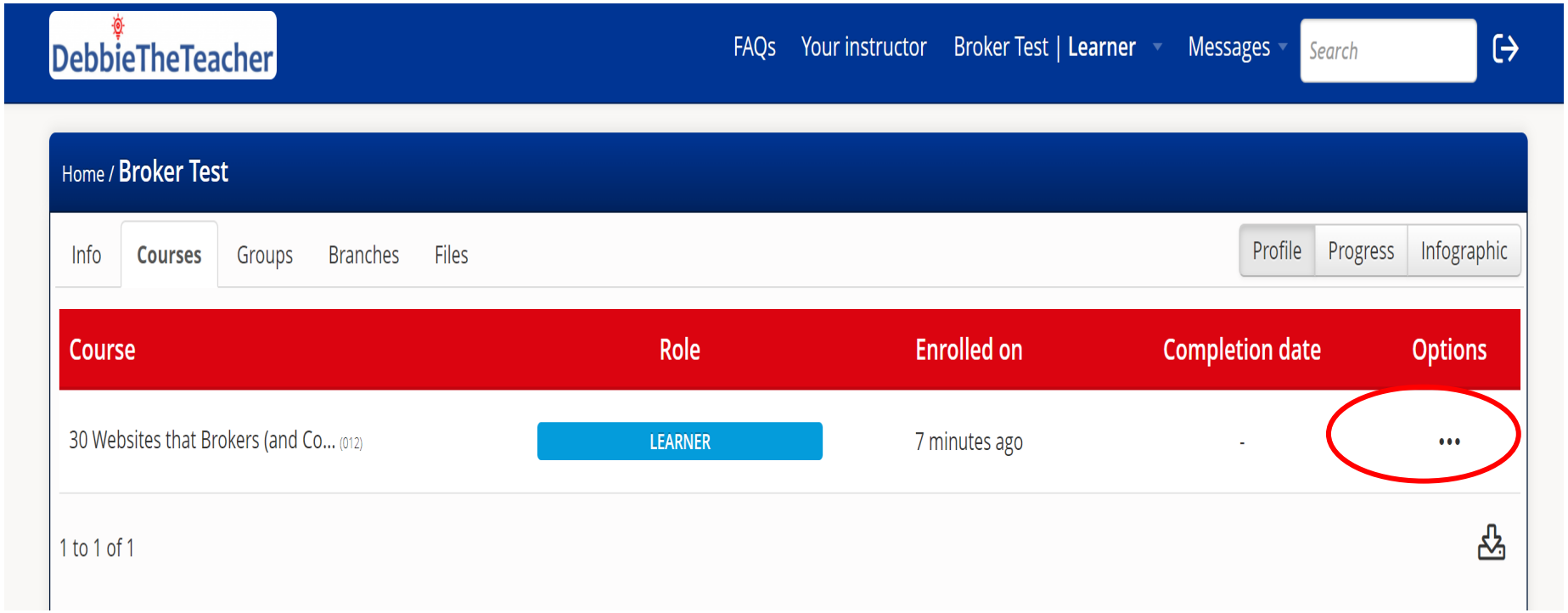
The next screen allows you choose your course from two places:

Or #2: Click on "Learner."

