

July 2, 2024

## CLINTONVILLE BOROUGH COUNCIL

### COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

LINDA KAYLOR Linda Kaylor

ASHLEY RAYL Ashley Rayl

MIKE SANDROCK Mike Sandrock

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs

#### GUESTS PRESENT:

PRINT Mary Kelly PRINT \_\_\_\_\_

PRINT Joe Kelly PRINT \_\_\_\_\_

PRINT Arden Kaylor PRINT \_\_\_\_\_

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**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
**July 2, 2024 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Becky Hedglin, President** \_\_ **Sue Sandrock, Vice-President** \_\_  
**Jim Bollinger** \_\_ **Wanda Jacobs** \_\_ **Linda Kaylor** \_\_ **Ashley Rayl** \_\_ **Mike Sandrock** \_\_ **Judy Stoops** \_\_ **Police** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from June 4, 2024 –

2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting.

2<sup>nd</sup> Motion

**Police Report**

**Correspondence:**

Motion to send letter for Flood plain Funding for Alex from County

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_.
- Chairs/Tables for meeting room – Ashley

**New Business:**

- Replacement laptop – Total for everything including setup and transfer files \$814.99/windows 11
- Quickbooks expires August – new subscription is \$1,538.00
  - Share it with CBSWA – ARPA funds can be used

**EMA –**

Floodplain Administrator National Training Needs Assessment

Completed initial requirements for Venango County Mitigation Plan:

- Attended virtual kick off meeting 6/18
- Completed Venango County Risk Assessment Form

**Mayor Megan Weber –**

Food Trucks- Independent Taco – 7/18; Rando Sando- August; Reached out to Gahr's

Free Library Box- located at Clintonville Market

Cat Spay & Neuter Project- continuing to trap- 4 spots in July; received \$250 donation from the Franklin Elks

Planning Commission- no update

Summer Lunch Program- average of 8 kids a day

National Night Out – to be held 8/6 from 5-7 at borough park

**Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber – Donaldson Bridge –

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacob –

**Oil Region COG Report:** Becky Hedglin

Location – Venango Couty Human Service Building

Date: July 18, 2024 at 7:00 p.m.

**CVFD Report:** Ashley Rayl, Linda Kaylor

Lease: Motion to amend date on lease.

**Mayor's Report:**

**CSWA Report:** Mary Kelly, Becky Hedglin

- Construction is going on with new water tank.

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Tuesday, July 2 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for June 4, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Wanda Jacobs, Mike Sandrock, Jim Bollinger, Linda Kaylor, and Judy Stoops, Secretary/Treasurer. Also, present were Mary Kelly (Tax Collector), Joe Kelly, Aaron Kaylor, (Constable, Rich Lenhart (Engineer), Bruce Getsinger (Attorney), and Officer Deeter. Ashley Rayl was absent.

**Public Comment** - Aaron Kaylor said that Vogus street is getting torn up at the end. Jim Bollinger started asking Attorney a bunch of questions about the water authority. Becky told him to come to water authority meeting and ask questions there.

Sue Sandrock made a motion to approve the minutes from meeting on May 7, 2024, as presented. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**Financials** - Linda Kaylor made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Wanda Jacobs. All in favor, motion is carried and approved.

**Police Report:** Chief Sharp explained his report.

**Correspondence for the month:** None

**Old Business:** Water Meter Reading 26897 - 973 gallons  
Fire Extinguisher check - good

Ashley Rayl made 3 phone calls and waiting to hear back about prices for new table and chairs for meeting room.

**New Business:** Sue Sandrock made a motion to write a letter for Community service for Richard Hedglin for picking up cans. This will benefit the Spay/Neuter program. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Sue Sandrock made a motion to move \$10,000.00 into PLGIT from General Funds for more interest. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved.

**EMA - Mayor Megan Weber -**

- Reply from County Deputy Director of county EMA office on John Sauer's question on foam trailer. "At the upcoming LEPC meeting I will be proposing/suggesting to phase out the foam trailer (it has two 300 gallon containers on it) that has been sitting for at least 10 years possibly and moving to a more practical method of foam distribution if needed. That will be stocking 5 gallon foam containers in strategic fire depts (3) in the North / Central / South areas of the county."
- Code Red - Emergency communications  
<https://public.coderedweb.com/CNE/en-US/BFB7CC4C6C0A>  
you don't have to create an account - just continue as guest
- June 18 at 6:00 is the meeting for County Plan and I will attend.

**Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber - Donaldson Bridge closed on June 3 and will be closed for about 2 months.

