

OCTOBER 5, 2021

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

KEY CHECK

ROD GLADD, MAYOR _____
BECKY HEDGLIN PRESIDENT Becky Hedglin ✓
SUE SANDROCK, VICE-PRESIDENT Sue Sandrock Yes
CASS BOLLINGER Cas Bollinger None
JOE KELLY Joe Kelly
MIKE SANDROCK Mike Sandrock ✓
JIM BOLLINGER Jim Bollinger ✓
WANDA JACOBS Wanda Jacobs ✓

GUESTS PRESENT:

PRINT Mary Kelly PRINT ARROW Kaylor
PRINT Gregory L. Miller PRINT _____
PRINT Megan Weber PRINT _____
PRINT Ashley Kayl PRINT _____
PRINT Earl Moore PRINT _____

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
October 5, 2021 at 6:30 p.m.

Call to Order

**Mayor Rod Gladd __ Wanda Jacobs __ Sue Sandrock __ Mike Sandrock __ Jim Bollinger __
Cass Bollinger __ Becky Hedglin __ Joe Kelly __ Police __ Judy Stoops __**

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from August 17, 2021, special meeting – 2nd motion
Motion to accept from September 7, 2021, meeting - 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

- Thank you from Oil Region Library Association for donation
- Liquid Fuels for 2022 will be \$15,931.52. – down from last year of \$243.27

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- Megan Weber – Stray Cat Project
- Motion to advertise for Ordinance #2021-3 – Firing of Guns in Borough
- Motion to advertise for Ordinance #2021-4 – Prohibiting the accumulation of garbage, junk and junked vehicles.
- Motion to adopt Resolution #2021-13 – Adoption of Updated 537 Plan
- Motion to adopt Amended Resolution 2021-11 – 50 year Authority Life
- Volunteer Accident Insurance
- 2022 Preliminary Budget for both General Funds and Liquid Fuels – Budget will be adopted in December

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Overgrown vegetation
- Open bids for snow plowing

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- 7 electric poles surrounding the tennis court
- Lead on rental of Head start building- IU6
- Motion to move office to head start building as stated last September 2020.

Roll call vote: Jim
Mike Sue

Cass
Wanda

Joe
Becky

Oil Region COG Report: Becky Hedglin

Location – Rouseville Borough

Date: October 21, 2021 – 7:00 p.m.

CVFD Report: Sue Sandrock & Mike Sandrock

Mayor's Report: Rodney Gladd

CSWA Report: Cass Bollinger –

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Monday, November 1 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for August 17, 2021, Special Council Meeting

The special meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, and Joe Kelly. Also, present were Mary Kelly, (Tax Collector), Jeff Hubbard (Shenango Valley Hardwoods), and Judy Stoops.

Public Comment - none

New Business:

Mike Sandrock made a motion to adopt the new road bond form as presented. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Jim Bollinger made a motion to adopt road bond fees and add them to our fee schedule. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Sue Sandrock made a motion to allow Lions Club to use our building anytime they need for their chicken dinners or meetings. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to approve replacing the glass in Cindy's other window and door for a price of \$1,100.00 from Meadville Plate Glass Co., Inc. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

If people are volunteering their time and efforts for the community, they need to let council know before they do anything.

7:10 p.m. Sue Sandrock made a motion to adjourn. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

Clintonville Borough, Venango County, PA
Meeting Minutes for September 6, 2021, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, and Joe Kelly. Also, present were Mary Kelly, (Tax Collector), Officer Collingwood, Megan Weber, Aaron Kaylor, and Judy Stoops.

Public Comment - None

Jim Bollinger made a motion to approve the minutes as presented. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Financials - Cass Bollinger made a motion to approve payments and checks signed since last meeting. 2nd motion Joe Kelly. All in favor, motion is carried and approved.

Police Report: Officer Collingwood gave a detailed breakdown for the month.

Jim Bollinger made a motion to have the Mayor call the Polk Police and ask for a monthly breakdown of exactly what time they are in Borough working and to include travel time. Just not which days and 8-hour shifts. Example Sept 8 from 1:00 p.m. to 3:00 p.m. including travel time from Barkeyville. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Correspondence for the month:

Mike Sandrock made a motion for Judy to attend the Saturday, Oct. 9, PSAB Fall Leadership Conference in Erie, Pa. for a cost of \$150.00. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Old Business: Water Meter Reading 869646 - 669 gallons
Fire Extinguisher check - good

New Business: Sue Sandrock made a motion to adopt Resolution 2021-12 for COA Modification for DEP. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Roads & Sidewalk: Mike Sandrock and Joe Kelly

Mike presented a form letter for overgrown vegetation. This was tabled till next meeting.
Welcome and Solicitation signs - Jim will look for sign at water plant. Officer Collingwood will get us information to see if solicitation and building permits are required to be on these signs.

Mike Sandrock made a motion to advertise for snow plowing bids to be opened at next month's meeting. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs
Electrical outlets installed at Park. Tabled till spring.

7 electric poles surrounding the tennis court and down around the ball field- Becky will call Wilson, Senor, and Kunselman Electric for price quotes.

Jackie Stewart should get paid for cleaning the park for community days from community day committee not the Borough.

Jackie Stewart needs to turn in receipts to get reimbursement for cleaning supplies for park.

Council said no to free wifi at Park because it will become a hangout for everyone.

Basement Clinic has water dripping from furnace - Mike will check it out.

Thank you to Aaron Kaylor for repairing trim at Head start building.

Cass Bollinger made a motion to pay John McCall \$150.00 to make and install new piece for on roof in front of Borough Building. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Becky Hedglin has a lead on rental of Head start building from IU6.

