

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
June 3,, 2025**

Call to Order

**Mayor Megan Weber __ Becky Hedglin, President __ Ashley Rayl, Vice-President ____
Jim Bollinger __ Wanda Jacobs __ Linda Kaylor __ Aaron Kaylor __ Mike Sandroek __ Judy
Stoops __ Police ____**

Pledge of Allegiance & Prayer

Public Comments:

– appointed constable - ??

Minutes - Motion to accept minutes from May 14, 2025, meeting – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.
- National Night Out- mini grant application usually opens in May. Will apply once available.
- Better Park Program Grant
- NNO- applied for mini grant. Awards announced in June

EMA: Megan Weber

- HMP – still under review with FEMA (FEMA has until 6/6/25)

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

- Mirror in Alley
- Curb in front of Apartment Building

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Medical Center – cement wall – get prices for repair- Aaron taking the lead
- Awning over front of building
- Daniel Miller will fix pipe on building for nothing – done on Monday June 2
- LSSE bill for \$2,600.00 - ??

Oil Region COG Report: Becky Hedglin

May 15, 2025 – 7:00 p.m.

Clintonville Borough

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor's Report: Megan Weber

- Clintonville Stray Cat Spay & Neuter Project- \$250 donation received from Franklin Elks. Total available funds = \$1,134.00
- Planning Commission- no new update
- Veterans' banners- will bring installment agreement to meeting for approval and signatures
- Summer Food Trucks-
 - Independent Taco 6/17 from 11-6
 - Rando Sando 7/9 from 11-6
 - Working on truck for August
- Summer Meal Program- 6/11-8/20, excluding 6/19 & 7/4. Flyers have been placed in businesses in borough

CSWA Report: Mary Kelly, Becky Hedglin – Water tank is working great. Still working on figuring out sewage bids.

Motion to adjourn

Second Motion:

Time:

Next meeting: Tuesday, July 1 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for May 14, 2025, Council Meeting

The regular monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with Vice-President, Ashley Rayl presiding. The meeting was opened with The Pledge of Allegiance, and Mayor Megan Weber said a prayer. Council members present were Becky Hedglin, President, (Absent) Jim Bollinger, Mike Sandrock, Wanda Jacobs, Ashley Rayl, Linda Kaylor, Aaron Kaylor, and Mayor Megan Weber. Also present were Mary Kelly, (Tax Collector), and Judy Stoops.

Public Comment - none

Jim Bollinger made a motion to approve the minutes from April 1, 2025, as presented. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Financials - Wanda Jacobs made a motion to approve payments and checks signed since last meeting. 2nd motion Linda Kaylor. All in favor, motion is carried and approved.

Police Report: Officer Deeter was on a call so he was absent.

Correspondence for the month: None

Old Business:

Water Meter Reading 37607 780 gallons
Fire Extinguisher check - good

New Business:

Mike Sandrock made a motion dispose of old duplicate plans of I80 and old checks no longer used. Becky will have a shredding event soon and will get rid of them. 2nd motion by Aaron Kaylor. All in favor, motion is carried and approved.

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant - done on Monday with Russell Standard. Megan will talk to them and take pictures of spots where they missed.
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.
- National Night Out - mini grant application usually opens in May. Megan applied for \$1,000.00
- Better Park Program Grant

EMA: Megan Weber - Emailed Michael Baker International on Hazard Mitigation Plan update

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

The curb in front of the apartment needs repaired. - Tabled and Becky will get two bids for June meeting.

Mirror needs fixed again on alley. - Ben Porter will get fixed.

Columbia Gas needs to fix the curb by Ashley's house. Megan will check with them and they said they will not do anything about it.

Mayor Megan will walk around the town and look and see what spots were missed with crack sealers. She will also take pictures of what streets were not repaired from water tank and send to Rich and he will get fixed.

Speed limit sign by firehall needs fixed.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Medical Center - cement wall - get prices for repair - Aaron Kaylor made a motion not to pay LSSE for Keystone price of \$886.58 for coming to look at wall. Rich Lenhart, LSSE said at February 4, 2025 meeting that they would come and look for FREE. Rich Lenhart looked into a 3rd party without reporting back to us that there would be a cost. Also to cancel the \$2,650.00 price to get plans. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

Aaron Kaylor will get some prices and opinions from at least 3 contractors and bring to next meeting.

Medical Center lease was figured out and now straight. They were paying water and sewer bill twice.

Ben Porter will put up flag on Cindy's part of building on Friday.

