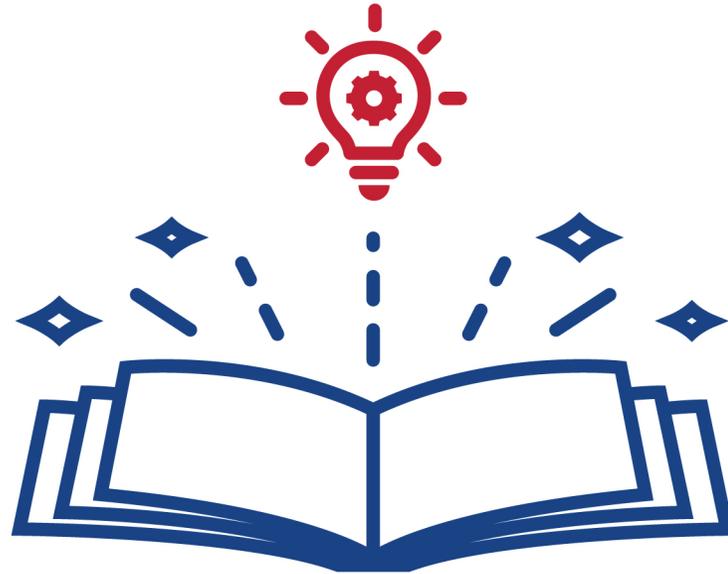


Thank you for taking my  
on-demand course.



**Debbie The Teacher**  
Courses that make you **think.**



# Getting started with the Talent LMS platform



# Table of Contents

- Enrolling and Getting Started: Slides 3-15
- Logging Out and Back In: Slides 16-25
- Completing Lesson and Completing the Course: Slides 26-27
- Viewing Your Progress: Slide 28
- Communicating with Me: Slide 29
- Going Back and Forth: Slide 30
- Reviewing Teacher Feedback: Slides 31-32
- The Talent LMS App: Slides 33-34
- Miscellaneous: Slide 35



First, enroll. It's simple.  
Click on enroll.

A screenshot of the DebbieTheTeacher website homepage. The page features a blue navigation bar at the top with the logo and several menu items. The main content area has a white background with a central graphic of an open book and a lightbulb. Below the graphic, the text reads 'Debbie The Teacher Real estate courses that make you think.' and 'Approved NCREC Electives and State Exam Prep Fast. Convenient. Great customer service.'

**DebbieTheTeacher**

[Home Page](#) [NC Elective Courses](#) [FAQs](#) [Your instructor](#) [School Policies](#) [Enroll](#) [Login →](#)

## Welcome to Debbie Long's On-Demand Courses

Customized for NC Real Estate Brokers

**Debbie The Teacher**  
Real estate courses that make you **think**.

Approved NCREC Electives and State Exam Prep  
Fast. Convenient. Great customer service.

Fill in the information on the screen.

If you don't have a license number, just fill in 0000.

Enroll ➤

---

FIRST NAME

LAST NAME

EMAIL ADDRESS

USERNAME

PASSWORD

---

LICENSE NUMBER (OR 000000 IF NOT LICENSED)

PHONE NUMBER

[Create account](#)

[Enroll with social media](#)

---

[Log in](#)



# Choose the category of your course: NC Elective or Exam Prep or Instructor/Course Development

Search courses

Name

CATEGORIES

- Course development (1)
- NC Elective (5)
- NC State Exam Prep (1)

**Everything I Know about Real Estate, I Learned from the Movies (and TV)**  
NC Elective \$59.00  
Land and real estate brokers are often motifs and characters in television and movies. You will enjoy this video-rich course which includes clips from Burlesque, It's a Wonderful Life, the Big Short, and more! Watch Debbie inter-weave her love of...

**For Your Own Good: The Realtor Code of Ethics**  
NC Elective \$59.00  
Awarded "Education Program of the Year," this course meets the National Association of Realtor membership requirement that must be met every three years by NAR members by Dec. 2021. This course also provides four hours of real estate elective...

**From Heaven to Hell: Air, Surface, and Subsurface Rights**  
NC Elective \$59.00  
In NC, it's assumed that when you own property, you have all the air, surface, and subsurface rights associated with your lot. But that's not always true. Real estate ownership can be split and sold, leased, assigned and purchased. Sometimes air...



# Then choose your course and click on “enroll in this course.”

Search courses

Name

CATEGORIES

- Course development (1)
- NC Elective (5)
- NC State Exam Prep (1)

**Everything I Know about Real Estate, I Learned from the Movies (and TV)** NC Elective \$59.00

Land and real estate brokers are often motifs and characters in television and movies. You will enjoy this video-rich course which includes clips from Burlesque, It's a Wonderful Life, the Big Short, and more! Watch Debbie inter-weave her love of...

**Enroll in this course**

**For Your Own Good: The Realtor Code of Ethics** NC Elective \$59.00

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**Enroll in this course**

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In NC, it's assumed that when you own property, you have all the air, surface, and subsurface rights associated with your lot. But that's not always true. Real estate ownership can be split and sold, leased, assigned and purchased. Sometimes air...

**Enroll in this course**



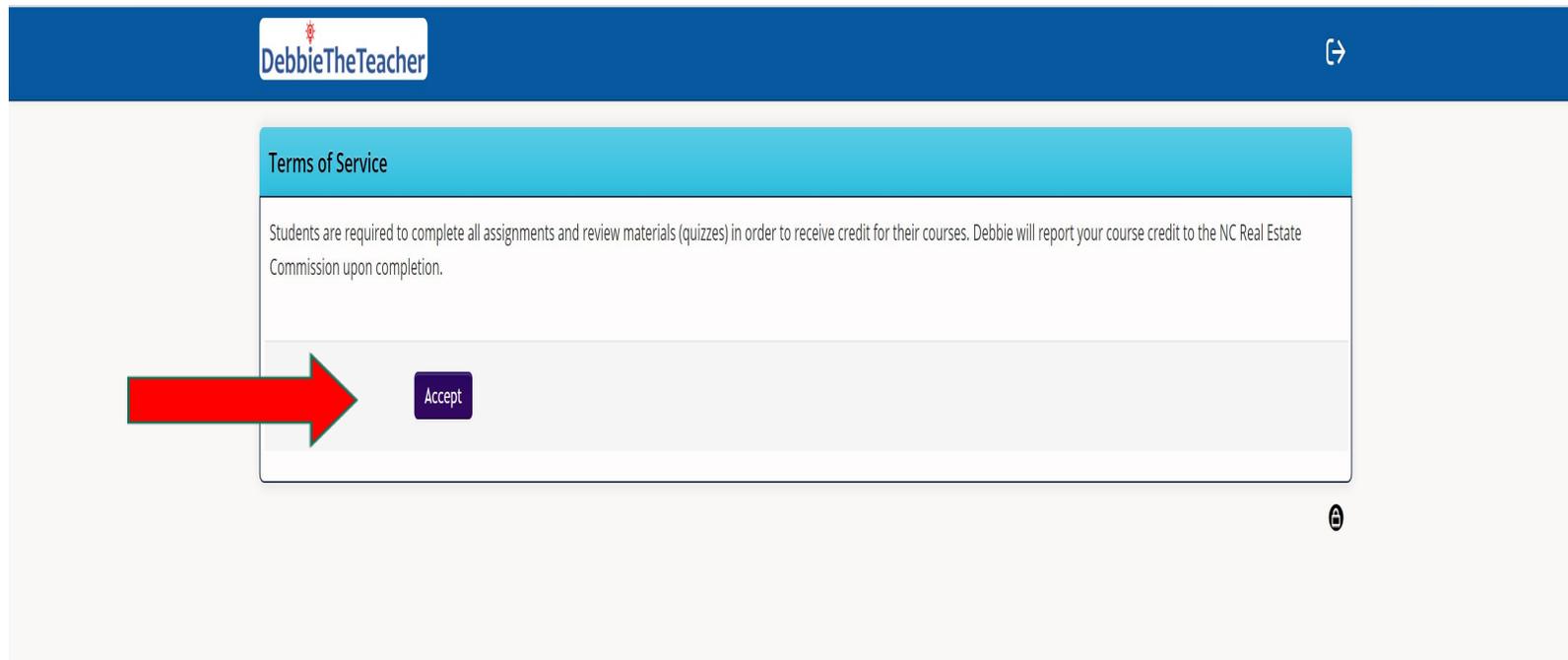
The next screen asks you for your payment.  
After completing this form, click checkout.

