

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
May 7, 2024 at 6:30 p.m.

Call to Order

Mayor Megan Weber __ **Becky Hedglin**, President __ **Sue Sandrock**, Vice-President __
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Ashley Rayl** __ **Mike Sandrock** __ **Judy**
Stoops __ **Police** __

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from April 2, 2024 –

2nd motion

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Police Report

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____.

New Business:

EMA – Mayor Megan Weber –

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacob –

Oil Region COG Report: Becky Hedglin

Location – Clintonville Borough

Date: May 16, 2024 at 7:00 p.m.

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor's Report: Megan Weber

- **Food Trucks** – no change from last month
- **Free Library Box**- no change from last month
- **Cat Project** – no change from last month
- **Planning Commission**-

CSWA Report: Mary Kelly, Becky Hedglin

- construction started on new water tank.

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, June 4 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for April 2, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Ashley Rayl, Wanda Jacobs, Mike Sandrock, Jim Bollinger, Linda Kaylor, and Judy Stoops, Secretary/Treasurer. Also, present were Mary Kelly (Tax Collector), Aaron Kaylor, (Constable), Joe Kelly, Rich Lenhart (Engineer), and Officer Deeter.

Public Comment - None

Jim Bollinger made a motion to approve the minutes from meeting on March 5, 2024, as presented. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Financials - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2nd motion Wanda Jacobs. All in favor, motion is carried and approved.

Jim Bollinger made a motion to approve transferring \$15,000.00 into PLGIT fund to get more interest. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy will send Fire Dept. their spring donation of \$5,000.00 now.

Police Report: Officer Deeter explained his report-

Correspondence for the month: : LSSE - price for subdivision of HeadStart is \$7,900.00/without TOPO price is \$3,500.00, and Fike & Assoc. price is \$2,600.00. This is tabled until further discussion with Fire Dept. and Attorney.

Old Business: Water Meter Reading 24206 - 825 gallons
Fire Extinguisher check - good

New Business: Ashley Rayl made a motion that she will investigate getting prices for new table and chairs for meeting room. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

EMA - Mayor Megan Weber -

- Attended online training session 3/20
- Attending in person meeting / training 4/24

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber - Becky will attend PSAB free webinar on roads on April 24. Clinton Twp. patched some potholes. Mike said 2 electric poles are out and Becky will call in.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

- Park Grant- in contact with Justin Spencer about possible PA Parks Fund grant - from Megan
- The Medical Center kitchen window is breaking apart and needs replaced. Wanda Jacobs got prices from Window World - \$1,658.00 for 2 and CVS for \$1,496.00 for 2. Ashley made a motion to purchase from CVS. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved. Wanda will call them and order them.

OIL Region COG Report: Becky Hedglin - Last month was at City of Oil City, and this month is at Pinegrove Township on April 18, 2024 at 7:00 p.m. Becky and Megan cannot attend but Jim and Wanda will attend.

CVFD Report: Ashley Rayl, Linda Kaylor - Fire Dept. wants to lease or rent the HeadStart, they do not want to have to give back HeadStart if they move or leave. We will check to see if we can rent to them free and if they pay for utilities and upkeep. Gear room is finished, Doors will be done in a couple of months, and they got \$13,645.11 in debt reduction.

Mayor's Report: Megan Weber

- **Food Trucks** – no change from last month
- **Free Library Box**- no change from last month
- **Cat Project** – no change from last month
- **Planning Commission**- FEMA flood plan management audits to begin mid-May, in person as well as virtual sessions

CSWA Report: - Mary Kelly, Becky Hedglin -
Penn Vest closed, and construction will start April 15.

7:25 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of May 7, 2024**

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					21,231.89
04/03/2024			Deposit - Taxes	7,301.08	28,532.97
04/03/2024	1811	Kelly, Mary M	Payroll	-322.26	28,210.71
04/03/2024	1813	Polk Borough	March 42 hours	-1,680.00	26,530.71
04/03/2024	1814	Penelec	head start	-300.82	26,229.89
04/03/2024	1816	Jackie Stewart	cleaning park	-40.00	26,189.89
04/03/2024	1817	Clintonville Vol. Fire ...	1/2 donation for 2023	-5,000.00	21,189.89
04/03/2024			Funds Transfer	-15,000.00	6,189.89
04/04/2024	EFT	HAB-EIT - Berkheimer	1st qtr EIT Tax	-16.99	6,172.90
04/04/2024	EFT	PA UC Fund	1st qtr UC Tax	-1.17	6,171.73
04/08/2024	1818	CVS	depositt for windows for ...	-748.00	5,423.73
04/09/2024	EFT	Columbia Gas	heat	-171.43	5,252.30
04/11/2024	1819	Venango County Re...	annual dues	-241.45	5,010.85
04/16/2024	EFT	Penelec	office	-85.60	4,925.25
04/16/2024	EFT	Armstrong	phone	-31.09	4,894.16
04/22/2024			Deposit - Rent	325.00	5,219.16
04/22/2024			Deposit - transfer Tax	356.45	5,575.61
04/25/2024			Deposit - park rental	50.00	5,625.61
04/29/2024			Deposit - franchise fee	325.30	5,950.91
04/29/2024			Deposit - rent	525.00	6,475.91
04/29/2024			Deposit - park rental	50.00	6,525.91
04/29/2024	1820	Mary Kelly, 2	cleaning	-30.00	6,495.91
05/01/2024	Eft	Penelec	Park	-49.54	6,446.37
05/07/2024	1821	Stoops, Judith A	Payroll	-470.14	5,976.23
Total 100.02 - Mercer County State Bank - Curr					5,976.23
TOTAL					5,976.23

**Borough American Rescue Plan Act
Treasurer's Report
As of May 7, 2024**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 - Borough ARPA					41,499.31
04/22/2024	2	Clinton Township	1/2 ad for don...	-309.90	41,189.41
Total 100.03 - Borough ARPA				-309.90	41,189.41
TOTAL				-309.90	41,189.41

**Clintonville Borough General Fund
PLGIT Savings
As of May 7, 2024**

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						6,488.43
Transfer	04/03/2024			Funds Transfer	15,000.00	21,488.43
Total 100.04 - PLGIT					15,000.00	21,488.43
TOTAL					15,000.00	21,488.43

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of May 7, 2024**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					39,777.95
04/29/2024			Funds Transfer	-3,000.00	36,777.95
Total 100.002 - PLGIT Savings				-3,000.00	36,777.95
TOTAL				-3,000.00	36,777.95

**Clintonville Borough State Fund
Treasurer's Report
As of May 7, 2024**

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					3,346.33
04/15/2024	EFT51	Penelec	street lights	-671.44	2,674.89
04/29/2024	1038	Clinton Township	patch potholes	-340.00	2,334.89
04/29/2024			Funds Transfer	3,000.00	5,334.89
Total 100.01 - Mercer County State Bank - Curr				1,988.56	5,334.89