# RED RIVER GROUNDWATER CONSERVATION DISTRICT

**BOARD MEETING** 

BOARD ROOM GREATER TEXOMA UTILITY AUTHORITY 5100 AIRPORT DRIVE DENISON, TEXAS 75020

> THURSDAY NOVEMBER 2, 2017

#### **AGENDA**

# RED RIVER GROUNDWATER CONSERVATION DISTRICT BOARD OF DIRECTORS BOARD MEETING GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM 5100 AIRPORT DRIVE DENISON, TEXAS 75020 THURSDAY, NOVEMBER 2, 2017

#### **Board Meeting**

The Board Meeting will begin at 10:00 a.m.

The Board of Directors may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

#### Agenda:

- 1. Call to order, declare meeting open to the public, and take roll
- 2. Public Comment
- 3. Administer Oath of Office
- 4. Consider and act upon approval of Minutes of July 13, 2017, Board Meeting
- 5. Review and approval of monthly invoices
- 6. Receive monthly financial information
- 7. Consider and act upon election of Officers
- 8. Consider and act upon Resolutions of Appreciation for Previous Board Members
- 9. Receive Quarterly Investment Report
- 10. Receive Quarterly Report
- 11. Rules and Bylaws Committee Update
- 12. Consider and act upon 2018 Administrative Services Contract with Greater Texoma Utility Authority
- 13. Consider and act upon Engagement Letter for Audit Services for Fiscal Year Ending December 31, 2017
- 14. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

- 15. Consider and act upon compliance and enforcement activities for violations of District Rules and other activities of the District
  - a. Texas Rain Holding Co.
  - b. Lass Water Supply Co.
- 16. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District
  - a. Discussion of Conservation Awards Program
  - b. Discussion of Well Monitoring Program
- 17. Receive presentation from the District's Hydrogeologist and Legal Counsel regarding permanent rules development
  - a. Consider and act upon action items for rules development
- 18. Open forum / discussion of new business for future meeting agendas
- 19. Adjourn

:

<sup>&</sup>lt;sup>1</sup>The Board may vote and/or act upon each of the items listed in this agenda.

<sup>&</sup>lt;sup>2</sup>At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Red River Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); deliberation regarding personnel matters (§551.074); deliberation regarding security devices (§551.076); and deliberation regarding cybersecurity (§551.089). Any subject discussed in executive session may be subject to action during an open meeting.

<sup>&</sup>lt;sup>3</sup> Persons with disabilities who plan to attend this meeting, and who may need assistance, are requested to contact Velma Starks at (800) 256-0935 two (2) working days prior to the meeting, so that appropriate arrangements can be made.

<sup>&</sup>lt;sup>4</sup>For questions regarding this notice, please contact Velma Starks at (800) 256-0935, at <a href="mailto:rrqcd@redriverqcd.org">rrqcd@redriverqcd.org</a> or at 5100 Airport Drive, Denison, TX 75020.

### MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING RED RIVER GROUNDWATER CONSERVATION DISTRICT

#### THURSDAY, JULY 13, 2017

# GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM 5100 AIRPORT DRIVE DENISON TX 75020

Members Present:

David Gattis, P.E., Mark Gibson, P.E., Harold Latham, Mark Newhouse, Mark

Patterson, Don Wortham, PhD, and William Purcell

Members Absent:

Staff:

Drew Satterwhite, P.E., Allen Burks, Carolyn Bennett, Wayne Parkman, Tasha

Hamilton, Debi Atkins, Theda Anderson, and Velma Starks

Visitors:

Kristen Fancher, Fancher Legal, PLLC

James Beach, LBG Guyton

Bob Patterson, General Manager, Northern Trinity GCD

#### **Board Meeting**

The regular Board Meeting will begin at 2:00 p.m.

The Board of Directors may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

#### Agenda ·

1. <u>Call to order, establish quorum; declare meeting open to the public.</u>

President Patterson called the meeting to order at 2:00 p.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

3. Consider and act upon approval of Minutes from the June 22, 2017 board meeting

Board Member David Gattis made a motion to approve the minutes of the June 22, 2017 meeting. Board Member Mark Newhouse seconded the motion and William Purcell abstained. Motion passed.

#### 4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve liabilities. Board Member Don Wortham seconded the motion. Motion passed unanimously.

#### 5. Receive monthly financial information

General Manager Satterwhite discussed and reviewed the monthly financial information with the Board.

#### 6. Receive Quarterly Report

General Manager Satterwhite reported that there are 747 registered wells in the District. There were 90 inspections.

#### 7. Receive Quarterly Investment Report

General Manager Satterwhite presented the Quarterly Investment Report to the Board.

