

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
Feb. 4, 2025**

Call to Order

Mayor Megan Weber __ **Becky Hedglin**, President __ **Ashley Rayl**, Vice-President ____
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Aaron Kaylor** __ **Mike Sandrock** __ **Judy Stoops** __ **Police** ____

Pledge of Allegiance & Prayer

Public Comments:

- Bruce Getsinger – by request of Jim Bollinger about Constable position

Minutes - Motion to accept minutes from January 7, 2024, meeting – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- Limit on price of work before you have to have liability insurance

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.

EMA: Megan Weber

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Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

- Resolution 2025-10 – Joint Daylighting between ClintonTwp and Clintonville Borough

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Medical Center – cement wall – get prices for repair
- Medical Center lease – currently \$625.00 per month

Oil Region COG Report: Becky Hedglin January 16 – 7:00 p.m.
Cranberry Township

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor's Report: Megan Weber

- Cat Spay & Neuter Project – will resume in spring
- Planning Commission –
- Mirror at Intersection – on hold till Polk Borough police decide on location
- Veteran's Banners- will submit all information and payment by end of March

CSWA Report: Mary Kelly, Becky Hedglin – working on finishing up water tank installation, and bidding of new wastewater treatment plant out.

Motion to adjourn Second Motion: Time:

Next meeting: Tuesday, March 4 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for January 7, 2025, Council Meeting

The reorganizational meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Mike Sandrock, Wanda Jacobs, Ashley Rayl, Linda Kaylor, and Mayor Megan Weber. Also present were Mary Kelly, (Tax Collector), Officer Deeter, Aaron Kaylor, and Judy Stoops.

Due to sunshine laws, we have to re-address the following:

Linda Kaylor made a motion to accept Sue Sandrock resignation. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Jim Bollinger made a motion to appoint Ashley Rayl as vice-president of Council. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Ashley Rayl made a motion to accept Aaron Kaylor resignation as constable of Clintonville. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved, and Linda Kaylor abstained. Jim Bollinger requested Bruce Getsinger to attend our February meeting to discuss the constable issues. Signers for the bank will now be Judy Stoops, Becky Hedglin and Ashley Rayl. Ashley Rayl will be added to the checkbook and Sue Sandrock taken off.

Mike Sandrock made a motion to appoint Aaron Kaylor to the Council to fill Sue Sandrock last year of her term. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved, and Linda Kaylor abstained.

Mayor Megan Weber administered the Oath of Office to Aaron.

Public Comment - none

Jim Bollinger motioned to approve the minutes from December 2, 2024, as presented. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Financials - Jim Bollinger made a motion to approve payments and checks signed since last meeting. 2nd motion Ashley Rayl. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained his report.

Correspondence for the month: Nothing

Old Business:

Water Meter Reading 35471 - 374 gallons

Fire Extinguisher check - good

New Business:

Ashley Rayl made a motion to donate the left-over toys to Sinners Sanctuary Church and what they don't want can be given to Barnabas Ministries Toy Drive. 2nd motion by Aaron Kaylor. All in favor, motion is carried and approved.

New Resolutions to approve:

Linda Kaylor made a motion to go into the executive session to talk about Judy's wages. 2nd motion by Wanda Jacobs. Aaron Kaylor made a motion to go back into regular session. 2nd by Ashley Rayl. All in favor, motion is carried and approved. The council decided to leave it the same for 2025 at \$550.00 per month

Wanda Jacobs made a motion to adopt Resolutions - 2025-1 - Appoint Secretary/Treasurer

2025-2 Appoint Open Records Officer - Judy Stoops.

Resolution 2025-3 Appoint Solicitor. - Bruce Getsinger

Resolution 2025-4 Appoint Depository for All Monies - Mercer County State Bank

Resolution 2025-6 Appoint Newspaper of Circulation - Progress News

Resolution 2025-7 - Borough Fee Schedule

Resolution 2025-8 Borough Engineer - LSSE/ Senate Engineering

Resolution 2025-9 Borough SEO - Patrick Kelley

2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Ashley Rayl made a motion to adopt Resolution 2025-5 - Appoint a Borough Auditor - Mattern CPA, LLC as long as same price as last year and to sign paperwork. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.

EMA: Megan Weber

- 1/14-1/15 Community Mass Care & Emergency Assistance Training

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

Aaron Kaylor commented: why is corn everywhere?

He would like the pile of snow up by his dumpster put in a different place

John Sloss said snowplow hit his fence and broke it

Wanda would like salt to put on the alley too.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

- Medical Center - Ada Maries's Cleaning Service - Extra trash - \$75.00, this was extra from the \$350.00 quote. Jim Bollinger made the motion to pay her. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.
- Medical Center - Electrical Work - breaker was off
- Medical Center - cement wall - get prices for repair - Becky will get prices

- Building - exhaust pipe leaning - Jim Bollinger will call Dave Christy and see if he can fix it soon and if not, then Becky Hedglin will call a couple of people.
- Service furnaces for both the Medical Center and Boro Building. Jim Bollinger will ask Dave Christy too.

OIL Region COG Report: Becky Hedglin - No meeting in December.

