



Oconee County Administrative Building-North High Shoals Room

May 27, 2026 – 10:00 A.M.

Minutes

Attendees

Members:

John Daniell
Jim Dove
Marty Clark
Pat Graham
Joey Leslie
Mark Saxon
Harry Sims
Hollis Terry

Alternates:

Nathan Hester
Adam Layfield
Bill Nash

Others:

Amber Bailey, NEGRC
Melissa Braswell, Oconee County
Jason Bodwell, Jacobs
Tim Durham, Jacobs
Charles Ferguson, Atkinson Ferguson
Kari Giddens, Oconee County
Kyle Holder, Jacobs
Trace Jeffers, Jacobs
Tom Kelley, Jacobs
Eva Kennedy, NEGRC
Rebecca Lindsay, Owner's Representative
Brian Skeens, Jacobs
Al Sosebee, Jacobs
Matthew Wyatt, JCWSA

Call to Order and Approval of March 25, 2026 Meeting Minutes

Chairman Pat Graham called the meeting to order.

Action: A motion to approve the January minutes was made by John Daniell and seconded by Harry Sims. The motion passed unanimously.

Financial Report

Melissa Braswell, Oconee County Finance Director, presented the financial report for the period ending March 31, 2026.

Action: A motion to approve the Financial Report was made by Jim Dove and seconded by Mark Saxon. The motion passed unanimously.

- **ACCG Property & Liability Renewal Proposal**

John Daniell discussed the renewal proposal.

Action: A motion to approve the proposal as presented was made by Harry Sims and seconded by Marty Clark. The motion passed unanimously.

Treatment Plant Expansion Committee Report

Jim Dove gave a recap of items that had been discussed at the recent TPE meetings. He stated the next TPE Committee meeting would be held on June 10 at 9:00am.

Action: No action was necessary.

Engineering/Operations Committee Report

Joey Leslie discussed the PACL Pilot Study Extension.

Action: A motion to approve continuation of the study was made by Joey Leslie and seconded by Harry Sims. The motion passed unanimously.

Owners' Representative Report

Rebecca Lindsay presented several items that required approval by the Authority.

Ratification of the emergency repair of Filter #3.

Action: A motion to approve this emergency repair was made by Jim Dove and seconded by Mark Saxon. The motion passed unanimously.

Ratification of emergency HVAC repair .

Action: A motion to approve this emergency repair was made by Harry Sims and seconded by John Daniell. The motion passed unanimously.

Executive Committee Report

Charles Ferguson discussed Lindsay Task Order #1, Amendment #1.

Action: A motion to approve Lindsay Task Order #1, Amendment #1 as presented was made by Jim Dove and seconded by Marty Clark. The motion passed unanimously.

Charles Ferguson discussed Lindsay Task Order #2.

Action: A motion to approve Lindsay Task Order #2 as presented was made by Marty Clark and seconded by Bill Nash. The motion passed unanimously.

Operations & Management Report

Al Sosebee gave the Authority an update on procurement, maintenance, and activity at the treatment plant.

Action: No action was necessary.

Executive Session

There was no need for an Executive Session.

Public Comment

There were no public comments.

Other Business

There was no other business.

Adjournment

Chairman Graham adjourned the meeting at 10:31 a.m.

Amber Bailey

NEGRC Executive Assistant

Date of Approval

DRAFT

**Upper Oconee Basin Water Authority
Athens, Georgia**

**Statement of Net Position
March 31, 2026**

Assets

Liabilities and Net Position

Current Assets:

Operating Cash	\$4,922,620
Catastrophic Repair Account	\$1,071,809
Capital Reserve Account	\$2,106,590
Capital Replacement Account	\$1,086,154
Capital Replacement Investment	\$7,793,999
Accounts Receivable	\$396,906
Due from Other Governments	\$351,032
Prepaid Expense	\$88,411
Total Current Assets	\$17,817,521

Restricted Assets:

