

**BYLAW NO. 1 – 2025**

**A BYLAW OF THE TOWN OF STURGIS TO ESTABLISH A RECREATION BOARD**

The Council of the Town of Sturgis, in the province of Saskatchewan, enacts as follows:

**Definition:**

1. In this bylaw, including this section:
  - a. “Board” means the recreation board appointed pursuant to this bylaw.
  - b. “Council” means the council of the Town of Sturgis.
  - c. “Municipality” means the Town of Sturgis.
  - d. “Program” means those activities normally carried on in culture, recreation and sport.

**Function:**

2. The function of the board shall be:
  - a. To promote the recreational, cultural and sport programs of the community.
  - b. To advise council on projects to improve or extend any of the recreational facilities as required.

3. **Composition of the Board:**

- a. The board shall be comprised of ten (10) members as follows:  
Two (2) members appointed by council  
One (1) Representative from the R.M of Preeceville No 334.  
One (1) Representative from the Sturgis Composite School  
One (1) Representative from the seniors Club (READ)  
Five (5) Representative from the Community at Large  
(2-year election for each position from the Community at Large)

4. **The board shall appoint one board member each as:**

- a. Chairperson – appointed by board
  - b. Treasurer – shall be the Recreation Director
  - c. Secretary – shall be the Recreation Director
  - d. Vice Chairperson – Appointed by Board

The term of office for each position shall be determined in the first month of each year.

5. The seat of a member of the Board who absents himself from three consecutive meetings without authorization by resolution of the Board, shall be declared vacant.
6. The seat of a member of the Board shall become vacant upon the receipt of a written notice of resignation by the Secretary of the Board.
7. The Recreation Director shall bring to the attention of Council as its next regular meeting any vacancies that might arise.
8. The Board shall make recommendations to Council, to fill vacancies, as they arise.
9. The Council shall, by resolution, as soon as possible following receipt of the notice of vacancy, fill the vacancy.
10. A majority of appointed members shall constitute a quorum.

**Meetings:**

11. The Board shall hold a minimum of six (6) meetings each year, as set by resolution of the Board.
12. The secretary of the Board, at the request of the Chairperson or one third of the members, shall call a special meeting at a date specified in the request.
13. All meetings of the Board shall be open to the public.
14. All members of the Board present shall vote on each question.
15. The Chairperson shall preside at all meetings.



**BYLAW NO 5 – 2025**

**A BYLAW OF THE TOWN OF STURGIS TO ESTABLISH A RECREATION BOARD**

16. If the Chairperson should be unable to attend the meeting, the Vice Chairperson shall preside.
17. All actions of the Board shall be entered in the minute book to be kept for that purpose by the Secretary.
18. Following the annual audit, the Treasurer of the Board shall present, for approval, the audited financial statement of the previous year.

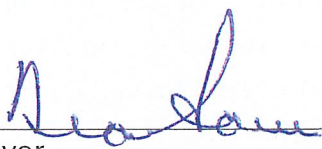
Powers and Duties:

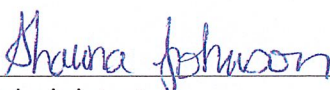
19. The Board shall establish annual goals and objectives.
20. The financial year of the Board shall be calendar year.
21. The Recreation Board will oversee distributing all grant money
22. The Board may advise Council in all matters placed before it dealing with culture, recreation and sport.
23. All volunteers working for the Board shall be considered agents of the municipality.
24. The treasurer of the Board shall, at year end, ready the financial records for the audit. The records shall be audited by the municipal auditor.
25. The Treasurer of the Board shall deposit all funds to the credit of the Board in a chartered bank or credit union and those funds shall be withdrawn only by cheque signed by the Treasurer and countersigned by the Chairperson or the Vice Chairperson.
26. The Board may advise or make recommendations to Council with respect to improvements or extensions to the municipal recreation facilities.
27. The Board shall access the recreation needs of the residents of the community.
28. The Board shall encourage and cooperate with organizations in the promotion of programs.

Bylaw No. 1 – 1988 is hereby repealed

This bylaw shall come into force and take effect on the final passing thereof.



  
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Mayor

  
\_\_\_\_\_  
Administrator