

**Minutes of the Regular Council Meeting
of the Town of Sturgis held in the Council Chambers
on February 20th, 2025.**

Present: Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, Nathan Seghers, Jeff Chupik and CAO Shawna Johnson.

Regrets:

With a quorum being present, Mayor Dean Harris called the meeting to order at 7:00 pm.

Minutes	33/2025	Fincaryk: That the minutes of the last regular meeting of council held on Thursday January 16 th , 2025 be approved as read. <div>Carried</div>
Minutes	34/2025	Smith: That the minutes of the special meeting of council held on Thursday January 23 rd , 2025 be approved as read. <div>Carried</div>
Meter Readings	35/2025	Keller: That the Town of Sturgis town council will repealed Bylaw No.1, 2023 to regulate and control the use and consumption of water from the waterworks system. The change will consist of no longer reading water meters done by the public works. First Reading will be at the regular Council meeting held on March 20 th , 2025. <div>Carried</div>
Asbestos	36/2025	Seghers: That the Town of Sturgis town council agrees to hire a company to examine if any of the Town owned properties have asbestos. Shawna is to explore companies that perform these tasks. Any removal of asbestos will be completed and expenses allocated to the Budget in 2026. <div>Carried</div>
Drafts Audit	37/2025	Chupik: That the Town of Sturgis request the Audit Drafts for 2024 from Baker Tilly SK LLP be available for March 31 st , 2025. <div>Carried</div>
S Levy/ Pavement Letter	38/2025	Yaremchuk: That the Town of Sturgis town council upon review of the S Levy charge on the utility billing concluded that S Levy is for Infrastructure and falls under utilities. A sewer charge is separate and is not attached to this residents' billing. The residents have their own sewer and do not get charged that sewer cost. No repayment of any previous billings or addition cost will be reimbursed from the town. The town of Sturgis town council will investigate the feasibility of having Margaret Street (gravel road north) paved in the near future. <div>Carried</div>
Custodian	39/2025	Fincaryk: That the Town of Sturgis town council agree to put a Tender in the Newsletter for a custodian for the town office, 2 hours per week. Tenders to be accepted till March 19 th , 2025. <div>Carried</div>
		7:30pm Lorne Ball joined the meeting to discuss the open position for a director on NEATPC (NorthEast Area Transportation Planning Committee) for the Town of Sturgis. Lorne was the representative for Sturgis in 2024 and discussed the importance of Sturgis having a representative. The Council ask if Lorne would still be interested in representing Sturgis, Lorne would be willing but wanted council to discuss it and let him know.
		7:44pm Lorne Ball vacated the Council Chambers.
NEATPC	40/2025	Chupik: That the Town of Sturgis town council appoints Lorne Ball to be a Director on the North East Area Transportation Planning Committee for the Town of Sturgis. <div>Carried</div>

7:46pm Forman Shaun Howard joined the meeting to discuss day to day operations. Discussed adding water and sewer to non-serviced properties. The expense can range from 30,000 plus for parts. Anyone buying these properties need to be aware of the costs of the services and are not in the town budget. He urges that all properties being sold should be priced with the cost of applying water and/ or sewer.

7:54pm Tecia Fincaryk declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers.

8:00pm Tecia Fincaryk was invited back into the Council Chambers as the matter she had declared a conflict of interest in had been dealt with.

8:12pm Forman Shaun Howard vacated the Council Chambers.

Budget Meeting	41/2025	<p>Smith: That the Town of Sturgis town council have a special meeting on Thursday March 13th at 6:30pm to discuss the 2025 Budget.</p> <p>Carried</p>
April Meeting	42/2025	<p>Seghers: That the Town of Sturgis town council change their regular council meeting on April 17th to April 8th, 2025. To ensure that there is a quorum.</p> <p>Carried</p>
Demolition Permit	43/2025	<p>Fincaryk: That the Town of Sturgis town council approve the demolition permit for Lot 08 13 66Y01021 to be completed by the end of April 2025.</p> <p>Carried</p>
Curling Rink	44/2025	<p>Chupik: That the Town of Sturgis town council will have the public works install hand rails this spring/summer at the Curling rink entrance.</p> <p>Carried</p>
Prairie Rising	45/2025	<p>Yaremchuk: That the Town of Sturgis town council approve Prairie Rising to have an orientation service facilitated to educate council members and staff to understand their roles and responsibilities. It will be held on February 28th, 2025 at the town office. This session will have a full day of training. The town council is requiring both Forman Shaun Howard and CAO Shawna Johnson to attend, with the rest of the council. The estimated cost is \$6,204.00.</p> <p>Carried</p>
Corres-pondence	46/2025	<p>Keller: That the following correspondence having been read be filed:</p> <div>SUMA Urban Convention</div> <div><div>1. SUMA Convention & rooms booked.</div><div>2. GSSD In Focus & from the Board Report</div><div>3. MAER (Municipal Funding Agreement) Report completed</div><div>4. Radar Speed signs ordered</div><div>5. Thank you, letter acknowledged, from the SCS breakfast program.</div><div>6. Window for RTM room- Ask Joe B. to see what can be done.</div><div>7. Prairie Rising Booked FEB. 28/2025</div></div> <p>Carried</p>
Reports	47/2024	<p>Chupik: That the following reports be accepted as presented:</p> <div><div>1. Financial for January</div><div>2. Foreman’s written January report</div><div>3. Landfill Report – Permit renewal submitted, Annual Report completed</div><div>4. Arena- Hot water tank quote</div><div>5. Hall- Furnace quote/banking access</div><div>6. Hospital-</div><div>7. PRWMA- Good meeting Mayor Dean Harris attended</div><div>8. Rec. Report</div></div>

Carried

Arena	48/2025	Yaremchuk: That the Town of Sturgis town council approve the quote from K. Danielson Plumbing & Heating Ltd. to replace the water heater at the Sturgis Centennial Arena for \$11,483.62.	Carried
Hall	49/2025	Chupik: That the Town of Sturgis town council approve the quote from K. Danielson Plumbing & Heating Ltd. to replace the Furnace at the Sturgis & District Community Hall for \$5,587.91.	Carried
Rec Board	50/2025	Seghers: That the Town of Sturgis town council allows the Sturgis Recreation Board to fix and clean up the old grandstands at the Sportsgrounds for future activities to be held there.	Carried
Accounts Payable	51/2025	Fincaryk: That the accounts attached to form part of these minutes be approved for payment.	Carried
Memorial Flowers	52/2025	Fincaryk: That the Town of Sturgis town council approves the purchase of flowers for the memorial of late Alan Holmberg. Funeral to be during the summer.	Carried
Adjourn	53/2025	Smith: That this meeting be adjourned (9:36pm). The next council meeting to be held March 20 th at 7:00pm. Council Budget meeting March 13 th 6:30pm.	Carried

Mayor

Administrator