Cash - Series 2015 Sinking Account	\$1,569,165
Cash - Series 2024 Sinking Account	\$297,297
Cash - Series 2024 Construction Fund	\$78,551,879
Total Restricted Assets	\$80,418,341

Fixed Assets:

Construction in Progress	\$2,812,022
Land and improvements	\$6,615,104
Buildings	\$912,122
Dam and Reservoir	\$38,313,346
Treatment Plant	\$19,251,453
Treatment Plant Equipment	\$3,323,325
Office Equipment	\$12,877
Computer Equipment	\$326,116
Vehicles	\$81,048

Total Fixed Assets	\$71,647,412
Less Accumulated Depreciation	<u>(\$33,529,359)</u>
Total Fixed Assets (Net)	\$38,118,053

Total Assets **\$136,353,916**

Current Liabilities:

Accounts Payable	\$301,181
Due to Other Governments	<u>\$1,256,768</u>
Total Payable from Current Assets	\$1,557,949
 Bonds Payable, net	<u>\$3,345,970</u>
Retainage Payable	<u>\$0</u>
Total Payable from Restricted Assets	\$3,345,970
Total Current Liabilities	\$4,903,919

Noncurrent Liabilities:

Revenue Bonds Payable - 2015	\$3,070,000
Revenue Bonds Payable - 2024	\$69,330,000
Less Unamortized Loss on Refunding	(\$210,096)
Plus Unamortized Premium	\$6,182,686
Arbitrage Payable	\$189,416
Total Noncurrent Liabilities	\$78,562,006

Total Liabilities **\$83,465,925**

Net Position

Invested in Capital Assets,	\$31,053,262
Restricted for Capital Projects	\$3,205,562
Restricted for Debt Service	\$1,411,207
Unrestricted	<u>17,217,959.91</u>
Total Net Position	\$52,887,991