The screenshot shows a payment form titled "Payment" overlaid on a course catalog page. The form contains the following fields and information:

- Course: Everything I Know about Real Estate, I L...
- Price: \$59.00
- Card number: [input field]
- CVC: [input field]
- Expiration date: MM / YY

At the bottom of the form, there is a "Checkout" button and the text "or cancel". Below this, it says "This is a secured transaction" with a lock icon. A red circle highlights the "Checkout" button and the "This is a secured transaction" text.

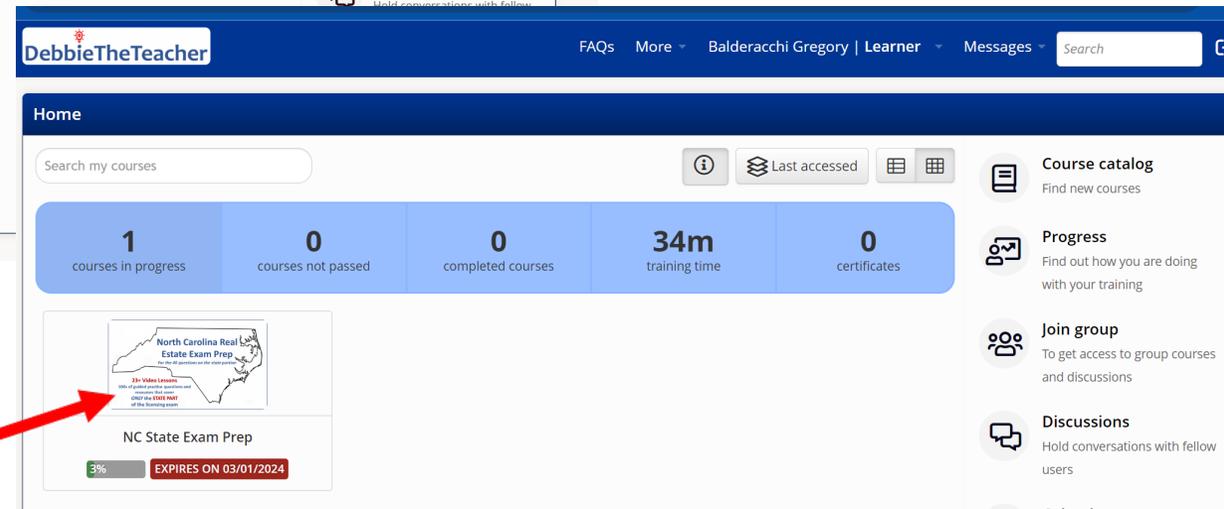
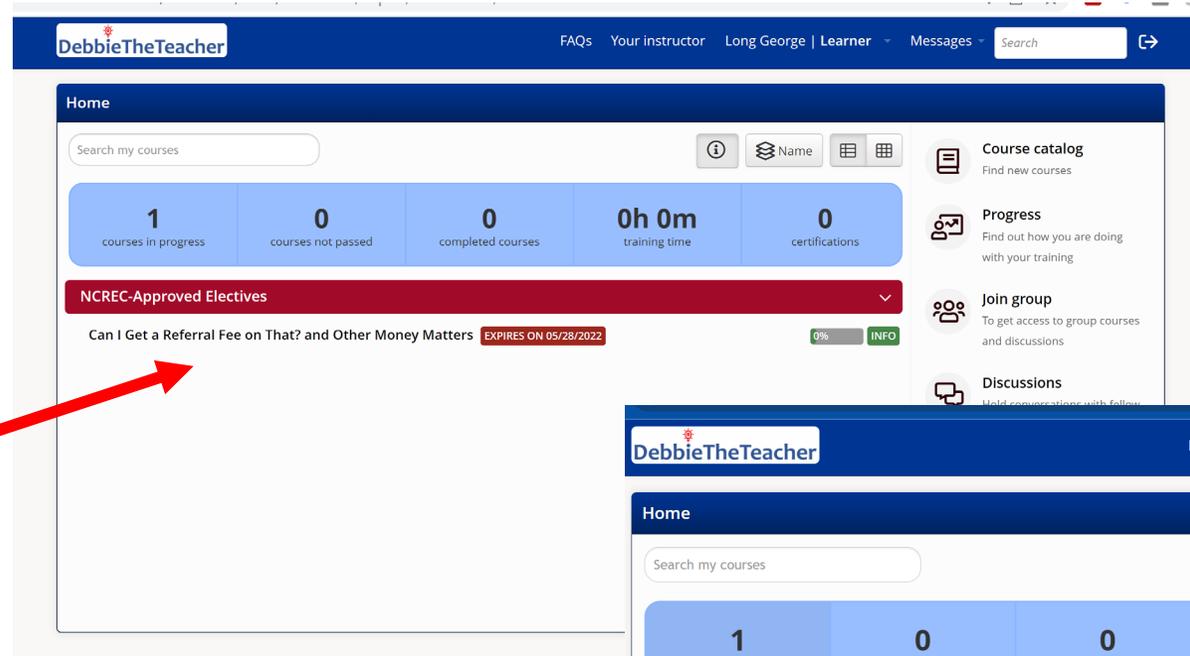
You will then see a screen that asks you to accept the terms of the course.



After you click on accept, you will automatically be taken to...



The next screen will look something like one of these two images.  
Your course title should appear on the dashboard.  
You will also see the course expiration date and other information.



You have two places where you can click on the screen to get started:

- 1) click on the **course title**
- or 2) click on **your name** and select “my courses.”

The screenshot shows the DebbieTheTeacher user interface. At the top, the user is identified as 'Long George | Learner'. A red arrow labeled '#2' points to the user's name in the top navigation bar. A dropdown menu is open below the name, listing options: 'My info', 'My courses', 'My certifications', 'My progress', 'My groups', 'My branches', and 'My files'. A red arrow labeled '#1' points to a course card titled 'Can I Get a Referral Fee on That? and Other Money Matters' under the 'NCREC-Approved Electives' section. The course card shows a progress bar at 0% and an expiration date of 'EXPIRES ON 05/28/2022'. The main dashboard includes a search bar for courses, statistics for courses in progress (1), not passed (0), completed (0), and training time (0h 0m). A right-hand sidebar contains links to 'Course catalog', 'Progress', 'Join group', 'Discussions', and 'Calendar'.

The next page is where you start the course. Make sure you click on “start or resume course” to get started on the course itself. Note that I also have an introductory video about the course that you can watch or skip.

DebbieTheTeacher

FAQs Your instructor Long George | Learner Messages Search

Home / Course catalog / Can I Get a Referral Fee on That? and Other Money ...

