

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
February 3, 2026

Call to Order

Mayor Megan Weber Becky Hedglin, President Ashley Rayl, Vice-President
Steve Engles Wanda Jacobs Linda Kaylor Aaron Kaylor Mike Sandrock Judy
Stoops Police

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept minutes from Jan. 5, 2026, meeting – 2nd motion
Motion to accept minutes from Jan. 27, 2026 special meeting

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading
- Fire Extinguisher check
- Ordinance – regarding use of Tannerite within Boro limits
- Special Use Permit
- Appoint a vacancy board chair -
- Appoint Solicitor

New Business:

Grants:

EMA: Megan Weber

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Roads & Sidewalk: Becky Hedglin, Aaron Kaylor

- Curb in front of Apartment Building – tabled till spring-
- No solicitation signs - ordered from Stephenson Equipment
- Vogus Street – quotes collected – Invoice submitted to Landmark
- Street Sign replacement
- Post on Irwin Street with 35mph sign needs attached
- Stormwater drain on west side of 308 past Kellys- needed cleaned out

Parks & Building: Steve Engles, Wanda Jacobs

- Medical Center – cement wall – get prices for repair- Aaron taking the lead
- Awning over front of building
- Tennis Courts

Oil Region COG Report: Becky Hedglin February 19, 2026 – 7:00 p.m.

CVFD Report: Ashley Rayl, Linda Kaylor, Mike Sandrock

Mayor' Report : Megan Weber

- Clintonville Stray Cat Spay & Neuter Project
- Planning Commission
- Veterans' banners-

CSWA Report: Mary Kelly, Becky Hedglin –

Engineer Report:

Motion to adjourn **Second Motion:** **Time:**

Next meeting: March 3 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for January 5, 2026, Council Meeting

The reorganizational meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Steve Engles, Aaron Kaylor, Becky Hedglin, Mike Sandrock, Wanda Jacobs, Ashley Rayl, Linda Kaylor, and Mayor Megan Weber. Also present were Mary Kelly, (Tax Collector), Rich Lenhart, (Engineer), and Judy Stoops.

Mike Sandrock made a motion to appoint Becky Hedglin as president of Council. All in favor, motion is carried and approved.

Wanda Jacobs made a motion to appoint Ashley Rayl as vice-president. All in favor, motion is carried and approved.

Becky Hedglin made a motion to appoint Wanda Jacobs as president pro-tem. All in favor, motion is carried and approved.

Appoint vacancy board char - tabled till Judy can find out if person can be on board.

Committees Appointments:

Roads & Sidewalks - Aaron and Becky

Parks & Building - Wanda and Steve

CVFD - Ashley, Linda and Mike

CBSWA - Mary and Beck

EMA - Megan Weber

GRANTS: Megan Weber

Floater - Mike

Public Comment - none

Wanda Jacobs motioned to approve the minutes from December 2, 2025, as presented. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Financials - Aaron Kaylor made a motion to approve payments and checks signed since last meeting. 2nd motion Steve Angles. All in favor, motion is carried and approved.

Police Report: Officer Deeter not here

Correspondence for the month: Nothing

Old Business:

Water Meter Reading 41153 - 397 gallons

Fire Extinguisher check - good

New Business:

- Ordinance - regarding Tannerite - send new sample to Bruce
- Special Use Permit - send back to Bruce for more Clarity

- Send Jim Bollinger a Thank you note for his service on council.

New Resolutions to approve:

Aaron Kaylor made a motion to go into the executive session to talk about Judy's wages. 2nd motion by Linda Kaylor. Aaron Kaylor made a motion to go back into regular session. 2nd by Wanda Jacobs. All in favor, motion is carried and approved. The council decided to give Judy a \$5.00 per month raise. Motion by Mike Sandrock and 2nd by Aaron Kaylor. All in favor, motion is carried and approved.

Ashley Rayl made a motion to adopt Resolutions - 2026-1 - Appoint Secretary/Treasurer 2026-2 Appoint Open Records Officer - Judy Stoops.