#### 8. Consider and act upon 2018 Operating Budget and Adopt Rate Schedule

General Manager Satterwhite informed the Board that the Budget Committee reviewed the proposed 2018 Budget on Wednesday. The Budget Committee recommended approving the 2018 Budget as presented. Board Member Gattis made the motion to approve the 2018 Budget. Board Member Gibson seconded the motion. Board Member Purcell abstained. Motion passed.

The Board reviewed the 2018 Fee Schedule as presented stating that there were no changes from the 2017 rates. Board Member Gattis made the motion to approve the 2018 Fee Schedule as presented. Board Member Newhouse seconded the motion. Motion passed unanimously.

#### 9. <u>Appointment of a Nominating Committee for Election of Officers</u>

Board Member Newhouse and Board Member Gattis were appointed as the Nominating Committee.

### 10. <u>Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)</u>

No update.

#### 11. Consider and act upon compliance and enforcement activities for violations of District Rules

No new update.

### 12. <u>General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District</u>

General Manager Satterwhite reported 747 registered wells in the District with 7 new registrations

as of June 30, 2017. General Manager Satterwhite informed the Board that discussions have taken place with other Districts regarding rules to see if common ground exists between the Districts.

- 13. Receive presentation from the District's Hydrogeologist and Legal Counsel regarding permanent rules development.
  - a. Consider and act upon action items for rules development

Kristen Fancher and James Beach presented a detailed presentation regarding permanent rules development. The Board requested that a table concept be developed for the details (gpm, aquifer, outcrop, drawdown) pertaining to the various types of wells and this to be available for the board's review. The Board requested that letters be sent to both Grayson and Fannin County judges regarding spacing rules, thereby involving the counties in developing spacing rules.

14. Open Quorum/discussion of new business for future meeting agendas

Recording Secretary

In anticipation of a long September meeting, sandwiches were requested for the meeting. Rules & Bylaw Committee is to meet prior to September meeting.

Secretary-Treasurer

15.	Adjourn
	President Patterson declared the meeting adjourned at 4:58 p.m.
	#######################################

#### RESOLUTION NO. 2017-11-03-01

# A RESOLUTION BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE MONTHS OF SEPTEMBER & OCTOBER 2017

The following liabilities are hereby presented for payment:

Secretary/Treasurer

Administrative Services GTUA- (July 2017 expenses) GTUA- (August 2017 expenses) GTUA ( Sept 2017 expenses)	Amount 15,384.77 15,330.25 14,033.80
Advertising Herald Democrat (10 ways to curb water usage)	140.00
Auditing McClanahan & Holmes (Audit year ending 2016)	4,500.00
Banking Bank of Oklahoma (Banking Fees 3/21/17-6/20/17) Bank of Oklahoma (Banking Fees - 6/21/17- 9/20/17)	9.00 9.00
Contract Services IT Nexus (August 2017 well database management) IT Nexus (September 2017 well database management) IT Nexus (October 2017 well database management) IT Nexus (November 2017 well database management) IT Nexus (November 2017 well database management) LBG-Guyton (Services through June 2017) LBG-Guyton (Services through February 2017) LBG-Guyton (Services through August 2017) LBG-Guyton (Services through September 2017)	600.00 600.00 600.00 600.00 7,376.64 8,830.86 2,557.65 3,454.23 7,596.89
Direct Costs  USTI - Ebill- (January - July 2017)  Nextraq (July 2017 GPS Tracking)  Nextraq (August 2017 GPS Tracking)  Nextraq (September 2017 GPS Tracking)  Nextraq (October 2017 GPS Tracking)	11.94 39.95 39.95 39.95 39.95
<u>Dues</u> Texas Alliance of Groundwater Districts 2017-2018	1,000.00
Legal Law Offices of Kristen Fancher PLLC (services through July 2017) Law Offices of Kristen Fancher PLLC (services through Aug - Sept 2017)	3,826.40 6,276.40
GRAND TOTAL:	92,897.63
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasur to make payments in the amounts listed above.	OF THE RED RIVER er is hereby authorized
On motion of and seconded by foregoing Resolution was passed and approved on this, the 2nd day of Nove	the the following vote:
AYE: NAY:	
At a meeting of the Board of Directors of the Red River Groundwater Cons	servation
President ATTEST:	

# Red River Groundwater Conservation District Balance Sheet

#### Page 1

For General Fund (00) September 30, 2017

#### <u>Assets</u>

00-01-10001		Checking Account	74,312.44
00-01-10010		Investments-CD	310,000.00
00-01-10025		Accounts Receivable	14,708.13
00-01-10026		A/R Texas Rain Holding Co	2,100.00
00-01-10101		Allowance for Uncollectible Accounts	(1,530.00)
00-01-10200		PP Expense	4,325.00
	Total		403,915.57
	Total As	ssets	\$ 403,915.57
		Liabilities and Fund Balance	
00-01-23100		Accounts Payable	19,117.10
00-01-23150		Deposits to be Refunded	10,500.00
	Total		29,617.10
	Total Lie	abilties	 29,617.10
00-01-35100		Fund Balance	73,069.05
00-01-35120		Current Year Excess of Revenue over Expenses	396,194.81
	Total		 469,263.86
		Excess of Revenue Over Expenditures	(94,965.39)
	Total Fu	nd Balances	 374,298.47
	Total Lia	abilities and Fund Balances	\$ 403,915.57

10/13/2017 11:05am

#### Red River Groundwater Conservation District Statement of Revenue and Expenditures

Page

1

Revised Budget
For General Fund (00)
For the Fiscal Period 2017-9 Ending September 30, 2017

			Current	Current	Annual	YTD	Remaining
Account Number	r		Budget	Actual	Budget	Actual	Budget %
Revenues							
00-01-46002	GW Production Cost	\$	81,250.00 \$	(1,673.31) \$	325,000.00\$	144,312.37	55.60%
00-01-46005	Late Fees	03	0.00	(236.00)	0.00	555.63	0.00%
00-01-46006	Violation Fees		0.00	0.00	0.00	2,600.00	0.00%
00-01-46007	Registration Fees		416.67	1,100.00	5,000.00	5,400.00	(8.00%)
00-01-46010	Well Drillers Deposit		0.00	0.00	0.00	200.00	0.00%
00-01-46100	Interest Income		41.67	466.94	500.00	2,272.15	(354.43%)
Total General Fun	d Revenues	\$	81,708.34 \$	(342.37) \$	330,500.00 \$	155,340.15	53.00%
		110000	THE CONTRACT OF THE CONTRACT O	A A MANAGEMENT OF A STATE OF THE STATE OF TH	The state of the s		employees on the second production of the second sec
Expenditures							
	Administrative Cost	\$	8,750.00 \$	6,228.00 \$	105,000.00\$	80,063.20	23.75%
00-01-77020	-		83.33	0.00	1,000.00	267.73	73.23%
00-01-77027	Auditing		0.00	0.00	4,500.00	4,500.00	0.00%
00-01-77031	Banking Fees		0.00	9.00	0.00	27.00	0.00%
00-01-77032	Contract Services		6,016.67	600.00	72,200.00	52,282.85	27.59%
00-01-77035	Field Technician		6,666.67	4,814.50	80,000.00	49,841.50	37.70%
00-01-77040	Direct Cost		333.33	400.65	4,000.00	3,150.44	21.24%
00-01-77450	Dues & Subscription		116.67	0.00	1,400.00	483.00	65.50%
00-01-77480	Equipment		0.00	1,495.71	2,000.00	1,495.71	25.21%
00-01-77500	Fees- GMA8		0.00	0.00	1,000.00	0.00	100.00%
00-01-77810	Insurance		416.67	0.00	5,000.00	1,892.98	62.14%
00-01-77855	Internet Fees		541.67	0.00	6,500.00	4,260.06	34.46%
00-01-77970			2,916.67	2,450.00	35,000.00	27,493.98	21.45%
00-01-78010	Meetings and Conferences		208.33	579.41	2,500.00	2,183.61	12.66%
00-01-78310	Rent		200.00	200.00	2,400.00	1,800.00	25.00%
00-01-78600	Software Maintenance		166.67	0.00	2,000.00	16,846.13	(742.31%)
00-01-78750	Telephone		166.67	188.09	2,000.00	1,681.23	15.94%
	Transportation-Mileage		416.67	167.39	5,000.00	2,036.12	59.28%
otal General Fund	Expenditures	\$	27,000.02 \$	17,132.75 \$	331,500.00 \$	250,305.54	24.49%

General Fund Excess of Revenues Over Expenditures \$

54,708.32 \$

(17,475.12) \$

(1,000.00) \$

(94,965.39)



# RED RIVER GROUNDWATER CONSERVATION DISTRICT AGENDA COMMUNICATION



DATE:

November 26, 2017

SUBJECT:

**AGENDA ITEM NO. 8** 

#### CONSIDER AND ACT UPON RESOLUTIONS OF APPRECIATION FOR PREVIOUS BOARD MEMBERS

#### **ISSUE**

Resolutions of Appreciation for previous Board members

#### **BACKGROUND**

The Board of Directors has customarily adopted Resolutions of Appreciation and presented a plaque to retiring Board members who have served on the Board. Mr. William Purcell was appointed in 2013 to represent the groundwater municipalities in Fannin County. Mr. Don Wortham was appointed to the Board in 2009 to represent the rural water suppliers in Grayson County. Mr. Wortham served as Secretary/Treasurer for eight years.

#### CONSIDERATIONS

Both members faithfully attended Board meetings.

#### STAFF RECOMMENDATIONS

The staff recommends the Board consider adopting Resolutions of Appreciation for their service.