Penelec will not cut trees to see a light only on lines.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - The windows installed at Medical Center. Amish man will get park painted soon.

**OIL Region COG Report:** Becky Hedglin - Last month was at Clintonville Boro and will be held at Union Pres. Church on May 16 at 7:00 p.m. This month is at Frenchcreek Township and Becky will attend.

**CVFD Report:** Ashley Rayl, Linda Kaylor - Lots of fundraiser going on and hall is getting rented a lot. Sue Sandrock made a motion to sign a lease with Fire Dept after changes were made. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved.

**Mayor's Report: Megan Weber**

Food Trucks- Third Eye Pies -6/13; Independent Taco - 7/18; Rando Sando- August

Free Library Box- may be located at Clintonville Market

Cat Spay & Neuter Project- continuing to trap- 4 spots in June - 6/11 (2) and 6/25 (2)

Planning Commission- no meeting in May

**CSWA Report: - Mary Kelly, Becky Hedglin -**

Construction is going on with new water tank and new water filter system installed too. June 12 - the crane is to arrive.

7:29 p.m. Wanda Jacobs made a motion to adjourn. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

**Clintonville Borough General Fund**  
**Treasurer's Report**  
As of July 2, 2024

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					
06/05/2024			Deposit - EIT Tax	1,787.37	13,042.08
06/05/2024			Deposit - EIT Tax	110.77	14,829.45
06/05/2024			Deposit - EIT Tax	554.40	14,940.22
06/05/2024			Deposit - EIT tax	779.30	15,494.62
06/05/2024			DepositIT Tax	807.78	16,273.92
06/05/2024			EIT Tax	865.87	17,081.70
06/05/2024			Funds Transfer	-10,000.00	17,947.57
06/10/2024	EFT	Columbia Gas	heat	-35.27	7,947.57
06/10/2024	1835	Sauer Snowplowing ...	mowing and spray	-900.00	7,912.30
06/16/2024	EFT	Armstrong	phone	-31.09	7,012.30
06/17/2024	EFT	Penelec	office	-80.32	6,981.21
06/17/2024			Deposit - Rent	325.00	6,900.89
06/17/2024			Funds Transfer	-325.00	7,225.89
06/17/2024			Deposit - Fines	537.50	6,900.89
06/19/2024			Deposit - EIT Tax	502.07	7,438.39
06/19/2024			Deposit - Workers comp	9,740.00	7,940.46
06/19/2024	1836	Mary Kelly, 2	cleaning	-30.00	17,680.46
06/24/2024	E-pay	United States Treas...	23-7412547 QB Tracking ...	-466.84	17,650.46
06/24/2024	E-pay	Pennsylvania Dept. ...	95455495 QB Tracking # ...	-84.66	17,183.62
06/24/2024	EFT	HAB-EIT - Berkheimer	2nd qtr EIT Tax	-27.57	17,098.96
06/24/2024	1837	PSAB UC Plann	61-05686M	-47.03	17,071.39
06/24/2024	EFT	PA UC Fund	2nd qtr 2024	-1.17	17,024.36
07/01/2024	EFT	Penelec	Park	-60.59	17,023.19
07/02/2024	1838	Stoops, Judith A	Payroll	-470.14	16,962.60
Total 100.02 · Mercer County State Bank - Curr					16,492.46
<b>TOTAL</b>					<b>16,492.46</b>

**Borough American Rescue Plan Act**  
**Treasurer's Report**  
As of July 2, 2024

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 · Borough ARPA</b>					
Total 100.03 · Borough ARPA					41,196.56
<b>TOTAL</b>					<b>41,196.56</b>

**Clintonville Borough General Fund**  
**PLGIT Savings**  
As of July 2, 2024

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>100.04 · PLGIT</b>						
Transfer	06/05/2024			Funds Transfer	10,000.00	23,312.97
Transfer	06/17/2024			Funds Transfer	325.00	33,312.97
Total 100.04 · PLGIT					10,325.00	33,637.97
<b>TOTAL</b>					<b>10,325.00</b>	<b>33,637.97</b>

**Clintonville Borough State Fund**  
**PLGIT Savings - Treasurer's Report**  
As of July 2, 2024

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					
Total 100.002 · PLGIT Savings					37,123.22
<b>TOTAL</b>					<b>37,123.22</b>

**Clintonville Borough State Fund**  
**Treasurer's Report**  
As of July 2, 2024

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					
06/11/2024	EFT	Penelec	street lights	-671.86	4,660.22
Total 100.01 · Mercer County State Bank - Curr					3,988.36
<b>TOTAL</b>					<b>3,988.36</b>