Can I Get a Referral Fee on That? and Other Money Matters

Commissions, Minimum Services Brokerage Firms, Rebates and More by Deborah Long ©

Start or resume course

NCREC-Approved Electives

### Can I Get a Referral Fee on That? and Other Money Matters

I receive a lot of email and phone inquiries from brokers asking about how they can legally receive referral fees (or rebates or discounts) when they want to purchase or sell properties in markets outside their jurisdiction.

I also receive questions about other commission practices (such as fee-splitting) and whether or not non-traditional brokerage firms are operating lawfully.

Brokers also ask me if they are entitled to their commissions if buyers or sellers default on a sales contract and they want to know if they have to pay out-of-state brokers referral fees.

read more

Can I Get a Referral Fee on That? and Other Money Matters

Commissions, Minimum Services Brokerage Firms, Rebates and More by Deborah Long ©

00:00 | 04:29

There are other buttons to play with if you are interested.  
Just click on them and see how they operate.

The screenshot shows the user interface for 'ebbieTheTeacher'. At the top, there is a navigation bar with the logo, 'FAQs', 'Your instructor', 'L George | Learner', 'Messages', and a search bar. Below this is a 'Home' section with a 'Search my courses' input field. A central dashboard displays statistics: 1 course in progress, 0 courses not passed, 0 completed courses, 0h 0m training time, and 0 certifications. A red circle highlights a set of icons (info, name, list, grid) above these statistics. Below the dashboard is a red banner for 'NCREC-Approved Electives' with a course titled 'Can I Get a Referral Fee on That? and Other Money Matters' that expires on 05/28/2022. On the right side, a sidebar contains several menu items: 'Course catalog' (Find new courses), 'Progress' (Find out how you are doing with your training), 'Join group' (To get access to group courses and discussions), 'Discussions' (Hold conversations with fellow users), and 'Calendar' (View current and upcoming events). A second red circle highlights the 'Course catalog' and 'Progress' items. A large red arrow points from the top text box down to the first red circle, and another red arrow points from the right towards the second red circle.

# This is what a lesson might look like.

The unit title and number



This is an example of a video lesson. You must click on the arrow. When finished viewing, you must then click on the *completed; let's continue* button.

From Heaven to Hell: Air, Surface, ...

< 2.2 Intro to course and the co... > Edit Add Files More

2.2 Intro to course and the concept of split estates

Please listen to this video lesson.

**From Heaven to Hell:  
Air, Surface and Subsurface Rights**

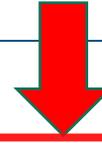
**A North Carolina  
Real Estate Elective**

by  
Deborah Long  
Winter Harbor Enterprises © 2020

Completed. Let's continue.



Make sure you see and download the documents in the FILES section of your course.



The screenshot shows a course page with a blue header. The header contains the text "Everything I Kn...", a green "View as Instructor" button, and navigation links for "2.5 Love of the Land: Cultural Perspectives", "Files", and "More". A red box highlights the "Files" dropdown menu, which is open and shows three PDF files: "Everything I Kn...L On Demand.pdf", "Movie Links.pdf", and "Policies and Pr...ures 010521.pdf". Below the header, the page title "2.5 Love of the Land: Intro to Pocahontas" is displayed in red, followed by the instruction "Please watch and listen to this introduction to Pocahontas". The main content area features a blue video player with the text "Love of the Land" and "CULTURAL PERSPECTIVES" and a red play button icon. To the right of the video player is a poster for the Disney movie "POCAHONTAS".



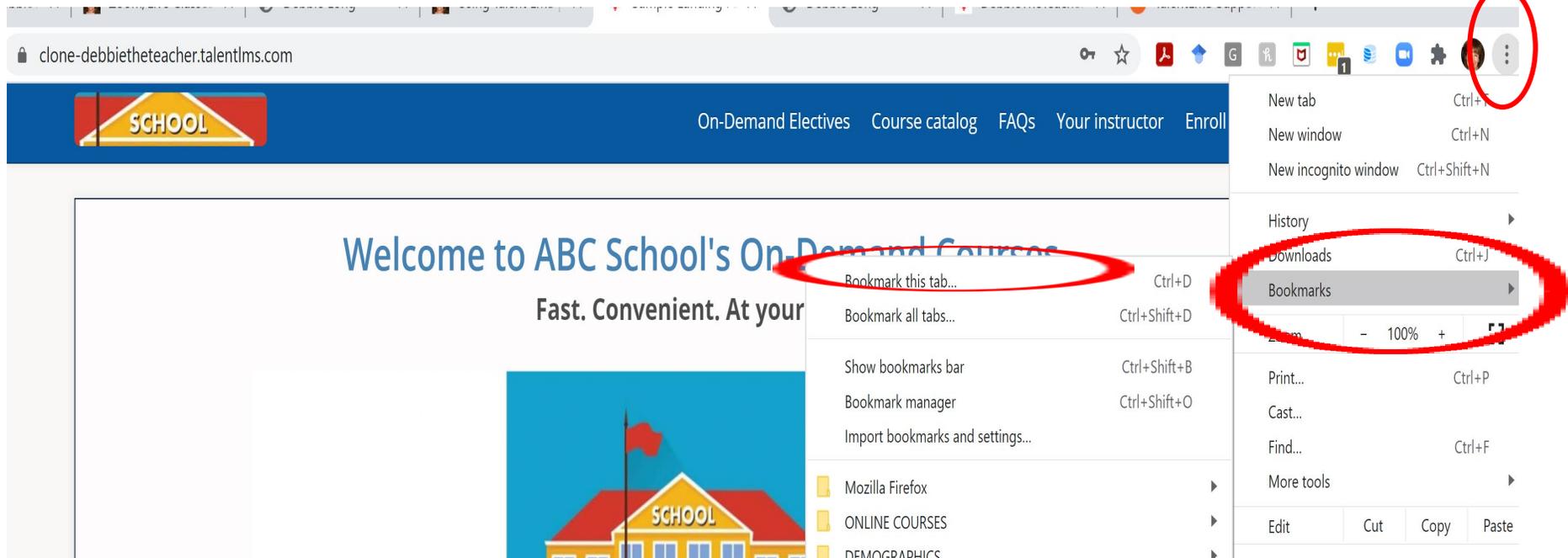
# Logging in and out



**It's a good idea to bookmark the URL of the school site.**

If you log out, just click on the bookmark or go back to where you first enrolled and log in again.

URL or  
site  
name



The screenshot shows a web browser window with the address bar containing the URL "clone-debbietheteacher.talentlms.com". The browser's menu bar is open, showing options like "New tab", "New window", "History", "Downloads", "Bookmarks", "Print...", "Cast...", "Find...", and "More tools". The "Bookmarks" option is highlighted with a red oval. A red arrow points from the text "URL or site name" to the address bar. Another red arrow points from the top text to the "Bookmarks" menu item. The website content includes a "SCHOOL" logo, navigation links like "On-Demand Electives", "Course catalog", "FAQs", "Your instructor", and "Enroll", and a main heading "Welcome to ABC School's On-Demand Courses".

If you have forgotten where you enrolled, look in your email inbox. I sent you a “thank you for enrolling” email with the log-in location.



# Logging back in

- Go to the URL (website address) where you found the course you wanted.
- The URL is probably <https://debbietheteacher.talentlms.com/>
- But it could be through one of my clients, such as GoSchool, the Durham Association, etc.
- If you are a teacher taking my instructor development programs, your URL is [teachers-debbietheteacher.talentlms.com](https://teachers-debbietheteacher.talentlms.com)
- Check your email since I sent you a reminder about your starting point for the course as well as your user ID and password.



# Logging back in

Check your email since I sent you a reminder about your starting point for the course as well as your user ID and password.

From DebbieTheTeacher <noreply@talentlms.com> 

To Deborah Long 

Subject **Dear {related\_user\_first\_name},**

2:11 PM

Reply Forward Archive Junk Delete More 

Thank you so much for enrolling in {course\_name}. I hope you enjoy the course.

It's a good idea to bookmark the home page of my on-demand courses for your course: {site\_name}

You should find the program easy to navigate, but just in case you are unfamiliar with on-demand courses, please watch and read the introductory material in Section 1 when you get started. There's even a video and a manual to help you figure out where the navigation tools are. You can find the video and Learner Handbook here: <https://debbietheteacher.com/using-talent-lms> The handbook is also in the course FILES.

If you have any questions, it's easiest for me to respond by email. Please contact me at [DebbieTheTeacher@gmail.com](mailto:DebbieTheTeacher@gmail.com). I usually respond in less than 24 hours.

Your teacher,

Debbie

Unread: 1 Total: 44  Today Pane 

# Another sample email



● **DebbieTheTeacher** <noreply@talentlms.com>

To: drdeborahlong@att.net



Sun, Mar 19 at 2:28 PM ☆

Thank you for enrolling in my on-demand course. PLEASE SAVE THE FOLLOWING INFORMATION.

A new account has been setup for you on <https://debbietheteacher.talentlms.com/>.

Please use the following credentials to login:

Username: drdeborahlong

Password: drdeborahlong

*This email was sent from <https://debbietheteacher.talentlms.com/> at 03/19/2023, 14:23:28*



# The next screen allows you choose your course from two places:

#1. Double click on the course title



The screenshot shows the 'DebbieTheTeacher' dashboard. At the top, there is a navigation bar with links for 'FAQs', 'Your instructor', 'Broker Test | Learner', and 'Messages'. A search bar is located on the right. Below the navigation bar is a 'Home' section with a search box for courses. A summary row displays statistics: 1 course in progress, 0 courses not passed, 0 completed courses, 0h 0m training time, and 0 certificates. Below this is a section for 'NCREC-Approved Electives' with a dropdown arrow. The first course listed is '30 Websites that Brokers (and Consumers) Should Know (or Know Better)' with a 0% progress indicator and an 'INFO' button. On the right side, there is a sidebar with navigation options: 'Course catalog', 'Progress', 'Join group', 'Discussions', and 'Calendar'.

Or #2: Click on "Learner."



You will see three dots.  
Click on the three dots.

DebbieTheTeacher

FAQs Your instructor Broker Test | Learner Messages Search

Home / Broker Test

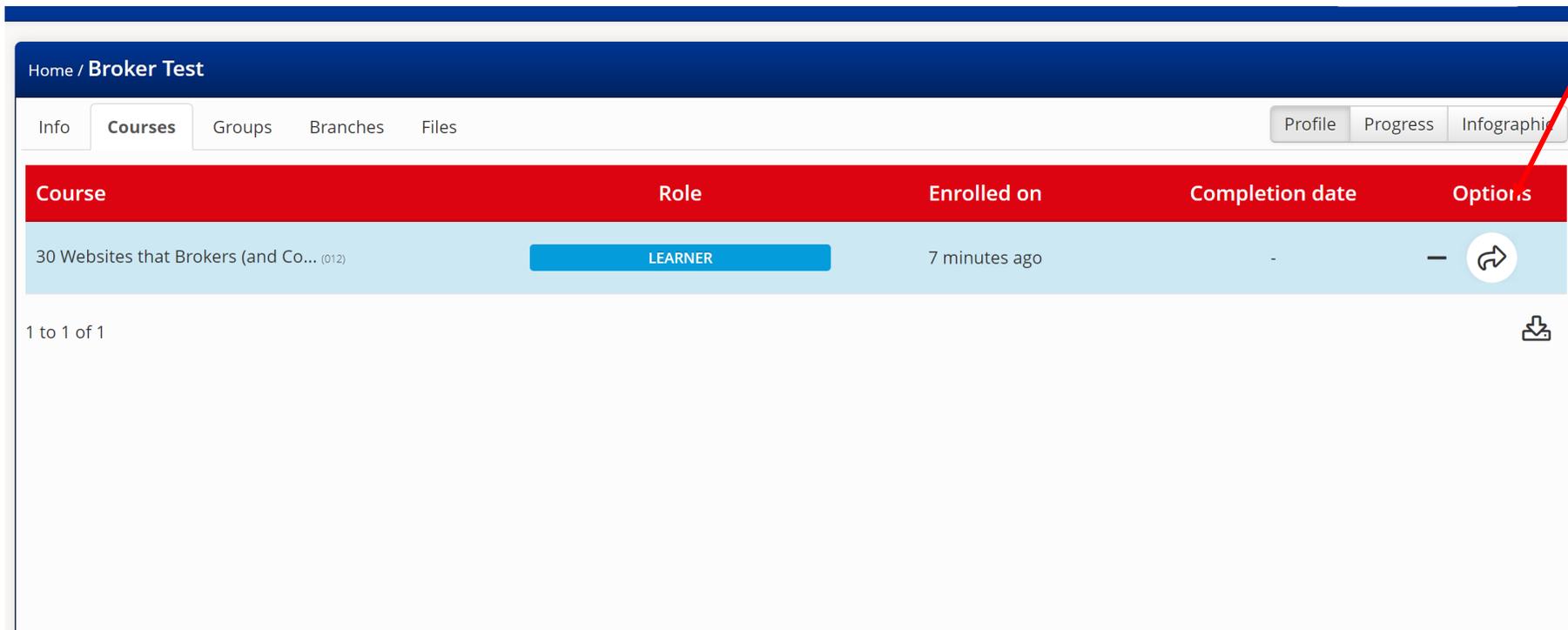
Info **Courses** Groups Branches Files Profile Progress Infographic

| Course                                    | Role    | Enrolled on   | Completion date | Options |
|---|---------|---------------|-----------------|---------|
| 30 Websites that Brokers (and Co... (012) | LEARNER | 7 minutes ago | -               | ...     |

1 to 1 of 1



Click on the arrow.  
You will go to your course.



Home / Broker Test

Info **Courses** Groups Branches Files Profile Progress Infographic

| Course                                    | Role    | Enrolled on   | Completion date | Options   |
|---|---------|---------------|-----------------|---|
| 30 Websites that Brokers (and Co... (012) | LEARNER | 7 minutes ago | -               | -  |

1 to 1 of 1 



Or your screen may look like this.  
Click on arrow of the course you have chosen and you will go to where you left off.

