

**Minutes of the Regular Council Meeting
of the Town of Sturgis held in the Council Chambers
on July 16th, 2026.**

Present: Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, and CAO Shawna Johnson.
Regrets: Nathan Seghers and Jeff Chupik

With a quorum being present, Mayor Dean Harris called the meeting to order at 7:01 pm.

Minutes	93/2026	Fincaryk: That the minutes of the last regular meeting of council held on Thursday June 18 th , 2026 be approved as read. Carried
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Moved into In Camera session at 7:03pm.
Council returned to the open meeting at 7:06pm.

Building Permit	94/2026	Smith: That the Town of Sturgis town council approve the building permit for the construction of a fence on Lot 02 Block 22 Plan CF3849, subject to compliance with the Town’s Building Bylaw and any other applicable municipal bylaws and regulations. Carried
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Water & Sewer	95/2026	Yaremchuk: That the Town of Sturgis town council agree to maintain the current utility rates as established in Bylaw 1, 2023 for the remainder of 2026, with the approved increase to take effect January 2027. Further, that a letter notifying residents of the upcoming 2027 rate increase be included with the September 2026 water bills. Carried
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CCBF	96/2026	Fincaryk: That the Council approve the 2026 Canada Community Building Fund Funding Allocation, allocating \$185,293.02 to approved eligible projects. Carried
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Raw Water Well Replacement	97/2026	Keller: That council accept the quote from Moskal Mechanical in the amount of \$33,000.00 for the supply and installation of a new well pump and authorize the public works and administration to proceed with the work. Carried
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Audit Drafts	98/2026	Yaremchuk: That the Town of Sturgis town council approve the 2025 Audit Drafts Financial Statements as presented. Carried
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Employee Recognition	99/2026	Fincaryk: That the Town of Sturgis town council implements Employee Recognition Program, effective immediately, recognizing employees for every (5) years of continuous service with a small gift or token of appreciation. Carried
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Park	100/2026	Smith: That the Town of Sturgis town council approve the operation of the town park as a Regional Park rather than a municipal park and authorize a payment of \$250 annual membership fee. This change is intended to enhance the marketing of the park and increase eligibility for additional grant funding opportunities. Carried
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Conflict of Interest Declared

Councillor Fincaryk declared a conflict of interest regarding the matter discussed and vacated the council chambers at 8:06pm.
Councillor Fincaryk returned to the council chambers at 8:08pm.

Property Extension	101/2026	Yaremchuk: That council approve a one (1) year extension for Lot 12, 13, 14 Plan 83Y04047 to allow the property owner additional time to construct a dwelling or relocate a home onto the property. Carried
Accounts Payable	102/2026	Keller: That the accounts to form part of these minutes be approved for payment. Carried
Landfill	103/2026	Yaremchuk: That the Town of Sturgis town council implement the following landfill operational requirements: 1. "That a weekly landfill report be completed by both the Landfill operator and Landfill supervisor outlining cover, compaction, and all required landfill duties completed during the week, this must be handed in each Tuesday." 2. "That a member of Council conducts weekly landfill inspections to monitor operations and ensure compliance with proper landfill procedures." 3. "That a one-month trial period be implemented to ensure that the landfill materials are being properly covered and compacted on a weekly basis." 4. That Shaun Howard and Ken Hurlburt complete the required landfill training course no later than October 2026." 5. "That the CAO, Shawna Johnson, obtain a quote for cat work required to address the current landfill deficiencies and provide the quote for council to review." Carried
Corres-Pondence	104/2026	Fincaryk: That the following correspondence having been read be filed: 1. SUMA – emails 2. GSSD – In Focus Report & From the Board Report – emailed Carried
Reports	105/2026	Fincaryk: That the following reports be accepted as presented: 1. Financial report for June – acknowledged 2. Foreman’s June report – Fire hydrants to be flush, Streets swept, Landfill operation changes implemented - acknowledged 3. Landfill – new weekly report for landfill operations - acknowledged 4. Library – Helen is retiring, interviews to be conducted next week - acknowledged 5. Curling rink/Kin hut – summer rentals – acknowledged 6. Arena – no report 7. Hall – \$5000 donated from hall committee for the hall sound system - acknowledged 8. Museum – curator resigned looking for someone to operate – acknowledged 9. Rec – acknowledged 10. Hospital – no report 11. PRWMA – with no compactor at the regional landfill, there is garbage spread all over the premises. Crews are trying their best to get it leaned up. PRWMA is waiting for the compactor to be repaired. Fencing required. - acknowledged 12. Sports and Rodeo – no meeting since event – acknowledged Carried

Moved into In Camera session at 10:02pm.
Council returned to the open meeting at 10:32pm

Recreation Director	106/2026	Smith: That the Town of Sturgis town council establish the following guidelines, expectations and hours of work for the Recreation Directors position: 1. "The Recreation Director's regular work schedule shall be limited to 32 hours per week." 2. "The Recreation Director may accumulate a maximum of 32 hours of banked time in lieu at any given time." 3. "Any request to exceed the 32-hour maximum banked time in lieu must receive prior approval from Council." 4. "If the allocated 32 hours per week are insufficient to complete all programing and events priorities shall be adjusted. Events may be reduced, postponed, or referred to other community organizations, clubs or volunteers where appropriate." 5. "Monthly timesheets shall be submitted to Administrator for Council's approval." 6. "Community organizations and clubs utilizing Recreation Director support are encouraged to submit their monthly minutes and financial statements to the town Administrator for information purposes, to promote communication, collaboration, and an understanding of ongoing events." 7. "In recognition of the Recreation Director's currently accumulated time in lieu, Council directs that the employee takes (4) consecutive weeks of leave to reduce the accumulated balance and to support employee health and wellness." 8. "Council approves a payment of 100 hours of the accumulated time in lieu for the pay period ending in July 2026." 9. "The remaining accumulated time in lieu must be used before any additional time in lieu may be accumulated." 10. "Due to the current level of accumulated time in lieu, there are no additional work hours available to support the Amazing Race in August 2026."
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Carried

Adjourn	107/2026	Fincaryk: That this meeting be adjourned (10:44pm). The next council meeting to be held on August, 20th at 7:00pm.
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Carried

Mayor

Administrator