Resolution 2026-3 Appoint Solicitor. - Bruce Getsinger - tabled till next month

Resolution 2026-4 Appoint Depository for All Monies - Mercer County State Bank

Resolution 2-26-5 Appoint Auditor - Mattern CPA, LLC to sign paperwork

Resolution 2026-6 Appoint Newspaper of Circulation - Progress News

Resolution 2026-7 - Borough Fee Schedule

Resolution 2026-8 Borough Engineer - LSSE/ Senate Engineering

Resolution 2026-9 Borough SEO - Patrick Kelley

2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

EMA: Megan Weber - nothing

Grants: nothing

Roads & Sidewalk: Becky Hedglin & Aaron Kaylor

- Sauers - salt to put on the alley, plowed in Barry Riddle driveway, tearing up people's yards
- Street signs - Judy will get prices
- Curb in front of apartment building - tables
- No solicitation signs - ordered from Stephenson
- Vogus Street - quotes collected and submitted to Landmark
- Post on Irwin Street with 35mph sign needs attached
- Stormwater drain on west side of 308 past Kellys - needs cleaned out

Parks & Building: Steve Engles & Wanda Jacobs -

- Medical Center - cement wall - get prices for repair - Aaron in charge
- Awning over front of building

OIL Region COG Report: Becky Hedglin - No meeting in December.

CVFD Report: Ashley Rayl, Linda Kaylor, & Mike Sandrock - lots of rentals, got a new generator for new building and appreciation dinner is Feb. 7.

Mayor's Report: Megan Weber -

- Cat Spay & Neuter Project - will resume in spring - done 80 cats

- Planning Commission – no meeting
- Veteran's Banners- still working on it

Engineering Report: nothing

CSWA Report: Mary Kelly, Becky Hedglin -Pouring concrete slab tomorrow, digging holes soon for tanks, Penelec is putting in all new lines to sewer plant.

8:10 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

10:01 AM

01/26/26

Accrual Basis

Clintonville Borough General Fund
Account QuickReport
As of February 3, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.02 · Mercer County State Bank - Curr							
Check	01/09/2026	EFT	Columbia Gas	heat	409.365 · He...	-379.28	6,618.75
Bill Pmt -Check	01/09/2026	2077	Clintonville Har...	salt for outside	200.000 · Acc...	-31.98	6,239.47
Deposit	01/11/2026			Deposit- Taxes	12000 · Unde...	1,730.76	6,207.49
Bill Pmt -Check	01/11/2026	2081	PSAB	annual dues	200.000 · Acc...	-40.00	7,938.25
Deposit	01/12/2026			Deposit - fine...	-SPLIT-	825.85	7,898.25
Check	01/15/2026	EFT	Penelec	office	409.363 · Ele...	-109.68	8,724.10
Check	01/16/2026	EFT	Armstrong	phone	409.32 · Tele...	-31.09	8,614.42
Transfer	01/24/2026			Funds Transfer	100.04 · PLGIT	-325.00	8,258.33
Bill Pmt -Check	01/26/2026	2084	Mary Kelly, 2	cleaning	200.000 · Acc...	-30.00	8,228.33
Paycheck	01/27/2026	2082	Kelly, Mary M	Payroll	-SPLIT-	-76.39	8,151.94
Paycheck	01/27/2026	2083	Stoops, Judith A	Payroll	-SPLIT-	-478.98	7,672.96
Deposit	01/27/2026			Deposit - Rent	12000 · Unde...	325.00	7,997.96
Check	01/30/2026	EFT	Penelec	park	409.362 · Ele...	-63.16	7,934.80
Total 100.02 · Mercer County State Bank - Curr							1,316.05
TOTAL							1,316.05
							7,934.80

10:02 AM

01/26/26

Accrual Basis

Clintonville Borough General Fund
Account QuickReport
As of February 3, 2026

Type	Date	Nu	Name	Memo	Split	Amount	Balance
100.04 · PLGIT							
Transfer	01/24/2026			Funds Transfer	100.02 · Mer...	325.00	43,126.66
Total 100.04 · PLGIT							325.00
TOTAL							325.00
							43,451.66

10:12 AM

01/26/26

Accrual Basis

Clintonville Borough State Fund
Account QuickReport
As of February 3, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.01 · Mercer County State Bank - Curr							
Bill Pmt -Check	01/11/2026	1047	Sauer Snowplow...	snow plowing	20000 · Acco...	-4,650.00	6,030.02
Transfer	01/11/2026			Funds Transfer	100.002 · PL...	5,000.00	1,380.02
Check	01/12/2026	EFT	Penelec	street lights	434.361 · Ele...	-769.49	6,380.02
Total 100.01 · Mercer County State Bank - Curr							-419.49
TOTAL							-419.49
							5,610.53

10:12 AM

01/26/26

Accrual Basis

Clintonville Borough State Fund
Account QuickReport
As of February 3, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.002 · PLGIT Savings							
Transfer	01/11/2026			Funds Transfer	100.01 · Merce...	-5,000.00	26,525.41
Total 100.002 · PLGIT Savings							-5,000.00
TOTAL							21,525.41
							21,525.41