

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
January 5, 2026 at 6:30 p.m.

Call to Order

Mayor Megan Weber Becky Hedglin, President Ashley Rayl, Vice-President
Steve Engles Wanda Jacobs Linda Kaylor Aaron Kaylor Mike Sandrock Judy
Stoops Police

Pledge of Allegiance & Prayer

Mayor opens Nominations and Election of President:

Mayor opens Nominations and Election of Vice President:

Nominations and Election of President Pro Tem Appointment:

President takes back over meeting

Appoint Vacancy Board Chair:

Committees Appointments:

Roads & Sidewalks -

Parks & Building -

CVFD -

CBSWA –

EMA – Megan Weber

GRANTS: Megan Weber

Public Comments:

Minutes - Motion to accept minutes from December 2, 2025, meeting – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

- Ordinance – regarding use of Tannerite within Boro limits
- Special Use Permit

New Business:

New Resolutions to approve: 2026-1 Appoint Secretary, Treasurer – Judy Stoops

Judy's pay – current is \$550.00 per month

2026-2 Appoint Open Records Officer – Judy Stoops

2026-3 Appoint Solicitor - Bruce Getsinger

2026-4 Appoint Depository for All Monies – Mercer County State Bank, PLGIT

2026-5 Appoint Borough Auditor – Mattern CPA, LLC. – sign paperwork

2026-6 Appoint Newspaper of Circulation – Progress News

2026-7 Borough Fee Schedule

2026-9 Appoint SEO – Patrick Kelley

2026-8 – Appoint Borough Engineer – LSSE (Senate) Engineering

Roads & Sidewalk:

- Curb in front of Apartment Building – tabled till spring-
- No solicitation signs - ordered from Stephenson
- Vogus Street - quotes collected

Parks & Building:

- Medical Center – cement wall – get prices for repair- Aaron taking the lead
- Awning over front of building
- Tennis Courts – price from Ben
- Post on Irwin Street with 35mph sign needs attached
- Stormwater drain on west side of 308 past Kellys- needed cleaned out

Oil Region COG Report: Becky Hedglin No meeting in December

CVFD Report: Ashley Rayl

Mayor's Report: Megan Weber

Clintonville Stray Cat Spay & Neuter Project –

Planning Commission -

Veteran's Banner-

CSWA Report: Mary Kelly & Becky Hedglin –

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, February 3 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for December 2, 2025, Council Meeting

The regular monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Becky Hedglin, President, Jim Bollinger, (Absent) Mike Sandrock, Wanda Jacobs, Ashley Rayl, (Absent) Linda Kaylor, Aaron Kaylor, and Mayor Megan Weber, (Absent). Also present were Mary Kelly, (Tax Collector), Rich Lenhart, (LSSE Engineer), and Judy Stoops.

Public Comment - none

Linda Kaylor made a motion to approve the minutes from Nov. 3, 2025, as presented. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Financials - Wanda Jacobs made a motion to approve payments and checks signed since last meeting. 2nd motion Aaron Kaylor. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained his report.

Correspondence for the month: No County Aid for Liquid Fuels this year.

Old Business:

Water Meter Reading 40746	506	gallons
Fire Extinguisher check - good		

Ordinance - regarding use of Tannerite within the Boro Limits - Tabled

The committee presented a form to us for the Special Events Permit, please review a few changes from Bruce.

New Business:

Mike Sandrock made a motion to adopt Resolution 2025-14. 2nd motion by Aaron Kaylor. Motion is carried and approved. *Small art.*

Aaron Kaylor made a motion to set meeting times at 6:30 and meeting the 1st Tuesday of the month except November when it is Monday. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Grants:

- Liquid Fuels Application – Submitted for Church and Bell Street – Grants awarded in November. – Denied by County

EMA: Megan Weber -

- No update

Roads & Sidewalk: Becky Hedglin, Aaron Kaylor

The curb in front of the apartment needs repaired. - Tabled till spring

Vogus street - Megan received quotes. - will wait till spring.