#### **ATTACHMENTS**

Resolutions of Appreciation

PREPARED AND SUBMITTED BY:

Drew Satterwhite, P.E., General Manager

#### RESOLUTION NO. 2013-10-17-01

#### RED RIVER GROUNDWATER CONSERVATION DISTRICT

#### A RESOLUTION BY THE RED RIVER GROUNDWATER CONSERVATION DISTRICT RECOGNIZING

#### WILLIAM PURCELL

WHEREAS, the Red River Groundwater Conservation District wishes to recognize

#### WILLIAM PURCELL

for contributing toward furthering economic development of this area and for helping to promote effective planning and utilization of groundwater by faithfully participating in the activities of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE RED RIVER GROUNDWATER CONSERVATION DISTRICT THAT: the District conveys its sincere appreciation and gratitude to

#### WILLIAM PURCELL

for service provided to the Dist	rict and the groundwater p	roducing municipalities in Fannin	County.
On motion of foregoing Resolution was passe		ded by 2 <sup>nd</sup> day of November, 2017 by the	, the following vote:
AYE:	NAY:	ABSTAIN:	
At a meeting of the Board of D	irectors of the Red River Gr	oundwater Conservation District.	
	_	vasidant	
	r.	resident	
ATTEST:			
Secretary-Treasurer			

#### RESOLUTION NO. 2017-11-02-02

#### RED RIVER GROUNDWATER CONSERVATION DISTRICT

#### A RESOLUTION BY THE RED RIVER GROUNDWATER CONSERVATION DISTRICT RECOGNIZING

#### DON WORTHAM, PhD

WHEREAS, the Red River Groundwater Conservation District wishes to recognize

#### DON WORTHAM, PhD

for contributing toward furthering economic development of this area and for helping to promote effective planning and utilization of groundwater by faithfully participating in the activities of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE RED RIVER GROUNDWATER CONSERVATION DISTRICT THAT: the District conveys its sincere appreciation and gratitude to

#### DON WORTHAM, PhD

for service provided to the Distr	rict and the rural water suppl	ers in Grayson County.	
On motion of		d by	the
foregoing Resolution was passed	d and approved on this the 2 <sup>nd</sup>	day of November, 2017 by the f	ollowing vote:
AYE:	NAY:	ABSTAIN:	
At a meeting of the Board of Dir	ectors of the Red River Grou	ndwater Conservation District.	
	Pres	ident	
ATTEST:			
Secretary-Treasurer			

#### Red River Groundwater Conservation District Investment Report September 30, 2017

This report complies with the requirements of the Public Funds Investment Act and covers all the funds of the District that are subject to the Act. At September 30, 2017, the investment position was a little more than \$384 thousand.

The District's funds are consistent with the prior periods.

The District was in compliance with all provisions on the investment policy and the Public Funds Investment Act as of September 30, 2017.

All transactions were routine.

The following schedules are also a part of this investment report.

Debi Atkins

Finance Officer

#### Red River Groundwater Conservation District Investment Portfolio

Type of	MATURITY	COUPON	PAR	BOOK	MARKET	MARKET
Instrument	DATE	RATE	VALUE	VALUE	VALUE	VALUE
					6/30/2017	9/30/2017
Cert of Deposit	12/14/2017	1.000%	100,000.00	100,000.00	100,000.00	99,982.20 Discover Bank
Cert of Deposit	12/24/2017	1.090%	110,000.00	110,000.00	110,000.00	110,000.00 First United
Cert of Deposit	3/6/2018	1.290%	100,000.00	100,000.00	100,000.00	100,000.00 First United
Checking account	@ 9/30/17			43.000	74,312.44	
	Total Portfolio	as of Septembe	er 30, 2017	\$	384,312.44	

	Years to Maturity	0.2055 0.2329 0.4301	
	Mkt + Accr Int Value	\$100,760 \$110,020 \$100,197	\$310,977
	Accrued N Interest	\$778 \$20 \$197	\$995
	Market Value	99,982 110,000 100,000	\$309,982
	Par Value	100,000 110,000 100,000	\$310,000
	Rate	1.00% 1.09% 1.29%	
9/30/2017	Maturity Date	12/14/2017 12/24/2017 3/6/2018	0.29
MMARY AS OF	nent	Discover Bank First United First United	TOTAL Weighted Ave Maturity in yrs
INVESTMENT SUMMARY AS OF	Investment	C C D.	TOTAL Weighte



#### **RED RIVER**

#### **GROUNDWATER CONSERVATION DISTRICT**



FANNIN COUNTY AND GRAYSON COUNTY

# General Manager's Quarterly Report Date: September 30, 2017 Red River GCD Management Plan

This quarterly briefing is being provided pursuant to the adopted Management Plan for the quarter ending September 30, 2017.