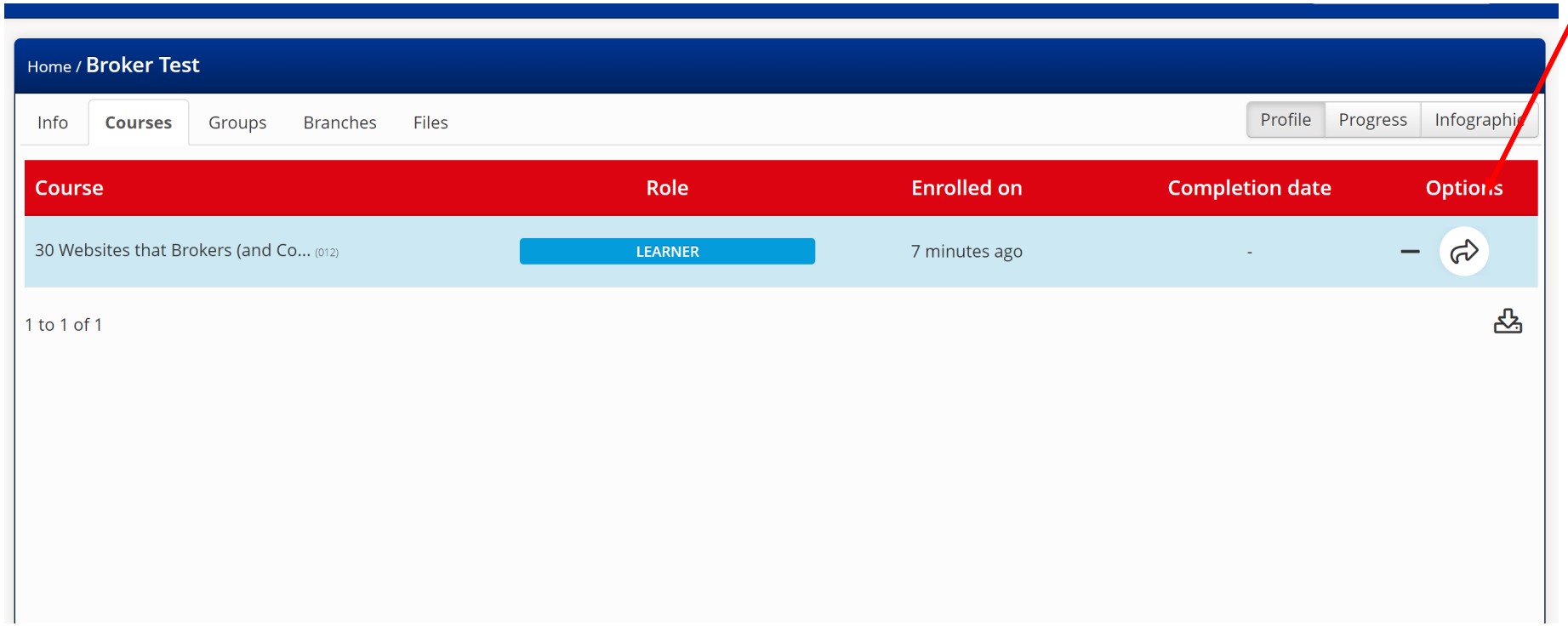
#1. Double click on the course title



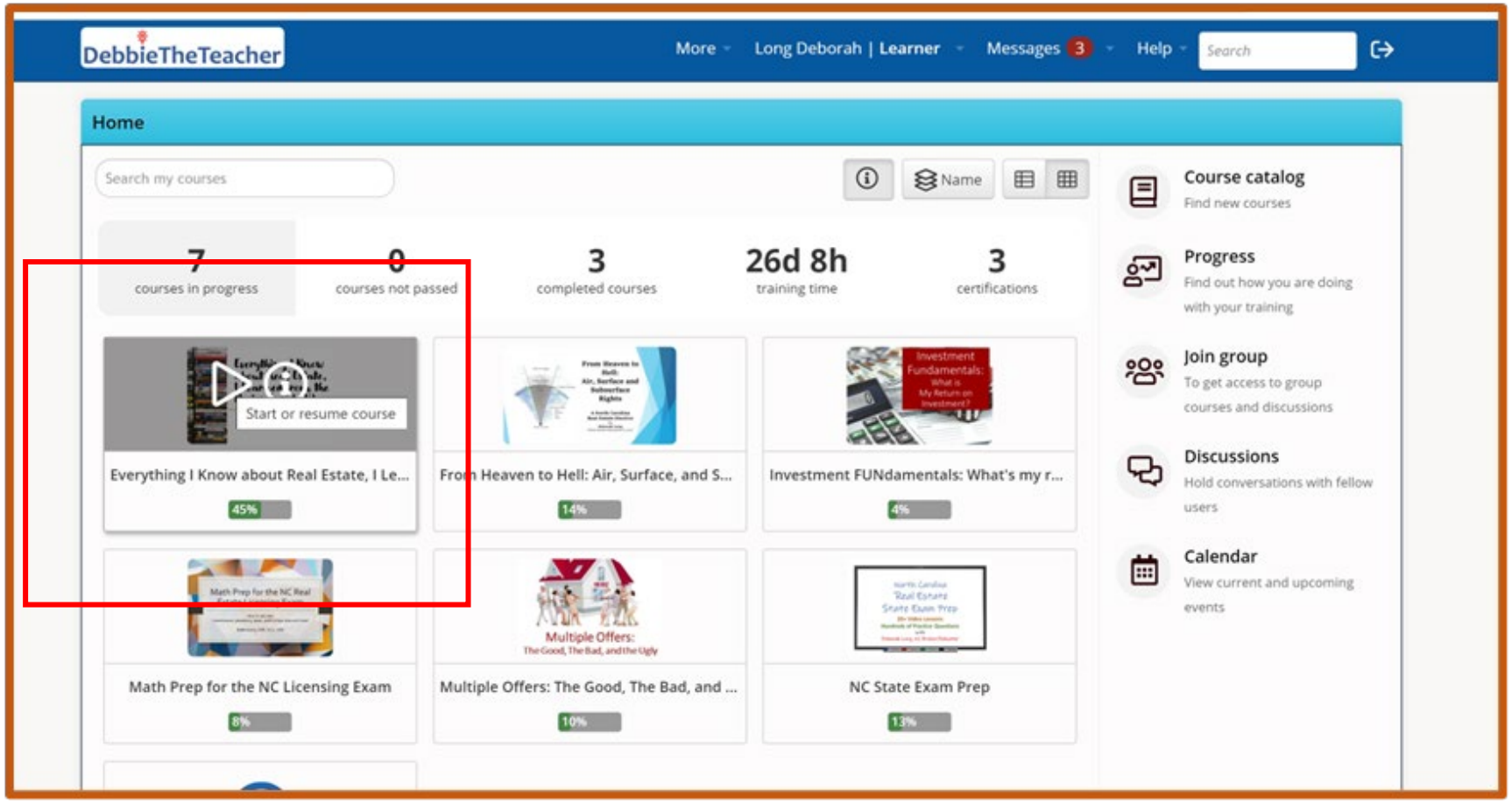
You will see three dots.
Click on the three dots.



Click on the arrow.
You will go to your course.

