

JUNE 7, 2022

CLINTONVILLE BOROUGH COUNCIL

COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

CASS BOLLINGER Cass Bollinger

ASHLEY RAYL Ashley Rayl

MIKE SANDROCK Michael Sandrock

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs

GUESTS PRESENT:

PRINT Arzon Kryston PRINT \_\_\_\_\_

PRINT ED SHARP PRINT \_\_\_\_\_

PRINT MARY KELLY PRINT \_\_\_\_\_

PRINT Joe Kelly PRINT \_\_\_\_\_

PRINT Jeff Hunt PRINT \_\_\_\_\_

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
June 7, 2022 at 6:30 p.m.

**Call to Order**

Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from May 3, 2022 –

2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting.

2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- EMA Backup – Appoint Megan Weber, Mayor

**New Business:** Judy to attend Center on Dirt & Gravel Roads EMS Training at Cross Creek Resort on June 15 and 16 at no cost but to pay her mileage for going.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

Repairs to headstart for siding??

Chain on swing repaired?

Rent of Park Street Property

Steps at Medical Center price

Dick Vogan – Community Picnic want to set up display to hopefully get new members for Flying Club

**Oil Region COG Report:** Becky Hedglin

Location – Frenchcreek Township

Date: June 16, 2022

**CVFD Report:** Ashley Rayl

**Mayor's Report:** Megan Weber

**CSWA Report:** Cass Bollinger / Mary Kelly – Marvin put up a water container to use for cemetery.  
Still working on grant for water tank and installing new meters

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, July 5, at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for May 3, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Aaron Kaylor, Bobbie Francis, Ben Porter, Joe Kelly, and Judy Stoops.

**Public Comment** - Ben Porter explained about Donaldson Road Bridge replacement and about half of it being owned by Borough. He is applying to several places to get grants to cover cost and hopefully to be replaced in 2023.

Bobbie Francis explained about all the problems that she has encountered to get her father in laws place cleaned up and new place installed. She has felt very frustrated because of all of the harassment she has had. She is asking Borough to vacant the part of Thorn Alley that they have used for many years as a driveway. Once she gets deed back from purchasing Ted Jolley piece of land that borders this, she will bring to Borough, then Borough can proceed with ordinance to vacant alley.

Mike Sandrock made a motion to approve the minutes from meeting March 1, 2022, as presented. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Financials** - Sue Sandrock made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Ashley Rayl. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his report. Ashley Rayl made a motion to pay the police bill of 37 hours. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Jim Bollinger asked for Kyle Collingwood to come to the next meeting to explain the court case.

**Correspondence for the month:** Infrastructure Bank Survey - For Bridge project - we will hold off till we see about the grants.

DCED Study Survey - Sue Sandrock made a motion to fill out form to be included. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Oil Region Library asking for annual donation. This is table until we see if we are permitted to donate.

**Old Business:** Water Meter Reading 3684 - 580 gallons  
Fire Extinguisher check - good

**New Business:** Rod Gladd still wants to be EMA Coordinator. Becky Hedglin will check into it to see if Megan Weber can be a backup.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock - Bids for roads

|                  |       |    |             |
|------------------|-------|----|-------------|
| Russell Standard | 2.770 | SY | \$14,678.23 |
| Protech          | 2.35  | SY | \$12,173.00 |
| Suit Kote        | 3.57  | SY | \$18,317.67 |

Jim Bollinger made a motion to accept the bid from Protech. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Chain is broken on swing and Wanda Jacobs will repair it because Jim Bollinger didn't get to it.

Jim Bollinger didn't get a phone call back yet about head start siding fixed.

Jeff Hunt inquired about renting the head start building for a variety store and a dr. office inquired about a surgical center. Megan Weber will get more information.

**OIL Region COG Report:** May COG will be at Pres. Church and Wanda Jacobs made a motion to donate \$100.00 to church for use. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved. Council divided up items to bring.

**CVFD Report:** Ashley Rayl - Fire Dept. had ladies' night and they broke all of the toilet handles and raised \$12,742.46. Poker run is July 23, and the command vehicle will be repaired for approx. \$1,500.00 and will be stored at fire dept.

**Mayor's Report:** Megan Weber - She attended the planning commission meeting and the fire dept meeting. She is still waiting on Chief Sharp investigating robo alert system. Megan said that the stray cat group is put on hold till they get a new dr. She is going to attend a retail meeting this Thursday to learn what they do. She is also applying for a United Way grant to have a cookout on August 1. She had people complaining about trees on Mercer Street growing out of sidewalk, welcome sign by gas station needs cleaned up around it, names on streets signs fading away, and she is planning on a movie night and getting food trucks once a month to come in.

**CSWA Report:** - Cass Bollinger / Mary Kelly - Still working on getting new water meters installed and working on grant with Penn Vest for new water tower.

