

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
May 14, 2025

Call to Order

Mayor Megan Weber __ **Becky Hedglin**, President __ **Ashley Rayl**, Vice-President ____
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Aaron Kaylor** __ **Mike Sandroock** __ **Judy Stoops** __ **Police** __

Pledge of Allegiance & Prayer

Public Comments:

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Minutes - Motion to accept minutes from April 1, 2025, meeting – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- Disposal of old plans and maps of I80 and old checks in safe?

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.
- National Night Out- mini grant application usually opens in May. Will apply once available.
- America 250 Grant

EMA: Megan Weber

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

- Mirror in Alley
- Curb in front of Apartment Building
- Columbia Gas Restoration

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Medical Center – cement wall – get prices for repair- Aaron taking the lead
- Medical Center lease – currently \$625.00 per month – Judy figured out that they are paying the \$100.00 from when price from water/sewer was suppose to be included. Judy let them know.
- Awning over front of building
- Flags for on both end of building
- Daniel Miller will fix pipe on building for nothing

Oil Region COG Report: Becky Hedglin May 15, 2025 – 7:00 p.m.
Clintonville Borough

- Motion to give a donation of \$100.00 to church for use of building.

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor's Report: Megan Weber

- Cat Spay & Neuter Project-
- Planning Commission-
- Veterans' banners- will submit all information and payment by end of March
- Summer Food Trucks- st
- Summer Meal Program- 6/11-8/20

CSWA Report: Mary Kelly, Becky Hedglin – Water tank is working great. Still working on figuring out sewage bids.

Motion to adjourn

Second Motion:

Time:

Next meeting: Tuesday, June 3 at 6:30 p.m.

Clintonville Borough General Fund

Treasurer's Report

As of May 14, 2025

Type	Date	Num	Name	Memo		
						164.64
Deposit	04/02/2025			Deposit - Taxes	7,612.91	7,777.55
Paycheck	04/02/2025	1958	Kelly, Mary M	Payroll	-311.03	7,466.52
Bill Pmt -Check	04/02/2025	1959	Clintonville Vol. Fire Department	1/2 donation for 2023	-5,000.00	2,466.52
Bill Pmt -Check	04/02/2025	1961	Miller's Maple Valley Supply	fix table ends	-150	2,316.52
Deposit	04/06/2025			Deposit - no lien	10	2,326.52
Bill Pmt -Check	04/07/2025	1962	The Progress News	Ad for mowing	-15	2,311.52
Bill Pmt -Check	04/07/2025	1963	Venango County Regional Plannin	annual dues	-241.25	2,070.27
Check	04/08/2025	EFT	Columbia Gas	Heat	-238.89	1,831.38
Deposit	04/10/2025			Deposit - EIT Tax	710.48	2,541.86
Deposit	04/14/2025			Deposit - Rent/Fines	394.87	2,936.73
Check	04/16/2025	EFT	Penelec	office	-95.1	2,841.63
Check	04/16/2025	EFT	Armstrong	phone	-30.86	2,810.77
Deposit	04/21/2025			Deposit- Tax Claim/rent/park	1,701.93	4,512.70
Bill Pmt -Check	04/21/2025	1964	Bruce Getsinger, Esq.	attorney	-1,116.00	3,396.70
Bill Pmt -Check	04/21/2025	1965	Mary Kelly. 2	cleaning	-30	3,366.70
Bill Pmt -Check	04/29/2025	1967	Jackie Stewart	park cleaning	-40	3,326.70
Deposit	04/30/2025			Deposit - EIT Tax	1,053.96	4,380.66
Deposit	04/30/2025			Interest	0.41	4,381.07
Deposit	04/30/2025			Deposit—Park/Fines	134.71	4,515.78
Check	05/01/2025	EFT	Penelec	Park	-56.62	4,459.16
Deposit	05/01/2025			Deposit - Taxes	12,105.92	16,565.08
Deposit	05/02/2025			Deposit - EIT Tax	864.95	17,430.03
Paycheck	05/05/2025	1966	Stoops, Judith A	Payroll	-470.14	16,959.89
Paycheck	05/06/2025	1968	Kelly, Mary M	Payroll	-504.34	16,455.55
Check	05/08/2025	EFT	Columbia Gas	heat	-157.57	16,297.98
Bill Pmt -Check	05/12/2025	1969	Jackie Stewart	park cleaning	-40	16,257.98
Bill Pmt -Check	05/12/2025	1970	Polk Borough	April 72 hours	-3,240.00	13,017.98
Deposit	05/12/2025			Deposit- no lien	10	13,027.98
					12863.34	13,027.98
					12863.34	13,027.98