#### Well Registration Program:

Current number of wells registered in the District: 760

Aquifers in which the wells have been completed: Trinity and Woodbine

#### Well Inspection/Audit Program:

2017 Well Inspections

Month	Fannin	Grayson	Total
January	1	4	5
February	5	13	18
March	4	2	6
April	7	11	18
May	5	19	24
June	5	14	19
July	11	12	23
August	2	11	13
September October	11	3	14
November December			
Total	51	89	140



# RED RIVER GROUNDWATER CONSERVATION DISTRICT AGENDA COMMUNICATION



DATE:

October 26, 2017

SUBJECT:

AGENDA ITEM NO. 12

### CONSIDER AND ACT UPON 2018 ADMINISTRATIVE SERVICES CONTRACT WITH GREATER TEXOMA UTILITY AUTHORITY

#### **ISSUE**

Renewal of contract with Greater Texoma Utility Authority (GTUA) for administrative services for 2018.

#### **BACKGROUND**

In November 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. The Board of Directors of GTUA is satisfied with the outcome of the agreement and has indicated their desire to continue the arrangement.

#### **CONSIDERATIONS**

This contract contains the same provisions as the contract executed for 2017. The amounts identified in the contract are consistent with the 2018 budget adopted by the District. The GTUA Board of Directors will consider this agreement at their November 20, 2017 meeting.

#### STAFF RECOMMENDATIONS

The staff recommends that the contract between the District and GTUA be approved.

#### **ATTACHMENTS**

2018 Administrative Services Contract with GTUA. 2018 Budget

PREPARED AND SUBMITTED BY:

Drew Satterwhite, P.E., General Manager

# ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE GREATER TEXOMA UTILITY AUTHORITY AND THE RED RIVER GROUNDWATER CONSERVATION DISTRICT

STATE OF TEXAS	§	STATE OF TEXAS
	§	
GREATER TEXOMA UTILITY AUTHORITY	§	RED RIVER GROUNDWATER
	δ	CONSERVATION DISTRICT

This Agreement, made and entered into by and between the Greater Texoma Utility Authority, hereinafter referred to as ("Authority") and the Red River Groundwater Conservation District in Fannin and Grayson Counties, Texas, hereinafter referred to as ("District").

#### WITNESSETH:

WHEREAS, the District is experiencing a need for administrative services in order to achieve the objectives provided in its enabling legislation and Chapter 36 of the Texas Water Code; and

WHEREAS, the Authority has staff experienced in water related activities; and

WHEREAS, the District has determined that it is in the best interest of the District to engage the Authority to assist in providing administrative assistance in establishing the District's programs and activities; and

WHEREAS, the District has determined that the proposal dated November 2, 2017 from the Authority, as said proposal is modified and supplemented herein, is in the best interest of the District and that the Authority is qualified and capable of providing such services;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and of the terms and conditions hereinafter set forth, the parties agree as follows:

1. The Scope of Services. The term "Scope of Services" as used herein refers to the Scope of Services made and submitted by the Authority to the District dated November 2, 2017, as amended, modified, or supplemented herein. (attached hereto as "Exhibit A")

The Scope of Services is a general guideline for the commencement of administrative activities and related services. Said Scope of Services is amended and superseded by specific terms of this Agreement, which may be amended in writing from time to time upon agreement of the Authority and the District.

2. Administrative Services. The Authority shall perform administrative services for the District at the direction of the District Board, and the District Board President to the extent that the Board President's direction does not conflict with any District, State or Federal Laws, or Authority rule, policy, or order of the District or Authority Board. Such directions from the District Board and Board President regarding the performance of administrative services shall supplement any specific services delineated in this Agreement or the attached

Scope of Services. Administrative services shall include, but not be limited to recording and communication services, database collection and well registration services, as well as assistance in developing personnel policies, operating procedures, refining of temporary rules and developing a management plan. Administrative services shall also include performance of the duties of the "General Manager" as set forth in the District's Temporary District Rules, Bylaws, rules and orders, subject to the directions and orders of the District Board and Board President. The Authority shall not retain outside professional services to be reimbursed by the District without prior authorization from the District. The District Board shall retain ultimate authority in decision-making under the District's Rules.

