

2025 Vendor Rules and Market Policies

Location: Halifax, MA Town Green. 503 Plymouth Street Halifax Ma

2025 Dates: May 31, June 7, 14, 28, July 5, 12, 19, 26 Aug 2, 9, 16, 23, 30, September 6, 13, 20, 27, October 4, 11, 18.

FEES are per date: \$30/10x10 outdoor. We also have a special rate for Youth Space for under 18 it's \$10.00.

10x10 outdoor space. Fees include space only. Vendors are responsible for tents, weights, tables, chairs, etc. Fees are due at the start of each market.

YOUTH Fee: \$10/Outdoor space. Items must be made by the youth and will be subject to acceptance by the market manager.

MARKET OPENING AND CLOSING Market hours are 10am-2pm

Vendors or entertainment should be set up no later than 9:45am. You may start set-up at 8:00 am. Spaces will be *assigned by the Market manager or Assistant.* **No vehicles** will be allowed through the market after 9:45 am. **All vendor vehicles must be moved to the rear of the parking lot by 9:45**, when set up is completed.

Market is a rain or shine event. Cancellations due to unsafe weather will be made through text or email as soon as conditions are known. This is the Market Manager's decision because safety is our number one priority.

BOOTHS / FACILITIES

Outside booth space is based on a standard 10x10 pop-up tent. Spaces outside will be marked and assigned by the market manager or assistant. There will be no argument over spots or vendors may be asked to leave. Vendors must supply their own tent, tables, chairs, etc. **The Market requires all vendors to tie down tents with 20 pounds of weight for each corner and we recommend stakes as well.** However, guy wires are not allowed. If not secured a vendor may be asked to reinforce. Please know that **Wind can be a great liability** for the vendor. Market manager or assistant will be inspecting the booth for safety when collecting fees before opening.

Vendors are encouraged to have their own liability insurance. It is your responsibility. The Market liability insurance **DOES NOT** cover the vendor or vendors booth. We recommend a tabletop sign or banner clearly showing vendors name and location.

ALLOWED VENDORS AND PRODUCTS

Market Manager's Discretion: Acceptance of vendors will be at the discretion of the Market Manager. All vendors must fill out and sign the application provided. To advertise organic goods you **MUST** be certified organic and a copy of your certificate must be included with your application.

FOOD VENDORS: If you are selling **HOMEMADE FOOD** items you **must include your board of health certification with your application that your Kitchen has been approved and certified by the TOWN OF HALIFAX.** A simple call to Bob Valery at the Halifax Board of Health will answer most questions and in Halifax he will be the one to contact to have your kitchen certified. His # is 781-293-6768 Fax# 781-293-1738

Farmers: Produce should be locally grown.

Craft Vendors: must list items they wish to sell and ALL items must be made by the crafter.

Youth Vendors: We are offering a discount for youths under 18 years of age. They **MUST** be accompanied by a parent or guardian. Items **MUST** be made by the child.

Pictures of items to be included for advertising should be emailed with your applications and you will receive an email confirmation that you are accepted.

HEALTH AND SAFETY REGULATIONS

It is the responsibility of EACH VENDOR to abide by all state and federal regulations which govern the sampling, production, labeling, or safety of the product the vendor offers for sale at the market. Failure to comply may result in forfeiture of the vendor's booth.

All homemade foods must comply with ALL applicable state and federal health and safety regulations. Halifax Health Agent may request to see the certificate ahead of time. **MUST INCLUDE** certification with your application. This is the **VENDORS** responsibility to check with them before the day of market. Proper labeling must be used as defined by the proper authority.

- All vendors must leave their areas in a clean condition at the end of market.
- Vendors are responsible for the removal of all their waste and trash.
- Any conflict between vendors and other vendors or customers will **NOT** be tolerated. Any conflict should immediately be reported to the Market Manager for resolution and incident reported immediately.
- Any injuries should **IMMEDIATELY** be reported to the Market Manager and incident report filled out.
- Violation of these rules may result in a vendor **NOT** being invited back.

2025 Halifax, MA Farmer's Market Farm or Vendor Application.

Please print ***neatly*** Name: _____

Business Name: _____

Address: _____

Cell/Business Phone: () _____

Email: _____

Website: _____

Can we find your business on Facebook or Instagram? If so, what is the link?

Give a brief description of your items you sell (using language that we can use on our social media):

Please advise us of the dates you wish to attend **Failure to attend dates you choose affects the market as a whole. The market advertises for you, retains space for you specifically, and your absence reduces the success of not just the market but each and every vendor there. Please think before you list dates if you are unsure don't list the date. If you are not able to attend for any reason please notify the manager ASAP in advance as you know.**

(Dates are shown on first page)

Outdoor per date \$30: _____ Youth per date \$10 _____

Important: By signing below I am stating I have read and understand the requirements and rules for participation in the Halifax, Ma Farmer's Market.

I agree to abide by the rules, policies, and guidelines of the market and understand that failure to follow these regulations may result in dismissal from this year's market (and any future markets). If selling food I am enclosing my approved kitchen certifications. I also agree by signing below that pictures/videos of my items, logo, or set up may be used for advertising purposes.

Printed Name: _____

Signature _____ Date _____

Please email your application to: halifaxmafarmersmarket@gmail.com

Application can be scanned or sent as a photo, as long as it is of sufficient quality and clarity that it can be ***easily read***. You may also mail applications to Market Manager Mr. Steven King 497 South Street Halifax, MA 02338