Architectural Control Committee (ACC) Application FOR EXTERIOR IMPROVEMENT PROJECTS

(see separate ACC Application for exterior paint projects)

Property Owner Name: _____ Date: _____

Address of Proposed Work: _____

Phone number: _____ Email: _____

SECTION I: Description of Proposed Exterior Project

__Please note that HOA approval is required prior to starting any exterior project__

FENCE (see separate Fence Guidelines)

Describe fence type and stain color: _____

_____

OTHER (Please circle the type of project below)

Landscaping Improvement / Exterior Work / Improvements

Describe proposed work: _____

_____

_____

_____

Please include the following attachments (if applicable) with your application:

1. Site plan with location of improvement drawn to scale. Note distance to property lines.
2. Drawing and/or illustrations showing design of proposed improvement.
3. Scale drawing of exact dimensions of improvements.
4. Grading plan if changes in grade or other conditions affecting drainage are anticipated. (Generally, approval will be denied if adjacent properties are adversely affected by changes in drainage).
5. Landscape plan.

Estimated Start date: _____ within six months of approval

Estimated Completion Date: _____ within twelve months of approval

SECTION II: Acknowledgment of Neighboring Property Owners

The ACC requires the signatures on this form of at least 3 neighboring property owners, as applicable. These may be located on either side of your property or directly across the street from your property.

Name:_____Lot #:_____Date: _____

Name:_____Lot #:_____Date: _____

Name:_____Lot #:_____Date: _____

Note to Neighboring Property Owners:

Your signature on this form does not constitute nor indicate approval/disapproval, but merely indicates an awareness of the applicant's intent. If you have any **CONCERNS** with this application, please either provide them in the space below or notify kensingtonredmondhoa@gmail.com within three days of your signature date.

MY CONCERNS WITH THE PROJECT DESCRIBED IN THIS FORM ARE AS FOLLOWS:

My Lot # or Address: _____

_____

_____

_____

My Lot # or Address: _____

_____

_____

_____

My Lot # or Address: _____

_____

_____

_____

SECTION III: Acknowledgment of Applicant

1. I understand that construction of certain major projects requires that I obtain a building permit from the City OF Redmond. Approval of this Application by the ACC does not affect or alter that requirement.

2. I understand that starting any construction activities prior to my receipt of ACC approval is prohibited. If alterations are made prior to ACC approval I may be required to return the property to its former condition at my own expense, and I may be required to pay all legal expenses incurred if legal action becomes necessary.

3. I understand that the members of the ACC are permitted to enter my property to make reasonable inspection of the proposed construction location.

4. I am aware of the Covenants, Conditions and Restrictions and Design Guidelines contained in the Kensington CCRs and any and all communications from the Kensington HOA related to the CCRs and Design Guidelines.

5. The alteration authority granted by this application may be revoked automatically if the alteration requested is not commenced within six (6) months from the date of approval of this Application and/or has not been substantially completed within twelve (12) months from the date of approval of this Application

6. I understand any approval is contingent upon construction or alterations being completed in a workmanlike manner.

7. I understand that if I disagree with the ACC ruling, an appeals procedure is available by notifying the ACC in writing and requesting a review of the ruling.

8. I understand that the ACC reserves the right to require a deposit for any fees charged by professional consultants or agencies used by the ACC to process my application and that I will be notified by the ACC in writing of any fees prior to the processing of this application.

Property Owner Signature_____ Date: _____

Please return this completed form to the HOA via email at kensingtonredmondhoa@gmail.com or via mail to 15715 NE 118th Street, Redmond, WA 98052