Total Liabilities and Net Position **\$136,353,916**

Upper Oconee Basin Water Authority
Athens, Georgia

Statement of Revenues, Expenses, and Changes in Net Position
March 31, 2026

	Current Period	Year to Date	Annual Budget	Remaining Budget	% of YTD Expended Budget
<u>Operating Revenue:</u>					
Charges for Water:					
Athens-Clarke County	3,539	3,539	62,470	58,931	5.7%
Barrow County	131,851	131,851	520,335	388,484	25.3%
Jackson County Authority	187,196	187,196	1,021,070	833,874	18.3%
Oconee County	107,596	107,596	749,839	642,243	14.3%
Operating Fees:					
Athens-Clarke County	41,470	62,205	238,552	176,347	26.1%
Barrow County	106,564	159,846	618,068	458,222	25.9%
Jackson County Authority	167,404	251,106	1,005,581	754,475	25.0%
Oconee County	107,652	161,478	641,385	479,907	25.2%
Insurance Proceeds	2,884	2,884	-	(2,884)	
Operating Revenue	856,156	1,067,701	4,857,300	3,789,599	22%
<u>Operating Expenses:</u>					
Professional & Other Services					
Administrative - NEGRC	-	-	100,000	100,000	0.0%
Financial - OCBOC	-	-	18,000	18,000	0.0%
Owners Representative	16,667	25,000	100,000	75,000	25.0%
Legal	4,165	4,165	20,000	15,835	20.8%
Audit	15,000	15,000	23,000	8,000	65.2%
Arbitrage Review	-	1,000	1,000	-	100.0%
Website Maintenance	344	344	2,500	2,156	13.8%
Nelsnick Consulting	-	-	10,000	10,000	0.0%
Engineering	-	-	15,000	15,000	0.0%
Plant Management - Jacobs	221,473	221,473	1,602,000	1,380,527	13.8%
Insurance	-	-	183,000	183,000	0.0%
Bank Charges & Service Fees	185	328	500	172	65.6%
Education & Training	-	-	10,000	10,000	0.0%
Lab Expense	1,452	4,144	30,000	25,856	13.8%
Safety Program	-	-	3,000	3,000	0.0%
Repairs & Maintenance					
Landscape	5,024	9,456	70,000	60,544	13.5%
Plant Maintenance	27,253	21,459	250,000	228,541	8.6%
Property Damage	-	2,884	-	(2,884)	
Vehicle Expense	281	281	10,000	9,719	2.8%
Supplies	-				
Chemicals	136,707	191,886	1,000,000	808,114	19.2%
Office	3,681	4,019	13,500	9,481	29.8%
Uniforms	-	-	7,800	7,800	0.0%
Utilities	214,336	313,177	1,363,000	1,049,823	23.0%
Miscellaneous	-				
Site County Payment	-	-	25,000	25,000	0.0%
Operating Expenses	646,567	814,616	4,857,300	4,042,684	16.8%
<u>Non-Operating Revenues (Expenses):</u>					
Recreation - Boat Ramp/Fishing Assessment	-	-	16,500	16,500	0.0%
Recreation - Boat Ramp/Fishing Maintenance	-	-	(16,500)	(16,500)	0.0%
Intergovernmental Revenue	-	-	352,500	352,500	0.0%
Interest income	11,086	17,739	48,000	30,261	37.0%
Other Expenditures					
Bear Creek Expansion Project	-	-	(202,100)	(202,100)	0.0%
SCADA System Improvements	-	-	(150,400)	(150,400)	0.0%
Depreciation	-	-	(1,395,358)	(1,395,358)	0.0%
Total Non-Operating Income/(Loss)	11,086	17,739	(1,347,358)	(1,365,097)	-1.3%
<u>Debt Service</u>					
Intergovernmental Revenue	638,294	957,441	3,210,600	2,253,159	29.8%
Interest income	2,466	3,569	10,000	6,431	35.7%
Bank Charge & Service Fees	-	-	(100)	(100)	0.0%
Series 2015 Principal	-	-	(2,920,000)	(2,920,000)	0.0%
Series 2015 Interest	-	-	(299,500)	(299,500)	0.0%
Fiscal Agent Fees	-	-	(1,000)	(1,000)	0.0%
Total Debt Service Income/(Loss)	640,760	961,010	-	(961,010)	
<u>Debt Service - Bear Creek Expansion</u>					
Intergovernmental Revenue	577,752	866,628	3,457,600	2,590,972	25.1%
Interest income	204,280	267,521	10,000	(257,521)	2675.2%
Unrealized Gain/Loss on Investment	30,862	143,702	-	(143,702)	
Bank Charge & Service Fees	-	-	(100)	(100)	0.0%
Series 2024 Principal	-	-	-	-	
Series 2024 Interest	-	-	(3,466,500)	(3,466,500)	0.0%
Arbitrage Rebate Expense	-	-	-	-	
Fiscal Agent Fees	(750)	(750)	(1,000)	(250)	75.0%
Total Debt Service Bear Creek Income/(Loss)	812,144	1,277,101	-	(1,277,101)	
<u>Capital Asset Renewal and Replacement Fund (CARRF)</u>					
Intergovernmental revenue	218,220	327,330	1,309,299	981,969	25.0%
Interest income	48,400	73,404	120,000	46,596	61.2%
Bank Charge & Service Fees	-	-	(100)	(100)	0.0%
Lagoon Cleanout	-	-	(250,000)	(250,000)	0.0%
Reservoir Dredging	-	-	(2,000,000)	(2,000,000)	0.0%
Total CARRF Income/(Loss)	266,620	400,734	(820,801)	(1,221,535)	-48.8%
Net Income/(Loss)	1,940,199	2,909,670			
Net Position - January 1		49,978,321			
Net Position - January 31		52,887,991			

