

## RESOLUTION

WHEREAS, the Clintonville Sewer and Water Authority is an authority organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority operates a sanitary wastewater system in the Borough of Clintonville; and

WHEREAS, the Clintonville Sewer and Water Authority is authorized to exercise the right of eminent domain for the acquisition of property deemed necessary for the operation of its sanitary wastewater system; and

WHEREAS, the Clintonville Sewer and Water Authority had made various improvements to the system in 2007 including the installation of sewer lines and a lift station on the premises of Dan Kaylor and Linda L. Kaylor located at 601 Emlenton Street, Clintonville, Venango County, Pennsylvania 16372; and

WHEREAS, a plan of the lift station and sewer lines prepared in 2007 is attached hereto and incorporated herein as Exhibit "A"; and

WHEREAS, the Clintonville Sewer and Water Authority does not have a right-of-way for the afore-referenced lift station and sewer lines.

NOW, THEREFORE, BE IT:

1. RESOLVED, the Authority, in accordance with its powers conferred by law, selects and appropriates, and shall take all proper and legal steps to select, appropriate and condemn, a right-of-way over land owned by Dan and Linda Kaylor at 601 Emlenton Street, Clintonville, Venango County, Pennsylvania 16372 identified more specifically in Exhibit "A" attached and incorporated hereto for the purposes reasonable and necessary for the operation of its sanitary wastewater sewer system including but not limited to obtaining a right-of-way in the location of the afore-referenced lift station and sewer lines.

2. FURTHER RESOLVED, that a right-of-way interest is the extent of the title that shall be needed to be acquired and which shall be acquired; and

3. FURTHER RESOLVED, that counsel for the Authority and its proper officers and agents are hereby authorized to take all appropriate measures, file appropriate documents, obtain appraisals, prepare and execute appropriate bond and take all such action, including, but not limited to, filing Declarations of Taking, as may be necessary, desirable or convenient for the acquisition of a right-of-way over the property as set forth in Exhibit "A";

4. FURTHER RESOLVED, that the property being condemned and appropriated by virtue of this Resolution shall be property which is necessary to be appropriated, condemned or used for the operation of the Authority's sanitary sewer wastewater system; and

5. FURTHER RESOLVED, that any damages which may be awarded to the owner of the property affected shall be paid out of the funds of the Authority.

RESOLVED this 27<sup>th</sup> day of October, 2015.

ATTEST:

CLINTONVILLE SEWER AND WATER  
AUTHORITY

Shiley Shellhammer  
Secretary

Catharine Bellinger

CERTIFICATION

The undersigned Secretary of the Authority certifies that the foregoing Resolution was adopted and passed by the majority vote of the members of the Authority at a regularly called meeting on October 27, 2015, at which a quorum was present and acting throughout.

Shiley Shellhammer  
Secretary

**RESOLUTION NUMBER 1-2019**

**CLINTONVILLE BOROUGH SEWER & WATER AUTHORITY  
VENANGO COUNTY, PENNSYLVANIA**

A RESOLUTION ADOPTING RULES & REGULATIONS REGARDING  
PROCEDURES FOR BILLING, COLLECTION OF DELINQUENT  
ACCOUNTS, WATER SHUT-OFF, MUNICIPAL LIENS AND RELATED  
MATTERS

**WHEREAS**, the Clintonville Borough Sewer & Water Authority, Venango County, Pennsylvania, (the "Authority") wishes to establish clear and uniform procedures for billing for sewer and water services, collection of delinquent accounts, water shut-off, municipal liens and related matters;

**NOW, THEREFORE**, BE IT RESOLVED, that the Clintonville Borough Sewer & Water Authority hereby approves and adopts the Rules and Regulations dated December, 2019, to become effective January 1, 2020, a copy of which Rules and Regulations is available for inspection at the Clintonville Borough Building, 109 Franklin Street, Clintonville, PA 16372.

RESOLVED THIS 26th DAY OF NOVEMBER, 2019.

Clintonville Borough Sewer & Water Authority

By: Catherine Bollinger  
Catherine Bollinger, Chairperson

Attest:

Shirley Shellhammer  
Shirley Shellhammer, Secretary

CERTIFICATION OF COPY

I, Shirley Shellhammer, duly qualified Secretary of the Clintonville Borough Sewer & Water Authority, Venango County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Authority Board at a regular meeting held November 26, 2019, and said Resolution has been recorded in the Minutes of the Clintonville Borough Sewer & Water Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Clintonville Borough Sewer & Water Authority this 26 day of November, 2019.

