

FEBRUARY 1, 2022

CLINTONVILLE BOROUGH COUNCIL

COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

CASS BOLLINGER not here

ASHLEY RAYL Ashley Rayl

MIKE SANDROCK [Signature] ↓

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs x

GUESTS PRESENT:

PRINT Mary Kelly PRINT \_\_\_\_\_

PRINT Richard [Signature] PRINT \_\_\_\_\_

PRINT GRANT REA PRINT \_\_\_\_\_

PRINT Jim Uber PRINT \_\_\_\_\_

PRINT Aaron Kaylor PRINT \_\_\_\_\_

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
February 2, 2022 at 6:30 p.m.

**Call to Order**

**Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_**

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from January 3, 2022 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
  
- Tax Levy Ordinance
  
- Resolution 2022-3 – Appoint a Solicitor

**New Business:** Resolution 2022-10 – DEP Consent Order – Rich Lenhart to explain

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

**Oil Region COG Report:** Becky Hedglin

Location –

Date:

**CVFD Report:** Ashley Rayl

**Mayor's Report:** Megan Weber

**CSWA Report:** Cass Bollinger –

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, March 1 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for January 3, 2022, Council Meeting

The reorganizational meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened by Mayor Megan Weber with The Pledge of Allegiance, and she said a prayer. Council members present were Jim Bollinger, Cass Bollinger (via phone from hospital), Mike Sandrock, Sue Sandrock, Wanda Jacobs, and Ashley Rayl. Also present were Mary Kelly, (Tax Collector), Chief Sharp, Aaron Kaylor, and Judy Stoops.

Sue Sandrock, Wanda Jacobs, Jim Bollinger, and Ashley Rayl were all sworn in as new council members and Megan Weber as Mayor.

Mayor asked for nominations for president. Jim Bollinger nominates Becky Hedglin. Becky Hedglin said yes. 2<sup>nd</sup> nomination by Sue Sandrock. Jim Bollinger made a motion to close nominations. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Mayor asked for nominations for vice-president. Jim Bollinger nominates Sue Sandrock. Sue Sandrock said yes. 2<sup>nd</sup> nomination by Wanda Jacobs. Jim Bollinger made a motion to close nominations. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Becky Hedglin made a motion that Wanda Jacobs will be President Pro Tem. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

President takes back over the meeting.

Public Comment - none

Wanda Jacobs made a motion for Mary Kelly to be the vacancy board chair. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

Committee Appointments:

Roads and Sidewalks - Mike Sandrock and Sue Sandrock

Parks and Building - Jim Bollinger, Becky Hedglin, and Wanda Jacobs

CVFD - Ashley Rayl and back up is Megan Weber

COG - Becky Hedglin - Alternate - Jim Bollinger

CBSWA - Cass Bollinger

EMA - Rodney Gladd

New Resolutions to approve:

Mike Sandrock made a motion to adopt Resolution 2022-1 Appoint Secretary, Treasurer - Judy Stoops. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved. Wanda Jacobs made a motion to go into executive session at 6:40 to discuss Judy's wages. 2<sup>nd</sup> motion by Sue Sandrock. Jim Bollinger made a motion to end executive session at 6:47 p.m. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved. Jim Bollinger made a motion to go back into regular session. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved. Mike Sandrock made a motion to give Judy Stoops a \$10.00 a month raise. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Mike Sandrock made a motion to adopt Resolution 2022-2 Appoint Open Records Officer - Judy Stoops. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Resolution 2022-3 Appoint Solicitor - tabled till committee Wanda Jacobs and Ashley Rayl interview more solicitors.

Mike Sandrock made a motion to adopt Resolution 2022-4 Appoint Depository for All Monies - Mercer County State Bank. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

Jim Bollinger made a motion to adopt Resolution 2022-5 Appoint Borough Auditor - Mattern CPA, LLC. and to sign contract. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Jim Bollinger made a motion to adopt Resolution 2022-6 Appoint Newspaper of Circulation - Progress News. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Sue Sandrock made a motion to adopt Resolution 2022-7 Borough Fee Schedule as presented. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Jim Bollinger made a motion to adopt Resolution 2022-8 Borough Engineer - Senate Engineering. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Sue Sandrock made a motion to adopt Resolution 2022-9 Borough SEO - Patrick Kelley. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, except Jim Bollinger opposed. Motion is carried and approved.

Jim Bollinger motioned to approve the minutes from December 7, 2021 as presented. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, except Cass Bollinger abstained, motion is carried and approved.

**Financials** - Ashley Rayl made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Wanda Jacobs. All in favor, motion is carried and approved.

**Police Report:** The new police contract was gone over and some changes made and Sue Sandrock made a motion to sign police contract in between meeting when Chief Sharp has changes made. 2<sup>nd</sup> motion by Ashley Rayl. This contract will be for 3 years at \$36.00 an hour with 8 hours per week and the new one after that will be for 5 years.

**Correspondence for the month:** Nothing

**Old Business:**

Water Meter Reading 1525 - 435 gallons  
Fire Extinguisher check - good

Head start building - Moving there is tabled till July to give Ashley and Megan a chance to go and look and to see if they can come up with any new leads of renters. We will vote again in July for what to do with building.

**New Business:** Tax Levy Ordinance - Mike Sandrock presented new ideas and it is tabled till next month for council to think about it.

**Roads & Sidewalk:** Mike Sandroock and Sue Sandroock - new Boro signs are up and in spring we need to work on new speed limit signs and no parking signs. Judy will call Ben Porter and see what Clinton Township needs to fix the culvert problem on Porter Road from loggers.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Sue Sandroock made a motion to have Dave Christi - Christi Plumbing to service all 3 furnaces each September. 2<sup>nd</sup> motion by Mike Sandroock. All in favor, motion is carried and approved.

**OIL Region COG Report:** Becky Hedglin - nothing is set up yet for new year.

**CVFD Report:** Sue & Mike Sandroock - They have a mouse problem, roof had a leak already, and Bingo is totally done.

**Mayor's Report:** Megan Weber - She asked to be able to have an hour between 5:00 and 6:00 p.m. before every council meeting to have residents come and see her with any questions or problems to present to council.

**CSWA Report:** Cass Bollinger - Mary Kelly - Mike Sandroock made a motion to reappoint Bryan Stewart to the Authority Board. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved. January 11 is a special board meeting to approve the start of paperwork with Penn Vest in hoping to get a grant to purchase new water tower.

9:04 p.m. Wanda Jacobs made a motion to adjourn. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of February 1, 2022**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					34,021.02
01/04/2022	1466	Polk Borough	36 hours - December	-1,260.00	32,761.02
01/10/2022	EFT	Columbia Gas	office	-238.78	32,522.24
01/10/2022	1467	Penelec	head start	-301.52	32,220.72
01/10/2022			Deposit - Fines	17.41	32,238.13
01/14/2022	EFT	Penelec	Office	-77.37	32,160.76
01/16/2022	EFT	Armstrong	phone	-31.09	32,129.67
01/17/2022			Deposit - Rent	325.00	32,454.67
01/18/2022			Deposit - Demo Permit	20.10	32,474.77
01/18/2022	1468	Barr's Insurance	Mary's Bond	-12.00	32,462.77
01/18/2022	1469	Mary Kelly, 2	Mary's expense	-27.70	32,435.07
01/24/2022			Deposit - Tax Claim	22.63	32,457.70
01/24/2022	1470	Mary Kelly, 2	cleaning	-30.00	32,427.70
01/31/2022	EFT	Penelec	Park	-79.14	32,348.56
02/01/2022	1471	Stoops, Judith A	Payroll	-470.20	31,878.36
Total 100.02 · Mercer County State Bank - Curr					31,878.36
<b>TOTAL</b>					<b>31,878.36</b>

**Borough American Rescue Plan Act  
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 · Borough ARPA</b>					24,443.15
Total 100.03 · Borough ARPA					24,443.15
<b>TOTAL</b>					<b>24,443.15</b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of February 1, 2022**

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					3,321.00
01/10/2022	EFT27	Penelec	street lights	-581.23	2,739.77
01/11/2022	1023	Sauer Snowplowing ...	snow	-390.00	2,349.77
Total 100.01 · Mercer County State Bank - Curr					2,349.77
<b>TOTAL</b>					<b>2,349.77</b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of February 1, 2022**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					19,018.64
Total 100.002 · PLGIT Savings					19,018.64
<b>TOTAL</b>					<b>19,018.64</b>

Deeter

POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH 1 YEAR 22

CITATION AND WARNING INFORMATION

2 TRAFFIC CITATIONS

2 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

5 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

0 ASSISTS TO OTHER AGENCIES

COURT TIME

1 DISTRICT COURT

0 CENTRAL COURT / TRIAL

OTHER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED [Signature]

DATE 2/1/22