

SEPTEMBER 7, 2021

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

KEY CHECK

ROD GLADD, MAYOR None

BECKY HEDGLIN PRESIDENT Becky Hedglin ✓

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock YES

CASS BOLLINGER Cass Bollinger None

JOE KELLY Joe Kelly

MIKE SANDROCK Mike Sandrock ✓

JIM BOLLINGER Jim Bollinger

WANDA JACOBS Wanda Jacobs ✓

GUESTS PRESENT:

PRINT Megan Weber PRINT \_\_\_\_\_

PRINT Andrew Kayton PRINT \_\_\_\_\_

PRINT \_\_\_\_\_ PRINT \_\_\_\_\_

PRINT \_\_\_\_\_ PRINT \_\_\_\_\_

PRINT \_\_\_\_\_ PRINT \_\_\_\_\_

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
September 7, 2021 at 6:30 p.m.

**Call to Order**

Mayor Rod Gladd \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Joe Kelly \_\_ Police \_\_ Judy Stoops \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from August 3, 2021 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

- PSAB Fall Leadership Conference at Erie Bayfront – October 8-10

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- Junk Ordinance – junk or clutter around your house or junk yard and shooting guns

**New Business:**

- Adopt Resolution 2021- 13 for COA Modification for DEP.

**Roads & Sidewalk:** Mike Sandrock and Joe Kelly

- Overgrown vegetation
- Welcome and Solicitation Signs
- Motion to advertise for snow plowing bids.

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Electrical outlets installed at Park.
- 7 electric poles surrounding the tennis court
- Jackie paid for community days for cleaning pavilion?
- Does Jackie get reimbursed for cleaning supplies, toilet paper, paper towels, garbage bags?
- Judy Dehart – class reunion – past 2 years – pavilion wasn't cleaned or opened for her.
- WiFi at park – Armstrong will put at park for free
  
- Price from John McCall to make and install new piece on front of Cindy's building - \$150.00
- Jim – Halloween or Christmas Party
- Lead on rental of Head start building- IU6
- Motion to move office to head start building as stated last September 2020.

Roll call vote: Jim  
Mike Sue

Cass  
Wanda

Joe  
Becky

**Oil Region COG Report:** Becky Hedglin

Location – City of Franklin

Date: September 16, 2021 – 7:00 p.m.

**CVFD Report:** Sue Sandrock & Mike Sandrock

**Mayor's Report:** Rodney Gladd

**CSWA Report:** Cass Bollinger –

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Tuesday, October 5 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for August 3, 2021, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, and Joe Kelly. Also, present were Mary Kelly, (Tax Collector), Chief Sharp, Megan Weber, Ashley Rayl, Jeremy Gladd, Patrick Kelley, SEO, Aaron Kaylor, and Judy Stoops.

**Public Comment** - Patrick Kelly - Becky Hedglin explained that the Borough needs to appoint an SEO for residents who live in the Borough that are not serviced by the Clintonville Water and Sewer Authority. Sue Sandrock made a motion to appoint him as Borough's SEO. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved. Copy of handwritten sub-contract and fee schedule attached. The appointment of an SEO officer should be done each January.

Sue Sandrock made a motion to adopt Patrick Kelly's fee schedule. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

Troy Cyphert- Liquid Fuels - He gave information via email about 208 hopefully being resurfaced next year and they can do curbs then. Email is attached.

Rich Lenhart - Senate Engineering - He explained the ACT 537 update. Mike and Becky will finish looking over this and get with Rich for corrections. Jim Bollinger made motion to put ad in the paper once all edits are corrected for the Act 537 update. 2<sup>nd</sup> motion by Joe Kelly. All in favor, motion is carried and approved.

Mike Sandrock made a motion to approve the minutes as presented. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Wanda Jacobs. All in favor, motion is carried and approved.

**Police Report:** Chief Sharp gave a detailed breakdown for the month that Officer Deeter had prepared.

**Correspondence for the month:**

Oil Region Library Association requesting annual donation of \$100.00. Mike Sandrock made this motion. 2<sup>nd</sup> motion by Sue Sandrock. Roll call vote - Becky - yes, Cass - no, Jim - no, Mike - yes, Sue - yes, Joe - no, Wanda - yes. Motion is carried and approved.

County Liquids Fuels Grant Period open - \$250,000.00 available for County. No projects at this time.

**Old Business:** Water Meter Reading 868971 - 558 gallons  
Fire Extinguisher check - good

Ordinance Committee Review - Sue Sandrock made a motion to adopt Repealer Ordinance 2021-1. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved.

Mike Sandrock made a motion to adopt Traffic and Parking Ordinance 2021-2. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

The front window at Cindy's still not repaired yet but Judy talked to Meadville Glass today and they said they would be out by Tuesday. If no response, then she will call Beels, our insurance company to get it repaired and then to bill Global for the cost.

**New Business:** Nothing

**Roads & Sidewalk:** Cold patch received. Thank you to Marvin McAfoose for picking it up. Thank you to Mike for filling the holes.

Mike presented a form letter for overgrown vegetation. This was tabled till next meeting until an ordinance that addresses this issue can be found, otherwise council may have to establish one so it can be enforced by local police. (If Council feels a need for one.)

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs

Jackie Stewart has asked if any way we can get more electrical outlets installed at Park. We will get a couple of prices for next meeting.

The Park bench seats needs cleaned. Wanda will tell Jackie.

7 electric poles surrounding the tennis court and down around the ball field- these are private poles and not Penelec. Mike marked the poles with pink tape to ID them. If we can't determine if the power source is down at the pavilion, we'll need an electrician to check them out. Becky will check with the representative with Penelec to see what she can find out.