CVFD Report: Ashley Rayl - Linda Kaylor - online raffles going great but need some help, line dancing going well, sold truck for \$140,000 and paid off one truck, $\frac{1}{2}$ day rental now is \$150.00 and chair racks are now built.

Mayor's Report: Megan Weber -

- Cat Spay & Neuter Project - will resume in spring
- Planning Commission - Meeting cancelled in December due to no items on agenda. Emergency meeting possible being scheduled for 1/2/2025
- Mirror at Intersection - on hold till Polk Borough police decide on location
- Veteran's Banners- will submit all information and payment by end of March
- Community Christmas Tree - went well

CSWA Report: Mary Kelly, Becky Hedglin - working in finishing up water tank installation and hoping to start filling it up this weekend, and bidding of new wastewater treatment plant out.

8:00 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of February 4, 2025**

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					6,209.97
01/08/2025			Deposit - Taxes	1,310.61	7,520.58
01/08/2025	1927	Blair's Key Locks...	3 - master keys	-39.75	7,480.83
01/08/2025	1928	Clinton Township	cleaning out medical c...	-420.00	7,060.83
01/08/2025	1929	Polk Borough	Dec. 45.5 hours	-1,820.00	5,240.83
01/08/2025	1930	Kelly, Mary M	Payroll	-57.85	5,182.98
01/08/2025	1931	Ada Marie's Clea...	extra cleaning	-75.00	5,107.98
01/09/2025	EFT	Columbia Gas	heat	-327.12	4,780.86
01/13/2025			Deposit - Fines/Trasfe...	1,254.54	6,035.40
01/13/2025	1933	Hunsberger Sanit...	dumpster	-85.00	5,950.40
01/16/2025	EFT	Armstrong	phone	-31.09	5,919.31
01/17/2025	EFT	Penelec	office	-89.10	5,830.21
01/17/2025			Deposit - Rent	325.00	6,155.21
01/23/2025	EFT	Deluxe Checks	500 checks	-273.41	5,881.80
01/27/2025			Deposit - Tax Claim	599.25	6,481.05
01/27/2025			Deposit - rent	625.00	7,106.05
02/03/2025	EFT	Penelec	Park	-48.04	7,058.01
02/03/2025	1926	Wilson Electric, I...	medical center	-80.00	6,978.01
02/04/2025	1934	Stoops, Judith A	Payroll	-470.15	6,507.86
02/04/2025	1935	Mary Kelly, 2	cleaning	-30.00	6,477.86
02/04/2025			Funds Transfer	-325.00	6,152.86
Total 100.02 - Mercer County State Bank - Curr					6,152.86
TOTAL					6,152.86

**Clintonville Borough General Fund
PLGIT Savings
As of February 4, 2025**

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						35,971.90
Total 100.04 - PLGIT						35,971.90
TOTAL						35,971.90

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of February 4, 2025**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					30,207.03
Total 100.002 - PLGIT Savings					30,207.03
TOTAL					30,207.03

**Clintonville Borough State Fund
Treasurer's Report
As of February 4, 2025**

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					4,959.47
Total 100.01 - Mercer County State Bank - Curr					4,959.47
TOTAL					4,959.47

CLINTONVILLE BOROUGH, VENANGO COUNTY, PENNSYLVANIA

RESOLUTION NO. 2025 – 10

**A RESOLUTION TO ADOPT THE JOINT DAYLIGHTING (TREE TRIMMING)
PROJECT BETWEEN CLINTON TOWNSHIP AND CLINTONVILLE BOROUGH**

WHEREAS, the Board of Council of Clintonville Borough acknowledges the requirements to participate in the Joint Daylighting Project with Clinton Township.

WHEREAS, the Board of Council of Clintonville Borough deem it necessary to appoint a delegate and alternate delegate to act as the voting authority at the time of the bid award to represent the Borough of Clintonville, Venango County for practical and cost effective means for the Daylighting Project of Porter Road. Clinton Township may also award daylighting of other various roads within their Township as part of this contract;

NOW, THEREFORE, BE IT RESOLVED that the 2025 Joint Daylighting Project be adopted to implement cost effective means for daylighting Porter Rd with Clinton Township. The 2025 Joint Daylighting Project is hereby adopted as the official Daylighting Bid of Clinton Township, Venango County, and

- ❖ Clintonville Borough will be represented by one Delegate. Clintonville Borough hereby appoints Rebecca Hedglin as Delegate and Megan Weber as Alternate Delegate (in the absence of the Delegate) as representative for Clintonville Borough to act as the voting authority at the time of bid award at Clinton Township’s April 2025 Township Meeting, and
- ❖ The Lead Authority will be represented by Clinton Township. The respective officials for the Clinton Township are given the Authority to either award or reject the bid, based on the vote of the appointed Delegate and the lead Township Supervisors. The Lead Authority of 2025 Joint Daylighting Project, Clinton Township, is hereby directed to implement the recommended activities assigned to them.

ADOPTED AND ENACTED, this 4th day of February, 2025.

Clintonville Borough

President

Vice President or Council Member

Mayor or Council Member

ATTEST:

Secretary