Upper Oconee Basin Water Authority
Athens, Georgia

Statement of Sources and Uses of Cash
March 31, 2026

	Current	YTD
<u>Sources of Cash</u>		
Athens-Clarke County	148,034	148,034
Barrow County	555,024	555,024
Oconee County	598,474	697,757
Jackson County Water & Sewer Authority	1,212,169	1,212,169
Interest	16,596	25,591
Recreation - Boat Ramp/Fishing Maintenance	-	10,445
Insurance Proceeds	2,884	2,884
Total Receipts	2,533,181	2,651,905
<u>Uses of Cash</u>		
Plant Operating Expenses:		
Jacobs Services	112,892	368,880
Chemicals	115,604	179,997
Lab Expense	2,651	4,423
Landscape Expense	5,024	11,968
Office Expense	398	1,797
Outsourced Professional Services	-	-
Plant Maintenance	14,219	15,324
Safety Program	-	-
Training	-	259
Uniforms	-	-
Utilities	110,582	302,276
Vehicle Expense	75	297
Bank Charges	185	278
Capital Projects	-	250,962
Insurance	-	-
Professional Services	54,539	130,501
Site County Payment	-	22,300
Purchases of Long-lived Assets	-	-
Transfer to Investment	-	-
Recreation - Boat Ramp/Fishing Maintenance	-	10,445
Fiscal Agent Fees	-	-
Bond Interest Expense	-	-
Bond Principal Payment	-	-
Total Uses	416,169	1,299,706
Net Increase (Decrease) in Cash	2,117,012	1,352,199
Beginning Cash	8,936,623	9,701,436
Ending Cash	11,053,635	11,053,635

Upper Oconee Basin Water Authority

7635 Macon Highway, Box 700

Watkinsville, Georgia 30677

Vendor Purchase Order

Date: 4/23/2026

Telephone (770) 725-4339

Fax (770) 725-6654

Email: Al.Sosebee@Jacobs.com

Bill To: Upper Oconee Basin Water Authority

Attn: Accounts Payable

476 Savage Road

Bogart, Georgia 30622

Ship To: Bear Creek WT

476 Savage Road

Bogart, Georgia 30622

Contact Person: Mellisa Brasswell

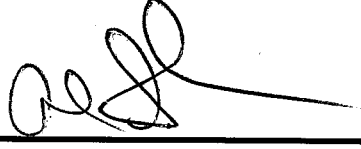
Email: mbrasswell@oconee.ga.us

Internal Tracking #

8688

Blanket PO #/Visa:

PO #	Description	SKU	Unit Price	Quantity	Amount
8688	Replace media in Filter #3, CARRF ID-FB-MED-3. Line #58				\$43,000.00
Amount Subtotal					\$43,000.00

WO #: Replace media in Filter #3, CARRF ID-FB-MED-3. Line #58		Tax:	
		Shipping:	
		Total Cost:	\$43,000.00
Type of Purchase	Capital Improvements1		
Vendor:	Rehab Construction	Requested By:	AL
Address		Reservoir	
Phone		Treatment	
Fax		Plant Mgr	
		Approval	
Fiscal Account	175001	31000	Authorization
Approved			
Date Authorized	Authorization:		
Special Instructions	Contact Administrator		

**Rehab Construction Co. Inc.**

2246 Bethel Rd., PO Box 924
Conyers, GA 30012
Phone: (770) 922-0806
Fax: (770) 922-0507

Invoice

Invoice Number
2507-1
Invoice Date
4/27/2026

Bill To: Upper Oconee Basin Water Autho
476 Savage Road

Bogart, GA 30622

Re: City of Bogart
675 Savage Rd
Bogart, GA 30622

Our Job No	Customer Job No	Customer PO	Payment Terms	Due Date
2507		8688	Net 20 Days	5/27/2026
Description				Price
Replace Media in Filter #3				43,000.00

**UPPER OCONEE
WTP**
PO# 8688
DATE 4/30/26
BY TJ

Subtotal	\$	43,000.00
Sales Tax (if applicable)	\$	0.00
Total Due	\$	43,000.00

Thank you for your business!

