

July 5, 2023

## CLINTONVILLE BOROUGH COUNCIL

### COUNCIL MEETING ATTENDANCE

MEGAN WEBER, MAYOR Megan Weber

BECKY HEDGLIN PRESIDENT Becky Hedglin

SUE SANDROCK, VICE-PRESIDENT Sue Sandrock

CASS BOLLINGER Cass Bollinger

ASHLEY RAYL Ashley Rayl

MIKE SANDROCK Mike Sandrock

JIM BOLLINGER Jim Bollinger

WANDA JACOBS not here

#### GUESTS PRESENT:

PRINT JOE KELLY PRINT \_\_\_\_\_

PRINT MARY KELLY PRINT \_\_\_\_\_

PRINT Harold Kaylor PRINT \_\_\_\_\_

PRINT Linda Kaylor PRINT \_\_\_\_\_

PRINT \_\_\_\_\_ PRINT \_\_\_\_\_

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
**July 5, 2023 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Wanda Jacobs** \_\_ **Sue Sandrock** \_\_ **Mike Sandrock** \_\_ **Jim Bollinger** \_\_ **Cass Bollinger** \_\_ **Becky Hedglin** \_\_ **Ashley Rayl** \_\_ **Police** \_\_ **Judy Stoops** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from June 6, 2023 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:** Mercer County State Bank – required 2 signatures

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- Move August 1 meeting to \_\_\_\_\_

**New Business:** Discussion about new property maintenance ordinance from work session – motion to advertise to adopt at August meeting.

**EMA Coordinator:** Rod Gladd

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- Curb – open bids
- Repayment of \$21,925.00 from General Fund to Liquid Fuels Fund

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- price to power wash the pavilion
- price to power wash the medical center building and head start building
- Price to replace 5 posts at pavilion
- price for counter and more electric outlets
- Price for the front face of the pavilion to be fixed

**Oil Region COG Report:** Becky Hedglin

Location – Venango County

Becky attended last month

Date: July 20, 2023

**CVFD Report:** Ashley Rayl –

**Mayor's Report:** Megan Weber

- Clintonville Stray Cat Spay & Neuter Project

**CSWA Report:** Cass Bollinger / Mary Kelly – Boro guarantee \$3 million loan

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Tuesday, August 1 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for June 6, 2023, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandroock, Sue Sandroock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Alex Shreffler, (Venango County Planning Commission) Attorney Bruce Getsinger, Rich Lenhart, (Senate Engineering), Marilyn Steadman, Trisha Jester, Connie McFadden, and Judy Stoops.

**Public Comment** - Trisha Jester, Connie McFadden and Marilyn Steadman want the junk and trash cleaned up around Boro. They would like a new ordinance made if that is what is necessary to have this accomplished.

Jim Bollinger made a motion to have a work session meeting on Tuesday, June 27 right after Water meeting at 7:00 p.m. and to advertise it. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved. Attorney Getsinger will provide several examples from townships/boro's in Venango County, their ordinance examples and a copy of the International Property Maintenance Code.

Alex from Venango Co. Planning Commission presented the storm water agreement and explained it. Jim Bollinger made a motion to adopt this and have the county administer this program. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved. Alex also offered to review, free of charge, any ordinances we are considering to help critique them.

Jim Bollinger made a motion to approve the minutes from meeting on May 2, 2023, as presented. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Ashley Rayl. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his report.

**Correspondence for the month:** None

**Old Business:** Water Meter Reading 12445 - 670 gallons  
Fire Extinguisher check - good

Becky Hedglin explained about her, Peggy Davis and Rich Hedglin picked up 6 bags of cans for precious paws.

**New Business:** Cass Bollinger made a motion to transfer \$5,000 for Fire Dept. into PLGIT till October to make more interest. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Motion to move Monday August 1 meeting to August \_\_\_\_ because of National night out? - Tabled till we see if we get grant first.

**EMA Coordinator:** Rod Gladd - not here but working on plans.



**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- Curb price - Mike Sandrock made a motion to advertise for bids. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.
- Bell St by Cemetery repair cost - Clinton Twp. Did repairs and will send us a bill.
- Repayment of \$21,925.00 from General Fund to Liquid Fuels Fund - Judy will ask Mary and Troy if we can repay with ARPA funds money. Tabled till we get an answer.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Wanda will get a price to power wash the pavilion and to power wash the medical center building and head start building too.