Jim said piece of trim off at Head start and laying on porch and there is also a piece missing from front out Borough building. Cass Bollinger made a motion to get prices to get these repairs done. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

New outside light is installed at Medical Center building and is working.

There is a gentleman wanting to put a used car lot at the head start building. Becky will tell him to come to next meeting to come and talk to council about his ideas once he has looked at the space there.

Cass Bollinger would like to put a paved walking trail around the park like Harrisville did. She will talk to them and find out more details.

Cass Bollinger asked about our Welcome to Clintonville signs. They need some work done around them. Becky said she would ask Angie Moore from the Church because the Youth group used to take care of them.

**OIL Region COG Report:** Becky Hedglin - She attended at Franklin Courthouse Annex. Eric from Rural Broadband was there and talked about internet services for rural communities. She will find out more information and have him come to a meeting to explain to everyone how it works.

**CVFD Report:** Sue Sandrock & Mike Sandrock- Sue Sandrock gave a report. They had poker run in July, will have gun raffle in November, dinners are hoping to come back in October, getting a bid to redo roof, thinking about updating inside the firehall, and Salvation Army Prom in October.

**Mayor's Report:** He is working out of town and not present at meeting.

**CSWA Report:** - Cass Bollinger - Just discussion about the 537-plan and consent order.

8:05 p.m. Cass Bollinger made a motion to adjourn. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund**  
**Treasurer's Report**  
**As of September 7, 2021**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					30,978.78
08/04/2021	1388	Jackie Stewart	2 park cleaning	-80.00	30,898.78
08/04/2021			Deposit - Taxes	819.71	31,718.49
08/04/2021	1389	Patrick Kelley, SEO	Jeremy Gladd	-400.00	31,318.49
08/04/2021	1390	Penelec	head start	-65.34	31,253.15
08/04/2021	1391	The Progress News	ad for ord	-15.00	31,238.15
08/04/2021			Deposit - Armstrong	388.54	31,626.69
08/04/2021	1392	Kelly, Mary M	Payroll	-36.19	31,590.50
08/04/2021	1393	Polk Borough	July - 35 hours	-1,225.00	30,365.50
08/04/2021			Deposit - EIT Tax	585.38	30,950.88
08/04/2021	1394	Oil Region Library A...	2021 donation	-100.00	30,850.88
08/06/2021	EFT	Columbia Gas	heat	-27.59	30,823.29
08/09/2021			Deposit - Fines	6.36	30,829.65
08/09/2021	1395	Sauer Snowplowing ...	lawn mowing 4 times	-680.00	30,149.65
08/09/2021	1396	Beels Insurance - 2	Insurance	-1,410.00	28,739.65
08/11/2021			Deposit - Transfer Tax	1,043.21	29,782.86
08/11/2021			Deposit - Park rental	50.00	29,832.86
08/11/2021			Deposit- EIT Tax	880.99	30,713.85
08/11/2021			Deposit- Rent	325.00	31,038.85
08/16/2021	EFT	Penelec	office	-57.52	30,981.33
08/16/2021	EFT	Armstrong	phone	-33.21	30,948.12
08/17/2021			Deposit - Park Rental	50.00	30,998.12
08/18/2021			Deposit - Road Bond Fees	140.00	31,138.12
08/18/2021			Deposit - EIT Tax	1,939.76	33,077.88
08/24/2021			Deposit - EIT Tax	393.28	33,471.16
08/25/2021			Deposit - Rent	525.00	33,996.16
08/25/2021			Deposit- EIT tax	1,082.47	35,078.63
08/30/2021	EFT	Penelec	Park	-38.60	35,040.03
08/30/2021			Deposit - EIT Tax	1,150.40	36,190.43
09/01/2021	1400	Penelec	Head start	-65.13	36,125.30
09/07/2021	1397	Stoops, Judith A	Payroll	-461.39	35,663.91
09/07/2021	EFT	Columbia Gas	heat	-27.59	35,636.32
09/07/2021	1398	Jackie Stewart	4 - park cleanings	-160.00	35,476.32
09/07/2021	1399	Mary Kelly, 2	cleaning	-30.00	35,446.32
Total 100.02 · Mercer County State Bank - Curr					35,446.32
<b>TOTAL</b>					<b>35,446.32</b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of September 7, 2021**

Date	Num	Name	Memo	Amount	Balance	
100.01 · Mercer County State Bank - Curr					3,655.64	
08/11/2021	EFT	Penelec	street lights	-571.27	3,084.37	
09/01/2021	1019	H2O Specialty Servi...	2 .03 tons cold patch	-300.00	2,784.37	
Total 100.01 · Mercer County State Bank - Curr					-871.27	2,784.37
<b>TOTAL</b>					<b>-871.27</b>	<b>2,784.37</b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of September 7, 2021**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 · PLGIT Savings					24,014.84
Total 100.002 · PLGIT Savings					24,014.84
<b>TOTAL</b>					<b>24,014.84</b>

**Borough American Rescue Plan Act  
Treasurer's Report  
As of September 7, 2021**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 · Borough ARPA					24,437.93
Total 100.03 · Borough ARPA					24,437.93
<b>TOTAL</b>					<b>24,437.93</b>



Deeter  
POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH 8 YEAR 21

CITATION AND WARNING INFORMATION

9 TRAFFIC CITATIONS

2 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

5 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

1 ASSISTS TO OTHER AGENCIES

COURT TIME

0 DISTRICT COURT

0 CENTRAL COURT / TRIAL

OTHER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BH

SIGNED [Signature] DATE 9/2/21