

**AGENDA  
CLINTONVILLE BOROUGH  
COUNCIL MEETING  
November 6, 2023 at 6:30 p.m.**

**Call to Order**

**Mayor Megan Weber** \_\_ **Becky Hedglin, President** \_\_ **Sue Sandrock, Vice-President** \_\_  
**Cass Bollinger** \_\_ **Jim Bollinger** \_\_ **Wanda Jacobs** \_\_ **Ashley Rayl** \_\_ **Mike Sandrock** \_\_ **Judy Stoops** \_\_ **Police** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from October 3, 2023 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**CVFD Report:** Ashley Rayl – (Earl Moore) DCED grant for CVFD for new fire truck-

- Resolution #2023-13– Applying for DCED grant for Fire Dept.

**Police Report:**

**Correspondence:** Jolene Ferry is applying for a cottage food license. Part of the requirements involves getting the approval from the Borough. She doesn't think she needs letter now.

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- New property maintenance ordinance 2023-2. Attorney Getsinger.
- Blind Person Sign – Permit Application from Penn Dot

**New Business:** Building use for Wreaths across America – Ashley Rayl – Headstart building

- Motion to advertise the budget and to adopt at December meeting.
- Meeting dates for next year – look at them and we will motion to advertise in December.

**EMA Coordinator:** Megan Weber –

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs – Pavilion work finished.

Marvin will winterize concession after Halloween. Medical Center needing more room.

**Oil Region COG Report:** Becky Hedglin Location – Cranberry Township Date: November 16, 2023

Becky attended last month - no special speaker. This is last meeting for 2023. We will host in May 2024.

**Mayor's Report:** Megan Weber

**Clintonville Stray Cat Spay & Neuter Project Update:**

**Planning Comm.:**

**Library:**

**Food Trucks:**

**CSWA Report:** Cass Bollinger / Mary Kelly – Tuesday Dec. 19 at 2:00 is Penn Vest Closing meeting, Attorney Marshall was present before meeting to sign LAGUDA papers with Becky, Mayor Megan, and Judy. Becky to sign building permit applications for new plant.

**Motion to adjourn**

**Second Motion:**

**Time:**

**Next meeting:** Tuesday, December 5 at 6:30 p.m. – Christmas Party at 6:00 p.m. Everyone bring a dish to share

Clintonville Borough, Venango County, PA  
Meeting Minutes for October 3, 2023, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly (Tax Collector), Joe Kelly, Aaron Kaylor, Linda Kaylor, Officer Deeter, and Judy Stoops.

**Public Comment** - Aaron Kaylor said some of the signs on Porter Road is missing. Mike will go and look.

Jim Bollinger made a motion to approve the minutes from meeting on September 26, 2023, as presented. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Financials** - Sue Sandrock made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Wanda Jacobs. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his police report. He will check to see if lines are all still painted on roads.

**Correspondence for the month:** Liquid Fuels Allocation for 2024 is \$15,069.55

Mayor Megan Weber has acknowledgement from Director of EMA Agency - She also received Governor appointment.

Foreign Fire Money for 2023 is \$1,949.23.

**Old Business:** Water Meter Reading 14583 - 554 gallons  
Fire Extinguisher check - good

New property maintenance ordinance 2023-2. In view of the answer received from Judge Lowry, we'll need a motion to forward to Attorney Getsinger. Motion by Jim Bollinger to send to attorney. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, except Mike Sandrock. Motion is carried and approved.

**New Business:**

Clintonville (Veterans) Memorial lighting on Boro Pole on Butler St. Jim met with Penelec and is waiting a phone call back.

Judy handed out preliminary budget papers to look over. Motion in November to advertise it. Check for CVFD for \$5,000.00 was written this month as motioned before.

**EMA Coordinator:** Megan Weber - Working on training.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

Wanda Jacobs made a motion to get prices to put back up welcome sign on 208 by pond. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Jim Bollinger made a motion to accept only bid from Sauer Snowplowing and Lawn Maintenance LLC. for snow plowing at \$95.00 an hour and \$80.00 for antiskid and material 1,000 lbs at \$100.00. He has 8 trucks with plows, 3 trucks include spreader, 1 skid loader if needed and dump truck to haul if needed.. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.



Jim Bollinger made a motion to purchase a blind person sign once Becky Hedglin find out more information from Troy Cyphert. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Becky and Garry will look at the door mailbox and see if they can make a lid to cover the box to keep rain from getting in. - Still working on it.

Becky will also look at vine to see if she can kill it that is growing all over building.

2 Wasps nests on building - Jim will spray them.

Becky is painting railing out front.

**OIL Region COG Report:** Becky Hedglin - Becky attended and Penn dot was there talking about new rules for signs.

**CVFD Report:** Ashley Rayl - They have received \$28,000 in solicitation letters so far, they got garage door fixed, working on new contracts for renting firehall, working on a budget.

