MTWOA Board Meeting Minutes
Date: Sunday, June 8, 2025
Time: 7:00 PM CDT
Location: Virtual (Google Meet)
Presiding Officer: President David Davenport
Recording Secretary: Eric Ward
Note-Taking Support: Automated AI (Gemini)
Minutes Prepared by: Eric Ward (with AI assistance)

I. Call to Order

President David Davenport called the meeting to order at 7:07 PM CDT.

II. Roll Call (Attendance)

Present:

- David Davenport (President)
- Eric Ward (Secretary)
- Ben Smitherman (Vice President)
- Mike Arnold (Assigner)
- Stephen Petricca (Communications Director)

Not Present:

- Wes [Treasurer, last name not listed] (Excused – submitted report)
- Barry (Excused – family emergency)

A quorum was declared.

III. Approval of Previous Minutes

There were no official minutes available from the prior retreat. President Davenport designated this as the first official board meeting for 2025. Eric Ward was tasked with converting retreat notes into formal minutes.

IV. Reports of Officers

A. President's Report (David Davenport)

- Emphasized the need for consistent documentation and following procedures.
- Proposed internal fellowship opportunities (e.g., September cookout, Top Golf).
- Opened discussion about eliminating formal banquets and focusing on internal recognition (rookie of the year, challenge coins, etc.).
- Noted concern about the Dream Team banquet's "Official of the Year" process and suggested reevaluating association input.
- Confirmed the MTWOA will re-engage in recognition programs and event planning.

B. Vice President's Report (Ben Smitherman)

- No update on bylaws; awaiting further coordination with Andrew on Grand Championships.
- Agreed to co-approve marketing materials with President Davenport.

C. Assigner's Report (Mike Arnold)

- Noted 8–10 potential new members and the importance of early, focused training.
- Confirmed willingness to continue fielding new inquiries and managing registrations.
- Discussed training schedule distribution (targeting early July).
- Agreed to the tentative informal event at his residence in late September (proposed date: Sept 20).

D. Secretary's Report (Eric Ward)

- Will manage and coordinate all correspondence, in collaboration with Wes and Stephen.

E. Treasurer's Report (Wes - submitted)

- No significant budget changes reported.
  - Current MTWOA balance is $23,145.29

- One check is currently outstanding. ($500 check to Siegel)

- President Davenport proposed establishing a formal budget for the upcoming year, with input from Wes.

F. Communications Director Report (Stephen Petricca)

- Provided updates on the website buildout and email/contact form implementation.

- Launched a Google form to track inquiries and follow-ups; an auto-response email will include Mike Arnold's contact info.

- Discussed marketing strategy using Constant Contact and Arbiter.

- Outlined recruitment email/social media campaign to target coaches and parents.

- Website navigation draft to be emailed for final feedback.

- Requested formation of a limited approval group for marketing content; approved members: David Davenport and Ben Smitherman.

- Proposed subcommittee for social media engagement; candidates include Jeremiah, Proctor, and Lowry.

V. Old Business

- Retreat minutes still need to be formalized.

- Continuing discussion about MTWOA's role in recognition and Dream Team banquet involvement.

- Discussion tabled on official budget planning and award criteria development.

VI. New Business

- Tentative late-September informal gathering confirmed (hosted by Mike Arnold).
- Creation of Google Form for inquiries approved.
- Eric Ward and Stephen Petricca to refine documentation and file storage access.
- David Davenport suggested a second volunteer call and reminder for training interest.
- Tentative deadline for registration communications suggested for the end of July.

VII. Announcements

- Next board meeting to occur before the end of summer.
- Regular meetings proposed for Sundays at 7 PM; second Sundays will be used if conflicts arise.
- Eric Ward and Ben Smitherman agreed on the new meeting cadence.
- David Davenport to send a group email outlining the administration's direction.

VIII. Adjournment

President Davenport adjourned the meeting at approximately 8:08 PM CDT. seconded by Mike Arnold and approved unanimously. Members exchanged closing remarks and well wishes.

IX. Action Items Summary

- ✅ **Eric Ward**: Formalize retreat minutes; manage general correspondence.
- ✅ **Stephen Petricca**: Email navigation list; finalize website structure; launch marketing form.
- ✅ **Mike Arnold**: Confirm pool party details; manage registration reminders.

- ✅ **David Davenport**: Email administration vision and meeting schedule; coordinate budget conversation with Wes.
- ✅ **Ben Smitherman**: Coordinate with Andrew on Grand Championships.