Clintonville Borough General Fund

PLGIT Savings

As of May 14, 2025

Type	Date	Name	Memo	Balance	
					41,712.60
Transfer	04/01/2025		Funds Transfer	-2,500.00	39,212.60
Deposit	04/30/2025		Interest	142.19	39,354.79
				-2,357.81	39,354.79
				-2,357.81	39,354.79

Cash Basis

Clintonville Borough State Fund

PLGIT Savings - Treasurer's Report

As of May 14, 2025

	Date	Memo	Account	Paid Amount	Balance
					36,533.33
	04/30/2025	Interest	100.002 - PLGIT Savings	127.87	36,661.20
				127.87	36,661.20
				127.87	36,661.20

Clintonville Borough State Fund

Treasurer's Report

As of May 14, 2025

	Date	Num	Name	Memo	Balance
					4,675.63
	04/14/2025	EFT	Penelec	street lights	-726.47
	04/20/2025	EFT	Penelec	street lights	-736.27
	04/30/2025			Interest	0.80
	05/07/2025	EFT	Penelec	street lights	-733.99
					-2,195.93
					2,479.70

Clintonville Borough, Venango County, PA
Meeting Minutes for April 1, 2025, Council Meeting

The regular monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Becky Hedglin, President, Jim Bollinger (absent due to health), Mike Sandroock, Wanda Jacobs, Ashley Rayl, Linda Kaylor, Aaron Kaylor, and Mayor Megan Weber. Also present were Mary Kelly, (Tax Collector), Officer Deeter, Rich Lenhart, (Engineer), and Judy Stoops.

Public Comment - none

Mike Sandroock motioned to approve the minutes from March 4, 2025, as presented. 2nd motion by Aaron Kaylor. All in favor, motion is carried and approved.

Financials - Ashley Rayl made a motion to approve payments and checks signed since last meeting. 2nd motion Wanda Jacobs. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained his report. They will be painting speeding lines soon.

Correspondence for the month: None

Old Business:

Water Meter Reading 36827 487 gallons
Fire Extinguisher check - good

New Business:

Aaron Kaylor made a motion to Limit of \$50.00 per time on price of work before you have to have liability insurance with annual update. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.
- Better Park Program Grant
- America 250 Grant

EMA: Megan Weber - Nothing

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

2 stops sign down - Ben Porter fixed them.

Megan will talk to Russell Standard about dropping 2,727 linear feet so we can bid correctly. The curb in front of the apartment needs repaired.

Mirror needs fixed again on alley.

Columbia Gas needs to fix the curb by Ashley's house. Megan will check with them

Linda Kaylor made a motion to accept Sauer Lawncare bid for \$210.00 per mowing and \$125.00 to spray. 2nd motion by Mike Sandroock. All in favor, motion is carried and approved. Becky will check to see what gets sprayed.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Medical Center - cement wall - get prices for repair - Judy will send to Bruce for his opinion about LSSE report. Aaron Kaylor made a motion to approve scope of work for \$2,650.00. 2ⁿ motion by Wanda Jacobs. All in favor, motion is carried and approved. Aaron Kaylor will take the lead on this project.

Medical Center lease is now \$625.00 per month. -Becky asked Kim Davis for a copy.

Linda Kaylor would like to have flags put up on both sides of the building by Memorial Day. -Mary and Clintonville Hardware store donated flags for both side of building.

Awning over front of building - Wanda will ask Daniel Miller, and he will get us a price and he will fix furnace pipe for nothing.

OIL Region COG Report: Becky Hedglin - Talked about bid packets, and round table.

CVFD Report: Ashley Rayl - Linda Kaylor - 39 online raffle going good, , gun raffle this weekend, parking lot needs fixed, 56 light bulbs switched over to LED, and chair rails needs put up.

Mayor's Report: Megan Weber -

- Cat Spay & Neuter Project – after April
- Planning Commission – no meeting
- Veteran's Banners- will submit all information and payment by end of March – 37.
- Summer Food trucks – starting to plan now.
- Summer Meal Program – 6/11 to 8/20

CSWA Report: Mary Kelly, Becky Hedglin - Water tank taken down and new water tank working great. Sewage bids opened on March 21 - Tabled because they came in 1.5 million over budget.

Ashley Rayl made a motion to adopt Resolution 2025-11 - amending implementing schedule Act 537 - Implementation schedule, contingent on solicitors' review. 2nd motion by Mike Sandroock. All in favor, motion carried and approved.

7:35 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer