

**Minutes of the Regular Council Meeting  
of the Town of Sturgis held in the Council Chambers  
on December 18<sup>th</sup>, 2025.**

**Present:** Mayor: Dean Harris, Councillors: Michael Yaremchuk, Carol Smith, Perry Keller, Tecia Fincaryk, Nathan Seghers, Jeff Chupik and CAO Shawna Johnson.  
**Regrets:**

With a quorum being present, Mayor Dean Harris called the meeting to order at 7:02 pm.

Minutes	221/2025	<p><b>Fincaryk:</b> That the minutes of the last regular meeting of council held on Thursday November 20<sup>th</sup>, 2025 be approved as read.</p> <p>Carried</p>
Municipal Revenue Sharing	222/2025	<p><b>Chupik:</b> The Council of the Town of Sturgis confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"><li>• Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;</li><li>• Submission of the 2024 Public Reporting of Municipal Waterworks to the Ministry of Government Relations;</li><li>• In good Standing with respect to the reporting and remittance of Education Property Taxes;</li><li>• Adoption of a Council Procedures Bylaw;</li><li>• Adoption of an Employee Code of Conduct; and</li><li>• All members of council have filled annually updated their Public Disclosure Statements, as required; and</li></ul> <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <p>Carried</p>
RFnow Lease	223/2025	<p><b>Smith:</b> That the Town of Sturgis town council agrees to a 25-lease with RFnow being a 25-foot by 40- foot parcel located on the northern property line of Lot 5 Block 13 Plan CA5148. Beginning on Jan. 1 2026, and ending Dec. 31, 2051.</p> <p>Carried</p>
Multi-Complex	224/2025	<p><b>Fincaryk:</b> That the Town of Sturgis town council approves a 2-year lease for Oh Sugar and Sarah Rackochy RMT keeping the rent the same during the 2 years but the increase after may be substantial versus small increments yearly if the 2-year lease is accepted.</p> <p>Carried</p> <p>7:27pm Heather Jaeb joined the meeting to discuss the blue bin placed on the end of Sturgis Avenue. She discussed the disrespect the other residents have when using the bins and that the cardboard blows into her pasture. Garbage and trees have been placed beside the bins and Heather is exhausted from cleaning it up. Council discussed the situation and thanked Heather for her help with cleaning up the area.</p>
Blue Bins	225/2025	<p><b>Chupik:</b> That the Town of Sturgis town council agrees to move the blue bin from Sturgis Avenue to Main Street across from the Multi-Complex.</p> <p>Carried</p> <p>7:38pm Heather Jaeb left the chambers.</p>

7:39pm Greg Beatty and Daniel Wasylenchuk from Sports and Rodeo to discuss the bylaw that the town council passed, they did not understand the wording and changes were made. CAO will email the amended bylaw once finished.

8:06pm Greg Beatty and Daniel Wasylenchuk left the chambers.

Rec Events	226/2025	<p><b>Chupik:</b> That the town of Sturgis town council request a list of duties from the Rec Director for major events to be given to public works. Shaun can then direct Ken to help, snow removal and water breaks are a priority.</p> <p>Carried</p> <p>8:21pm Councilor Michael Yaremchuk declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers.</p> <p>Council discussed the offer of \$3000 in gravel and dirt for Lot 7,8,9 Block B Plan AH2137. In May a motion was made that all lots serviced or not are sold for \$2500.00. By setting precedence and fairness the decision from May will remain the same, this gives the residents of Sturgis transparency and trust in their elected officials.</p> <p>8:32pm Councilor Micheal Yaremchuk was invited back into the Council Chambers.</p>
Property Proposal	227/2025	<p><b>Chupik:</b> That the Town of Sturgis town council set a minimum price for all regular sized lots in Sturgis at \$2500.00 per lot. The council declines the offer of \$3000 worth of gravel and dirt for Lot 7,8,9 Block B Plan AH2137.</p> <p>Councilor Michael Yaremchuk abstained from voting in the motion.</p> <p>Carried</p>
Building Inspector	228/2025	<p><b>Smith:</b> That the Town of Sturgis town council appoint B &amp; B Enforcement Services and Ron Gerein as the Building Inspectors for 2026.</p> <p>Carried</p> <p>9:08pm Councilor Jeff Chupik left the council chambers. 9:12pm Councilor Jeff Chupik joined the meeting.</p>
Appointments Local/Misc	229/2025	<p><b>Seghers:</b> That the Town of Sturgis town council approves the miscellaneous local boards and council appointments for the period of January 2026 to December 2026 are attached to these minutes are appointed.</p> <p>Carried</p>
Council & Remuneration Rates	230/2025	<p><b>Yaremchuk:</b> That the Town of Sturgis town council approve the 2026 Council Remuneration &amp; Council/Employee rates for the period of Dec.18<sup>th</sup>,2025 to Dec. 31<sup>st</sup>, 2026, that are attached to these minutes be appointed.</p> <p>Carried</p>
Christmas Bonus	231/2025	<p><b>Smith:</b> That the Town of Sturgis town council approve staff Christmas bonus as follows by years worked 1 to 5 yrs \$250, 6-9 yrs \$350 and 10+ yrs \$500.</p> <p>Carried</p>
Holiday's	232/2025	<p><b>Fincaryk:</b> That the town of Sturgis town council approves Shawn and Ken to carry forward 8 days each and Shawna 17 days in 2026 of holidays. The Foreman receives 3 days paid out and CAO 10 days paid out.</p> <p>Carried</p>

Snow Removal	233/2025	<p><b>Smith:</b> That the town of Sturgis town council requires any business that needs snow removal must pay an hourly rate. There is no snow removal for residents due to the high volume of snow removal &amp; duties the public works already has.</p> <p>Carried</p>
Accounts Payable	234/2025	<p><b>Smith:</b> That the accounts attached to form part of these minutes be approved for payment.</p> <p>Carried</p>
<p>9:52pm Councilor Nathan Seghers declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers. The council discussed the Nursery School request, that if the current board has no members would the town take over the Nursery School program; the council would need more time to consider what they would be able to do as a council.</p>		
Reports	235/2025	<p><b>Fincaryk:</b> That the following reports be accepted as presented:</p> <ol style="list-style-type: none"><li>1. Financial report for November -acknowledged</li><li>2. Foreman's November report - acknowledged</li><li>3. Landfill – Permit approved to 2028 - acknowledged</li><li>4. Library – Report - acknowledged</li><li>5. Curling rink/Kin hut – Fridge/Freezer/Stove delivered and installed</li><li>6. Arena –</li><li>5. Hall –</li><li>6. Rec- Report-</li><li>7. Hospital – Next meeting Jan 20<sup>th</sup></li><li>9. PRWMA- acknowledged</li></ol> <p>Carried</p>
<p>10:47pm CAO Shawna Johnson was asked to leave the chambers to allow council to discuss wages for 2026. 10:56pm Shawna Johnson was invited back into the meeting.</p>		
Wages	236/2025	<p><b>Smith:</b> That the Town of Sturgis town council agrees to the following wages for 2026. Administrators increase in salary of \$52,500 per year to \$60,000, Forman an increase of 0.75 cents per hour \$36.75, Public works assistant increase of \$1.50 per hour \$25.00, and the Office Assistant increase of \$1.00 per hour, \$21.00.</p> <p>Carried</p>
Corres-Pondence	237/2025	<p><b>Fincaryk:</b> That the following correspondence having been read be filed:</p> <ol style="list-style-type: none"><li>1. SUMA -emails</li><li>2. GSSD In Focus &amp; from the Board Report - emailed</li><li>3. MLDP session – update/tabled</li><li>4. Nursery School – discussion of what happens if club cannot find new members to continue.</li></ol> <p>Carried</p>

Adjourn238/2025

**Fincaryk:** That this meeting be adjourned (11:02pm). The next council meeting to be held on January 15<sup>th</sup> at 7:00pm. Council members and staff will gather at 6:00 p.m. prior to the meeting for appetizers and time for socializing in celebration of Christmas. Shawna is to get the food & beverages prepared.

Carried

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Mayor

\_\_\_\_\_  
Administrator