

**Minutes of the Regular Council Meeting
of the Town of Sturgis held in the Council Chambers
on June 19th, 2025.**

Present: Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, Nathan Seghers, Jeff Chupik and CAO Shawna Johnson.

Regrets:

With a quorum being present, Mayor Dean Harris called the meeting to order at 6:58 pm.

Minutes	112/2025	<p>Chupik: That the minutes of the last regular meeting of council held on Thursday May 15th, 2025 be approved as read.</p> <p>Carried</p>
Minutes	113/2025	<p>Smith: That the minutes of the last special meeting of council held on Monday June 16th, 2025 be approved as read.</p> <p>Carried</p> <p>7:01pm Brittney Maddaford CPA from Baker Tilly SK LLP joined the meeting to discuss the audit drafts and the financial statements. Discussion regarding requirements needed to proceed with asset retirement obligations with asbestos and the landfill closure. Councillor Chupik asked if Brittney had any concerns about the audit preparations, she replied, the inventory for transportation/shop has not been identified and has been an issue for years. This needs to be completed properly by December 31st each year. The next question was what areas of strength with the audit. She replied with the administrator’s bank reconciliations and knowledge of all materials requested made the audit run smooth and proper since 2023 Shawna has turned the bookkeeping around and is doing her duties. Brittney said that the council may contact her with any questions they have during the year.</p> <p>8:15pm Brittney Maddaford CPA vacated the chambers.</p>
2024 Audit Financials	114/2025	<p>Seghers: That the town of Sturgis town council accept the 2024 Town of Sturgis audited financial statements as presented.</p> <p>Carried</p> <p>7:35pm Brent Stand the Landfill supervisor joined the meeting. Operations of the landfill was discussed. The burn pile has been burnt and compost pile cleaned. Brent put stakes up to mark our current cell, to prevent extending outside of it. Shawna sent pictures to the Ministry of Environment as required by the inspection report. Brent discussed the steps that needed to be taken to keep him as an employee. Change landfill days to Tuesdays, Wednesday’s, & Thursday’s and to have a replacement for days off. He would like speed bumps installed at the gate to slow down residents and town staff. Brent is willing to work a Sunday in the in the spring and fall. The council expressed their gratitude for all Brents hard work and dedication to the landfill.</p> <p>7:53pm Brent strand vacated the chambers.</p> <p>7:56pm Foreman Shaun Howard joined the meeting to discuss day to day operations. The speed sign by the water treatment plant is not reading. Shawna will check the reasons why. Speed bumps have been ordered and will be installed once they arrive. Shaun will change the yield signs on Morken to stop signs. The landfill inspection and compaction was acknowledged, the cover and compaction is required weekly and needs to be signed off by 2 employees, with one being Brent.</p> <p>8:15pm Forman Shaun Howard vacated the chambers.</p>

Landfill	115/2025	Yaremchuk: That the Town of Sturgis town council agrees to hire KGS to come and complete the ground water test at the landfill required by the Ministry of Environment. Inquire if KGS can recommend the test be done every 2 or 3 years since there has been no water found in previous years. Carried
Budget	116/2025	Chupik: That the Town of Sturgis town council approve the 2025 Budget. Carried
Building Permit	117/2025	Chupik: That the Town of Sturgis town council approve the building permit for Parcel D Plan 60Y01861. Carried
Building Permit	118/2025	Yaremchuk: That the Town of Sturgis town council approve the building permit for Lot 04 Block 23 Plan CF3849. Carried
Building Permit	119/2025	Smith: That the Town of Sturgis town council approve the building permit for Lot 08 Block 13 Plan 66Y01021. Carried
Tender Grader	120/2025	Chupik: That the Town of Sturgis town council accepts the offer of \$7250.00 for the grader. If the transaction does not go through, then the next offer can be accepted. Carried
Summer Student	121/2025	Yaremchuk: That the Town of Sturgis town council hire Avyn Seery for the summer student position with a wage of \$17.00 per hour. Carried
Outstanding Utilities	122/2025	Smith: That the Town of Sturgis town council approve a letter sent out regarding outstanding utility bills. Residents must contact Shawna regarding payments. If they are not paid mid-July their water will be disconnected. Carried
Landfill Operator	123/2025	Fincaryk: That the Town of Sturgis town council give Brent Strand a raise of \$1.00 per hour. Brent will be allocated 1 sick day every 3 months. The landfill days will change to Tuesday's, Wednesday's & Thursday's from 2:00pm to 7:00pm. The town will also place speed bumps at the inside of the gate at the landfill and discuss with town staff to slow down entering or leaving the landfill. Carried
Wage	124/2025	Chupik: That the Town of Sturgis town council increase the Recreation Director wage to \$1.00 more per hour. Carried 9:38pm Council requested CAO Shawna Johnson vacate the council chambers. 9:46pm Council invited Shawna Johnson back into the council chambers.
Bonus	125/2025	Yaremchuk: That the Town of Sturgis town council give Shawna Johnson a \$500 bonus for the review council received from the auditor. Carried

Renovations	126/2025	<p>Smith: That the Town of Sturgis town council agree to move on with the renovations in the old TD building with an approved budget of \$3200 more than the previous budget. Shawna is to contact Craig Folk about installing the flooring.</p> <p>Carried</p>
Holidays	127/2025	<p>Chupik: That the Town of Sturgis town council approve of the attached holiday list. Employees have the option to work on non-stat days or take the day off (without pay).</p> <p>Carried</p>
Corres-Pondence	128/2025	<p>Chupik: That the following correspondence having been read be filed:</p> <div><div></div><div><div>1. SUMA -emails</div><div>2. GSSD In Focus & from the Board Report - emailed</div><div>3. Landfill Inspection review</div><div>4. Td renovations Follow up</div><div>5. Holidays</div><div>6. Co-op review</div></div></div> <p>Carried</p>
Dr. Incentives	129/2025	<p>Keller: That the town of Sturgis town council agrees to continue the cost share agreement for the Dr. Incentive program.</p> <p>Carried</p>
Reports	130/2025	<p>Chupik : That the following reports be accepted as presented:</p> <div><div></div><div><div>1. Financial for May</div><div>2. Foreman’s May Report</div><div>3. Landfill – Inspection, Ground monitoring, Compaction, Days of operation.</div><div>4. Hall – Finishing the weeding, remind Bonnie review job description</div><div>5. Rec Report – read and acknowledged</div><div>6. Doctors Incentive Cost Share Agreement – acknowledged</div><div>7. Sports and Rodeo – June 21st & 22nd acknowledged</div><div>9. PRWMA- acknowledged</div></div></div> <p>Carried</p>
Adjourn	131/2025	<p>Seghers: That this meeting be adjourned (10:45pm). The next council meeting to be held July 17th at 7:00pm.</p> <p>Carried</p>