

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**THURSDAY, NOVEMBER 19, 2020**

**IN-PERSON MEETING LOCATION:  
Greater Texoma Utility Authority Board Room  
5100 Airport Drive  
Denison, Texas 75020**

**REMOTE ACCESS ALSO AVAILABLE AT:**

Join by computer, tablet or smartphone at the following link:  
<https://global.gotomeeting.com/join/694326965>

**or**

Join by phone 872-240-3412 with access code: 694-326-965

Notice is hereby given that, in accordance with Governor Abbott's March 16, 2020, action to temporarily suspend certain provisions of the Texas Open Meetings Act, a quorum of the Board of Directors of the Red River Groundwater Conservation District ("District") will hold public hearings and a Board meeting in-person and via telephone and video conference call beginning at 10:00 a.m. on Thursday, November 19, 2020. Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees in order to comply with the Governor's proclamation related to in-person gatherings, and that remote access may be required in the event the capacity limitations are reached. Public comment can be provided whether participating in-person or remotely.

Members Present: Chuck Dodd, David Gattis, Mark Gibson, Harold Latham, Mark Newhouse, Billy Stephens, and Mark Patterson

Members Absent:

Staff: Drew Satterwhite, Allen Burks, Paul Sigle, Wayne Parkman, Debi Atkins, Theda Anderson, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal  
James Beach, WSP

---

**Public Hearing to Adopt District Management Plan in Fannin and Grayson Counties, Texas**

**Agenda**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Mark Patterson called the Public Hearing to order at 10:05 a.m.

2. Review of Management Plan applicable to the District.

General Manager Drew Satterwhite reviewed the updates with the Board.

3. Public Comment on District's Management Plan (verbal comments limited to three (3) minutes each).

No public comments.

4. Consider and act upon adoption of the Management Plan applicable to the District.

Board Member David Gattis made the motion to adopt the Management Plan. Board Member Mark Newhouse seconded the motion. Motion passed unanimously.

Board President Mark Patterson adjourned the Management Plan Public Hearing at 10:14 a.m.

**Public Hearing to Adopt Rules Amendments for Water Wells in Fannin and Grayson Counties, Texas**

**Agenda**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Mark Patterson called the Rules Amendments Public Hearing to order at 10:14 a.m.

2. Review of Rules Amendments for Water Wells applicable to the District.

General Manager Drew Satterwhite reviewed the amendments to the rules with the Board. Kristen Fancher, legal counsel, explained the rule reference to Brackish Water. James Beach, WSP, provided information regarding Brackish Water Production Zones. Brief discussions were held.

3. Public Comment on District's Rules Amendments for Water Wells (verbal comments limited to three (3) minutes each).

No public comment.

4. Consider and act upon adoption of the Rules Amendments for Water Wells applicable to the District.

Board Member Mark Newhouse made the motion to adopt the Rules Amendments. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

Board President Mark Patterson adjourned the Rules Amendments Public Hearing at 10:55 a.m.

**Board Meeting**

1. Pledge of Allegiance and Invocation.

Board President Mark Patterson led the Pledge of Allegiance and Board Member Chuck Dodd provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public.

Board President Mark Patterson called the meeting to order at 10:57 a.m., established that a quorum was present, and declared the meeting open to the public.

3. Public comment

There were no public comments.

4. Consider and act upon approval of Minutes of August 20, 2020 Board Meeting.

Board Member Chuck Dodd made a motion to approve the minutes of the August 20, 2020 meeting. The motion was seconded by Board Member David Gattis. Motion passed unanimously.

5. Budget and Finance.

a. Review and approval of monthly invoices.

General Manager Drew Satterwhite reviewed monthly invoices with the Board. Board Member Mark Newhouse made the motion to approve the monthly invoices. Board Member David Gattis seconded the motion. Motion passed unanimously.

b. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Consider and act upon Administrative Services Contract with Greater Texoma Utility Authority.

