

**Minutes of the Regular Council Meeting  
of the Town of Sturgis held in the Council Chambers  
on December 12<sup>th</sup>, 2024.**

**Present:** Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, Nathan Seghers, Jeff Chupik and CAO Shawna Johnson.

Regrets:

With a quorum being present, Mayor Dean Harris called the meeting to order at 7:00 pm. Mayor Harris welcomed the council.

Minutes	219/2024	<b>Smith:</b> That the minutes of the regular meeting of council held on November 21 <sup>st</sup> , 2024, be approved as read. <div>Carried</div>
Appointments Local/Misc	220/2024	<b>Chupik:</b> That the Town of Sturgis town council approve the miscellaneous Local Boards and Council appointments for the period of December 12 <sup>th</sup> , 2024 to December 31 <sup>st</sup> , 2025 are attached to these minutes be appointed. <div>Carried</div>
Council & Remuneration Rates	221/2024	<b>Yaremchuk:</b> That the Town of Sturgis town council approve the 2025 Council Remuneration & the Council/Employee rates for the period of December 12 <sup>th</sup> , 2024 to December 31 <sup>st</sup> , 2025 that are attached to these minutes be appointed. <div>Carried</div>

7:23pm Andrea Sopel-Tonn the town of Sturgis Rec. Director joined the meeting to discuss events. She discussed the need for clarification of her job duties & expectations. Discussion on updating the Recreation Bylaw and suggested creating bylaws for other community boards. With having the proper bylaws, it will follow procedures & establish procedures and policies for board members and the town. Andrea feels the support has been less since starting this position and is concerned About the future of this position. The council would like a list of duties and responsibilities to clarify Andrea’s roles and responsibilities as a Rec Director. 7:54pm Andrea left the meeting.

7:56pm Denity and Cory Nelson joined the meeting to discuss if there are any town Buildings that would be available for rent. They requested the old TD bank as there May be a safe or vault. They requested to go look at the building. Dean will make arrangements in the near future with the Forman Shaun Howard. 8:07pm Denity and Cory Nelson left the meeting.

8:09pm Amber Bartch and Sandra Johnson from the Sturgis Figure Skating Club joined the meeting. They had concerns of ice availability times for the club and felt it was best to channel their concerns from council to the arena board. The council listened to their concerns and agreed that the time requested should be given. The club is to contact councillor Nathan Seghers with any concerns moving forward as he is the council representative on the arena board. 8:23pm Amber Bartch and Sandra Johnson left the chambers.

TTP Abatements	222/2024	<b>Chupik:</b> That the Town of Sturgis town council abate the Tax Title Properties that have become town property in 2024 for Lot 05 B AH2137 & Lot 09 02 AA3984. Lot 05 10 BW4412 remain the same. <div>Carried</div>
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SAMA	223/2024	<b>Smith:</b> That the Town of Sturgis town council agrees to combine Lot 08 83Y0447 with Lot 09 83Y04047 as a residential property.  Carried
Insurance	224/2024	<b>Fincaryk:</b> That the Town of Sturgis town council requires proof of insurance from any skating club or group using the arena. Due to liability concerns. The town will send a letter to the arena board requesting letters for the use of the facility.  Carried
Multi-Complex Windows	225/2024	<b>Chupik:</b> That the Town of Sturgis town council agrees to replace the windows in the Dance room and Nursery School room. They accept the quote from Norquay Co-op for \$345.31 not including GST and PST per window. The window in the RMT room will be replaced in the spring.  Carried
Multi-Complex (Janitor)	226/2024	<b>Fincaryk:</b> That the Town of Sturgis town council would like a list of duties that the janitor is to carry out. If it can be cleaned between the days Thurs. and Mon.  Carried
Multi-Complex (Rental's)	227/2024	<b>Smith:</b> That the Town of Sturgis town council increase Dance Club, Nursery School, Let's Scrap and Family Resource Center's monthly rent to \$150.00 in 2025.  Carried
Hall	228/2024	<b>Smith:</b> That the town of Sturgis town council will no longer pay \$50.00 for monthly cell phone to the caretaker of the hall as the bookings for the hall are now being done at the town office.  Carried
Reports	229/2024	<b>Chupik:</b> That the following reports be accepted as presented: 1. Financial for November 2. Foreman's written November report. Must get Water Level 2 classes, plow snow at the Cemetery before Christmas. Keep landfill plowed during winter months. 3. Landfill – Brent is to use his knowledge of reno garbage, ½ truck load. 4. Hall – water must be added to traps weekly to ensure smell is under control 5. PRWMA – N/R 6. Rec – N/R  Carried
Landfill	230/2024	<b>Smith:</b> That the town of Sturgis Town Council allows Brent to use his discretion for the amount of reno garbage accepted at the landfill. ½ truck box is max per household.  Carried
Landfill	231/2024	<b>Keller:</b> That the Town of Sturgis town council agrees that no fuel is to be charged by the landfill supervisor. Approval must be given. Fuel charged in November must be reimbursed to the town.  Carried
Town Buildings	232/2024	<b>Chupik:</b> That the Town of Sturgis town council agrees that all town building operational expenses are the town expenses. Such as furnaces, plumbing, & hot water heaters.  Carried

Corres- pondence	233//2024	<b>Fincaryk:</b> That the following correspondence having been read be filed:  <div><div>1. SUMA Urban Updates. Convention April 13<sup>th</sup> – April 16<sup>th</sup></div><div>2. GSSD In Focus &amp; from the Board Report</div><div>3. Streetlight quotes sent in, waiting for cost</div><div>4. Multi-Complex windows replace in Dance &amp; Nursery School room</div></div> RMT room will be done in the spring, when weather is warmer, it will take a day or 2 to replace.  Carried
Accounts Payable	234/2024	<b>Keller:</b> That the accounts attached to form part of these minutes be approved for payment.  Carried
Christmas Bonus	235/2024	<b>Yaremchuk:</b> That the Town of Sturgis town council approve staff Christmas bonus as follows per years worked 1 – 5 yrs \$250.00, 6-9 yrs \$350.00 & 10+ yrs \$500.00.  Carried
Adjourn	236/2024	<b>Seghers:</b> That this meeting be adjourned (11:11pm).  Carried

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Mayor

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Administrator