

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
April 2, 2024 at 6:30 p.m.

Call to Order

Mayor Megan Weber __ **Becky Hedglin**, President __ **Sue Sandrock**, Vice-President ____
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Ashley Rayl** __ **Mike Sandrock** __ **Judy Stoops** __ **Police** ____

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from March 5, 2024 – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion
PLGIT – move more funds into for Savings to get more interest – Fire Dept. Donation \$5,000.00??

Police Report

Correspondence: LSSE – price for subdivision of headstart is \$7,900.00/without TOPO price is \$3,500.00
Fike & Assoc. price is \$2,600.00

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____.

New Business:

EMA – Mayor Megan Weber –

- Attended online training session 3/20
- Attending in person meeting / training 4/24

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacob –

- Park Grant- in contact with Justin Spencer about possible PA Parks Fund grant – from Megan
- Window Price for Medical Center

Oil Region COG Report: Becky Hedglin

Location – Pinegrove Township

Date: April 18, 2024 at 7:00 p.m.

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor's Report: Megan Weber

- **Food Trucks** – no change from last month
- **Free Library Box**- no change from last month
- **Cat Project** – no change from last month
- **Planning Commission**- FEMA flood plan management audits to begin mid-May, in person as we as virtual sessions

CSWA Report: Mary Kelly, Becky Hedglin

- Hopefully construction start in April on new water tank.

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, May 7 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for March 5, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Ashley Rayl, Wanda Jacobs, Mike Sandrock, Linda Kaylor, and Judy Stoops, Secretary/Treasurer. Also, present were Mary Kelly (Tax Collector), Aaron Kaylor, (Constable), Joe Kelly Rich Lenhart (Engineer), Ken Volk, Bruce Getsinger, (Attorney), and Officer Deeter.

Public Comment - None

Jim Bollinger made a motion to approve the minutes from meeting on Feb. 6, 2024, as presented. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Financials - Ashley Rayl made a motion to approve payments and checks signed since last meeting. 2nd motion Linda Kaylor. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained his report- We owe \$89.00 from last month when we paid \$38.00 per hour instead of \$40.00. - Sue Sandrock made a motion to pay difference. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

Ashley Rayl made a motion to correct minutes 1-2-24 stating that new police amount is \$40.00 per hour in 2024. 2nd motion by Sue Sandrock. Motion is carried and approved.

Correspondence for the month: Liquid Fuels received on March 1 for a total of \$15,219.54.

Old Business: Water Meter Reading 23381 - 2041 gallons
Fire Extinguisher check - good

Building permits - All 3 companies said they would give us 20% in admin. Fees. Judy will call them all back and say ok, we are keeping all three.

Bruce Getsinger - Solar Ordinance information - Bruce explained, and Council will think about it.

Ashley Rayl made a motion to adopt Resolution 2024-11, replacement of Donaldson Road bridge with Clinton Township. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

The Headstart modular is on the 9.16 parcel that Boro owns. It will need to be surveyed first and then a subdivision made before we can proceed further. Sue Sandrock made a motion to have Rich provide a proposal from LSSE and Becky will call Fike & Assoc. in Clarion to get a proposal. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

New Business: None

EMA - Mayor Megan Weber -

- Completed the FY2023 State & Local Cybersecurity Grant Program (SLCGP) Survey- Expressed interest in learning more about the program
- Dan Koehler- no longer with county EMA office

- NIMS G-402ICS (Janis)
- Attending EOC Operations for Elected Officials & EMCs – online 3/20 (PSAB)

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber - Beck and Megan attended Clinton Twp. meeting and lowest bid was from McLallen in Erie for \$180,197.00. Grant is \$120,000.00. That leaves \$60,197.00 divided by 2 equals \$30,098.50 plus \$7,500.00. The Boro will owe \$37,598.50. Our ARPA money will cover it.

Jim Bollinger made a motion to allow Judy to pay bills to Clinton Twp. in between meetings if necessary. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Wanda Jacobs said potholes coming on her back alley.

Jim Bollinger said Vogus street should be tar and chipped before tower is built.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Only Lawn Mowing Bid was received was by Sauer Snow Plowing and Lawn Care. \$200.00 per time mowing. Jim Bollinger made a motion to accept bid. 2nd motion by Ashley Rayl. All in favor, motion is carried and passed.

Park Grant has to be a matching grant so we will wait till next year.

Medical Center kitchen window is breaking apart and needs replaced. Wanda Jacobs will get prices from Window World and Window Nation.

Wanda Jacobs made a motion to have Clinton Twp. remove old Christmas decorations and to clean up downstairs at Medical Center. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

OIL Region COG Report: Becky Hedglin - Last month was at Sandycreek Twp., and this month is at City of Oil City. on March 21,2024 at 7:00 p.m. Becky Hedglin will attend.

