

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
**August 5, 2024 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Becky Hedglin**, President \_\_ **Sue Sandrock**, Vice-President \_\_  
**Jim Bollinger** \_\_ **Wanda Jacobs** \_\_ **Linda Kaylor** \_\_ **Ashley Rayl** \_\_ **Mike Sandrock** \_\_ **Judy Stoops** \_\_ **Police** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from July 2, 2024 –

2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting.

2<sup>nd</sup> Motion

**Police Report**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_.
- Chairs/Tables for meeting room – Ashley

**New Business:**

- Grant Writing Compensation

**EMA** – Virtual training 8/14- LEMC discussion and presentations by National Weather Service & PA Dept of Forestry

**Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber – Donaldson Bridge –Finished

Becky and Megan met with Troy about streets

County Liquid Fuels Aid forms – Adopt Resolution

DCED

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacob –

**Oil Region COG Report:** Becky Hedglin  
County Wide ATV Ordinance

Location – Cornplanter Township  
Date: August 15, 2024 at 7:00 p.m.

**CVFD Report:** Ashley Rayl, Linda Kaylor

- Finalizing lease

**Mayor's Report:**

Food Trucks- Gahr's 8/29 from 5-7

Free Library Box-

Cat Spay & Neuter Project- continuing to trap

Planning Commission-

Summer Lunch Program- ends 8/16

National Night Out – held 8/6 from 5-7 at borough park

9/26- Municipal Grant Writing Class- Pine Township Social Hall

**CSWA Report:** Mary Kelly, Becky Hedglin

- Construction is good and on time on with new water tank.
- Penn Vest was submitted on 7/31/2024 for new wastewater treatment plant

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Tuesday, Sept. 3 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for July 2, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Wanda Jacobs, Mike Sandrock, Jim Bollinger, Ashley Rayl, Linda Kaylor, and Judy Stoops, Secretary/Treasurer. Also, present were Mary Kelly (Tax Collector), Joe Kelly, Aaron Kaylor, (Constable), and Officer Deeter.

**Public Comment** - None

Jim Bollinger made a motion to approve the minutes from meeting on June 4, 2024, as presented. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Ashley Rayl. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his report.

**Correspondence for the month:** Sue Sandrock made a motion to send letter for Flood plain Funding for Alex from County. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Old Business:** Water Meter Reading 28387 - 1490 gallons  
Fire Extinguisher check - good

Ashley Rayl waiting to hear back from Work Space Solutions for prices for new table and chairs for meeting room.

**New Business:**

Jim Bollinger made a motion to purchase Replacement laptop - Total for everything including setup and transfer files \$814.99/windows 11 and Quickbooks expires August - new subscription is \$1,538.00 and to share it with CBSWA and to use ARPA funds to pay for it. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

**EMA - Mayor Megan Weber -**

Floodplain Administrator National Training Needs Assessment

Completed initial requirements for Venango County Mitigation Plan:

- Attended virtual kick off meeting 6/18
- Completed Venango County Risk Assessment Form

**Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber - Donaldson Bridge updated

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - People are putting staples in new counter top. Judy will add no staples in the park rental form.

Jim Bollinger made a motion to get an exterminator to come and get rid of spiders and bugs in whole building. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Becky will call Ben back to see about the weeds growing back on side on building.

**OIL Region COG Report:** Becky Hedglin - This month at Venango Couty Human Service Building on July 18, 2024 at 7:00 p.m. Becky will attend.

**CVFD Report:** Ashley Rayl, Linda Kaylor - Ashley Rayl made a motion to amend the date on lease to July 9, 2024 with Fire Dept. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved. Getting another CD, some off trucks need parts and they are ordered, numerous rentals, Horse Race in Nov., Community Days in August.

**Mayor's Report: Megan Weber**

Food Trucks- Independent Taco – 7/18; Rando Sando- August; Reached out to Gahr's

Free Library Box- located at Clintonville Market

Cat Spay & Neuter Project- continuing to trap- 4 spots in July; received \$250 donation from the Franklin Elks

Planning Commission- no update

Summer Lunch Program- average of 8 kids a day

National Night Out – to be held 8/6 from 5-7 at borough park

**CSWA Report:** - Mary Kelly, Becky Hedglin -  
Construction is going on with new water tank.

7:25 p.m. Ashley Rayl made a motion to adjourn. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