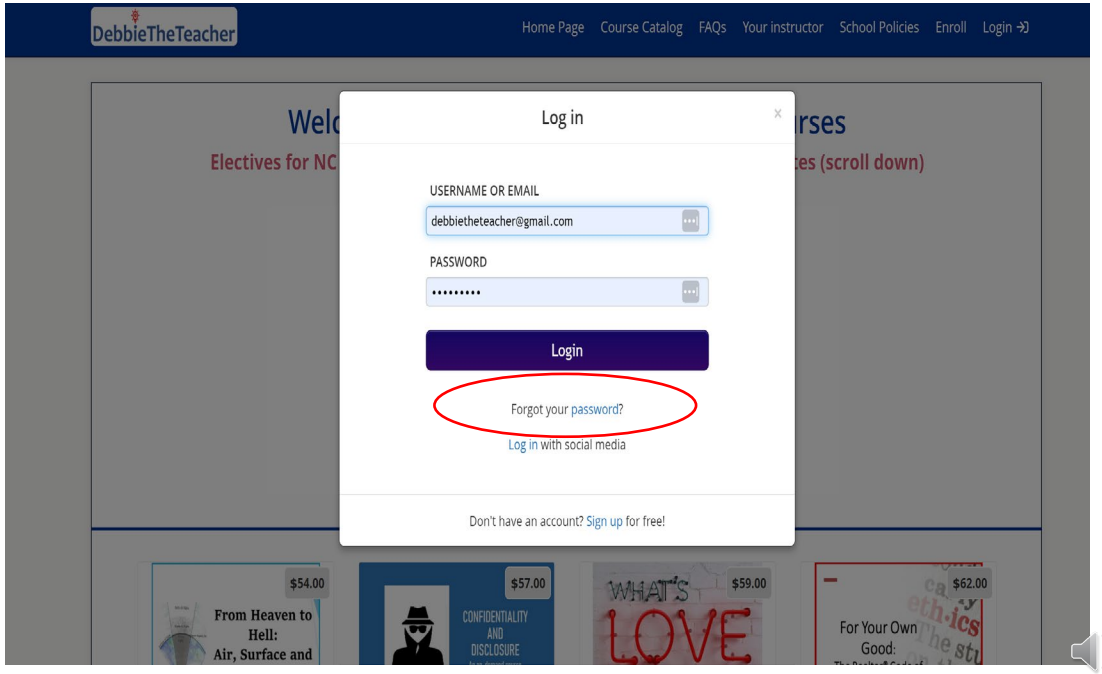


Or your screen may look like this. Click on arrow of the course you have chosen and you will go to where you left off.



If you are having trouble finding the starting screen, make sure you are:

1. Going to the right URL: for example, https://debbietheteacher.talentlms.com
2. If you have forgotten your password or user id and you can't get into the system, go to the first page and ask for a password reset.
3. If you don't see this screen and/or if you don't get a password reset email, you are probably not at the right URL.



How to complete lessons

To complete a unit, you might need to:

- Sometimes you have to answer a question. If your answer is correct, you'll move to the next unit. If not, you will have many chances to try again.
- If you have an assignment, you can submit it, but look for an email from me when I have provided feedback. If for any reason your submission doesn't satisfy the assignment, you will be asked to resubmit.

Tests	Assignments
You'll need to answer all questions to move on.	You'll be prompted to submit a reply.
Graded automatically. You'll immediately know if your attempt was successful or unsuccessful.	Might need to be graded by an Instructor.

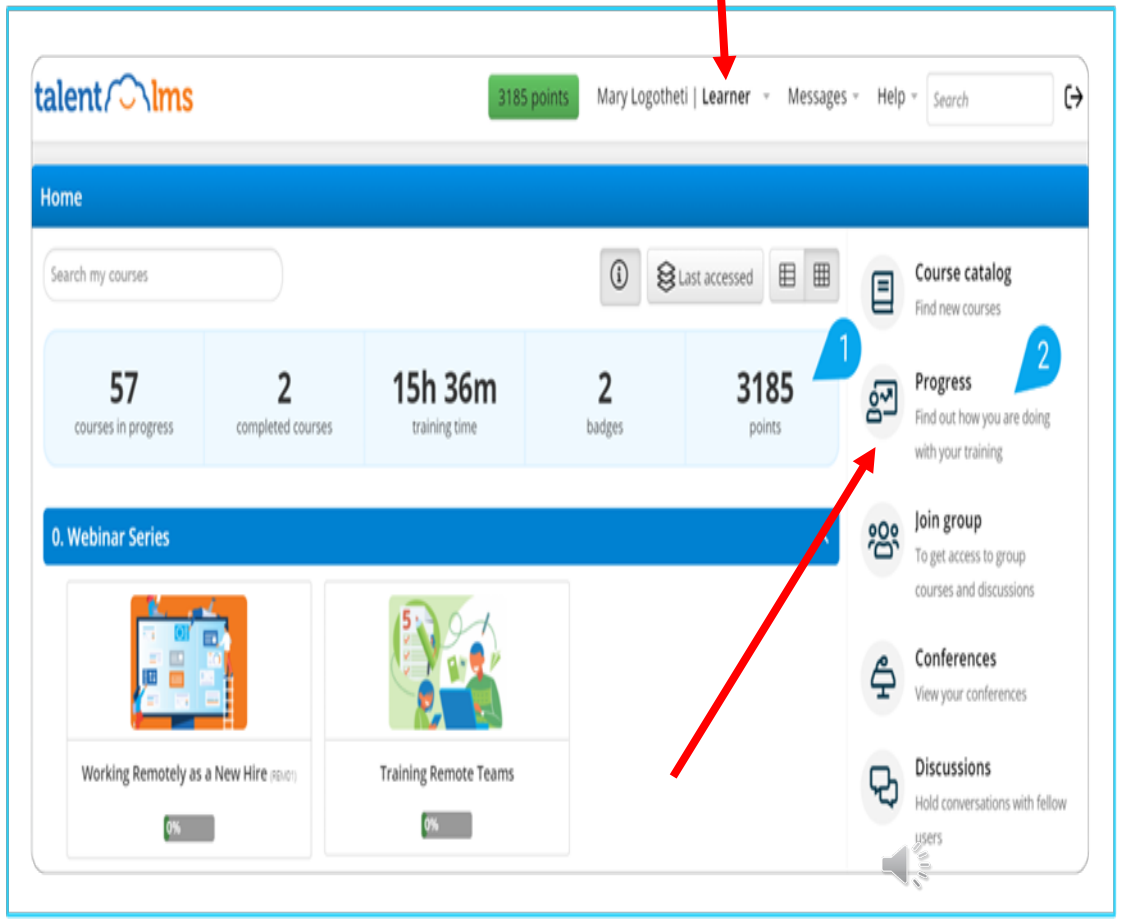
Once you have completed a course

- Once you have completed all units of a course successfully, a pop-up window will appear indicating you have completed the course.
- If you don't see that pop-up, you can click on "progress" in your dashboard and see what unit you may not have completed or a unit where I have not yet graded an assignment.
- You will receive an unofficial certificate.
- Remember, however, that I will send you an official certificate for the NCREC within 24 hours of course completion.

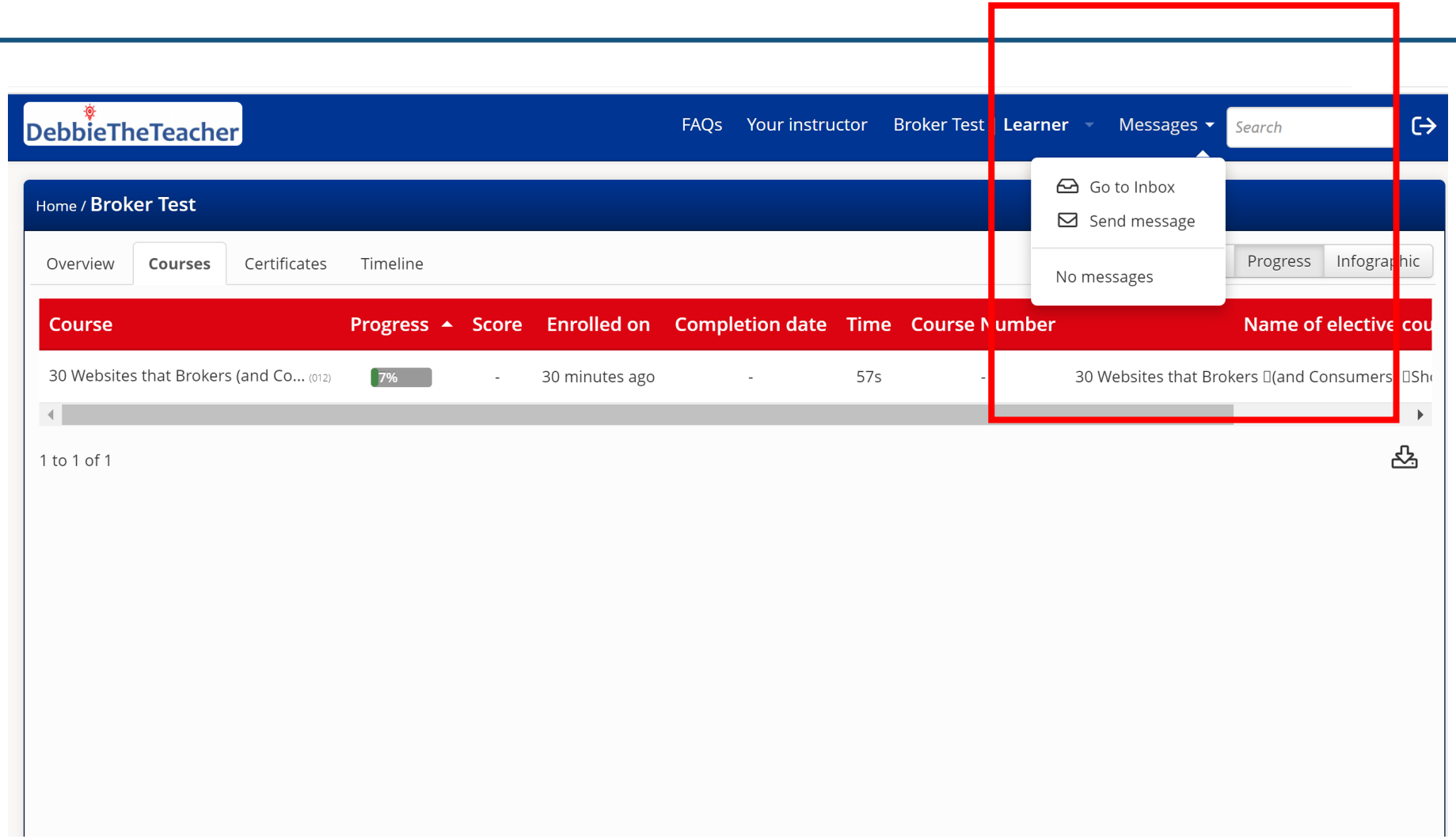
Viewing your progress

You can keep track of your course progress from different spots on the platform.

