

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
**October 3, 2023 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Wanda Jacobs**\_\_ **Sue Sandrock** \_\_ **Mike Sandrock**\_\_ **Jim Bollinger**\_\_ **Cass Bollinger**\_\_ **Becky Hedglin**\_\_ **Ashley Rayl** \_\_ **Police**\_\_ **Judy Stoops**\_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from September 5, 2023 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:** Liquid Fuels Allocation for 2024 is \$15,069.55

Mayor Megan Weber has acknowledgement from Director of EMA Agency – She also received Governor appointment.  
Foreign Fire Money for 2023 is \$1,949.23.

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- New property maintenance ordinance 2023-2. In view of the answer received from Judge Lowry, we'll need a motion to forward to Attorney Getsinger.

**New Business:** Judy handed out preliminary budget papers to look over.

- Clintonville (Veterans) Memorial lighting on Boro Pole on Butler St.
- October was the month that we already motioned to pay the CVFD the other \$5,000.00

**EMA Coordinator:** Megan Weber -

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- Open bids for snowplowing
- Request for a Blind Person sign on the east side of Butler St.

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

**Oil Region COG Report:** Becky Hedglin

Location – Rouseville Borough

Becky attended last month

Date: Oct. 19, 2023

**CVFD Report:** Ashley Rayl –

**Mayor's Report:** Megan Weber

**CSWA Report:** Cass Bollinger / Mary Kelly – Tuesday Dec. 19 at 2:00 is Penn Vest Closing meeting

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Monday November 6 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for September 5, 2023, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly (Tax Collector), Joe Kelly, Aaron Kaylor, Chief Sharp, and Judy Stoops.

**Public Comment - None**

Jim Bollinger made a motion to approve the minutes from meeting on August 2, 2023, as presented. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Sue Sandrock. All in favor, motion is carried and approved.

**Police Report:** Chief Sharp did not have police report.

**Correspondence for the month:** None

**Old Business:** Water Meter Reading 14039 - 521 gallons  
Fire Extinguisher check - good

Since Officer Deeter was not present at the meeting, Mayor Weber said that the magistrate told Officer Deeter there was still some problem with the property maintenance ordinance. Becky Hedglin will call the magistrate to find out wording problems.

**New Business:**

Clintonville (Veterans) Memorial lighting on Boro Pole on Butler St. - Judy will call Penelec and see what she can find out.

Ashley Rayl made a motion to adopt Resolution 2023-11 - Tax Collector Charges. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**EMA Coordinator:** Megan Weber - - Sent email to follow-up on application 8/21. Waiting on approval from PEMA. Janis was able to provide me with training documents to begin in anticipation of being approved.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

Sue Sandrock made a motion that Becky Hedglin can sign the mutual aid county application for Donaldson Road after Clinton Township signs it. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Becky and Garry will look at the door mailbox and see if they can make a lid to cover the box to keep rain from getting in.

Park Pavilion repairs will be completed by the end of September.

Becky Hedglin will look at patchwork to fix the blocks at the Medical Center.

Sue Sandrock made a motion to add building permits to the agenda. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved. Sue Sandrock is questioning why Boro doesn't write out building permits and why does it cost so much from other companies. Judy will call Alex and some other Boros or Twp. and see what they do.

**OIL Region COG Report:** Becky Hedglin -From Megan: I reported on flagpole, Community Day, and Columbia Gas. 9/27 County Convention at Oakland. Registration at 8:30, convention begins at 9. \$10 cont. breakfast and lunch included. Greg Miller can submit the number attending and payment can be made at door.

Rural Broadband discussed.

Troy- County aid applications are due at the end of September.

2 openings on Venango County Regional Planning Commission at end of year. Must be elected official.

**CVFD Report:** Jim Bollinger attended, Fire Dept. got their loan from bank, they are going to have another gun safe raffle, night of races is Nov. 11.

**Mayor's Report:** Megan Weber -

**Clintonville Stray Cat Spay & Neuter Project Update:** Took (1) 8/8. Vet Tech quit 8/10. On hold but still fundraising. Elks donated \$250 again this year. Cutest Pet Contest at Community Days. Pet Fest 9/9.

**Planning Comm.:** No meeting in Aug. due to no items to discuss.

**Library:** To be completed weekend of 9/3, Holly may add bench.

**Food Trucks:** 9/7 from 5-7 JP's Tickle My Ribs

**CSWA Report:** - Cass - Mary Kelly - Bid came in high - \$491,036.00 needed for additional loan. Waiting on Penn Vest to approve new loan amount in October. Tower will probably have to wait to spring to start building.