**Mayor's Report:** Megan Weber -

**Clintonville Stray Cat Spay & Neuter Project Update:** 2 a week till end of October.

**Planning Comm.:** 2 positions opened, 1 elected and 1 not elected

**Library:** To be completed weekend of 9/3, Holly may add bench.

**Food Trucks:** done for this year.

**CSWA Report:** - Cass - Mary Kelly - Tuesday Dec. 19 at 2:00 p.m. is Penn Vest closing meeting for new water tank. Water bills are going up \$10.00 per month starting in January.

Wanda Jacobs made a motion to adjourn at 7:17 p.m. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

**Treasurer's Report**  
**As of November 6, 2023**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 - Mercer County State Bank - Curr</b>					22,913.86
10/04/2023	1747	The Progress News	snow ad	-15.00	22,898.86
10/04/2023	1748	Kelly, Mary M	Payroll	-36.62	22,862.24
10/04/2023	1749	Polk Borough	43.5 hours	-1,653.00	21,209.24
10/04/2023	1750	Penelec	head start	-76.57	21,132.67
10/05/2023			Deposit - EIT Tax	1,116.01	22,248.68
10/05/2023			Deposit - EIT Tax	125.00	22,373.68
10/06/2023	EFT	Columbia Gas	heat	-31.72	22,341.96
10/06/2023			Deposit - Rent	525.00	22,866.96
10/06/2023			Deposit - Rent	50.00	22,916.96
10/06/2023			Deposit - Taxes	829.45	23,746.41
10/06/2023	1751	Beels Insurance - 2	Insurance	-1,814.00	21,932.41
10/06/2023			Deposit - Rent	325.00	22,257.41
10/06/2023			Funds Transfer	-325.00	21,932.41
10/11/2023			Deposit - EIT tax	575.01	22,507.42
10/16/2023	EFT	Armstrong	phone	-30.45	22,476.97
10/16/2023	1752	Sauer Snowplowing ...	lawn mowing	-800.00	21,676.97
10/16/2023			Deposit - Tax Transfer	781.55	22,458.52
10/17/2023	EFT	Penelec	office	-62.66	22,395.86
10/23/2023	1753	PSAB	annual dues	-158.00	22,237.86
10/23/2023			Deposit - refund insurance	4.63	22,242.49
10/23/2023			Deposit - EIT Tax	514.90	22,757.39
10/25/2023	1754	Maple Valley Constr...	pavilion work	-3,600.00	19,157.39
10/30/2023	1755	Mary Kelly, 2	cleaning	-30.00	19,127.39
10/30/2023			Deposit - Rent	525.00	19,652.39
10/30/2023			Deposit - EIT Tax	1,102.88	20,755.27
10/31/2023			Deposit - EIT Tax	307.23	21,062.50
10/31/2023			Interest	2.51	21,065.01
11/01/2023	EFT	Penelec	Park	-56.73	21,008.28
11/06/2023	1756	Stoops, Judith A	Payroll	-470.14	20,538.14
11/06/2023	EFT	Columbia Gas	heat	-54.29	20,483.85
11/06/2023	1757	Beels Insurance - 2	insurance	-1,814.00	18,669.85
11/06/2023	1758	Polk Borough	47.5 hours- October	-1,805.00	16,864.85
11/06/2023	1759	Penelec	headstart	-135.77	16,729.08
11/06/2023	1760	Sauer Snowplowing ...	lawn mowing	-600.00	16,129.08
11/06/2023			Deposit - Taxes	89.30	16,218.38
11/06/2023	1761	Kelly, Mary M	Payroll	-3:94	16,214.44
Total 100.02 - Mercer County State Bank - Curr					16,214.44
<b>TOTAL</b>					<b>16,214.44</b>

**Clintonville Borough General Fund**  
**PLGIT Savings**  
**As of November 6, 2023**

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>100.04 - PLGIT</b>						
Transfer	10/07/2023			Funds Transfer	325.00	5,612.09
						5,937.09
Total 100.04 - PLGIT					325.00	5,937.09
<b>TOTAL</b>					<b>325.00</b>	<b>5,937.09</b>

**Borough American Rescue Plan Act**  
**Treasurer's Report**

Cash Basis As of November 6, 2023

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 - Borough ARPA</b>					48,975.09
Total 100.03 - Borough ARPA					48,975.09
<b>TOTAL</b>					<b>48,975.09</b>

**Clintonville Borough State Fund**  
**PLGIT Savings - Treasurer's Report**

Cash Basis As of November 6, 2023

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 - PLGIT Savings</b>					32,550.26
Total 100.002 - PLGIT Savings					32,550.26
<b>TOTAL</b>					<b>32,550.26</b>

**Clintonville Borough State Fund**  
**Treasurer's Report**  
**As of November 6, 2023**

Date	Num	Name	Memo	Amount	Balance
<b>100.01 - Mercer County State Bank - Curr</b>					3,534.01
10/16/2023	EFT	Penelec	street lights	-675.60	2,858.41
Total 100.01 - Mercer County State Bank - Curr				-675.60	2,858.41