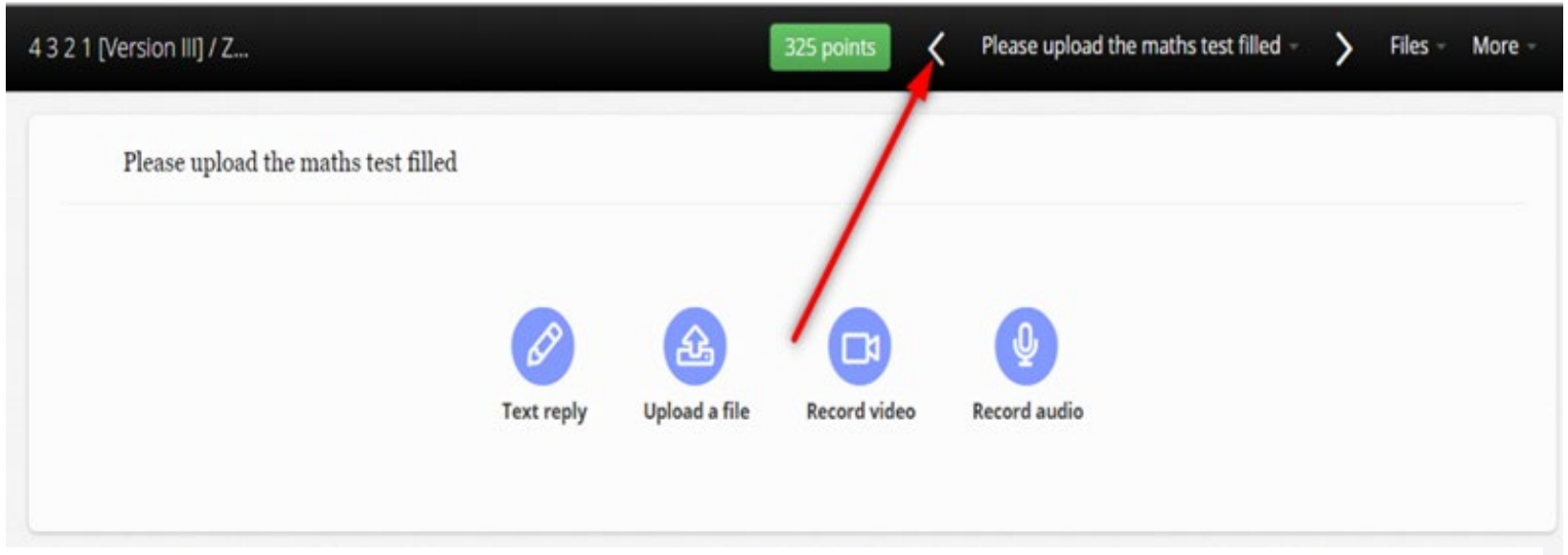
1. On your dashboard, you'll find the right-hand bar showing some general stats.
2. From your dashboard, go to Progress on the right panel to access more detailed reports.
3. Also click on Learner by your name to see more information, such as grades on assignments.

