MTWOA Board Meeting Minutes Date: August 10, 2025
Time: 7:02 PM CDT **Location:** Virtual (Google Meet)
Presiding Officer: President David Davenport
Note-Taking Support: Automated AI (Gemini)

1. Call to Order A regular meeting of the MTWOA was held on August 10, 2025. The meeting was called to order at 7:02 PM by the President, President David Davenport.

2. Attendees The following members were present:

- David Davenport (President)
- Ben Smitherman (Vice President)
- Eric Ward (Secretary)
- Mike Arnold (Assigner)
- Wes McGaffin (Treasurer)

Not Present:

- Barry (Excused)
- Stephen Petricca

A quorum was declared.

3. Approval of Minutes The minutes from the July 20, 2025, meeting were presented for approval. Eric Ward made a motion to accept the minutes, which was seconded by Mike Arnold and approved unanimously.

4. Reports of Officers and Committees

A. **President's Report (David Davenport)**
    a. Reported that for the "Grapple on the Gridiron" event, there are 11-12 referees committed and 6 mats available.
    b. Noted that new by-law changes need to be formally announced to the association.
B. **Vice President's Report (Ben Smitherman)**
    a. Reported that based on the last budget meeting, the association is financially prepared for a potential "snow out" this year.
    b. How many more years are we at Wilson Central, are we obligated? No obligations are known of. Ask Kramer and Hamm is they want to keep in at Wilson Central
    c. Another fundraiser idea, Golf tournament in May June timeframe. reach out to Ryan Ferris.
    d. New By-law changes Announcements to the association.
C. **Assigner's Report (Mike Arnold)**
    a. Announced that schedules are beginning to come in, with the middle school season set to begin the second week of October.

   b. Updated the board that registration numbers are at 59, which includes 8 new officials.
   c. Reported that he is working to secure a training location with a proposed start time of 6:30 PM.

D. Secretary's Report (Eric Ward)
   a. Confirmed he has access to the Google Drive.
   b. Stated he will be adding Wes McGaffin to the drive to upload financials for a clear audit trail.
   c. Committed to drafting an email to reach out to vendors for shoe and gear donations.

E. Treasurer's Report (Wes McGaffin)
   a. Reported the current account balance is $22,563.35.
   b. Review a proposed budget for the upcoming season. Motion to accept the proposed budget called by Mike, 2nd by Ben.
   c. He is working with a vendor in Knoxville to establish an inventory (Shoes and headgear) needed for the season that the association can use for the shoe program.

5. Unfinished Business

A. **Grand Championship Venue:** A discussion was held concerning the long-term use of Wilson Central as a venue. It was confirmed there are no known contractual obligations. The President tasked Ben with consulting members Coach Kramer and Coach Hamm regarding their preference for continuing at this location.
B. **Member Recognition Program:** The ongoing discussion regarding a member recognition item continued. Ideas under consideration include a custom challenge coin or flip disk.
C. **Shoe Program:** Wes provided an update on the shoe program initiative. He is coordinating with a vendor in Knoxville to establish a budget and inventory system for future orders.

6. New Business

A. **Adoption of the Annual Budget:** Wes McGaffin presented a proposed budget for the upcoming season. A motion to accept the proposed budget was called by Mike Arnold and seconded by Ben Smitherman. The motion was approved unanimously.
B. **Grand Championship Referee Swag:** A new item of business was introduced regarding gifts or swag for referees at the Grand Championship. David was tasked with gathering sizing information and product ideas.
C. **Fundraising Golf Tournament:** David Davenport proposed a new fundraiser in the form of a golf tournament to be held in the May/June 2026 timeframe. He will reach out to Ryan Ferris to explore the idea.
D. **Vendor Donations:** Eric proposed reaching out to vendors for equipment donations. He was tasked with drafting an official email for this purpose.

E. **Google Drive Administration:** Eric confirmed he has administrative access to the Google Drive and will grant access to the Board members for the purpose of uploading critical documents to create a formal audit trail.

7. Announcements

A. Mike announced an association pool party will be held on September 20, 2025, from 2:00 PM to 6:00 PM.

8. Adjournment There being no further business, the meeting was adjourned at 8:00 PM.

9. Action Items Summary

A. David Davenport:
   a. Announce new by-law changes to the association.
   b. Reach out to Ryan Ferris to discuss a potential golf tournament fundraiser.
   c. Gather sizing information and ideas for Grand Championship referee swag.

B. Ben Smitherman:
   a. Follow up on the to-do list from Andrew Hedges and secure dates.
   b. Consult with Kramer and Hamm regarding their preference for the Wilson Central venue.

C. Mike Arnold:
   a. Finalize and secure the training location for a 6:30 PM start.

D. Eric Ward:
   a. Add Wes McGaffin to the Google Drive for financial record-keeping.
   b. Draft and send an email to vendors requesting shoe and gear donations.

E. Wes McGaffin:
   a. Continue coordinating with the Knoxville vendor to establish the budget and inventory for the shoe program.

Respectfully Submitted,

Eric Ward, Secretary