

APRIL 5, 2022

CLINTONVILLE BOROUGH COUNCIL

COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

CASS BOLLINGER Cass Bollinger

ASHLEY RAYL Ashley Rayl

MIKE SANDROCK Michael Sandrock

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs

GUESTS PRESENT:

PRINT Mary Kelly PRINT \_\_\_\_\_

PRINT Joe Kerly PRINT \_\_\_\_\_

✓ PRINT John LAMIGAN PRINT \_\_\_\_\_

✓ PRINT Arnon Kuntze PRINT \_\_\_\_\_

✓ PRINT Bon Yeager PRINT \_\_\_\_\_

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
April 5, 2022 at 6:30 p.m.

**Call to Order**

**Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_**

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from March 1, 2022 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:** Police Hours

**Correspondence:** Invitation to Venango Co. Infrastructure Bank kick off program on March 31

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- Sign papers for Audit completion and motion to accept it.

**New Business:**

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Motion to accept lawn mowing bids
  - Sauer Snow Plowing and Lawn Care
  - Casey Stalker

**Oil Region COG Report:** Becky Hedglin

Location – Pinegrove Township

Date: April 21, 2022

**CVFD Report:** Ashley Rayl

**Mayor's Report:** Megan Weber

**CSWA Report:** Cass Bollinger / Mary Kelly

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, May 3 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for March 1, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Aaron Kaylor, and Judy Stoops.

**Public Comment - None**

Mike Sandrock made a motion to approve the minutes from meeting on February 1, 2022, as presented. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**Financials** - Ashley Rayl made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Sue Sandrock. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his report.

**Correspondence for the month:** None

**Old Business:** Water Meter Reading 2508 - 497 gallons  
Fire Extinguisher check - good

Jim Bollinger made a motion to adopt Ordinance 2022-1 to raise taxes in 2023 to 2.5 mills. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Motion to give the Clintonville Fire Dept. \$10,000.00 a year starting in 2023 has been tabled.

Information from Office of Open Records regarding answer to executive session and member on speaker phone is allowed as long as they can hear clearly.

Blinker light cable attachment to new pole was repaired today by Wilson Electric. Judy will send bill when she gets it to insurance company.

**New Business:**

Becky Hedglin will check with Pres. Church to see if we could hold May COG meeting there.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock - Let Mike know if any potholes and he will fix them. Mike will call Liquid Fuels rep. and get him to come and measure roads for tar and chip season.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Sue Sandrock made a motion to advertise for lawnmowing bids to be opened at April meeting. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to have Hunsberger Sanitation for \$65.00 per summer months and inactive Nov. 1 to April 1. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Jim Bollinger made a motion to amend the agenda to add Wanda using Boro tax exempt for Community days. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

After discussion, Becky Hedglin will call Revenue and see if this is allowed or not.

**OIL Region COG Report:** Becky Hedglin attended.

**CVFD Report:** Ashley Rayl - Fire Dept. wants to hire an attorney to help get money from other municipalities. Ashley is to vote no on this from Board.

**Mayor's Report:** Megan Weber - She submitted letter to be on planning commission. She is still waiting on Chief Sharp investigating robo alert system. Megan said that the stray cat group will start March 28 and doing 3 cats a week. She is also going to start free community book box starting in the summer.

**CSWA Report:** - Mary Kelly - Still working on getting new water meters installed and working on grant with Penn Vest for new water tower.