General Manager Drew Satterwhite provided background information for the Board. In 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. This relationship has helped the District operate with the lowest production fees in the region. Board President Mark Patterson informed the Board that NTGCD has gone to a five year agreement and asked the Board if it would like to go to five years. After a brief discussion, the Board opted to stay with the one year agreement. Board Member David Gattis made the motion to approve the contract. Board Member Mark Newhouse seconded motion. Motion passed unanimously.

7. Presentation and possible action on the Texas Water Development Board's rulemaking for the Brackish Groundwater Production Zone Rules

James Beach, WSP, provided the presentation regarding Brackish Groundwater Production Zones in relation to aquifers. Kristen Fancher, legal counsel, explained the legal issues that exist and how a petition might work. Discussion was held.

8. Consider and act upon amendments to the District's Hydrogeological Report Requirements.

General Manager Drew Satterwhite provided background information for the Board. The report was left out of the packet. The report clarifies when a hydrogeological report is necessary. Board

Member Chuck Dodd made the motion to approve the amendments to the District's Hydrogeological Report Requirements. Board Member David Gattis seconded the motion. Motion passed unanimously.

9. Consider and act upon amendments to District Flow Testing Procedure Manual.

General Manger Drew Satterwhite reviewed the amendments to the District Flow Testing Procedure. The amendment states *"Upon completion (pump installed) of the well, the well owner representative shall provide the District with at least 3 dates (Monday-Friday) and times (between 8 am and 4 pm) within the 60 days following completion to meet for the purposes of conducting the flow test. If given advance notice, the District will strive to meet the well driller or pump installer at the site during the final stages of the well development."* Board Member David Gattis made the motion to approve the amendments to the District Flow Testing Procedure Manual. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

10. Discussion and possible action on who will pay transaction fees for the District's online fee payments software.

General Manger Drew Satterwhite informed the Board of the intention to go live with new database next month. General Manager Drew Satterwhite explained that payment by credit card will be available and fees are charged with credit card usage. Discussion was held. Board Member David Gattis made the motion for the Board to cover fees and pay \$20 per month fee. Board Member Harold Latham seconded the motion. Board Members Mark Newhouse and Chuck Dodd voted against motion. Motion passed.

11. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Drew Satterwhite informed the Board that GMA 8 approved the DFCs resolution and the 90 days for the individual District to hold their Public Hearing meeting on the DFCs started on Monday. General Manager Drew Satterwhite suggested that the Board consider having Public Hearing in February. The next GMA 8 meeting will tentatively take place in June.

12. Consider and act upon compliance and enforcement activities for violations of District Rules.

General Manger Drew Satterwhite reported none at this time.

General Manager Drew Satterwhite reported that Porter Green wells were capped by District in August. Discussion was held.

13. Consider and act upon approval of Investment Policy.

General Manager Drew Satterwhite informed the Board that we are required to look at Investment Policy every year as well as the broker/dealers and PFIA training sources. Board Member David Gattis made the motion to approve Resolution No. 2020-11-19-02. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

14. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Well Registration Summary

General Manager Drew Satterwhite reported wells registered in August (21), in September (8) and in October (4).

AgriLife reviewed and reported that the District's model uses sound logic. We are looking at going into Phase 2 which involves looking at sod farms and possible soil type.

The payments resolution has expired authorizing Drew and Debi to sign checks prior to this meeting.

b. Update on Injection/Disposal Well Monitoring Program

Kristen Fancher, legal counsel, explained the active protest. Discussion was held.

15. Open forum/discussion of new business for future meeting agendas.

Upper Trinity Water District submitted Hydro report and it will meet the December Permit Hearing deadline if no problems arise. The Board will meet on December 17, 2020 if there is a Permit Hearing Meeting.

10. Adjourn.

Board President Mark Patterson declared the meeting adjourned at 12:29 p.m.

#####

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer