

**Minutes of the Regular Council Meeting
of the Town of Sturgis held in the Council Chambers
on January 16th, 2025.**

Present: Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, Nathan Seghers, Jeff Chupik and CAO Shawna Johnson.

Regrets:

With a quorum being present, Mayor Dean Harris called the meeting to order at 7:00 pm.

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| Minutes | 2/2025 | Seghers: That the minutes of the last regular meeting of council held on Thursday December 12 th , 2024 be approved as read. <div>Carried</div> |
| Minutes | 3/2025 | Smith: That the minutes of the special meeting of council held on Monday January 8 th , 2025 be approved as read. <div>Carried</div> |
| Municipal Revenue Sharing | 4/2025 | Yaremchuk: The Council of the Town of Sturgis confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none">• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;• Submission of the 2023 Public Reporting of Municipal Waterworks to the Ministry of Government Relations;• In good Standing with respect to the reporting and remittance of Education Property Taxes;• Adoption of a Council Procedures Bylaw;• Adoption of an Employee Code of Conduct; and• All members of council have filled annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <div>Carried</div> |
| Municipal Bond | 5/2025 | Fincaryk: That the Municipal Bond be acknowledged and filed. <div>Carried</div> |
| SUMA Membership | 6/2025 | Chupik: That the Town of Sturgis membership in the Saskatchewan Urban Municipalities Association be renewed for 2025 for \$1,758.56. <div>Carried</div> |
| UMAAS Membership | 7/2025 | Keller: That the Town of Sturgis pay the 2025 Urban Municipal Administrator Association membership fee, in an amount of \$250.00. <div>Carried</div> |
| Taxes Elevator | 8/2025 | Smith: That the Town of Sturgis town council will not abate the taxes for the following property M 81Y11128 - 100 Assiniboine Avenue. <div>Carried</div> |
| Tax Title Consent | 9/2025 | Chupik: That the Town of Sturgis town council agree not to take consent of Lot 21 Block 17 Plan CA5148. The property owner agrees to pay the arrears and to make monthly payments for future taxes. <div>Carried</div> |
| Landfill | 10/2025 | Chupik: That the Town of Sturgis town council agree to hire Tracy Strand as a replacement for the Landfill while Brent Strand is recovering from surgery for the duration of 6 to 8 weeks. She will be responsible for submitting her own dedications and hired by contract during this period starting Feb. 20 th . <div>Carried</div> |

7:33pm Foreman Howard joined the meeting to discuss the day to day operations of the Town. Discussion on Hydrant pressure test quote by the new Co-op property. The council requested that Shaun is to find a cheaper quote. Shaun stated that this is not time sensitive, and he will wait for a request from Co-op before moving forward.
7:44pm Foreman Howard left council chambers.

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| Hydrant | 11/2025 | <p>Chupik: That the Town of Sturgis town council request that Forman Shaun Howard explore more quotes for Hydrant testing at the Co-op location. If the testing is required before Shaun finds a new quote, then Shaun has permission to go with A&R Hydrant Repair with a quote of \$2,059.05.</p> <p>Carried</p> <p>7:45pm Marilyn Harris joined the meeting and requested in-camera session where a portion of the meeting be closed to the public. In camera 7:46pm</p> <p>8:10pm Marilyn Harris left the meeting.</p> <p>8:15pm Mayor Dean Harris declared a conflict of interest and vacated the council chambers.</p> <p>8:45pm Mayor Harris was invited back into the Council Chambers.</p> <p>8:45pm The Sturgis Town council move out of the in-camera session and reopen the meeting to the public.</p> |
| SUMA | 12/2025 | <p>Smith: That the Town of Sturgis approve Mayor Dean Harris, Jeff Chupik, Tecia Fincaryk, Carol Smith and CAO Shawna Johnson to be approved to attend the SUMA Convention April 13th - 16th, 2025 in Saskatoon and that all expenses be paid by the town.</p> <p>Carried</p> |
| Multi-Complex | 13/2025 | <p>Keller: That the Town of Sturgis approve S-Elect Energy from Preeceville to install LED lights on the outside of the Multi-Complex.</p> <p>Carried</p> |
| Corres- pondence | 14/2025 | <p>Chupik: That the following correspondence having been read be filed:</p> <p>SUMA Urban Convention</p> <ol style="list-style-type: none">1. GSSD In Focus & from the Board Report –December2. Multi-Complete lighting – S-Elect Energy3. SGI Grant -speed signs4. Multi-Complete - custodian duties5. TD Building lease – check insurance premiums before moving forward <p>Carried</p> |
| Accounts Payable | 15/2024 | <p>Seghers: That the accounts attached to form part of these minutes be approved for payment.</p> <p>Carried</p> |
| Multi-Complex | 16/2025 | <p>Fincaryk: That the Town of Sturgis pay Erin Gregory \$125.00 a month to clean the porch, hallways, meeting room and both bathrooms once a week between the days, Thursdays and Mondays.</p> <p>Carried</p> |

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| Reports | 17/2024 | <p>Smith: That the following reports be accepted as presented:</p> <ol style="list-style-type: none">1. Financial for December2. Foreman's written December report3. Landfill Report – Budget to be discussed later4. Hall- Furnace heat exchange5. Hospital-6. PRWMA-7. Rec. Report <p>Carried</p> |
| | | <p>9:58pm That the next matter to be discussed includes the Town of Sturgis Employee wages for 2025 in-camera session where portion of the meeting be closed to the public.</p> <p>2025 Wages are attached to these minutes.</p> <p>10:17pm That the town of Sturgis town Council move out of the in-camera session and reopen the meeting to the public.</p> |
| Overtime | 18/2025 | <p>Keller: That the Town of Sturgis town council agrees to pay CAO Shawna Johnson 62.5 hours for council meetings from February 2024 to December 2024. Moving forward CAO Shawna Johnson will be given a day off for each council meeting.</p> <p>Carried</p> |
| Adjourn | 19/2025 | <p>Chupik: That this meeting be adjourned (10:26pm). The next council meeting to be held January 23rd at 7:00pm.</p> <p>Carried</p> |

Mayor

Administrator