ESTIMATE



Service Address

25 Ton RTU, Daikin
Option

Prepared For

Al Sosebee
476 Savage Rd
Bogart, GA 30622
(678) 438-6380
(770) 725-6654

JP Mechanical LLC

180 Emerald Green Dr
Lexington, GA 30648
Phone: (706) 340-0817
Email: jpmechanical55@gmail.com

Estimate # 26-1029R1

Date 03/19/2026

Description

Total

Equipment and Materials

\$41,873.00

3/18/2026

Labor Materials and Equipment for the replacement of:
Lennox TCA300S2BN1G with new Daikin DCS3004D000001S
460v, 3ph, R32 (single component refrigerant).
no heat.
Economizer for free cooling in winter.
Boom truck included.
Any removed insulation will be repaired back to original.

Extended Warranty

\$0.00

Additional 5-year extended warranty does not include normal wear and tear such as contactors, capacitors, belts, filters.
Up to 2 compressors during warranty period, Refrigerant is not included on extended warranty.
At no additional charge.

Subtotal

\$41,873.00

Total

\$41,873.00

Notes:

1. Fire damper if installed must be disabled prior to replacement.
-

Limited Warranty:

All materials, parts, and equipment are warranted by the manufacturers' or suppliers' written warranty only. All labor performed by the above named company is warranted for 30 days or as otherwise indicated in writing. The above named company makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of above named company.

By signing this document, the customer agrees to the services and conditions outlined in this document. Customer also agrees that Seller retains title to equipment/materials furnished until final payment is made. If payment is not made as agreed, seller can remove said equipment/materials at Buyer's expense. Any damage to property resulting from said removal shall not be the responsibility of seller.

Al Sosebee

Task Order No. 01 Amendment #1 – Owner's Management Services

SCOPE:

Engineer's services for this Amendment to Task Order No. 1 are described as follows:

- a. Continue providing ongoing support for scope items originally delineated in Task Order No. 1 (enumerated as items a through j therein).
- b. Serve as liaison between UOBWA and its outside engineering consultants (currently Jacobs).
- c. Serve as liaison between UOBWA and its utility service providers (e.g. Jackson EMC, Georgia Transmission).
- d. Serve as liaison between UOBWA and USGS as-needed related to routine stream monitoring.
- e. Participate in UOBWA Committee meetings and serve as liaison between the Committees and external engineering/technical/operations consultants.
- f. Participate in budget planning including CAM and CARFF updates as applicable.
- g. Develop, manage, and/or assist in developing procurement solicitations.
- h. Assist in document control and website/domain update coordination, potentially including record document publishing to UOBWA shared (cloud) storage.
- i. Coordinate with funding administrators and grant officers, in collaboration with UOBWA and its respective Committee members.
- j. Prepare or facilitate updating of regulatory plans, policies, and permitting support documents.

COMPENSATION:

Original Task Order No. 1 reflected approximately one day (8 hours) per week of labor equating to a monthly fee of \$8,333.33 for the Principal Engineer. This Amendment #1 extends that basis with an *additional* estimated average of two days (16 hours) per week proceeding from the Date of this Amendment, and at the Principal Engineer Standard Hourly Rate cited in Task Order No. 1. Thus, Owner and Engineer agree that the services under Task Order No. 1, as expanded in this Amendment #1, are estimated to require an average of approximately **three total days (24 hours) per week**.

Proceeding from the Date of this Amendment, UOBWA shall pay Engineer on a Lump Sum Basis the monthly amount of \$25,000.00, which will serve as compensation for the Engineer's Labor under Task Order No. 1 as herein amended. This constitutes a total increase of \$100,000 in the value of Task Order No. 1 for Year 1 Owner's Management services. For clarity, the total amount to be paid to the Engineer for the year ending May 20, 2026 is \$200,000.

TERM: This Amendment does not change the initial Term of Task Order No. 1 (one calendar year) which extends to May 20, 2026.

This Task Order Amendment is governed by the Agreement between the Parties dated May 21, 2025. The Effective Date of this Amendment is November 21, 2025.