**Clintonville Borough General Fund**  
**Treasurer's Report**  
As of August 5, 2024

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					14,709.61
07/03/2024	1840	Polk Borough	June 41.5 hours	-1,660.00	13,049.61
07/03/2024			Deposit - Rent	525.00	13,574.61
07/03/2024			Deposit - Victory	2,248.00	15,822.61
07/03/2024			Deposit - Taxes	982.68	16,805.29
07/03/2024	1841	Kelly, Mary M	Payroll	-43.37	16,761.92
07/03/2024			Deposit - EIT tax	365.20	17,127.12
07/03/2024			Deposit - EIT tax	512.62	17,639.74
07/03/2024	1842	Jackie Stewart	4 park cleaning	-160.00	17,479.74
07/03/2024	1843	Ashley Rayl	2nd qtr 2024	-60.00	17,419.74
07/03/2024	1844	Jim Bollinger	2nd qtr 2024	-60.00	17,359.74
07/03/2024	1845	Linda Kaylor	2nd qtr 2024	-60.00	17,299.74
07/03/2024	1846	Megan Weber	2nd qtr 2024	-60.00	17,239.74
07/03/2024	1847	Mike Sandrock	2nd qtr 2024	-60.00	17,179.74
07/03/2024	1848	Rebecca Hedglin	2nd qtr 2024	-60.00	17,119.74
07/03/2024	1849	Sue Sandrock	2nd qtr 2024	-60.00	17,059.74
07/03/2024	1850	Wanda Jacobs	2nd qtr 2024	-60.00	16,999.74
07/08/2024			Deposit - Clinton Twp.	5,694.00	22,693.74
07/08/2024	1851	Sauer Snowplow...	3 mowings	-600.00	22,093.74
07/09/2024	EFT	Columbia Gas	heat	-31.71	22,062.03
07/15/2024			Deposit - Rent	325.00	22,387.03
07/15/2024			Funds Transfer	-325.00	22,062.03
07/15/2024			Deposit - Barkeyville ...	1,113.00	23,175.03
07/16/2024	EFT	Penelec	office	-65.30	23,109.73
07/16/2024	EFT	Armstrong	phone	-30.59	23,079.14
07/17/2024			Deposit - EIT Tax	620.95	23,700.09
07/22/2024			Deposit - Fire Dept.L...	100.00	23,800.09
07/22/2024	1852	Tri-County Pest ...	pest control	-225.00	23,575.09
07/22/2024			Deposit - EIT Tax	705.40	24,280.49
07/29/2024	1853	Mary Kelly, 2	cleaning	-30.00	24,250.49
07/31/2024	EFT	Penelec	Park	-115.99	24,134.50
08/05/2024	1854	Stoops, Judith A	Payroll	-470.15	23,664.35
Total 100.02 - Mercer County State Bank - Curr					23,664.35
<b>TOTAL</b>					<b>23,664.35</b>

**Clintonville Borough General Fund**  
**PLGIT Savings**  
As of August 5, 2024

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						33,778.74
Transfer	07/15/2024			Funds Tran...	325.00	34,103.74
Total 100.04 - PLGIT					325.00	34,103.74
<b>TOTAL</b>					<b>325.00</b>	<b>34,103.74</b>

**Borough American Rescue Plan Act**  
**Treasurer's Report**  
As of August 5, 2024

Date	Num	Name	Memo	Paid Amount	Balance
100.03 - Borough ARPA					41,199.72
07/15/2024	3	Clinton Township	engineer part	-2,240.00	38,959.72
07/30/2024	4	TJB Consulting	new laptop/...	-1,110.29	37,849.43
07/31/2024	5	Clinton Township	VOID: Don...	0.00	37,849.43
08/05/2024	6	Clinton Township	Donaldson ...	-30,000.00	7,849.43
Total 100.03 - Borough ARPA				-33,350.29	7,849.43
<b>TOTAL</b>				<b>-33,350.29</b>	<b>7,849.43</b>

**Clintonville Borough State Fund**  
**Treasurer's Report**  
As of August 5, 2024

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					3,988.63
07/15/2024	EFT	Penelec	street lights	-674.59	3,314.04
Total 100.01 - Mercer County State Bank - Curr				-674.59	3,314.04
<b>TOTAL</b>				<b>-674.59</b>	<b>3,314.04</b>

**Clintonville Borough State Fund**  
**PLGIT Savings - Treasurer's Report**  
As of August 5, 2024

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					37,287.62
Total 100.002 - PLGIT Savings					37,287.62
<b>TOTAL</b>					<b>37,287.62</b>