Cass Bollinger made a motion to adjourn at 7:37 p.m. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

## Treasurer's Report

As of October 3, 2023

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					23,954.30
09/05/2023	1725	Stoops, Judith A	Payroll	-470.14	23,484.16
09/06/2023			Deposit - EIT Tax	1,364.84	24,849.00
09/06/2023			Deposit - EIT Tax	691.99	25,540.99
09/06/2023	1726	Ashley Rayl	3rd qtr	-60.00	25,480.99
09/06/2023	1727	Cass Bollinger	3rd qtr	-60.00	25,420.99
09/06/2023	1728	Jim Bollinger	3rd qtr	-60.00	25,360.99
09/06/2023	1729	Mary Kelly, 2	cleaning	-30.00	25,330.99
09/06/2023	1730	Megan Weber	3rd qtr	-60.00	25,270.99
09/06/2023	1731	Mike Sandrock	3rd qtr	-60.00	25,210.99
09/06/2023	1732	Penelec	head start	-77.96	25,133.03
09/06/2023	1733	Rebecca Hedglin	3rd qtr	-60.00	25,073.03
09/06/2023	1734	Sue Sandrock	3rd qtr	-60.00	25,013.03
09/06/2023	1735	Wanda Jacobs	3rd qtr	-60.00	24,953.03
09/06/2023			Deposit - EIT Tax	375.23	25,328.26
09/06/2023			Deposit - EIT Tax	953.91	26,282.17
09/06/2023	1736	Polk Borough	august -50.5 hours	-1,919.00	24,363.17
09/06/2023	1737	Kelly, Mary M	Payroll	-33.57	24,329.60
09/06/2023			Deposit - Taxes	760.68	25,090.28
09/06/2023	1738	Jackie Stewart	2 cleaning park	-80.00	25,010.28
09/07/2023	EFT	Colonial Title, LLC	heat	-31.72	24,978.56
09/11/2023			Deposit - clamps - Jim	8.18	24,986.74
09/11/2023	1739	Clintonville General ...	clamps - for Monument	-8.58	24,978.16
09/11/2023	1740	Sauer Snowplowing ...	mowing	-900.00	24,078.16
09/11/2023			Deposit - Water/Sewer	50.00	24,128.16
09/12/2023	E-pay	United States Treas...	23-7412547 QB Tracking ...	-312.36	23,815.80
09/12/2023	E-pay	Pennsylvania Dept. ...	95455495 QB Tracking # ...	-53.67	23,762.13
09/12/2023	EFT	HAB-EIT - Berkheimer	3rd qtr EIT Tax	-17.47	23,744.66
09/12/2023	1741	PSAB UC Plann	61-05686M	-47.02	23,697.64
09/12/2023	EFT	PA UC Fund	3rd qtr PA UC Fund taxes	-1.17	23,696.47
09/14/2023	EFT	Penelec	Office	-84.22	23,612.25
09/16/2023	EFT	Armstrong	phone	-31.09	23,581.16
09/18/2023			Funds Transfer	-325.00	23,256.16
09/18/2023			Deposit - Rent	325.00	23,581.16
09/19/2023			Deposit - Foreign Fire	1,949.23	25,530.39
09/19/2023	1742	Clintonville Vol. Fire ...	Foreign Fire	-1,949.23	23,581.16
09/29/2023	EFT	Penelec	Park	-65.09	23,516.07
10/02/2023	1744	Clintonville Vol. Fire ...	October portion of donation	-5,000.00	18,516.07
10/02/2023	1745	Mary Kelly, 2	cleaning	-30.00	18,486.07
10/02/2023			Funds Transfer	5,000.00	23,486.07
10/03/2023	1743	Stoops, Judith A	Payroll	-470.15	23,015.92
Total 100.02 - Mercer County State Bank - Curr					23,015.92
TOTAL					23,015.92

## Borough American Rescue Plan Act

## Treasurer's Report

As of October 3, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 - Borough ARPA					48,971.20
Total 100.03 - Borough ARPA					48,971.20
TOTAL					48,971.20

## Clintonville Borough General Fund

## PLGIT Savings

As of October 3, 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						
Transfer	09/18/2023			Funds Transfer	325.00	10,287.09
Transfer	10/02/2023			Funds Transfer	-5,000.00	10,612.09
Total 100.04 - PLGIT					-4,675.00	5,612.09
TOTAL					-4,675.00	5,612.09

Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report

As of October 3, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					
Total 100.002 - PLGIT Savings					32,550.26
TOTAL					32,550.26

## Clintonville Borough State Fund

## Treasurer's Report

As of October 3, 2023

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					4,199.98
09/11/2023	EFT	Penelec	street lights	-666.18	3,533.80
Total 100.01 - Mercer County State Bank - Curr					3,533.80