

ARTICLE I

NAME OF ORGANIZATION

The organization shall be known as the **SOUTH BREVARD COIN CLUB, INC.** This club was founded in 1982 and was incorporated with the State of Florida as a non-profit organization in 1987.

These Bylaws shall apply to any name officially recognized under "Doing Business As" statutes once Club membership has voted by a 2/3 majority to adopt such a DBA name.

ARTICLE II

PURPOSE

The South Brevard Coin Club, Inc. is a non-profit educational organization dedicated to encouraging both Club members and the general public to study and collect coins and related items.

ARTICLE III

CLUB MEMBERSHIP

Membership Levels

- 1) **Regular Member:** A person aged 18 or over who has submitted a Membership application and paid all applicable dues.
- 2) **Junior Member:** A person under the age of 18 who has submitted a membership application and paid all applicable dues.
- 3) **Honorary Member:** A person recommended by the Board to the general membership. Approval is by a 2/3 majority vote of members present at a regular meeting. Honorary Members do not pay dues and membership is for life unless revoked by a 2/3 majority vote of the membership.
- 4) **Guest Member:** A temporary membership offered at the discretion of the Board. A Guest Member does not pay dues.

NOTE: Anyone seeking to purchase table space at a Club sponsored event must be a Regular, Junior, or Honorary Club member.

Membership Dues

- 1) Membership dues shall be set by the Board prior at the beginning of the calendar year.
- 2) All Membership dues are annual and shall be payable each year beginning on the 1st of January.

Member Code of Ethics

- 1) Membership in the South Brevard Coin Club is a privilege extended to those persons deemed worthy thereof and is not a matter of right. Such membership can be maintained unless the

Board determines that the conduct of a member has been such that, in the best interest of the Club, his/her membership should be terminated.

- 2) Any violation of this code will be grounds for expulsion from the South Brevard Coin Club in which reinstatement will be at the discretion of the Board.
- 3) As a member of the South Brevard Coin Club, I agree to comply with the following standards of conduct:
 - a. To support and be governed by the bylaws of the South Brevard Coin Club and by such rules, policies and regulations as may be in force from time to time.
 - b. To conduct myself so as to bring no reproach or discredit to the Association, or impair the prestige of the membership therein.
 - c. To base all of my dealings on the highest plane of justice, fairness and morality, and to refrain from making false statements as to the condition of a coin or as to any other matter.
 - d. To neither buy nor sell numismatic items of which the ownership is questionable.
 - e. To abide by all local, state and federal laws in all numismatic matters and to assist in the prosecution of violators of the law in this respect.
 - f. Not to sell, exhibit, produce or advertise a counterfeit, copy, restrike or reproduction of any numismatic item if its nature is not clearly indicated by the word "counterfeit," "copy," "restrrike," or "reproduction," incused in the metal or printed on the paper thereof, with the exception of items generally accepted by numismatists and not in any way misrepresented as genuine.
 - g. To represent a numismatic item to be genuine only when, to the best of my knowledge and belief, it is authentic.
 - h. To fulfill all contracts made by me, either oral or written, to make prompt payments upon delivery and to return immediately any item that is not satisfactory.
 - i. To take immediate steps to correct any error I may make in any transaction.
 - j. To refrain from making unjustified and/or false statements or misrepresentations in my relations with others, and to fully cooperate in the advancement of our hobby and business in my relations with collector and dealer alike.
 - k. To recognize and respect my own contracts and business dealings and those fellow members of the Association.

Termination of Membership

A membership shall be considered terminated for any of the following:

- 1) If dues are not paid by the official start time of the April regular meeting.
- 2) A written (including electronic) resignation by any member.
- 3) Improper conduct or any violation of the Code of Ethics bylaws of the Club, as determined by the Board of Directors. Member will have 30 days to respond to any allegation.

NOTE: The Board of Directors has the authority to determine and maintain proper and appropriate behavior from all Club Members. Disciplinary measures up to and including expulsion may occur if deemed necessary. No dues will be refunded.

ARTICLE IV

GOVERNANCE

- 1) The South Brevard Coin Club, Inc. shall be governed by a Board of Directors (Board) consisting of a President, Vice President, Chairman, Treasurer and Secretary, all of which are elected by and from the membership for a period of one calendar year.
- 2) Up to two Directors may be appointed by the Board at its discretion.
- 3) Elections are to be held in November of each year with successful candidates officially taking office at the January regular membership meeting.
- 4) In order to be eligible for a Board position, a member must be a legal resident of the state of Florida.

NOTE: All Board decisions are based on majority rule. If no majority exists (an evenly split vote) the matter in question does not pass.

- 1) **President:**
 - a) Responsible for calling and presiding at all Regular meetings, Special meetings and Board Meetings.
 - b) Has broad authority to manage the Club under the supervision of the Board.
 - c) Appoints Chairs and generally supervises all Club committees.
 - d) Is an ex-officio member of all committees.
- 2) **Vice President:**
 - a) In the absence of President shall temporarily assume the duties of the President.
 - b) If the office of President is vacated the VP shall assume the duties of the President until the next annual election or until the Board calls a special election to fill the position.
- 3) **Secretary:**
 - a) Responsible for keeping minutes for all Board meetings and Regular Meeting events.
 - b) Conducts all Club correspondence.
 - c) Maintains database of all members.
 - d) Maintains all legal, or otherwise necessary documents pertaining to the Club.
- 4) **Treasurer:**
 - a) Responsible for all financial aspects of the Club including:
 - i) Receiving all incoming funds and disbursing funds as required.
 - ii) Preparing and distributing a monthly account of all financial transactions.
 - iii) Filing all local, state and federal government requirements including tax forms.
 - iv) Has charge of and maintains all financial records, club funds and property.
 - v) Is authorized, along with the President, to sign checks in the name of the Club.
- 5) **Chairman:**
 - a) Intended, *though not mandated*, as a position for a former President or highly experienced member of the Club.
 - b) Works with all Board members as an advisor and undertakes general duties as needed.
 - c) In the absence of the President and Vice President shall temporarily assume the duties of the President.