DebbieTheTeacher

More - Long Deborah | Learner - Messages 3 - Help - Search

Home

Search my courses

7 courses in progress 0 courses not passed 3 completed courses 26d 8h training time 3 certifications

Everything I Know about Real Estate, I Le... 45%

Math Prep for the NC Real... 8%

Multiple Offers: The Good, The Bad, and the Ugly 10%

NC State Exam Prep 13%

Course catalog  
Find new courses

Progress  
Find out how you are doing with your training

Join group  
To get access to group courses and discussions

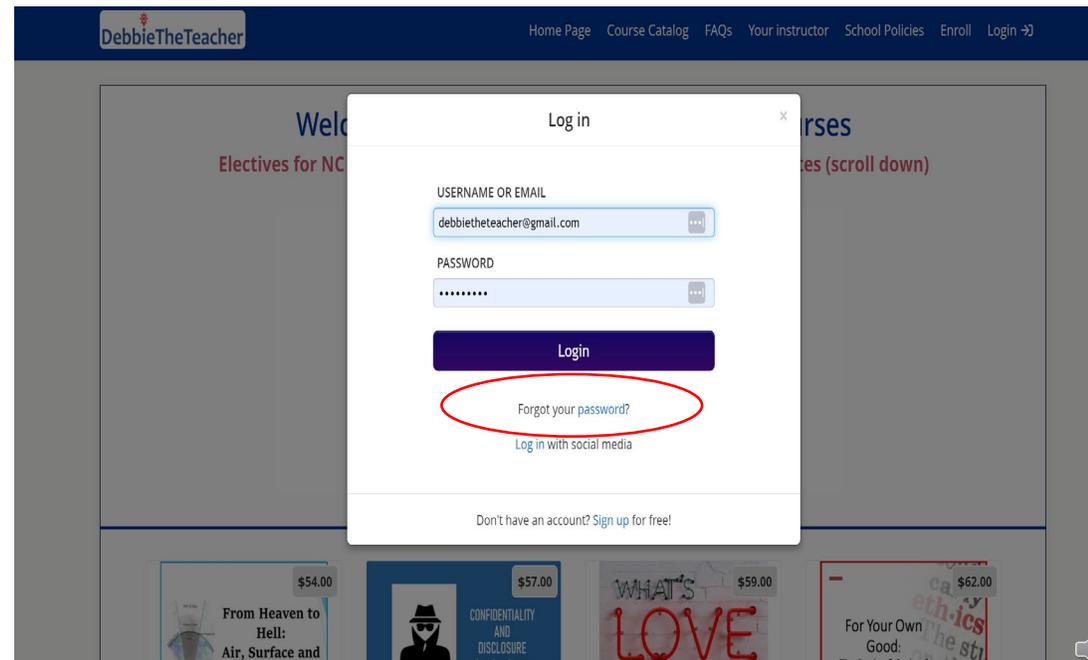
Discussions  
Hold conversations with fellow users

Calendar  
View current and upcoming events



# If you are having trouble finding the starting screen, make sure you are:

1. Going to the right URL: for example, <https://debbietheteacher.talentlms.com>
2. If you have forgotten your password or user id and you can't get into the system, go to the first page and ask for a password reset.
3. If you don't see this screen and/or if you don't get a password reset email, you are probably not at the right URL.



# How to complete lessons

To complete a unit, you might need to:

- Sometimes you have to answer a question. If your answer is correct, you'll move to the next unit. If not, you will have many chances to try again.
- If you have an assignment, you can submit it, but look for an email from me when I have provided feedback. If for any reason your submission doesn't satisfy the assignment, you will be asked to resubmit.

| Tests   | Assignments                               |
|---|---|
| You'll need to answer all questions to move on.   | You'll be prompted to submit a reply.     |
| Graded automatically.<br>You'll immediately <u>know</u> if your attempt was successful or unsuccessful. | Might need to be graded by an Instructor. |



# Once you have completed a course

- Once you have completed all units of a course successfully, a pop-up window will appear indicating you have completed the course.
- If you don't see that pop-up, you can click on "progress" in your dashboard and see what unit you may not have completed or a unit where I have not yet graded an assignment.
- You will receive an unofficial certificate.
- Remember, however, that I will send you an official certificate for the NCREC within 24 hours of course completion.



# Viewing your progress

You can keep track of your course progress from different spots on the platform.

1. On your dashboard, you'll find the right-hand bar showing some general stats.
2. From your dashboard, go to **Progress** on the right panel to access more detailed reports.
3. Also click on **Learner** by your name to see more information, such as grades on assignments.

The screenshot displays the talent.lms dashboard for user Mary Logotheti. The top navigation bar includes the logo, a green box showing '3185 points', the user name 'Mary Logotheti | Learner', and links for 'Messages' and 'Help'. A search bar is also present. Below the navigation bar is a 'Home' section with a search box and 'Last accessed' filters. A central dashboard area shows five statistics: 57 courses in progress, 2 completed courses, 15h 36m training time, 2 badges, and 3185 points. A red arrow points from the title box to the 'Learner' dropdown menu. Another red arrow points from the 'Progress' link in the right-hand navigation panel to the 'Progress' stat box. The right-hand navigation panel includes links for 'Course catalog', 'Progress', 'Join group', 'Conferences', and 'Discussions'. Below the navigation panel, there are two course cards: 'Working Remotely as a New Hire' and 'Training Remote Teams', both showing 0% progress.

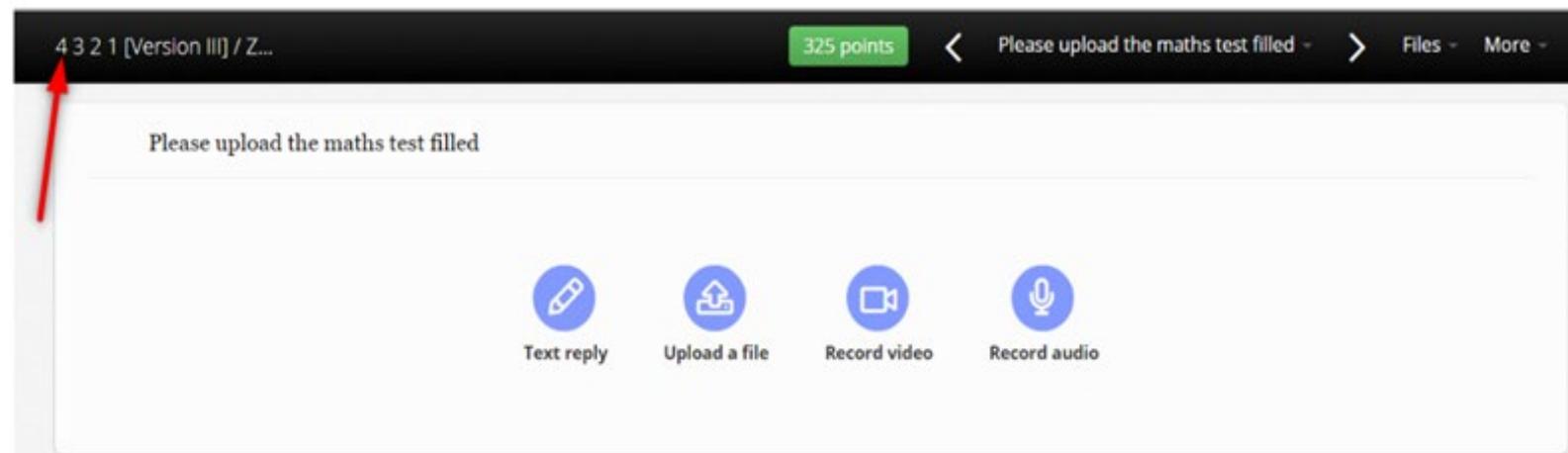
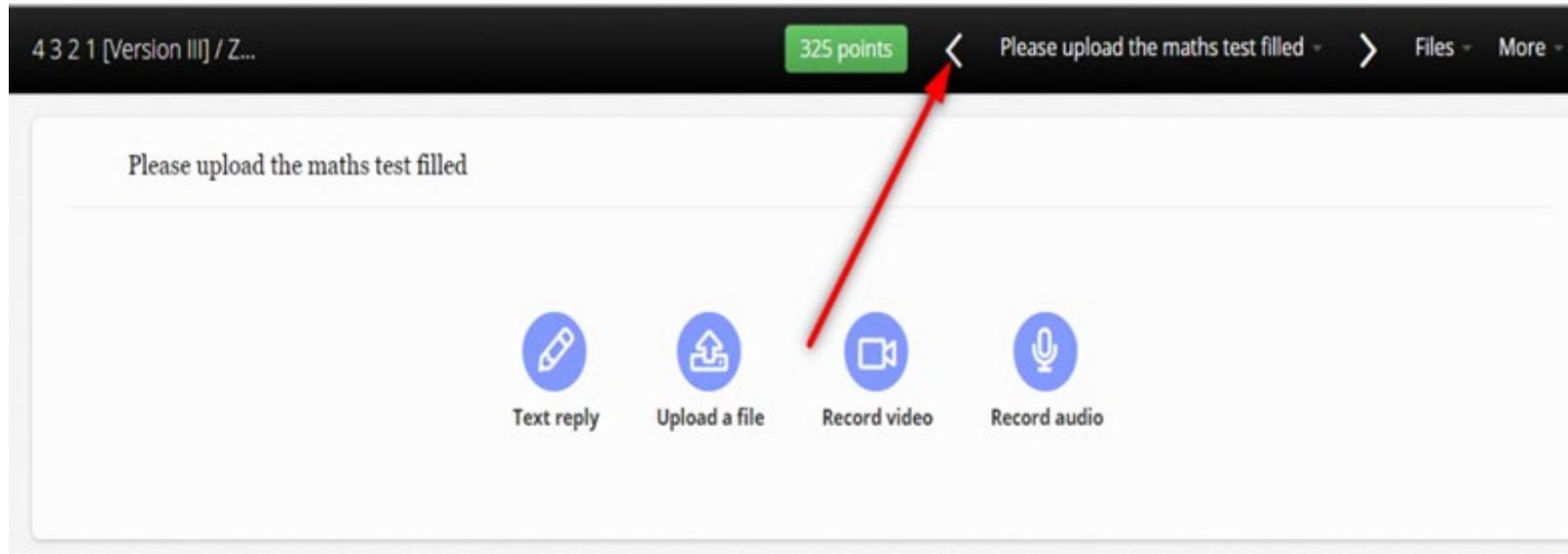
# Communicating with me

