

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
November 1, 2022 at 6:30 p.m.

Call to Order

**Mayor Megan Weber __ Wanda Jacobs__ Sue Sandrock __ Mike Sandrock__ Jim Bollinger__
Cass Bollinger__ Becky Hedglin__ Ashley Rayl __ Police__ Judy Stoops__**

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from Oct. 4, 2022 – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence: Liquid Fuels Finding – We don't do anything until we get paperwork back in February or March next year.

- Liquid Fuels Webinar – Nov. 9 from noon to 1 – It is free and once I get my log in information then I will forward to council and council all uses same one.

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- Motion to place ad for adopting budget at December meeting and available for review for public
- Look over dates for next year's meeting – will vote on them at December meeting

Roads & Sidewalk: Mike Sandrock and Sue Sandrock

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Railing on porch is broken off at end

Oil Region COG Report: Becky Hedglin

Location – Cranberry Township

Date: November 17, 2022, at 7:00 p.m.

CVFD Report: Ashley Rayl

Mayor's Report: Megan Weber

- No update from planning commission in October
- Christmas Tree – 105 Franklin St. and donation box to be placed at 202 Butler St.
- Contacted Penelec again about pole – no update
- Certificate of appreciation for Pastor Stebbins
- Summer 2023 Food trucks – Lions Club (June/July)
- Thank you to Officer Deeter for the police presence during Trick or Treat

CSWA Report: Cass Bollinger / Mary Kelly – Still working on installing new meters and working on Penn Vest Grant applications.

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, December 6, at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for October 4, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Aaron Kaylor, and Judy Stoops.

Public Comment - None

Cass Bollinger made a motion to approve the minutes from meeting September 6, 2022, as presented. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Financials - Cass Bollinger made a motion to approve payments and checks signed since last meeting. 2nd motion Wanda Jacobs. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained report.

Correspondence for the month:

Sue Sandrock made a motion for Judy Stoops to attend the free Training for Liquid Fuels on Wed. Oct. 19 in Franklin and to get paid mileage. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Old Business: Water Meter Reading 6296 - 297 gallons
Fire Extinguisher check - good

New Business: Judy handed out the 2023 working budget

Sue Sandrock made a motion to adopt Resolution 2022-11 - Property Tax Penalty Waiver. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Roads & Sidewalk: Mike Sandrock and Sue Sandrock

Jim Bollinger made a motion to accept only bid from Sauer Snowplowing and Lawn Maintenance LLC. for snow plowing at \$90.00 an hour and \$75.00 for antiskid and material 1,000 lbs at \$75.00. He has 7 trucks with plows, 3 trucks include spreader, 2 skid loaders if needed and dump truck to haul if needed.. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Cox Street - Boro owned

Schaefer Street - Private

Francis Property - Street - Deed not back yet

Jim Bollinger made a motion to sign Municipal Land Use Letter - for 208 Penn Dot Bridge. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Sue Sandrock made a motion to sign Municipal Land Use Letter - Act 14 - Sewage Plant on Porter Road. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Mike Sandrock talked to Columbia Gas and in 2023 they are replacing gas lines on Church St on water tower side, from pond on 208 to intersection and southside of Mercer St.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Weeds around playground equipment have not been cut, council person picked them out. Judy will send letter to Sauers to remind them to do this.

Aaron Kaylor said Amish would like to put a hitching post in at the park to be able to tie their horses too. Aaron will tell them to come to the next meeting to explain where they want it.

New hot water tank was installed at the clinic last week because old one rusted out.

OIL Region COG Report: No one attended the meeting. This month is October 20 at Rouseville Borough.

CVFD Report: Ashley Rayl - Fire Dept. got the big FEMA grant, they are applying for Fire Commissioners Grant, and they would like a letter of commitment for the donation from Borough.

Sue Sandrock made a motion to give the fire department \$5,000.00 in April and \$5,000.00 in October for their yearly donations for 2023. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved. Judy will send them a letter.

Mayor's Report: Megan Weber -. Clintonville Lions Club holding Chicken BBQ Dinner 10/8. Benefits Clintonville Community Food Pantry.

Planning Commission Updates:

2 upcoming recycling events for Venango County: 10/29 (electronics) and 11/19 (tires). Must call to pre-register.

Recycling center to add new labor/hybrid position

Erik Johnson is now Deputy Director of Venango County Regional Planning Commission

Clintonville Community Food Pantry awarded \$14,000 as part of County CDBG

Comprehensive Plan with EADS Group

Sent Certificate of Appreciation to Jj Vantine and delivered card/\$220 to Barb's daughter

Next appointment at Precious Paws for Clintonville Stray Cat Spay & Neuter Project is 10/11

CSWA Report: - Cass Bollinger/Mary Kelly - Hopefully meters will be finished in the next month and still working on Penn Vest grant applications.

8:15 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of November 1, 2022**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					43,016.60
10/05/2022			Deposit	142.82	43,159.42
10/05/2022	1592	Kelly, Mary M	Payroll	-6.29	43,153.13
10/05/2022	1593	Polk Borough	Sept - , 24 hours	-864.00	42,289.13
10/05/2022	1594	Polk Borough	July - 18.5 hours owed	-666.00	41,623.13
10/05/2022	1595	Polk Borough	9 hours owed from August	-324.00	41,299.13
10/05/2022	1596	Polk Borough	8 hours - not added corre...	-288.00	41,011.13
10/06/2022	EFT	Columbia Gas	Heat	-31.73	40,979.40
10/06/2022	1597	Beels Insurance - 2	Insurance	-1,439.00	39,540.40
10/06/2022	1598	Sauer Snowplowing ...	3 - mowing	-600.00	38,940.40
10/10/2022			Deposit - Fines	34.43	38,974.83
10/10/2022			Deposit - Transfer Tax	203.35	39,178.18
10/10/2022	1599	The Progress News	ad for snow plowing	-15.00	39,163.18
10/16/2022	EFT	Armstrong	phone	-32.89	39,130.29
10/17/2022			Deposit - Rent	325.00	39,455.29
10/17/2022	1600	PSAB	dues	-158.00	39,297.29
10/18/2022	EFT	Penelec	office	-57.62	39,239.67
10/24/2022	1601	Mary Kelly, 2	cleaning	-30.00	39,209.67
11/01/2022	1602	Stoops, Judith A	Payroll	-470.21	38,739.46
Total 100.02 · Mercer County State Bank - Curr					38,739.46
TOTAL					38,739.46

**Borough American Rescue Plan Act
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 · Borough ARPA					48,926.48
Total 100.03 · Borough ARPA					48,926.48
TOTAL					48,926.48

**Clintonville Borough State Fund
Treasurer's Report
As of November 1, 2022**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					3,171.20
10/14/2022	EFT	Penelec	street lights	-564.77	2,606.43
Total 100.01 · Mercer County State Bank - Curr					2,606.43
TOTAL					2,606.43

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of November 1, 2022**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 · PLGIT Savings					9,632.58
Total 100.002 · PLGIT Savings					9,632.58
TOTAL					9,632.58

Clintonville Borough Council

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Mayor: Megan Weber
President: Becky Hedglin
Vice President: Sue Sandrock
Secretary/Treasurer: Judy Stoops

Council: Mike Sandrock
Cass Bollinger
Joe Kelly
Ashley Rayl
Wanda Jacobs

Meeting Dates for 2023

TIME: 6:30 p.m.

January 3

February 7

March 7

April 4

May 2

June 6

July 5 - Wednesday

August 1

September 5

October 3

November 6 – Monday because of election of Tuesday

December 5