



Position Title	<i>Video Editor</i>
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Organizational mission
Our mission is to diversify STEM by supporting higher education and innovative research for the next generation of minority scientists in the United States and Brazil.
Position
The volunteer video editor is responsible for capturing, editing, and producing photos and videos for internal and external purposes. As video has become an ideal way for communicating messages on online platforms, you will play an important role in our organization's success.
Tasks
<ul style="list-style-type: none"> • <i>Capture studio-quality photographs and video</i> • <i>Manage and oversee all technical aspects of video recording and editing</i> • <i>Regularly collaborate with marketing and development teams</i> • <i>Follow the company's brand guidelines</i> • <i>Develop an overall video brand messaging strategy</i> • <i>Assist in live video productions</i>
Skills
<p>Required:</p> <ul style="list-style-type: none"> • <i>Experience as video specialist or a similar role</i> • <i>Experience of using video and editing equipment in online productions</i> • <i>Creative mind and storytelling skills</i> • <i>Proficient in digital technology and editing software packages</i> • <i>Ability to work independently with little or no daily supervision</i> • <i>Strong interpersonal skills and ability to communicate effectively with multi-cultural clients, colleagues, and management</i> <p>Preferred:</p>

- *BS degree in film studies, cinematography or related field*
- *Proficient in Portuguese and English*
- *Knowledge and a good understanding of motion graphics*

Setting

All work is remote and requires internet access across international time zones.

Schedule

Volunteer video editors work on an as-needed basis as their personal schedules allow. To stay current with programs and services, we request that all volunteers attend regular company meetings. We also ask (but don't require) that volunteers commit to work with our organization for at least one year.

Training and Supervision

This position is housed under our communications and marketing department. Supervision and feedback are informal, as we are a small organization.