8:00 p.m. Wanda Jacobs made a motion to adjourn. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund**

**Treasurer's Report**

As of April 5, 2022

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					35,293.34
03/02/2022			Deposit - EIT Tax	655.47	35,948.81
03/02/2022			Deposit - EIT Tax	1,384.87	37,333.68
03/02/2022	1480	Polk Borough	34 hours - February	-1,224.00	36,109.68
03/02/2022	1481	Christy Plumbing, H...	repair furnace	-65.00	36,044.68
03/03/2022			Deposit - Rent	525.00	36,569.68
03/03/2022	1482	Christy Plumbing, H...	furnance medical center	-1,926.00	34,643.68
03/03/2022	1483	Penelec	office	-353.76	34,289.92
03/07/2022	1484	Legislative Referenc...	3 updates booklets	-4.50	34,285.42
03/09/2022	EFT	Columbia Gas	office	-314.99	33,970.43
03/14/2022			Deposit - rent	325.00	34,295.43
03/14/2022	1485	Hunsberger Sanitation	dumpster - April	-65.00	34,230.43
03/14/2022	1486	Patrick Kelley, SEO	Gladd - permit issued	-100.00	34,130.43
03/16/2022	EFT	Penelec	Office	-81.39	34,049.04
03/16/2022	EFT	Armstrong	phone	-31.09	34,017.95
03/16/2022			Deposit - EIT Tax	731.24	34,749.19
03/21/2022	1487	Mattern CPA LLC	final audit	-1,900.00	32,849.19
03/21/2022			Deposit - EIT Tax	611.71	33,460.90
03/21/2022			Deposit - Rent	525.00	33,985.90
03/28/2022			Deposit - Blinker Check	1,626.06	35,611.96
03/28/2022	1488	Mary Kelly, 2	cleaning	-30.00	35,581.96
03/28/2022	1489	Wilson Electric, Inc.	blinker repairs	-1,964.92	33,617.04
03/28/2022	E-pay	United States Treas...	1st qtr 941 Taxes	-303.10	33,313.94
03/28/2022	E-pay	Pennsylvania Dept. ...	1st qtr State Taxes	-51.80	33,262.14
03/28/2022	EFT	HAB-EIT - Berkheimer	1st qtr EIT Tax	-16.87	33,245.27
03/28/2022	EFT	PA UC Fund	1st qtr UC Taxes	-0.98	33,244.29
03/28/2022	1491	PSAB UC Plann	1st qtr Taxes	-46.74	33,197.55
03/30/2022	1492	Ashley Rayl	1st qtr 2022	-60.00	33,137.55
03/30/2022	1493	Cass Bollinger	1st qtr 2022	-60.00	33,077.55
03/30/2022	1494	Jim Bollinger	1st qtr 2022	-60.00	33,017.55
03/30/2022	1495	Megan Weber	1st qtr 2022	-60.00	32,957.55
03/30/2022	1496	Mike Sandrock	1st qtr 2022	-60.00	32,897.55
03/30/2022	1497	Rebecca Hedglin	1st qtr 2022	-60.00	32,837.55
03/30/2022	1498	Sue Sandrock	1st qtr 2022	-60.00	32,777.55
03/30/2022	1499	Wanda Jacobs	1st qtr 2022	-60.00	32,717.55
03/31/2022	EFT	Penelec	Park	-37.73	32,679.82
04/05/2022	1490	Stoops, Judith A	Payroll	-470.20	32,209.62
Total 100.02 · Mercer County State Bank - Curr					32,209.62
<b>TOTAL</b>					<b>32,209.62</b>

**Borough American Rescue Plan Act  
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 · Borough ARPA</b>					24,447.11
Total 100.03 · Borough ARPA					24,447.11
<b>TOTAL</b>					<b>24,447.11</b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report**

As of April 5, 2022

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					14,019.76
03/09/2022			Funds Transfer	13,000.00	27,019.76
Total 100.002 · PLGIT Savings					27,019.76
<b>TOTAL</b>					<b>27,019.76</b>

**Clintonville Borough State Fund  
Treasurer's Report**

As of April 5, 2022

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					18,553.32
03/07/2022	1025	Sauer Snowplowing ...	snow	-1,940.00	16,613.32
03/09/2022			Funds Transfer	-13,000.00	3,613.32
03/14/2022	EFT30	Penelec	street lights	-602.89	3,010.43
Total 100.01 · Mercer County State Bank - Curr					3,010.43
<b>TOTAL</b>					<b>3,010.43</b>