- 3. Charges and Payment. Monthly payments shall be made by the District to the Authority for actual costs incurred including hourly wages and benefits of the Authority employees, insurance costs, extra travel costs to and from the District, overhead, and other direct costs, including fees for professional services. The Authority shall invoice the District for any such services performed hereunder during the preceding thirty (30) day period, said invoice to be presented by the 25<sup>th</sup> day of the following month. Said invoice shall be itemized in such a manner that the District may determine the reasonableness of the charges submitted. The District shall pay the full amount of invoices received from the Authority by the tenth day of the month following receipt of any such invoice unless notice of protest or disagreement is given to the Authority within seven (7) business days after receipt of said invoice. Failure of the Authority and the District to agree upon payment of such invoice within thirty (30) days of protest shall be grounds for termination under Paragraph 4 unless the parties can otherwise agree in writing to a schedule of payment.
- 4. <u>Terms of Agreement</u>. The Term of this Agreement shall be for a 12-month period commencing as of the effective date of this Agreement, which shall be the later date that the District or the Authority executes this Agreement. This Agreement may be renewed upon expiration of the 12-month term of this Agreement by written agreement between the parties. Either the District or the Authority may terminate this agreement for any reason at any time upon ninety (90) days written notice of termination to the other party. Should the Authority or the District elect to terminate this Agreement, the District shall remain responsible for its share of any costs for which it is obligated that remain existing and unpaid as of the effective date of termination.
- 5. <u>Indemnity.</u> Neither the District nor the Authority shall be liable to the other for loss, either direct or consequential. All such claims for any and all loss, however caused, are hereby waived. Said absence of liability shall exist whether or not the damage, destruction, injury, or loss of life is caused by the negligence of either party or of any of their respective agents, servants, or employees. It is contemplated that each party shall look to its respective insurance carriers for reimbursement of any such loss. Neither party shall have any interest or claim in the other's insurance policy or policies, or the proceeds thereof, unless it is specifically covered therein as an additional insured. Nothing contained in this Agreement is intended by either party to create a partnership or joint venture, and any implication to the contrary is hereby expressly disavowed. It is understood and agreed that this Agreement does not create a joint enterprise, nor does it appoint any party as an agent of any other party, for any purpose whatsoever. It is understood and agreed that by execution of this Agreement, no governmental powers or immunities are waived or surrendered by either the District or the Authority.
- 6. <u>Independent Contractor.</u> The Authority is, and shall perform this agreement as, an independent contractor, and as such, shall have and maintain complete control over all of its employees, subcontractors, agents, and operations. Neither the Authority nor anyone employed by it shall be, represent, act, purport to act or be deemed to be the agent, representative, subcontractor, employee, officer or servant of the District. No

employee or agent of the District shall be, represent, act, or purport to act or be deemed to be the agent, representative, subcontractor, employee, officer, or servant of the Authority.

- 7. <u>Surety Bond.</u> Any officer, employee, or agent of the Authority who collects, pays, or handles any funds of the District shall furnish good and sufficient bond payable to the District in an amount determined by the District Board to safeguard the District. The bond shall be conditioned on the faithful performance of that person's duties and on accounting for all funds and property of the District. The bond shall be signed or endorsed by a surety company authorized to do business in Texas. The District Board hereby determines that the initial amount of each bond shall be set at \$50,000.00, and may alter the amount pursuant to a minute order or resolution adopted at a properly noticed meeting. The District Board shall provide the Authority with notice of any such alternative amount. The District shall reimburse the Authority for costs incurred in connection with providing administrative services to the District. Any such out-of-pocket costs exceeding \$2,500.00 per year shall require prior approval of the District Board. The Authority shall limit the collection, payment, or handling of District funds only to the officers, employees, and agents of the Authority who have been bonded in accordance with this paragraph.
- 8. No Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties hereto, and all duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of the parties hereto, and not for the benefit of any other party. There are no third party beneficiaries to this Agreement.
- 9. <u>Assignment.</u> This Agreement shall not be assignable except at the written consent of the Authority and the District hereto, and if so assigned, shall extend to and be binding upon the successors and assigns of the Authority and the District thereto.
- 10. Notices. All notices given under this agreement shall be deemed properly served if delivered in writing personally, or sent by certified mail to Mark Patterson, President, Red River Groundwater Conservation District, PO Box 1214, Sherman, TX 75091-1214, and to the Authority addressed to the President, Greater Texoma Utility Authority, 5100 Airport Drive, Denison, TX 75020-8448. Date of service of notice served by mail shall be the date on which such notice is deposited in a post office of the United States Postal Service. Either party may change their respective addresses for notice by providing notice of such address change in the aforesaid manner with specific reference to this Agreement.
- 11. <u>Authority Financial Obligations.</u> Nothing in this agreement shall be construed to require the Authority to expend funds from any source other than the revenues received hereunder. All costs required by valid rules, regulations, laws, or orders passed or promulgated by the United States of America, the State of Texas, and regulatory or judicial branches thereof having lawful jurisdiction shall be the responsibility of the District.
- 12. <u>Entire Agreement.</u> This agreement embodies the entire understanding between the Authority and the District hereto relative to the subject matter hereof and shall not be modified, changed or altered in any respect except in writing signed by the Authority and the District.
- 13. <u>Governing Law and Severability.</u> This agreement shall be governed by the laws of the State of Texas and the venue in Grayson County, Texas. The provisions of this agreement shall be deemed to be severable and

the invalidity of or inability to enforce other provisions hereof. In the event of a conflict between the terms of this Agreement and any exhibit attached hereto, the terms and conditions of this Agreement shall take precedence. Venue shall be in Grayson County, Texas.

