



Northeast Georgia Regional Commission  
Atrium  
November 19, 2025 – 11:00 A.M.

## Minutes

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### Attendees

**Members:**

John Daniell  
Jim Dove  
Kelly Girtz  
Pat Graham  
Joey Leslie  
Mark Saxon  
Harry Sims  
Shrikanth Yamala

**Alternates:**

Nathan Hester  
Chuck Horton  
Adam Layfield  
Chris Yancey

**Others:**

Jill Achee, Jacobs  
Amber Bailey, NEGRC  
Melanie, Brveggemann, Archer Western  
Jason Bodwell, Jacobs  
Melissa Braswell, Oconee County  
Kim Cramer, Oconee BOC  
Charles Ferguson, Atkinson Ferguson  
Wes Geddings, Barrow County  
Kari Giddens, Oconee BOC  
Craig Hensley, Jacobs  
Trace Jeffers, Jacobs  
Eva Kennedy, NEGRC  
Darrel Kight, Jacobs  
Kayla Lang, Atkinson Ferguson  
Brad Lanning, Jacobs  
Rebecca Lindsay, Owner's Representative  
Ryan Marks  
Bill Nash, Barrow  
Dewayne Smith, Jacobs  
Al Sosebee, Jacobs  
Evan Treadwell, Oconee BOC

### Call to Order and Approval of September 24, 2025 Meeting Minutes

Chairman Pat Graham called the meeting to order.

**Action:** A motion to approve the September minutes was made by Jim Dove and seconded by Harry Sims. The motion passed unanimously.

## **Financial Report**

Melissa Braswell, Oconee County Finance Director, presented the financial report for the period ending September 30, 2025.

**Action:** A motion to approve the Financial Report was made by John Daniell and seconded by Kelly Girtz. The motion passed unanimously.

## **Approval of the FY26 Budget**

John Daniell discussed the proposed FY26 budget and asked the Owner's Representative, Rebecca Lindsay to provide some additional task orders.

**Action:** A motion to approve the FY26 budget as presented was made by John Daniell and seconded by Jim Dove.

## **Water Treatment Plant Expansion Update**

No report was given.

**Action:** No action was necessary.

## **Owners' Representative Report**

Rebecca Lindsay presented her report and discussed several items requiring action by the Authority.

Rebecca Lindsay asked the Authority to allow operations to continue under the current purchasing policy until completion of an updated purchasing policy.

**Action:** A motion to continue use of the current purchasing policy was made by Kelly Girtz and seconded by Harry Sims. The motion passed unanimously.

Rebecca Lindsay asked the Authority to establish a recurring Treatment Plant Expansion committee meeting.

**Action:** No action was necessary as this would be addressed under other business.

Rebecca Lindsay discussed the chemical supplier renewals based on the bids received.

**Action:** A motion to accept the chemical bid list as presented was made by John Daniell and was seconded by Mark Saxon. The motion passed unanimously.

Rebecca Lindsay discussed the procurement of Alum and suggested piloting of an alternative coagulant.

**Action:** A motion to proceed with a chemical trial of Polyaluminum Chlorohydrate procured from the sole source not to exceed \$114,000 was made by John Daniell and Kelly Girtz. The motion passed unanimously.

## **Operations & Management Report**

Brad Lanning discussed plant operations. He gave the Authority an update on procurement, major maintenance, and additional activity at the treatment plant.

**Action:** No action was necessary.

## **Executive Session**

There was no need for an Executive Session.

## **Public Comment**

There were no public comments.

## **Other Business**

Chairman Graham stated the need to elect officers for FY2026.

**Action:** A motion to allow the current slate of officers to continue serving was made by Kelly Girtz and seconded by Mark Saxon. The motion passed unanimously.

Chairman Graham discussed the At-Large member appointment.

**Action:** A motion to reappoint Jim Dove as the At-Large member was made by Mark Saxon and was seconded by Harry Sims. The motion passed unanimously.

Chairman Graham discussed committees. She proposed that all committee assignments remain the same for FY26 unless a request to change is submitted. Chairman Graham stated that the Treatment Plant Expansion Committee would have a called meeting on 12/10/25 at 9am and as of 1/14/26 would start holding monthly meetings on the second Wednesday at 9:00am.

**Action:** No action was necessary.

## **Adjournment**

Chairman Graham asked for a motion to adjourn.

**Action:** A motion to adjourn was made by Charman Graham and seconded by Kelly Girtz. The motion passed unanimously.

  
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Amber Bailey  
NEGRC Executive Assistant

01/28/26  
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Date of Approval