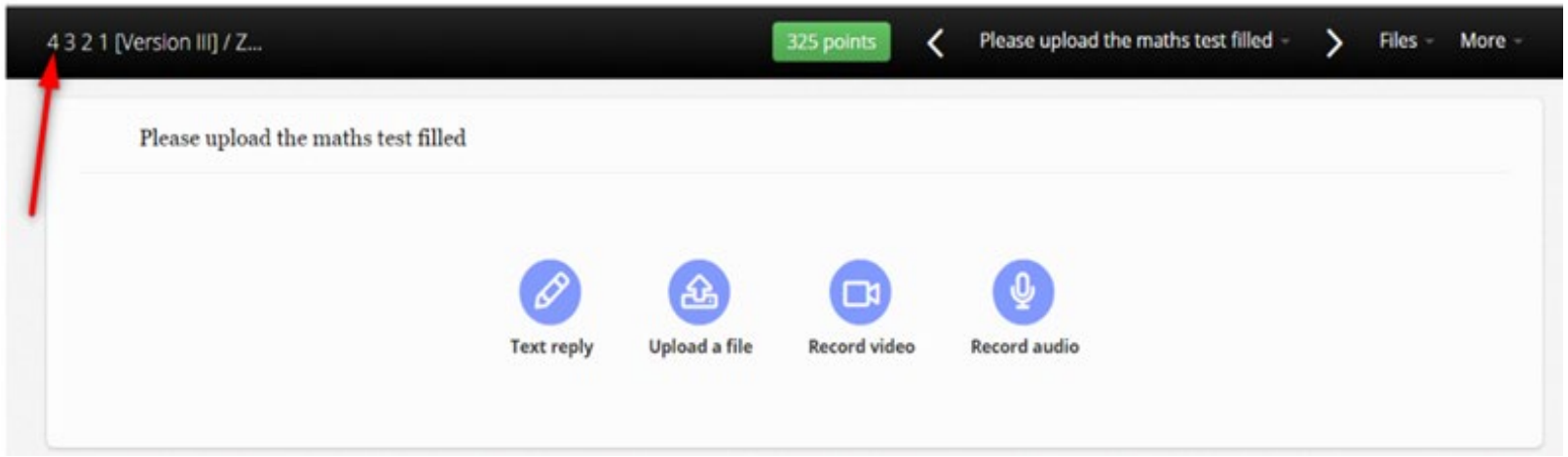


Communicating with me



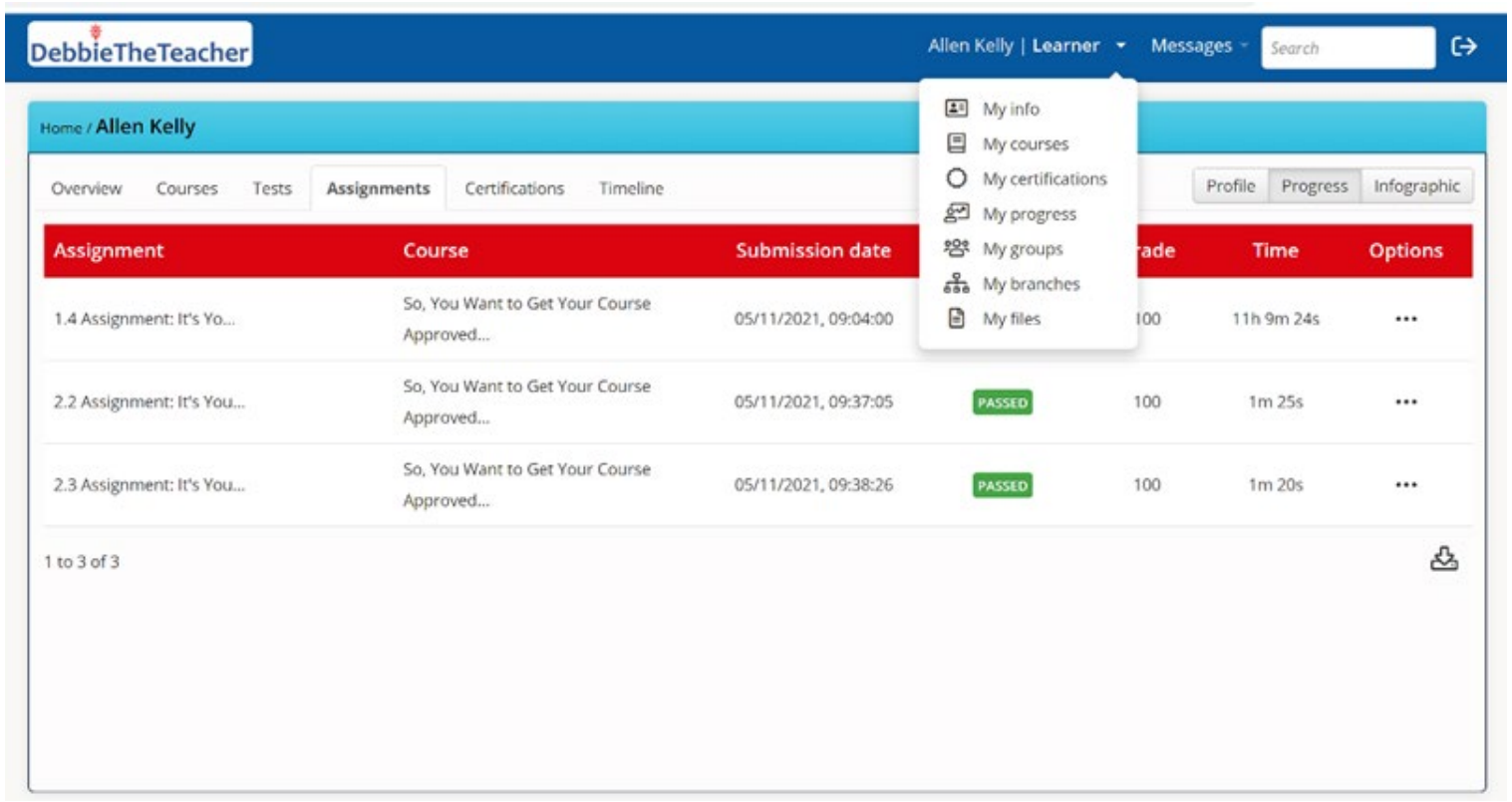
Two ways to go back to a previous lesson