14. <u>Interpretation.</u> Although drawn by the Authority, this contract shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against either party. Captions and headings used in this Agreement are for reference purposes only and shall not be deemed a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the signatures of their legally authorized representatives to be affixed hereto, having been duly approved by the respective governing bodies and effective on the last date of execution as set forth below.

GREATER TEXOMA UTILITY AUTHORITY 5100 AIRPORT DRIVE DENISON TX 75020-8448	RED RIVER GCD PO BOX 1214 SHERMAN TX 75091-1214
BY: President	BY:President
DATE:	DATE:
ATTEST:	ATTEST:
Secretary-Treasurer	Secretary-Treasurer

#### Exhibit "A"

#### Scope of Services

#### I. Recording and Communication Services

- Act as point of contact for well owners by answering questions regarding rules
- Provide all postings for meetings
- Provide notice postings in timely manner
- Mail notices and rules as needed
- Prepare agenda after consultation with President
- Prepare and e-mail draft minutes to Board of Directors
- Complete minutes after review by Board of Directors
- Maintain website as needed
- Establish and maintain paper and electronic filing system
- Provide written communications to well owners, TWDB and others as needed
- Draft correspondence for signature by designated persons

#### II. Database Collection for Registered and Non-Registered Wells in the District

- Work with chosen database development firm to create the well registration system for the District
- Operate and maintain well registration website and map, which will depict wells in each District county
- Work with well owners to register wells and collect well registration fees
- Employ field technician to locate and verify wells in each District county

#### III. Development of Personnel and Other Policies

- Prepare and present drafts of personnel policies for review by appropriate committee and Board of Directors
- Prepare and present drafts of operating procedures for future staff to follow
- Assist Board of Directors in training personnel for District at appropriate time

#### IV. Assistance for Rule Development

- Assist Board of Directors in development of permanent rules
- Assist Board of Directors in the development and implementation of a Management Plan

#### V. Accounting

- Provide accounting services including keeping financial records, issuing invoices, paying invoices, etc.
- Prepare and present monthly financial statements
- Assist Board of Directors with development of budget
- Prepare and provide documentation for audit

#### Approach to Provision of Services

- Staff is able to work diplomatically with well owners and others
- Use 800 number on all letterhead and other communication for calls to make contact easier for well owners
- Well-acquainted with TWDB staff
- Utilize assistance from Texas Alliance of Groundwater District members
- Coordinate District activities with GMA 8 activities
- Develop records and procedures in a manner that will make for easy transition when desired

#### **Estimated Cost of Services**

The Authority is a public agency. The Board's approach to provision of services has always been to seek reimbursement for the costs of providing the services requested. These costs include:

- The salary and employer personnel costs (social security, worker's compensation insurance, retirement, and accounting, etc.)
- Mileage for travel required at the rate set annually by IRS
- Any direct expenses required to provide the services requested (telephone charges, copies, postage, and similar expenses directly associated with the project)
- The contract for services will not exceed \$110,000 for administration and accounting, \$80,000 for the field technician, and \$30,000 for field permitting specialist without prior authorization from the Board of Directors
- Field personnel costs will be an expense of the District, which will include salary, benefits, transportation and other costs directly associated with verification of well and pumping information
- Billing Rates:
  - o General Manager \$94 per hour
  - o Project Coordinator \$50 per hour
  - o Administrative Assistant- \$28 per hour
  - o Finance Officer \$68 per hour
  - Accounting Assistant \$35 per hour
  - o Accounting Assistant (2) \$25per hour
  - o Office Clerk \$25 per hour
  - o Field Technician \$45 per hour
  - o Field Technician (2) \$37 per hour
  - Technician Lead \$45 per hour
  - Operation Supervisor \$56 per hour



# RED RIVER GROUNDWATER CONSERVATION DISTRICT AGENDA COMMUNICATION



DATE:

October 13, 2017

SUBJECT:

AGENDA ITEM NO. 13

### CONSIDER AND ACT UPON ENGAGEMENT LETTER FOR AUDIT SERVICES FOR FISCAL YEAR ENDING DECEMBER 31, 2017

#### **ISSUE**

Consider and act upon confirming execution of engagement letter for audit services fiscal year ending December 31, 2017

#### **BACKGROUND**

In 2013, the Board instructed the staff to solicit proposals for audit services for a period up to five (5) years. The staff initiated invitations to several firms in North Central Texas. As a result of that solicitation, four proposals were received. The audit committee reviewed the proposals and recommended McClanahan and Holmes, LLP of Bonham, Texas. This recommendation was accepted and confirmed by the Board at the March 2014 meeting. The Board has subsequently proceeded to engage the services of McClanahan and Holmes for each audit since this time.