Wanda Jacobs made a motion to donate \$100.00 to the Pres. Church to allow us to use it in May for our COG meeting. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

CVFD Report: Ashley Rayl, Linda Kaylor - Dance profit was \$757.00, Gun Raffle is April 13, Ladie's night is March 16, they got the loan to buy the used truck, they also got the Debt reduction of \$13,645.11, they are going to replaced the doors when you go into building, insurance was reinstated.

Mayor's Report: Megan Weber

- **Food Trucks** - Planning on 6 this summer (2/month June-August). Have contacted Bodien's, JP's Tickle My Ribs, Seivers (2), feature Romeo, A Waffle Miracle
- **Free Library Box**- to be set up this spring
- **Cat Project**- plan to begin trapping weather permitting, in April. Will have a table at Barks & Bikes 4/20 to try and raise funds, letter submitted to Elks asking for donation to project. 3.5 cats covered by N&N fundraiser. Pizza Pub fundraiser in March
- **Planning Commission** – Meeting cancelled in Feb. due to no new action items
- **Business Association** – Business Review -only one business chose to participate, McKinley Funeral Home

CSWA Report: - Mary Kelly, Becky Hedglin -

Penn Vest closed and hopefully construction start in April, Construction meeting is March 12 at 3:00 p.m.

7:52 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of April 2, 2024**

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					23,107.14
03/06/2024	1795	Stoops, Judith A	Payroll	-470.14	22,637.00
03/06/2024	1797	Penelec	head start	-356.36	22,280.64
03/06/2024	1798	Polk Borough	45 hours	-1,800.00	20,480.64
03/06/2024	1799	SWIF	workers comp	-201.00	20,279.64
03/07/2024			Deposit - Park Rental	50.00	20,329.64
03/07/2024			Deposit - EIT tax	564.23	20,893.87
03/07/2024			Deposit - EIT Tax	1,007.11	21,900.98
03/07/2024	1800	Mattern CPA LLC	audit	-1,900.00	20,000.98
03/08/2024	EFT	Columbia Gas	Heat	-244.22	19,756.76
03/11/2024			Deposit - Fines	21.73	19,778.49
03/11/2024			Deposit - Transfer Tax	49.00	19,827.49
03/16/2024	EFT	Armstrong	phone	-31.09	19,796.40
03/18/2024	EFT	Penelec	office	-93.30	19,703.10
03/18/2024			Deposit - Rent	325.00	20,028.10
03/18/2024			Funds Transfer	-325.00	19,703.10
03/25/2024	1801	Mary Kelly, 2	cleaning	-30.00	19,673.10
03/25/2024	1802	Ashley Rayl	1st qtr 2024	-60.00	19,613.10
03/25/2024	1803	Jim Bollinger	1st qtr 2024	-60.00	19,553.10
03/25/2024	1804	Linda Kaylor	1st qtr 2024	-60.00	19,493.10
03/25/2024	1805	Megan Weber	1st qtr 2024	-60.00	19,433.10
03/25/2024	1806	Mike Sandrock	1st qtr 2024	-60.00	19,373.10
03/25/2024	1807	Rebecca Hedglin	1st qtr 2024	-60.00	19,313.10
03/25/2024	1808	Sue Sandrock	1st qtr 2024	-60.00	19,253.10
03/25/2024	1809	Wanda Jacobs	1st qtr 2024	-60.00	19,193.10
03/25/2024			Deposit - Rent	525.00	19,718.10
04/01/2024	EFT	Penelec	Park	-49.37	19,668.73
04/01/2024	1810	Stoops, Judith A	Payroll	-470.15	19,198.58
Total 100.02 - Mercer County State Bank - Curr					19,198.58
TOTAL					19,198.58

**Clintonville Borough General Fund
PLGIT Savings
As of April 2, 2024**

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						7,429.83
Transfer	03/18/2024			Funds Transfer	325.00	7,754.83
Total 100.04 - PLGIT						7,754.83
TOTAL						7,754.83

**Borough American Rescue Plan Act
Treasurer's Report
As of April 2, 2024**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 - Borough ARPA					48,995.62
03/11/2024	1	Clinton Township	1/2 engineerin...	-7,500.00	41,495.62
Total 100.03 - Borough ARPA					41,495.62
TOTAL					41,495.62

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2024**

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					4,596.35
03/11/2024	1037	Sauer Snowplowing ...	plowing	-570.00	4,026.35
03/12/2024	EFT	Penelec	Street lights	-680.42	3,345.93
Total 100.01 - Mercer County State Bank - Curr					3,345.93
TOTAL					3,345.93

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of April 2, 2024**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					24,391.68
03/07/2024	EFT	Commonwelath of PA	2024 Allocation	15,219.54	39,611.22
Total 100.002 - PLGIT Savings					39,611.22
TOTAL					39,611.22