The bench was repaired by Becky and her husband at park.

Wanda will get prices to replace 5 posts at pavilion and price for counter and more electric outlets, also the front face of the pavilion.

Upon seeing the write up in the Derrick that Franklin School District is looking for opportunities to place the Pre-K program throughout the district, Becky and Jim Bollinger was able to set an appointment with Superintendent Eugene Thomas and Denise Phipps to view our former Headstart building on June 6, 2023. We are waiting for their response.

**OIL Region COG Report:** Becky Hedglin - Last month was at Sandy Creek and Megan attended. Becky will attend this month.

**CVFD Report:** Ashley Rayl - Form 8879-TE enclosed from Fire Dept., Approx. \$19,000.00 has been collected with mailed solicitation letters, working on bids for washer/dryer room. Mike, Jim and Becky will attend this month's fire meeting because Ashley and Megan will be on vacation.

**Mayor's Report:** Megan Weber -

- ORA Plastering Workshop - thanks from Robert Guy
- National Night Out - waiting for approval on June 23
- Food Trucks- June-August - Lions Club, Independent Taco, Third Eye Pies, JP Tickle My Ribs
- Clintonville Stray Cat Spay & Neuter Project - 2 a week
- Free Library coming soon.

**CSWA Report:** - Cass - Mary Kelly - PennVest grant for water tower - \$2,685,277.00 - 1% loan for 20 years - \$474,023.00. Bruce Getsinger explained about Boro guarantee \$3 million loan. Bruce will get proposals for pricing for attorney fees for working on this loan. Still working on installing new meters, have till June 30 then letters will be sent out.

Cass Bollinger made a motion to adjourn at 8:35 p.m. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

## Clintonville Borough General Fund

## Treasurer's Report

As of July 5, 2023

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					53,918.55
06/07/2023	1698	Sauer Snowplowing ...	lawn ma/	-1,000.00	52,918.55
06/07/2023	1699	Polk Borough	May 48.5 hours	-1,843.00	51,075.55
06/08/2023	EFT	Columbia Gas	Office	-83.07	50,992.48
06/12/2023			Funds Transfer	-5,000.00	45,992.48
06/13/2023	1700	Hunsberger Sanitation	4 months garbage	-292.00	45,700.48
06/13/2023			Deposit - Clinton	4,718.00	50,418.48
06/15/2023	EFT	Penelec	office	-64.76	50,353.72
06/16/2023	EFT	Armstrong	phone	-31.30	50,322.42
06/20/2023			Deposit - Barkeyville	937.00	51,259.42
06/20/2023			Deposit - Rent	325.00	51,584.42
06/20/2023			Funds Transfer	-325.00	51,259.42
06/26/2023			Deposit - Rent	525.00	51,784.42
06/26/2023			Deposit - Park Rental	50.00	51,834.42
06/26/2023	1701	Mary Kelly, 2	cleaning	-30.00	51,804.42
06/30/2023	EFT	Penelec	Park	-48.55	51,755.87
07/03/2023	1702	Stoops, Judith A	Payroll	-470.14	51,285.73
Total 100.02 · Mercer County State Bank - Curr					51,285.73
TOTAL					51,285.73

## Borough American Rescue Plan Act

## Treasurer's Report

As of July 5, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 · Borough ARPA					48,958.86
Total 100.03 · Borough ARPA					48,958.86
TOTAL					48,958.86

Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report

As of July 5, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 · PLGIT Savings					12,340.64
Total 100.002 · PLGIT Savings					12,340.64
TOTAL					12,340.64

## Clintonville Borough State Fund

## Treasurer's Report

As of July 5, 2023

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					3,492.35
Total 100.01 · Mercer County State Bank - Curr					3,492.35
TOTAL					3,492.35

## Clintonville Borough General Fund

## PLGIT Savings

As of July 5, 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 · PLGIT						4,191.10
Transfer	06/12/2023			Funds Transfer	5,000.00	9,191.10
Transfer	06/20/2023			Funds Transfer	325.00	9,516.10
Total 100.04 · PLGIT					5,325.00	9,516.10
TOTAL					5,325.00	9,516.10