Mike Sandrock made a motion to wait until the October 5 meeting to vote to move to Headstart building. He said if no contract in hand, then we are voting to move. 2nd motion by Wanda Jacobs.

Roll call vote - Jim - yes - Cass - yes - Joe - no - Mike - yes, - Sue - no, Wanda - yes, Becky - yes.
Motion is passed.

Becky Hedglin said that the contract with Kathleen Dailey is up in October. Do we want to renew? Mike Sandrock said no because we stated last year that it was only one year and that we were to vote in September to move if not rented.

OIL Region COG Report: Becky Hedglin - She did not attend. She will attend next one in the City of Franklin on September 16.

CVFD Report: Sue Sandrock & Mike Sandrock- Sue Sandrock gave a report. They had poker run in July, will have gun raffle in November, getting bids to redo roof, thinking about updating inside the firehall, and Salvation Army Prom in October.

Mayor's Report: He is working out of town and not present at meeting.

CSWA Report: - Cass Bollinger - New water meters to be finished installed in September hopefully.

Mary Kelly returned from a meeting discussing the sunshine law and PSAB explained that you must put agenda on door and on webpage 24 hours prior meeting. If residents would like to be on agenda, they need to tell secretary to be included ahead of time. If an item comes up those needs discussed, then it needs to be motioned and seconded then can be acted on and then new revised agenda needs back on door and webpage 24 hours after meeting.

8:27 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Judy Stoops Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of October 5, 2021**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					35,449.22
09/08/2021	EFT	Penelec	office	-0.30	35,448.92
09/08/2021	1401	Kelly, Mary M	Payroll	-55.74	35,393.18
09/08/2021			Deposit- Taxes	1,262.99	36,656.17
09/08/2021	1402	Polk Borough	35 hours police	-1,225.00	35,431.17
09/08/2021	1403	Sauer Snowplowing ...	5 lawn mowing	-850.00	34,581.17
09/08/2021			Deposit- Fines	23.73	34,604.90
09/08/2021	1404	PA State Associatio...	Judy's Conference - Erie	-150.00	34,454.90
09/13/2021			Deposit - EIT Tax	514.88	34,969.78
09/15/2021	EFT	Penelec	Franklin st.	-60.90	34,908.88
09/15/2021			Deposit - Rent	325.00	35,233.88
09/15/2021	E-pay	Pennsylvania Dept. ...	95455495 QB Tracking # ...	-53.26	35,180.62
09/15/2021	E-pay	United States Treas...	23-7412547 QB Tracking ...	-310.38	34,870.24
09/15/2021	EFT	HAB-EIT - Berkheimer	3rd qtr EIT Tax	-17.34	34,852.90
09/15/2021	EFT	PA UC Fund	3rd qtr EIT Tax	-0.96	34,851.94
09/15/2021	1405	PSAB UC Plann	61-05686M	-46.17	34,805.77
09/16/2021	EFT	Armstrong	phone	-32.47	34,773.30
09/17/2021			Deposit - Transfer Tax	101.92	34,875.22
09/20/2021			Deposit - EIT Tax	701.41	35,576.63
09/21/2021			Deposit - Foreign Fire	1,815.59	37,392.22
09/21/2021	1406	Clintonville Vol. Fire ...	2021 Foreign Fire	-1,815.59	35,576.63
09/22/2021			Deposit - EIT Tax	512.78	36,089.41
09/23/2021	EFT	Penelec	Park	-38.79	36,050.62
09/27/2021			Deposit - Rent	525.00	36,575.62
09/27/2021	1407	Cass Bollinger	3rd qtr 2021	-60.00	36,515.62
09/27/2021	1408	Jim Bollinger	3rd qtr 2021	-60.00	36,455.62
09/27/2021	1409	Joe Kelly	3rd qtr 2021	-60.00	36,395.62
09/27/2021	1410	Mary Kelly, 2	cleaning	-30.00	36,365.62
09/27/2021	1411	Mike Sandrock	3rd qtr 2021	-60.00	36,305.62
09/27/2021	1412	Rebecca Hedglin	3rd qtr 2021	-60.00	36,245.62
09/27/2021	1413	Rodney Gladd	3rd qtr 2021	-60.00	36,185.62
09/27/2021	1414	Sue Sandrock	3rd qtr 2021	-60.00	36,125.62
09/27/2021	1415	The Progress News	3 - ads	-105.00	36,020.62
09/27/2021	1416	Wanda Jacobs	3rd qtr 2021	-60.00	35,960.62
09/30/2021	EFT	Penelec	Park	-38.60	35,922.02
10/05/2021	1417	Stoops, Judith A	Payroll	-461.39	35,460.63
Total 100.02 · Mercer County State Bank - Curr					35,460.63
TOTAL					35,460.63

**Borough American Rescue Plan Act
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 · Borough ARPA					24,437.93
Total 100.03 · Borough ARPA					24,437.93
TOTAL					24,437.93

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of October 5, 2021**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 · PLGIT Savings					24,015.66
09/22/2021			Funds Transfer	-2,000.00	22,015.66
Total 100.002 · PLGIT Savings					22,015.66
TOTAL					22,015.66

**Clintonville Borough State Fund
Treasurer's Report
As of October 5, 2021**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					2,784.61
09/13/2021	EFT	Penelec	street lights	-573.33	2,211.28
09/22/2021			Funds Transfer	2,000.00	4,211.28
Total 100.01 · Mercer County State Bank - Curr					4,211.28
TOTAL					4,211.28