

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
**August 2, 2023 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Wanda Jacobs** \_\_ **Sue Sandrock** \_\_ **Mike Sandrock** \_\_ **Jim Bollinger** \_\_ **Cass Bollinger** \_\_ **Becky Hedglin** \_\_ **Ashley Rayl** \_\_ **Police** \_\_ **Judy Stoops** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from July 5, 2023 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- Motion to adopt new property maintenance ordinance 2023-2. 2<sup>nd</sup> motion.

**New Business:** Clintonville (Veterans ) Memorial lightning on Boro Pole on Butler St.

**EMA Coordinator:** Megan Weber - 7/8 attended CERT Active Shooter training in Mercer and Week of 7/21 Submitted clearances and application

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- Bill from Clinton Township for \$587.60 for Bell Street Repairs
- County Aid Application for Donaldson Road
- Made payment of \$21,925.00 to General Fund for Liquid Fuels and notice from LF accepting it.

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs – Something needs done to fix door and drop box from leaking in from rain.

**Oil Region COG Report:** Becky Hedglin Location – Venango County

Becky attended last month Date: July 20, 2023

**CVFD Report:** Ashley Rayl –

**Mayor's Report:** Megan Weber

- Clintonville Stray Cat Spay & Neuter Project
- National Night Out
- Food Trucks
- Planning Commission

**CSWA Report:** Cass Bollinger / Mary Kelly – additional loan of \$491,036.00

**Motion to adjourn** Second Motion: Time:

- **Next meeting:** Tuesday, September 5 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for July 5 2023, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Joe Kelly, Aaron Kaylor, Linda Kaylor, Chief Sharp, and Judy Stoops. Wanda Jacobs was excused because she had family in out of town.

**Public Comment** -None

Jim Bollinger made a motion to approve the minutes from meeting on June 6, 2023, as presented. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Sue Sandrock. All in favor, motion is carried and approved.

**Police Report:** Chief Sharp was present.

**Correspondence for the month:** Mercer County State bank will no longer look for 2 signatures, but Boro still requires it.

**Old Business:** Water Meter Reading 12990 - 545 gallons  
Fire Extinguisher check - good

**New Business:** Ashley Rayl made a motion to advertise for the new property maintenance ordinance that has been discussed and to add (A) Police warning in person and 30 days to comply, be adopted at next month's meeting. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**EMA Coordinator:** Rod Gladd - Sue Sandrock made a motion to accept Rod Gladd resignation. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved. Sue Sandrock made a motion to appoint Megan Weber and for her to get training. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

Curb price - no bids received - Tabled till Columbia gas is finished.

Sue Sandrock made a motion to pay back in one lump sum of \$21,925.00 from General Fund to Liquid Fuels Fund. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Jim Bollinger made a motion to have power wash the medical center building for \$100.00 and playground equipment and pavilion floor for \$175.00 from Shawn Jacobs. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

Jim Bollinger made a motion to replace 7 posts at pavilion (6x6) and for counter and more electric outlets and for the front face of the pavilion to be fixed. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved. For 3,600.00

Last two swings are sharp around chains - Jim will check it out.

**OIL Region COG Report:** Becky Hedglin - Last month was at Sandy Creek and Megan attended. Becky will attend this month. Becky attended June's meeting at Frenchcreek Township.

Info was announced by Julie Thompson regarding a program available to municipalities for a large roll-off dumpster. These would be available to communities for a cleanup day thru the Landbank Program. Becky is going to get more details to present at our August meeting.

**CVFD Report:** Jim Bollinger attended, and they are purchasing heat guns.

**Mayor's Report:** Megan Weber -

- National Night Out – working on Food Venders
- Food Trucks- June-August - Lions Club, Independent Taco, Third Eye Pies, JP Tickle My Ribs
- Clintonville Stray Cat Spay & Neuter Project - 6 going this week.
- Free Library coming soon.
- Ashley Rayl made a motion to change the August meeting date to Wednesday August 2 because of National Night out and to advertise it. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

**CSWA Report:** - Cass - Mary Kelly - July 14 is bid opening for new tower.

Cass Bollinger made a motion to adjourn at 7:20 p.m. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of August 2, 2023**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 - Mercer County State Bank - Curr</b>					50,913.26
07/06/2023	1704	Penelec	head start	-85.66	50,827.60
07/06/2023			Deposit - park rental	50.00	50,877.60
07/06/2023			Deposit - Taxes	403.36	51,280.96
07/06/2023	1705	Kelly, Mary M	Payroll	-17.81	51,263.15
07/06/2023	1706	Polk Borough	June 46 hours	-1,748.00	49,515.15
07/06/2023	1707	Jackie Stewart	5 park cleaning	-200.00	49,315.15
07/10/2023	1708	Clinton Township	VOID: bell street repair	0.00	49,315.15
07/10/2023	1709	The Progress News	2 ads	-30.00	49,285.15
07/12/2023	EFT	Columbia Gas	office	-33.04	49,252.11
07/14/2023	EFT	Penelec	office	-67.29	49,184.82
07/16/2023	EFT	Armstrong	phone	-31.09	49,153.73
07/17/2023			Deposit - Rent	325.00	49,478.73
07/17/2023			Funds Transfer	-325.00	49,153.73
07/24/2023	EFT	PLGIT	repayment to Liquid Fuels	-21,925.00	27,228.73
07/31/2023	EFT	Penelec	Park	-56.93	27,171.80
08/02/2023	1710	Clinton Township	bell street repair	-587.60	26,584.20
08/02/2023	1711	Protech Asphalt Mai...	parking lot medical center	-2,195.00	24,389.20
08/02/2023	1712	Mary Kelly, 2	cleaning	-30.00	24,359.20
08/02/2023	1713	Stoops, Judith A	Payroll	-470.15	23,889.05
Total 100.02 - Mercer County State Bank - Curr					23,889.05
<b>TOTAL</b>					<b>23,889.05</b>

**Borough American Rescue Plan Act  
Treasurer's Report  
As of August 2, 2023**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 - Borough ARPA</b>					48,962.88
Total 100.03 - Borough ARPA					48,962.88
<b>TOTAL</b>					<b>48,962.88</b>

**Clintonville Borough General Fund  
PLGIT Savings  
As of August 2, 2023**

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>100.04 - PLGIT</b>						9,546.69
Transfer	07/17/2023			Funds Transfer	325.00	9,871.69
Total 100.04 - PLGIT					325.00	9,871.69
<b>TOTAL</b>					<b>325.00</b>	<b>9,871.69</b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of August 2, 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
100.01 · Mercer County State Bank - Curr					
07/11/2023	EFT	Penelec	Street lights	-646.70	3,492.35
Total 100.01 · Mercer County State Bank - Curr				-646.70	2,845.65
TOTAL				-646.70	2,845.65

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of August 2, 2023**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 - PLGIT Savings</b>					12,393.48
Total 100.002 - PLGIT Savings					12,393.48
<b>TOTAL</b>					<b>12,393.48</b>

August **2** 2023

## CLINTONVILLE BOROUGH COUNCIL

### COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

CASS BOLLINGER none

ASHLEY RAYL none

MIKE SANDROCK yes

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs

#### GUESTS PRESENT:

PRINT ARON KAYLOR PRINT \_\_\_\_\_

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POLK BOROUGH POLICE DEPARTMENT

For  
Clintonville Borough

Month 7 year 2023

Citation and warning information

3 Traffic Citations

1 Traffic Warnings

0 Non-Traffic Citations

0 Criminal Complaints

0 Ordinance Citations

Incident Information

6 Number of Calls

2 Number of Criminal Complaints/Arrest

0 Dui

0 Number of Accidents

1 Assist to other Agencies

Court Time

0 District Court

0 Central Court /Trial

OTHER

Toyota Removed From Stump then 9150  
Removed From property. Spoke to owner again and  
he said once he gets trailer again he was gonna get rid  
of more.

Signed

[Signature]

Date

8/2/2023

POLK BOROUGH POLICE DEPARTMENT

For  
Clintonville Borough

Month 6 year 23

Citation and warning information

2 Traffic Citations

0 Traffic Warnings

0 Non-Traffic Citations

0 Criminal Complaints

0 Ordinance Citations

Incident Information

6 Number of Calls

0 Number of Criminal Complaints/Arrest

0 Dui

0 Number of Accidents

2 Assist to other Agencies

Court Time

0 District Court

0 Central Court /Trial

OTHER

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Signed [Signature] Date 7/5/23