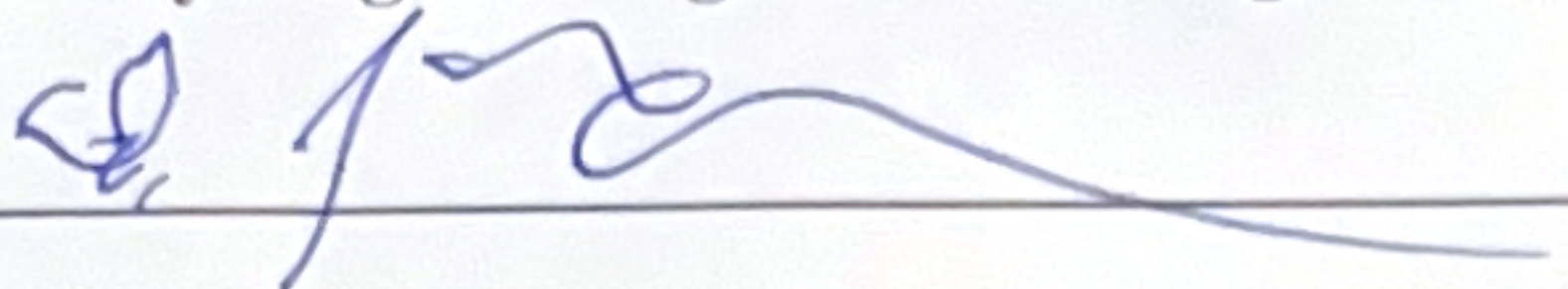
OWNER: Upper Oconee Basin Water Authority

By: _____

Name/Title: Pat Graham / Chairman

Date: 5/27/26

ENGINEER: Lindsay Engineering & Consulting, LLC

By: _____

Name/Title: Rebecca Lindsay, PE / President

Date: November 21, 2025

Task Order No. 02 – Owner's Management Services Extension for Year 2

SCOPE:

Engineer's services under Task Order No. 2 are described as follows:

- a. Continue providing ongoing support for scope items originally delineated in Task Order No. 1 (enumerated as items a through j therein), except to the extent of "project-level assistance" beyond the scope of routine Owner's Management services.
- b. Serve as liaison between UOBWA and its outside engineering consultants (currently Jacobs), except to the extent of "project-level assistance" beyond the scope of routine Owner's Management services.
- c. Serve as liaison between UOBWA and its utility service providers (e.g. Jackson EMC, Georgia Transmission).
- d. Serve as liaison between UOBWA and USGS as-needed related to routine stream monitoring.
- e. Participate in UOBWA Committee meetings and serve as liaison between the Committees and external engineering/technical/operations consultants.
- f. Participate in budget planning including CAM and CARFF updates as applicable.
- g. Manage and/or assist in developing procurement solicitations, on a limited basis excluding "project level assistance".
- h. Assist in document control and website/domain update coordination.
- i. Coordinate with funding administrators and grant officers, in collaboration with UOBWA and its respective Committee members.
- j. Facilitate updating of regulatory plans, policies, and permitting support documents.

"Project-level assistance" includes development of solicitations, design reviews, preparation of permit applications and/or grant applications or management, and other non-routine or significant activities that warrant a level-of-effort beyond the baseline Owner's Management services labor allocation established herein.

COMPENSATION:

Task Order No. 2 projects a baseline labor assumption of approximately 12.5 hours per week of labor equating to a monthly fee of \$12,500.00 for the Principal Engineer, according to the same Principal Engineer Standard Hourly Rate cited in Task Order No. 1 (\$230/hour). If labor demands are found by either party to warrant adjustment to these compensation assumptions as amended, these may be incorporated by future mutually-agreed amendment and/or execution of separate standalone task orders for defined project-level assistance beyond the general Owner's Representative Services described herein.