The screenshot shows a user interface for a learning management system. At the top, there is a blue navigation bar with the user's name "DebbieTheTeacher" on the left and navigation links for "FAQs", "Your instructor", "Broker Test", "Learner", and "Messages" on the right. A search bar is also present. Below the navigation bar, the page title is "Home / Broker Test". There are tabs for "Overview", "Courses", "Certificates", and "Timeline", with "Courses" being the active tab. To the right of the tabs are "Progress" and "Infographic" buttons. A dropdown menu is open over the "Messages" link, showing options: "Go to Inbox", "Send message", and "No messages". Below this, a table lists courses. The table has columns: "Course", "Progress", "Score", "Enrolled on", "Completion date", "Time", "Course Number", and "Name of elective cou". One course is listed: "30 Websites that Brokers (and Co... (012)" with a progress bar at 7%, a score of "-", and an enrollment date of "30 minutes ago". The table shows "1 to 1 of 1" items. A download icon is visible at the bottom right of the table area.

| Course                                    | Progress | Score | Enrolled on    | Completion date | Time | Course Number | Name of elective cou                        |
|---|----------|-------|----------------|-----------------|------|---------------|---|
| 30 Websites that Brokers (and Co... (012) | 7%       | -     | 30 minutes ago | -               | 57s  | -             | 30 Websites that Brokers (and Consumers (Sh |



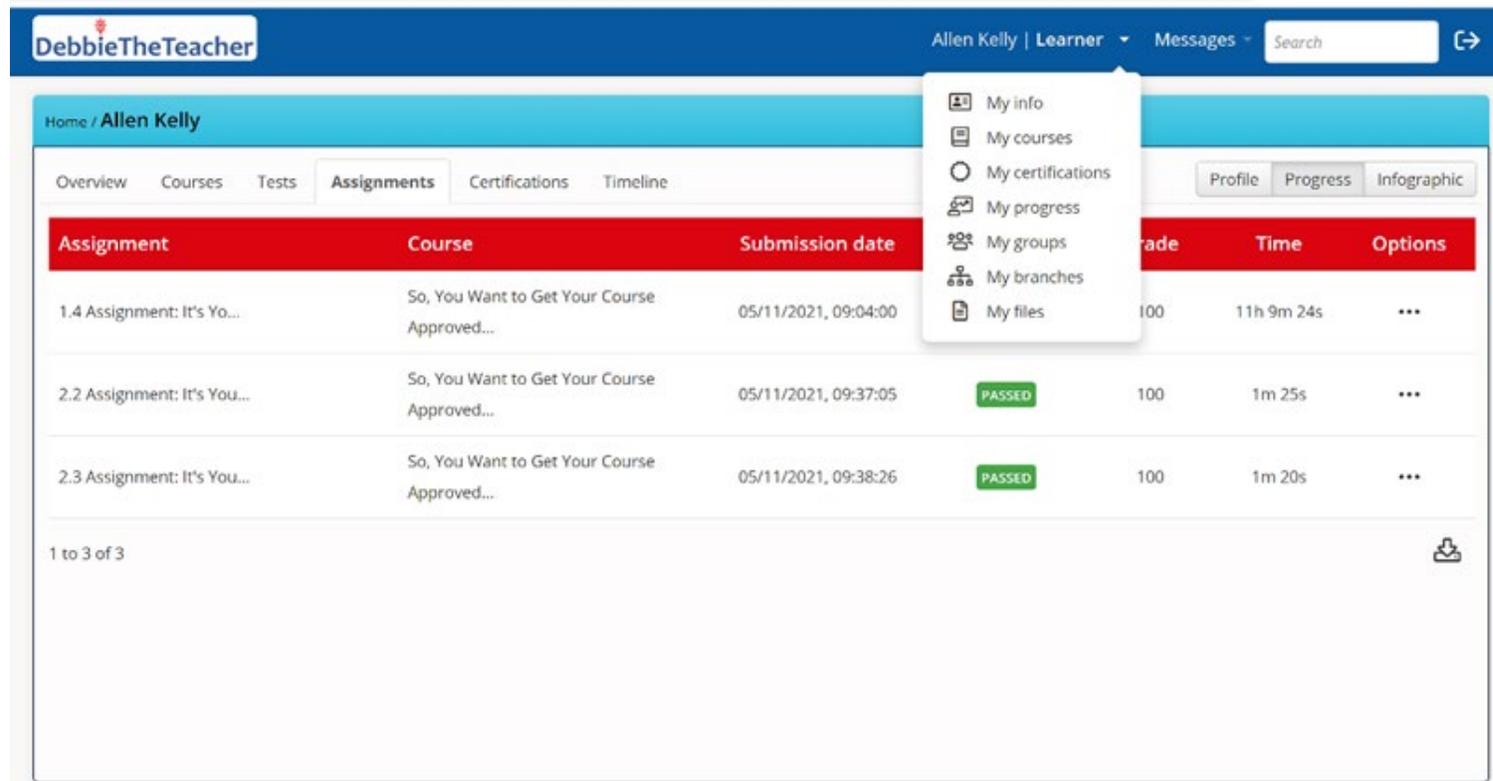
# Two ways to go back to a previous lesson



# Reviewing the teacher's feedback

Step 1. Go to your dashboard and at the top bar, click on **Learner**. A menu will drop down.

Step 2. Click on **My progress**.

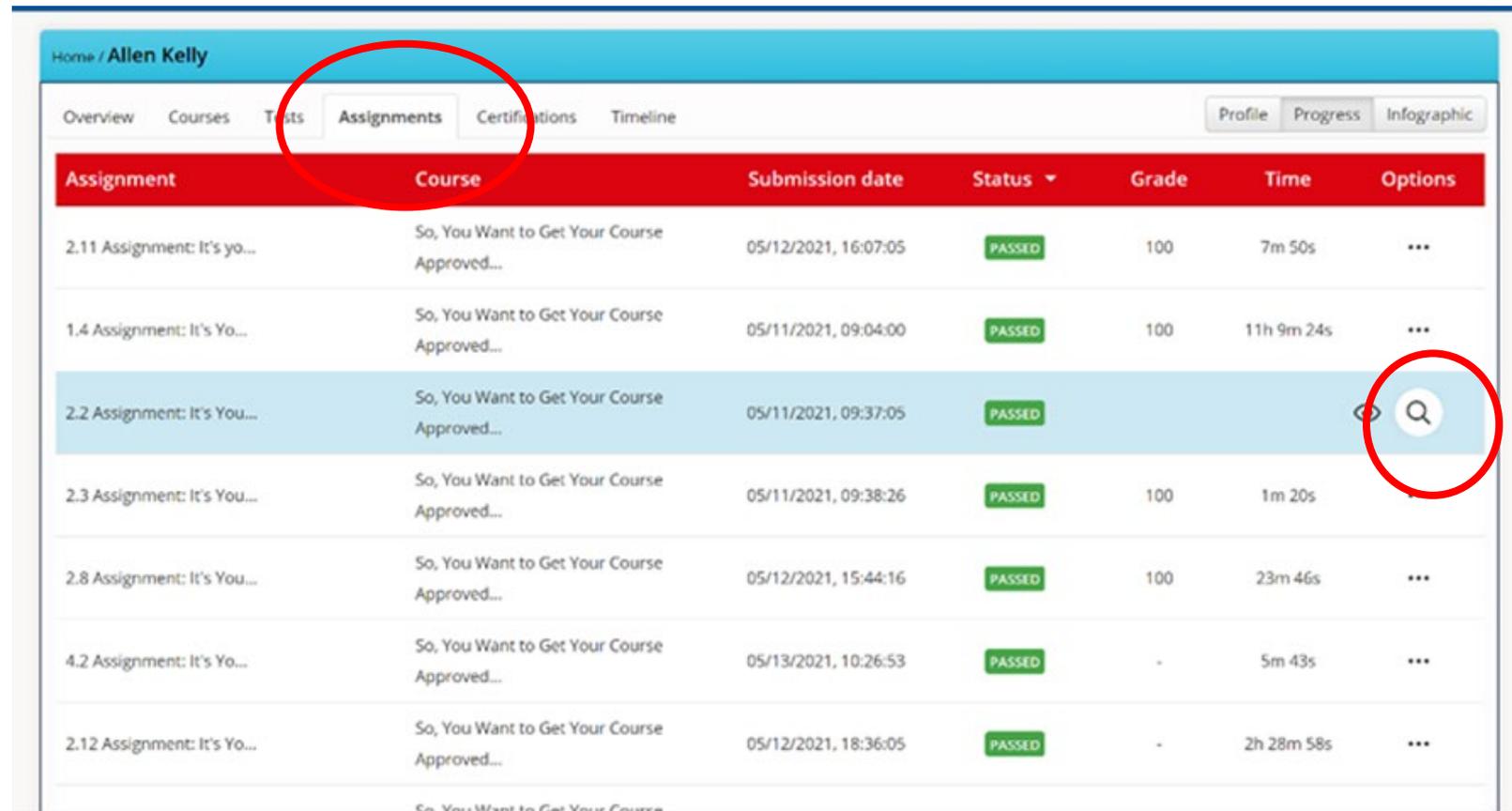


The screenshot shows the DebbieTheTeacher dashboard for user Allen Kelly. The top navigation bar includes the logo, the user name 'Allen Kelly | Learner', a 'Messages' link, and a search bar. Below the navigation bar, the 'Home / Allen Kelly' section features tabs for 'Overview', 'Courses', 'Tests', 'Assignments', 'Certifications', and 'Timeline'. The 'Assignments' tab is active, displaying a table of assignments. A dropdown menu is open under the 'Learner' user name, with 'My progress' highlighted. The table below shows three assignments, all with a score of 100 and a 'PASSED' status.

| Assignment                  | Course                                      | Submission date      | Grade | Time       | Options |
|-----------------------------|---|----------------------|-------|------------|---------|
| 1.4 Assignment: It's Yo...  | So, You Want to Get Your Course Approved... | 05/11/2021, 09:04:00 | 100   | 11h 9m 24s | ...     |
| 2.2 Assignment: It's You... | So, You Want to Get Your Course Approved... | 05/11/2021, 09:37:05 | 100   | 1m 25s     | ...     |
| 2.3 Assignment: It's You... | So, You Want to Get Your Course Approved... | 05/11/2021, 09:38:26 | 100   | 1m 20s     | ...     |



Click on assignments. Then click on the magnifying glass.



Home / Allen Kelly

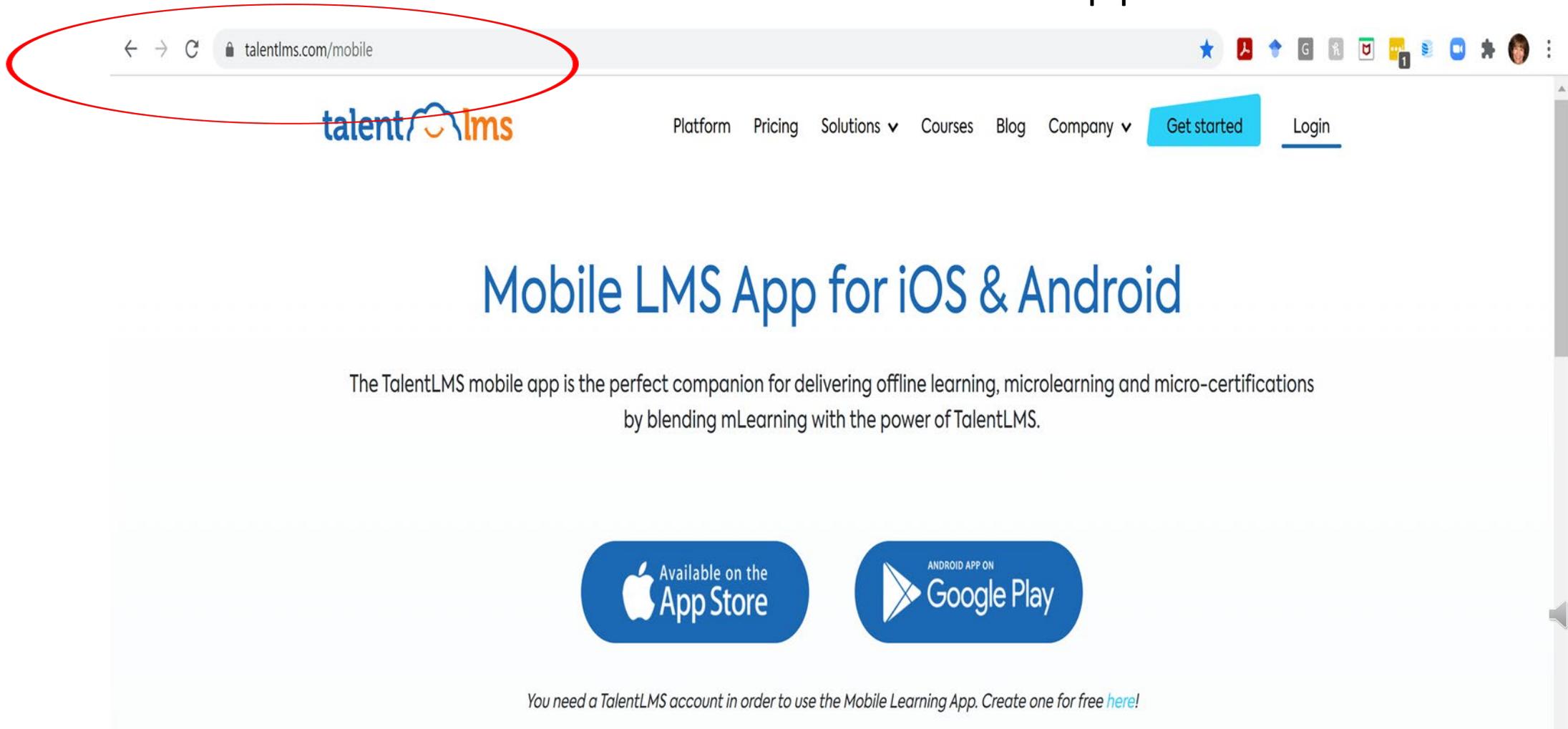
Overview Courses Tests **Assignments** Certifications Timeline Profile Progress Infographic