#### **CONSIDERATIONS**

District staff is of the opinion that McClanahan and Holmes, LLP of Bonham, Texas has provided thorough and quality audits during their tenure with the District. The fees for the 2017 audit services will be \$4,650.00 which represents a \$150.00 increase from 2016.

#### STAFF RECOMMENDATIONS

The staff recommends the Board authorize an engagement letter with McClanahan and Holmes, LLP of Bonham, Texas for the 2017 audit

#### **ATTACHMENTS**

**Engagement Letter** 

PREPARED AND SUBMITTED BY:

Drew Satterwhite, General Manager

RECOMMENDED BY:

Debi Atkins, Finance Officer



### McClanahan and Holmes, LLP CERTIFIED PUBLIC ACCOUNTANTS

STEVEN W. MOHUNDRO, CPA GEORGE H. STRUVE, CPA ANDREW B. REICH, CPA RUSSELL P. WOOD, CPA DEBRA J. WILDER, CPA TEFFANY A. KAVANAUGH, CPA 228 SIXTH STREET S.E. PARIS, TEXAS 75460 903-784-4316 FAX 903-784-4310

304 WEST CHESTNUT DENISON, TEXAS 75020 903-465-6070 FAX 903-465-6093

1400 WEST RUSSELL BONHAM, TEXAS 75418 903-583-5574 FAX 903-583-9453

Bonham, Texas August 18, 2017

Members of Management Red River Groundwater Conservation District

We are pleased to confirm our understanding of the services we are to provide Red River Groundwater Conservation District for the year ended December 31, 2017. We will audit the financial statements of the governmental activities and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Red River Groundwater Conservation District as of and for the year ended December 31, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Red River Groundwater Conservation District's basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Red River Groundwater Conservation District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1. Management's Discussion and Analysis
- 2. Budgetary Comparison Schedule

#### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the first paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Red River Groundwater Conservation District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Red River Groundwater Conservation District's financial statements. Our report will be addressed to members of the board of Red River Groundwater Conservation District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Red River Groundwater Conservation District Page 2 August 18, 2017

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Red River Groundwater Conservation District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

#### Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements.

Red River Groundwater Conservation District Page 3 August 18, 2017

Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Other Services**

We will also prepare the financial statements and related notes of Red River Groundwater Conservation District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Management Responsibilities**

Management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Red River Groundwater Conservation District Page 4 August 18, 2017

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Red River Groundwater Conservation District Page 5 August 18, 2017

The audit documentation for this engagement is the property of McClanahan and Holmes, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of McClanahan and Holmes, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in approximately May 2018 and to issue our reports no later than June 1, 2018. Andrew B. Reich is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs except that we agree that our gross fee, including expenses will not exceed \$4,650. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoice for these fees will be rendered upon completion of the audit and is payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Red River Groundwater Conservation District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

McClanahan and Holmes, LLP
Certified Public Accountants

RESPONSE:
This letter correctly sets forth the understanding of the Red River Groundwater Conservation District.
Signature:
Title:
Date:

#### **Red River Groundwater Conservation District**

# Well Registration Summary As of July 31, 2017

Well Type	Total Registered Fannin County	Total Registered Grayson County	Total RRGCD	New Registrations
Domestic	123	215	338	0
Agriculture	15	26	41	1
Oil/Gas	0	21	21	0
Surface Impoundments	5	13	18	0
Commercial	5	5	10	0
Golf Course	0	15	15	0
Livestock	12	22	34	0
Irrigation	0	5	5	0
Public Water	55	210	265	0
Monitoring	0	1	1	0
Total	215	533	748	1

#### **Red River Groundwater Conservation District**

# Well Registration Summary As of August 31, 2017

		Total	Total Registered		
	Well Type	Registered Fannin County	Grayson County	Total RRGCD	New Registrations
	Domestic	124	219	343	5
	Agriculture	15	26	41	0
•	Oil/Gas	0	21	21	0
	Surface Impoundments	5	13	18	0
	Commercial	5	6	11	1
	Golf Course	0	15	15	0
	Livestock	12	22	34	0
	Irrigation	0	5	5	0
	Public Water	55	211	266	1
	Monitoring	0	1	1	0
	Total	216	539	755	7

#### **Red River Groundwater Conservation District**

#### Well Registration Summary As of September 30, 2017

Well Type	Total Registered Fannin County	Total Registered Grayson County	Total RRGCD	New Registrations
Domestic	123	224	347	4
Agriculture	15	26	41	0
Oil/Gas	0	21	21	0
Surface Impoundments	5	13	18	0
Commercial	6	6	12	1
Golf Course	0	15	15	0
Livestock	12	22	34	0
Irrigation	0	5	5	0
Public Water	55	211	266	0
Monitoring	0	1	1	0
Total	216	544	760	5

**ADJOURN**