8:57 p.m. Cass Bollinger made a motion to adjourn. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of June 7, 2022**

| Date  | Num  | Name                   | Memo                         | Original Amount | Balance          |
|---|------|------------------------|------------------------------|-----------------|------------------|
| <b>100.02 · Mercer County State Bank - Curr</b> |      |                        |                              |                 |                  |
| 05/04/2022                                      |      |                        | Deposit - Franchise Fee      | 344.63          | 36,164.33        |
| 05/04/2022                                      |      |                        | Deposit - rent               | 525.00          | 36,508.96        |
| 05/04/2022                                      |      |                        | Deposit - Tax Claim          | 505.49          | 37,033.96        |
| 05/04/2022                                      |      |                        | Deposit - Taxes              | 8,741.99        | 37,539.45        |
| 05/04/2022                                      | 1510 | Kelly, Mary M          | Payroll                      | -385.88         | 46,281.44        |
| 05/04/2022                                      | 1511 | Penelec                | Head start                   | -208.10         | 45,895.56        |
| 05/04/2022                                      | 1512 | Polk Borough           | 37 hours- April              | -1,332.00       | 45,687.46        |
| 05/04/2022                                      |      |                        | Deposit - EIT Tax            | 664.06          | 44,355.46        |
| 05/04/2022                                      |      |                        | Deposit - EIT Tax            | 337.30          | 45,019.52        |
| 05/04/2022                                      |      |                        | Deposit - EIT Tax            | 1,464.04        | 46,356.82        |
| 05/04/2022                                      | 1514 | Union Presbyterian ... | Donation for hall rental     | -100.00         | 46,820.86        |
| 05/09/2022                                      | EFT  | Columbia Gas           | Heat                         | -182.25         | 46,720.86        |
| 05/09/2022                                      | 1515 | Sauer Snowplowing ...  | 2 mowings                    | -400.00         | 46,538.61        |
| 05/09/2022                                      | 1516 | SWIF                   | renewal                      | -4,280.00       | 46,138.61        |
| 05/09/2022                                      | 1517 | Venango County Re...   | annual dues                  | -241.45         | 41,858.61        |
| 05/09/2022                                      | 1518 | Hunsberger Sanitation  | Deposit - Fines              | 6.77            | 41,617.16        |
| 05/09/2022                                      |      |                        | trash                        | -65.00          | 41,623.93        |
| 05/09/2022                                      |      |                        | Deposit - EIT Tax            | 1,283.68        | 41,558.93        |
| 05/16/2022                                      | EFT  | Armstrong              | phone                        | -31.09          | 42,842.61        |
| 05/16/2022                                      |      |                        | Deposit - Francis Permits    | 81.50           | 42,811.52        |
| 05/16/2022                                      |      |                        | Deposit - rent               | 325.00          | 42,893.02        |
| 05/16/2022                                      |      |                        | Deposit - EIT Tax            | 1,561.21        | 43,218.02        |
| 05/17/2022                                      | EFT  | Penelec                | office                       | -70.53          | 44,779.23        |
| 05/18/2022                                      |      |                        | Deposit - EIT Tax            | 758.80          | 44,708.70        |
| 06/01/2022                                      | EFT  | Penelec                | Park                         | -40.65          | 45,467.50        |
| 06/01/2022                                      | 1519 | Mary Kelly, 2          | cleaning                     | -30.00          | 45,426.85        |
| 06/01/2022                                      | 1520 | Stoops, Judith A       | Payroll                      | -470.20         | 45,396.85        |
| 06/01/2022                                      |      |                        | Deposit - State Police Fines | 95.85           | 44,926.65        |
|   |      |                        |                              |                 | 45,022.50        |
| Total 100.02 · Mercer County State Bank - Curr  |      |                        |                              |                 | 45,022.50        |
| <b>TOTAL</b>                                    |      |                        |                              |                 | <b>45,022.50</b> |

**Clintonville Borough State Fund  
Treasurer's Report  
As of June 7, 2022**

| Date  | Num   | Name    | Memo          | Amount  | Balance         |
|---|-------|---------|---------------|---------|-----------------|
| <b>100.01 · Mercer County State Bank - Curr</b> |       |         |               |         |                 |
| 05/11/2022                                      | EFT32 | Penelec | street lights | -589.08 | 4,359.51        |
| Total 100.01 · Mercer County State Bank - Curr  |       |         |               |         | 3,770.43        |
| <b>TOTAL</b>                                    |       |         |               |         | <b>3,770.43</b> |

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of June 7, 2022**

Cash Basis

| Date                           | Num | Name | Memo | Paid Amount | Balance          |
|--------------------------------|-----|------|------|-------------|------------------|
| <b>100.002 · PLGIT Savings</b> |     |      |      |             |                  |
| Total 100.002 · PLGIT Savings  |     |      |      |             | 24,034.21        |
| <b>TOTAL</b>                   |     |      |      |             | <b>24,034.21</b> |

Deeter

POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH 5 YEAR 20

CITATION AND WARNING INFORMATION

4 TRAFFIC CITATIONS

1 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

2 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

0 ASSISTS TO OTHER AGENCIES

COURT TIME

1 DISTRICT COURT

0 CENTRAL COURT / TRIAL

OTHER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED *[Signature]*

DATE 6/7/22