6) **Directors:**

- a) The Board, *at its discretion*, may appoint up to two Ad Hoc directors whose specific duties are to be determined by the Board.
 - i) Once appointed, Directors shall serve through the calendar year.
 - ii) Directors are voting members of the Board.

Resignation or Removal of a Board Member

- 1) Any Elected or Appointed Official may resign from office at any time by giving written notice thereof to any other Elected Official of the Club and that person receiving such notice shall forthwith notify all other members of the Board.
- 2) The Board of Directors shall have the power to remove any elected or appointed Board member by a majority vote of the remaining Board members.
- 3) Cause for removal exists (without limiting other causes for removal) whenever an elected or appointed Board member:
 - a. Is convicted of a felony (mandatory).
 - b. Has committed a material breach of his or her fiduciary duty.
 - c. Has committed any act or has engaged in conduct that is prejudicial to the welfare of the Club.
 - d. Ceases to be a Member in good standing of the Club while in office.
 - e. Violates the Code of Ethics or Bylaws of the Club, as determined by the Board of Directors.

If the cause for removal is based on any of the foregoing reasons, or any other inappropriate conduct, before any removal can occur, such person shall be provided notice of the reasons for such proposed action, and he or she shall be entitled to respond. If removal is based on disability or inability to discharge the duties of office, the Board may act if no written response is received within 30 days.

ARTICLE V

ELECTIONS

- 1) All positions on the Board of Directors with the exception of Directors are elected annually by the membership with a term of one calendar year.
- 2) Any regular or honorary member of the Club shall be eligible to hold office.
- 3) To be considered, a member must notify the Secretary of the position they intend to seek at or before the regular October meeting.
- 4) At the regular October meeting the Secretary shall announce the slate of candidates and take any further nominations.
- 5) At the regular November meeting the Secretary shall announce the slate to the membership.
- 6) Any contested office shall be voted on by secret ballot.
 - a) Such ballot shall be distributed to all members present at the November meeting.

- b) The President and Secretary shall count the secret ballots and announce the names of those receiving the most votes.
- 7) For uncontested positions, approval shall be by membership voice vote.
- 8) The newly elected Board will begin serving at the following regular January meeting.

ARTICLE VI

COMMITTEES

- 1) The Board of Directors has the authority to create or disband any Committee as needed.
- 2) The President will appoint a Committee Chair and the Chair in turn shall be responsible for carrying out the stated duties of the Committee, and for recruiting other Club members to participate as members of the Committee.

ARTICLE VII

MEETINGS

Regular Meetings:

- 1) Shall be held on a monthly basis, whenever possible, at a time and place designated by the Board.
- 2) To be run by the President or their designated replacement.
- 3) In the event of a necessary cancellation of any scheduled meeting the Secretary shall notify all members.

Special Meetings:

- 1) If necessary, the President has the authority to call a special meeting of the membership at a place and time set by the Board.
- 2) This meeting may be held in person, or by any electronic means necessary to conduct a proper meeting.
- 3) The Secretary shall notify all members in a timely manner.

Board of Directors Meetings:

- 1) A Board of Directors meeting may be called by the President at any time deemed necessary.
- 2) The President must call a Board Meeting when requested by the Chairman or by any other two Board members.

Quorum:

- 1) In order to transact any business at a regular or special membership meeting *a quorum must be present*.
- 2) A quorum shall consist of at least three Board members, one of which must be either the President, Vice President or Chairman and at least six Club Members (Regular, Junior or Honorary).

NOTE: All meetings shall be conducted according to the edition of Robert's Rules of Order current at the time of the meeting.

ARTILCE VIII

BYLAWS AND AMENDMENTS

- 1) These Bylaws are adopted and in effect once approved by a 2/3 majority vote of the membership present during the vote.
- 2) Amendments may be proposed by any Club member.
 - a. Proposal must be in writing to the Club Secretary.
 - b. Proposed amendments will be reviewed by the Board.
 - c. Those proposals approved by the Board will be presented to the membership at the next regular meeting. After appropriate discussion, membership vote will be held.
 - d. A 2/3 majority of those present must vote to approve any proposed amendment.
 - e. If approved, the amendment will go into effect immediately or at a time specified in the amendment.

ARTICLE IX

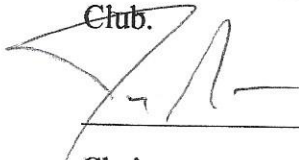
DISSOLUTION

In the event of dissolution, the assets of the South Brevard Coin Club Inc., if any, shall be distributed in a charitable manner, with preference given to non-profit numismatic organizations as determined by the Board of Directors.


ARTICLE X

BYLAW APPROVAL

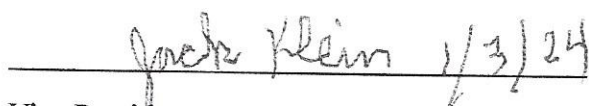
These Bylaws are hereby approved by the membership and are effective January 3, 2024 until amended as declared in Article IX. These Bylaws supersede all previous Bylaws issued by the Club.



Chairman



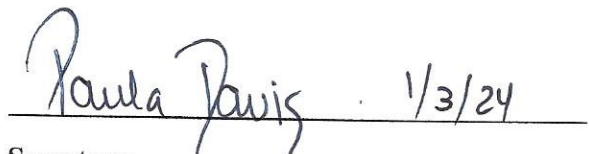
President



Vice President



Treasurer



Secretary