Awning over front of building - Wanda will ask Daniel Miller, and he will get us a price and he will fix furnace pipe for nothing. - Tabled till next month.

Gutters on both buildings will need leaned by the fall. Maybe gutter shield put on?

Wanda Jacobs will get prices for a sign for at dumpster to tell people that they can't use it. Park only.

Wanda Jacobs said that this year is the 20th Community Day on August 23 and would like some new ideas for it this year.

OIL Region COG Report: Becky Hedglin - Talked about bid packets, and round table.

Jim Bollinger made a motion to give a \$100.00 donation to the Union Church for using the building for COG meeting tomorrow. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

CVFD Report: Ashley Rayl - Linda Kaylor - Liquidation of truck fund moving it to loan, gear loan paid off, new lights in building installed, new locks are being installed, parking lot will get done in July, 20 calls, 135 this year.

Mayor's Report: Megan Weber -

- Cat Spay & Neuter Project- trapping started 5/13. Starting balance \$884. Franklin Elks are also donating again. Amount TBD.

- Planning Commission – meeting held 5/13/25, due to election. Approved for second term through December 31, 2029.
- Veterans Banners – collecting final photos. Will all be sent to Hometown Heroes this Sunday, 5/18/25.
- Summer Food Trucks:
 - Independent Taco - 6/17 from 11-6
 - Rando Sando- 7/9 from 11-6
 - Compadres- waiting for reply
- Summer Meal Program 6/11-8/20, except 6/19 & 7/4. Meals will once again be grab & go. Served Monday-Friday, 11:20-11:40 at Clintonville Park.
- Drainage problem (Penn Dot)- contacted Marvin
- Parade permit submitted to Penn Dot for the Memorial Day parade
- Columbia Gas update
- PSAB conference in Hershey – voting delegate form

Jim Bollinger made a motion to permit Mayor Megan to go to Hershey for PSAB convention, and to pay Megan hotel bill and mileage for going. She got free registration. 2nd motion by Aaron Kaylor. All in favor, except Ashley Rayl abstained. Motion is carried and approved.

CSWA Report: Mary Kelly, Becky Hedglin – Water tank is working great. Still working on figuring out sewage bids.

7:35 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report**

As of June 3, 2025

Type	Date	Num	Name	Memo		
						15,935.88
Bill Pmt -Check	05/15/2025	1972	Sauer Snowplowing & Lawn Care LLC	3 mowings	-600	15,335.88
Deposit	05/15/2025			Deposit - rent	325	15,660.88
Transfer	05/15/2025			Funds Transfer	-325	15,335.88
Check	05/16/2025	EFT	Armstrong	phone	-31.09	15,304.79
Check	05/16/2025	EFT	Penelec	office	-90.68	15,214.11
Bill Pmt -Check	05/16/2025	1971	SWIF	workers comp	-4,672.00	10,542.11
Deposit	05/19/2025			Deposit - EIT Tax	841.3	11,383.41
Bill Pmt -Check	05/27/2025	1975	Mary Kelly, 2	cleaning	-30	11,353.41
Check	06/02/2025	EFT	Penelec	Park	-68.1	11,285.31
Paycheck	06/02/2025	1976	Stoops, Judith A	Payroll	-470.15	10,815.16
Deposit	06/02/2025			Deposit - ARmstrong/rent	445.44	11,260.60
Deposit	06/02/2025	EFT	Commonwealth of PA	state police fines	87.16	11,347.76
					-4588.12	11,347.76
					-4588.12	11,347.76

**Clintonville Borough General Fund
PLGIT Savings**

As of June 3, 2025

	Type	Date	Memo	Balance	
100.04 · PLGIT					39,354.79
	Transfer	05/15/2025	Funds Transfer	325.00	39,679.79
Total 100.04 · PLGIT				325.00	39,679.79
TOTAL				325.00	39,679.79

Cash Basis

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report**

As of June 3, 2025

	Memo	Account	Paid Amount	Balance
100.002 · PLGIT Savings				36,533.33
	Interest	100.002 · PLGIT Savings	127.87	36,661.20
Total 100.002 · PLGIT Savings			127.87	36,661.20
TOTAL			127.87	36,661.20

**Clintonville Borough State Fund
Treasurer's Report**

As of June 3, 2025

	Balance	
100.01 · Mercer County State Bank - Curr		2,479.70
Total 100.01 · Mercer County State Bank - Curr		2,479.70
TOTAL		2,479.70