Aaron is working on list of street signs to get replaced.

Post on Irwin Street with 35mph sign

Stormwater drain on west side of 308 past Kellys - needs cleaned out - Ben will do it.

No solicitation signed ordered from Stephenson's

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Medical Center - cement wall - get prices for repair - Tabled

Awning over front of building - Tabled

Update Basketball Hoop in spring

Linda Kaylor made a motion to let Community Days Committee use the shed to store games and stuff in it but they have to buy their own pad lock. 2nd motion by Aaron Kaylor. All in favor, motion is carried and approved.

OIL Region COG Report: Becky Hedglin - Becky attended - no meeting in December - November was Buddy Miller speaker.

CVFD Report: Ashley Rayl - Linda Kaylor -open house in spring for new building, in need of ceiling fans, and new tool boxes for new place. Lots of events happening in future.

Mayor's Report: Megan Weber -

- Clintonville Stray Cat Spay & Neuter Project – 80 cats so far
- Planning Commission- nothing
- Veterans' banners- not up yet

CSWA Report: Mary Kelly, Becky Hedglin - Working on new plant.

ENGINEERING: nothing

7:30 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

11:47 AM

12/29/25

Accrual Basis

Clintonville Borough General Fund

Account QuickReport

As of January 5, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.02 · Mercer County State Bank - Curr							
Check	12/09/2025	EFT	Columbia Gas	heat	409.365 · Heat...	-188.39	10,579.71
Deposit	12/15/2025			Deposit - vfd/r...	-SPLIT-	425.00	11,004.71
Transfer	12/15/2025			Funds Transfer	100.04 · PLGIT	-325.00	10,679.71
Bill Pmt -Check	12/15/2025	2072	Bruce Getsinger, Esq.	attorney	200.000 · Acco...	-1,640.00	9,039.71
Deposit	12/15/2025			Deposit - EIT ...	12000 · Undep...	625.47	9,665.18
Check	12/16/2025	EFT	Armstrong	phone	409.32 · Telep...	-31.09	9,634.09
Check	12/17/2025	EFT	Penelec	office	409.363 · Elect...	-96.22	9,537.87
Bill Pmt -Check	12/22/2025	2073	County of Venango	tax cards	200.000 · Acco...	-124.00	9,413.87
Bill Pmt -Check	12/22/2025	2074	The Progress News	ad for budget	200.000 · Acco...	-15.00	9,398.87
Deposit	12/22/2025			Deposit - Elt tax	12000 · Undep...	875.56	10,274.43
Bill Pmt -Check	12/29/2025	2075	Barr's Insurance	Mary's bond	200.000 · Acco...	-12.00	10,262.43
Deposit	12/29/2025			Deposit - rent	12000 · Undep...	525.00	10,787.43
Check	01/02/2026	EFT	Penelec	park	409.362 · Elect...	-69.81	10,717.82
Total 100.02 · Mercer County State Bank - Curr						-50.28	10,717.82
TOTAL						-50.28	10,717.82

11:47 AM

12/29/25

Accrual Basis

Clintonville Borough General Fund

Account QuickReport

As of January 5, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.04 · PLGIT							
Transfer	12/15/2025			Funds Transfer	100.02 · Merce...	325.00	42,984.30
Total 100.04 · PLGIT						325.00	42,984.30
TOTAL						325.00	42,984.30

12:18 PM

12/29/25

Accrual Basis

Clintonville Borough State Fund

Account QuickReport

As of January 5, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.01 · Mercer County State Bank - Curr							
Total 100.01 · Mercer County State Bank - Curr							6,029.48
TOTAL						6,029.48	6,029.48
							6,029.48

12:18 PM

12/29/25

Accrual Basis

Clintonville Borough State Fund

Account QuickReport

As of January 5, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.002 · PLGIT Savings							
Total 100.002 · PLGIT Savings							26,437.52
TOTAL						26,437.52	26,437.52
							26,437.52