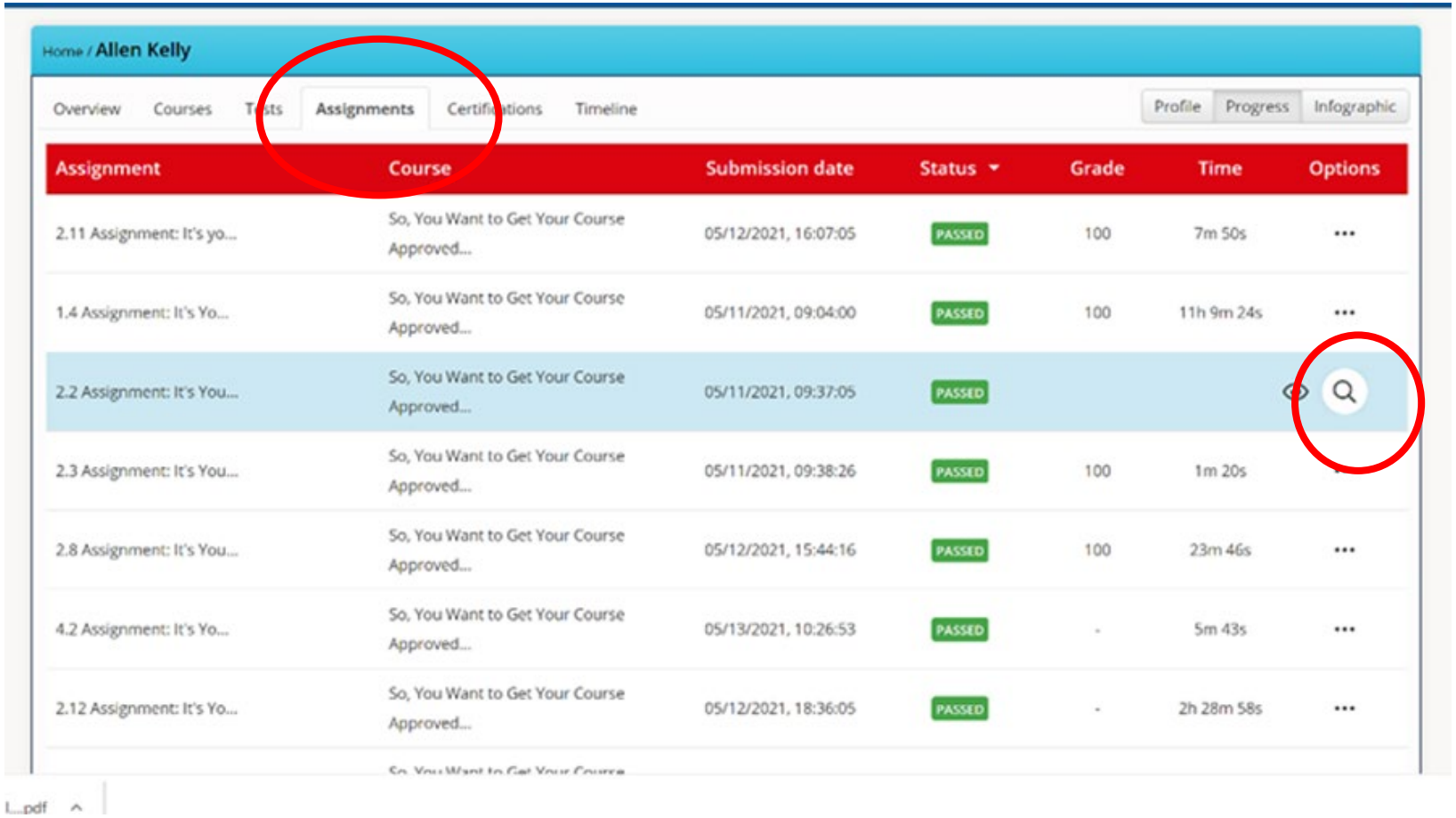


Reviewing the teacher's feedback

Step 1. Go to your dashboard and at the top bar, click on Learner. A menu will drop down.
Step 2. Click on My progress.

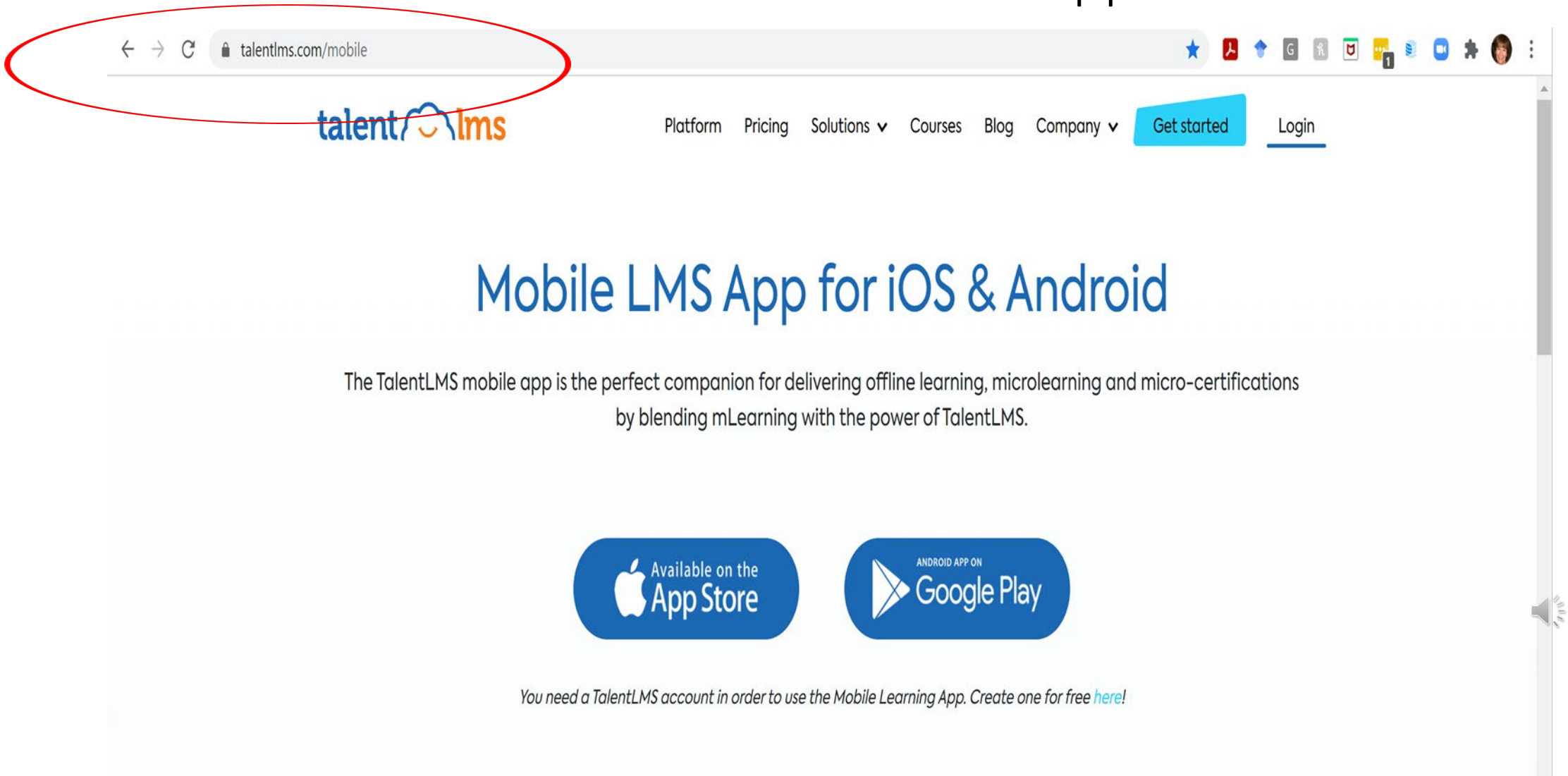


Click on assignments. Then click on the magnifying glass.