| Assignment                  | Course                                      | Submission date      | Status | Grade | Time       | Options |
|-----------------------------|---|----------------------|--------|-------|------------|---------|
| 2.11 Assignment: It's yo... | So, You Want to Get Your Course Approved... | 05/12/2021, 16:07:05 | PASSED | 100   | 7m 50s     | ...     |
| 1.4 Assignment: It's Yo...  | So, You Want to Get Your Course Approved... | 05/11/2021, 09:04:00 | PASSED | 100   | 11h 9m 24s | ...     |
| 2.2 Assignment: It's You... | So, You Want to Get Your Course Approved... | 05/11/2021, 09:37:05 | PASSED |       |            | ...     |
| 2.3 Assignment: It's You... | So, You Want to Get Your Course Approved... | 05/11/2021, 09:38:26 | PASSED | 100   | 1m 20s     | ...     |
| 2.8 Assignment: It's You... | So, You Want to Get Your Course Approved... | 05/12/2021, 15:44:16 | PASSED | 100   | 23m 46s    | ...     |
| 4.2 Assignment: It's Yo...  | So, You Want to Get Your Course Approved... | 05/13/2021, 10:26:53 | PASSED | -     | 5m 43s     | ...     |
| 2.12 Assignment: It's Yo... | So, You Want to Get Your Course Approved... | 05/12/2021, 18:36:05 | PASSED | -     | 2h 28m 58s | ...     |



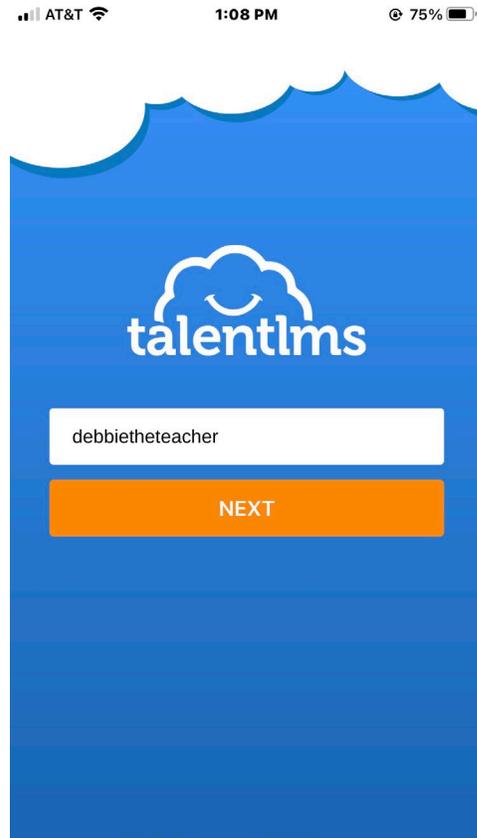
Consider using the Talent LMS app if you wish to complete the course on a mobile device or tablet.

But I'm not a fan of the app.



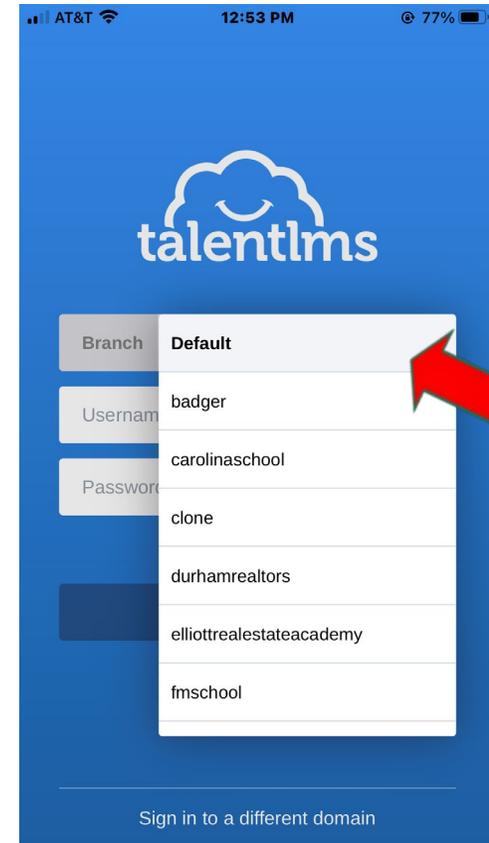
The screenshot shows the TalentLMS mobile website. The browser's address bar at the top contains the URL "talentlms.com/mobile" and is circled in red. Below the address bar is the TalentLMS logo and a navigation menu with links for Platform, Pricing, Solutions, Courses, Blog, and Company. There are also buttons for "Get started" and "Login". The main heading reads "Mobile LMS App for iOS & Android". Below this, a paragraph states: "The TalentLMS mobile app is the perfect companion for delivering offline learning, microlearning and micro-certifications by blending mLearning with the power of TalentLMS." At the bottom, there are two buttons: "Available on the App Store" and "ANDROID APP ON Google Play". A small note at the very bottom says: "You need a TalentLMS account in order to use the Mobile Learning App. Create one for free [here!](#)"

If you are using your phone and the TalentLMS app, if you log out, remember you have to log in again. That means using “DebbieTheTeacher” as the domain name.



In the next step, if you came to my classes directly, then leave the option set to "default."

If you came to my classes through another education provider, you will then need to select the branch in the second step.



# Misc.

- **What type of email notifications will I receive?**
- You can expect to receive emails related to actions your instructor has taken and would like to communicate with you--for example, when I have added some new information to a course or an alert that feedback from your submitted assignments is ready.
- The email address you'll see is [noreply@talentlms.com](mailto:noreply@talentlms.com). If these emails end up in your Spam folder, mark this email address as 'safe' in your email provider.
- **Where do I access file?**
- There are two places to look for files:
  - From the course you are viewing. Click on Files at the top right to access files shared.
  - From your user profile. Hover over your name at the top of the page, click My files and view any files shared.
- **What happens if my computer shuts down or my connection is lost while I'm completing a course?**
- You can abandon and resume a course at any point. Just return to the course, click Resume, and you'll be able to continue from the last unit you accessed. If you were in the middle of a test, you'd be able to resume from the last pending question.



Thank you for enrolling in my course!  
You can download the printed version of this program from the  
FILES in your course.



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