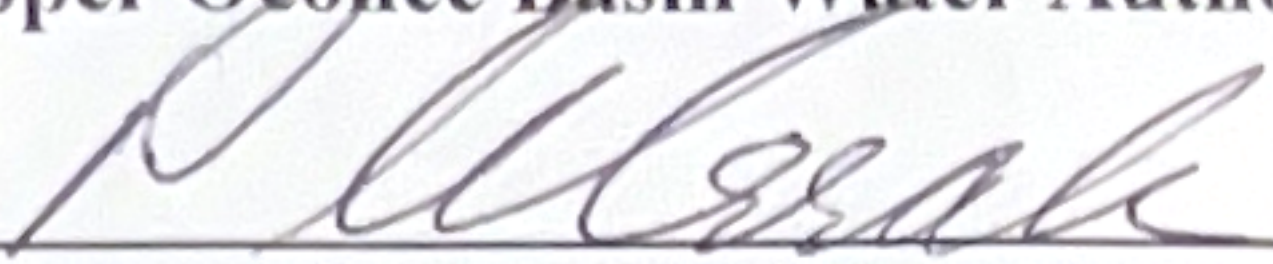
Either party may initiate request of Owner's Manager to supplement this Task Order with "project-level assistance" under a separate standalone task order, to be presented to the appropriate Authority Committee for consideration and consensus prior to presentation to the Board for vote of approval.

Proceeding from the Date of this Task Order No. 2, UOBWA shall pay Engineer on a Lump Sum Basis the monthly amount of \$12,500.00, which will serve as compensation for the Engineer's Labor under Task Order No. 2 as prescribed herein.

TERM: This Task Order No. 2 extends the original Agreement, as executed on May 21, 2025 for a 1-year Term ending on May 20, 2026, for an additional 1-year Term extending from May 21, 2026 through May 20, 2027.

This Task Order No. 2 is governed by the Agreement between the Parties dated May 21, 2025. The Effective Date of this Task Order No. 2 is May 21, 2026.

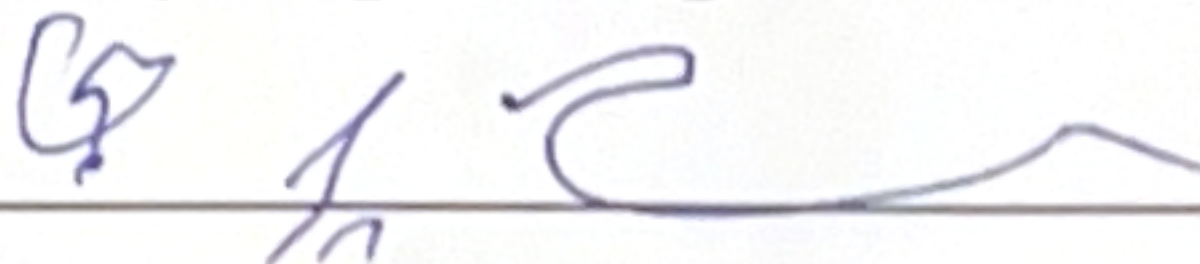
OWNER: Upper Oconee Basin Water Authority

By: 

Name/Title: Pat Graham / Chairman

Date: 5/27/26

ENGINEER: Lindsay Engineering & Consulting, LLC

By: 

Name/Title: Rebecca Lindsay, PE / President

Date: May 20, 2026

Upper Oconee Basin Water Authority
Bear Creek Dam, Reservoir and Water Treatment Facilities
Operation and Maintenance Report
May 27, 2026

Plant continues to operate within regulatory requirements with no issues since last meeting.

Reservoir level – Full Pool at 695'

Average daily treated water flow of 13.66 MGD of potable water pumped to the distribution system in April 2026 compared to 9.63 MGD in April 2025.

We are utilizing the latest demand projections provided by the Member Governments in the drought model for the Weekly Reservoir Report. A summary of projections versus actual for each MG is provided as Attachment A for review.

Procurement

- Approval for Summer continuation of PACL trial.

Major Maintenance

- Completed high service pm by sub-contractor, Jackson Co. Pump #8 to be reinstalled today.
- Plant running on temporary substation from Jackson EMC while work is being performed on primary substation.
- PLC work performed on lagoon PLC.
- Bi-weekly power glitch issue at high service building resolved.
- Replaced PACL chemical pump head.
- Completed rapid mix/flocculator lubrication and oil changes

Additional Activity

- Jacobs investigating reservoir dredging strategy
- 183 preventative work orders completed, and 17 corrective work orders completed in April