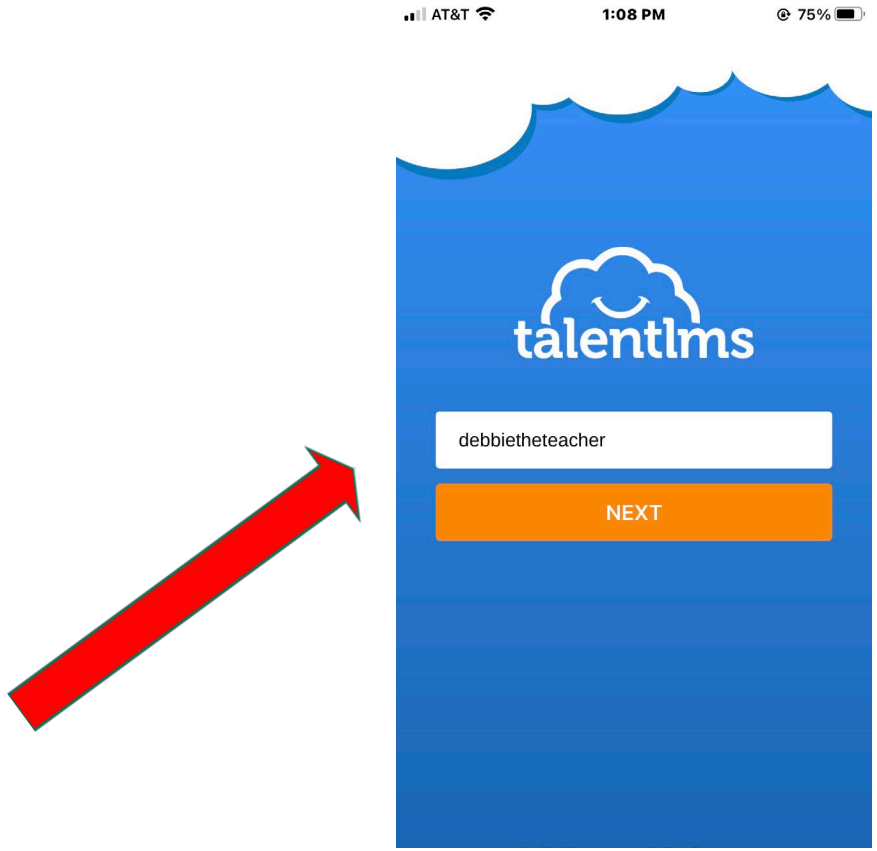


Consider using the Talent LMS app if you wish to complete the course on a mobile device or tablet.

But I'm not a fan of the app.

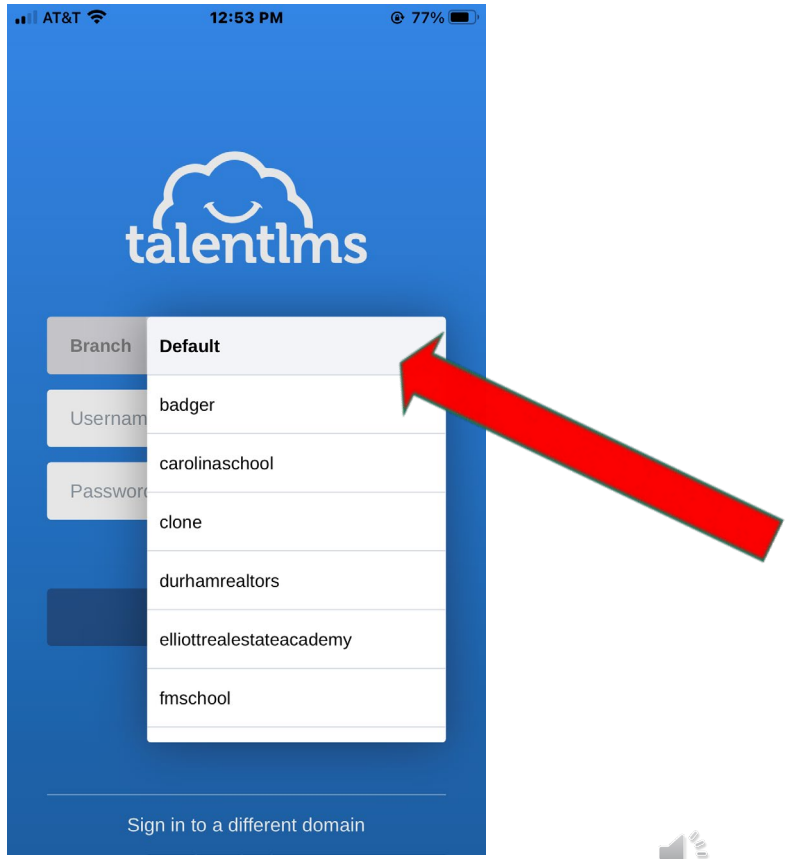


If you are using your phone and the TalentLMS app, if you log out, remember you have to log in again. That means using “DebbieTheTeacher” as the domain name.



In the next step, if you came to my classes directly, then leave the option set to "default.“

If you came to my classes through another education provider, you will then need to select the branch in the second step.



Misc.

- **What type of email notifications will I receive?**
- You can expect to receive emails related to actions your instructor has taken and would like to communicate with you--for example, when I have added some new information to a course or an alert that feedback from your submitted assignments is ready.
- The email address you'll see is noreply@talentlms.com. If these emails end up in your Spam folder, mark this email address as 'safe' in your email provider.
- **Where do I access file?**
- There are two places to look for files:
  - From the course you are viewing. Click on Files at the top right to access files shared.
  - From your user profile. Hover over your name at the top of the page, click My files and view any files shared.
- **What happens if my computer shuts down or my connection is lost while I'm completing a course?**
- You can abandon and resume a course at any point. Just return to the course, click Resume, and you'll be able to continue from the last unit you accessed. If you were in the middle of a test, you'd be able to resume from the last pending question.

Thank you for enrolling in my course!

You can download the printed version of this program from the FILES in your course.

Debbie The Teacher

Courses that make you think.