Clintonville Borough Sewer & Water Authority

Shirley Shellhammer  
Secretary

**RESOLUTION NUMBER 2-2019**

APPLICATION TO THE PA SMALL WATER AND SEWER GRANT PROGRAM AUTHORIZATION

Be it RESOLVED, that the Clintonville Borough Sewer & Water Authority of Venango County hereby request a PA Small Water and Sewer Program Grant of \$ 424,800.00 from the Commonwealth Financing Authority to be used for their Clintonville Borough Sewer & Water Authority Water Tank Rehab and Water Meter Replacement Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Catherine Bollinger, Authority Chairwoman and Jason Fitzgerald, Vice Chairman as the officials to execute all documents and agreement between the Clintonville Borough Sewer & Water Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Shirley Shellhammer, duly qualified Secretary of the Clintonville Borough Sewer & Water Authority, Venango County, PA hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Authority Board at a regular meeting held November 26, 2019 and said resolution has been recorded in the Minutes of the Clintonville Borough Sewer & Water Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Clintonville Borough Sewer & Water Authority this day of November 26, 2019,

Clintonville Borough Sewer & Water Authority

Venango County

  
SHIRLEY SHELLHAMMER

CLINTONVILLE WATER & SEWER AUTHORITY  
VENANGO COUNTY  
P.O. BOX 292, 109 FRANKLIN ST.  
CLINTONVILLE, PA 16372

Annual Budget Resolution

Resolution 2019-3

**RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY**, County of Venango, Commonwealth of Pennsylvania, adopting the annual budget for the year 2020.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Clintonville Water & Sewer Authority, County of Venango, and Commonwealth of Pennsylvania:

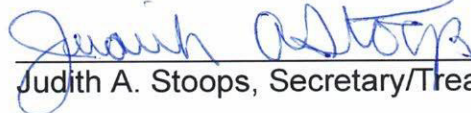
Balances carried over	\$130,000.00
Total Revenues	\$312,872.00
Total Expenditures	\$241,450.00

Any resolution or part of resolution, conflicting with this resolution is hereby repealed insofar as the same affects this resolution.

Adopted, this 17<sup>th</sup> Day of December 2019.



\_\_\_\_\_  
Catherine Bollinger, president



\_\_\_\_\_  
Judith A. Stoops, Secretary/Treasurer

**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2020-01**

**RESOLUTION TO APPOINT INDIVIDUAL TO SERVE AS  
SECRETARY/TREASURER**

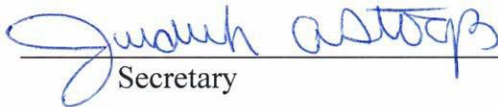
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Secretary/Treasurer consistent with the statutorily imposed duties of said Secretary/Treasurer;


NOW, THEREFORE, be it RESOLVED, that the , Clintonville Water & Sewer Authority hereby appoints Judy Stoops, to serve as Secretary/ Treasurer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Authority's Secretary/ Treasurer.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY BOROUGH COUNCIL

  
Secretary

By:   
President

**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2020-2**

**RESOLUTION TO APPOINT OPEN RECORDS OFFICERS.**

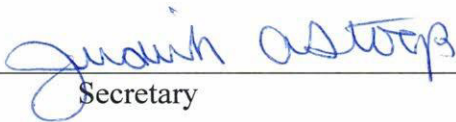
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Open Records Officer consistent with the statutorily imposed duties of said Open Records Officers;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority of Clintonville hereby appoints Judy Stoops, to serve as Open Records Officer to perform the duties of the Authority's Open Records Officers.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY

  
Secretary

By:   
President



**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2020-3**

**RESOLUTION TO APPOINT A SOLICITOR.**

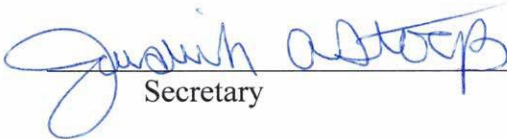
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a law firm to serve as Solicitor consistent with the statutorily imposed duties of said Solicitor;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Bruce Getsinger and Joe Keebler, to serve as Solicitor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the solicitor.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2020-4

RESOLUTION TO NAME AND DESIGNATE A DEPOSITORY  
FOR ALL MONIES DUE TO CLINTONVILLE WATER &  
SEWER AUTHORITY


WHEREAS, the Clintonville Water & Sewer Authority desirous of designating a depository in the name of the Clintonville Water & Sewer Authority to receive all monies and funds due to the Authority; and

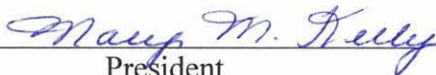
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Mercer County State Bank as the officially designated depository for the Clintonville Water & Sewer Authority to receive all monies due to Authority for deposit.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO 2020-5**

**RESOLUTION TO APPOINT AN INDIVIDUAL TO SERVE AS  
AUTHORITY'S AUDITOR.**

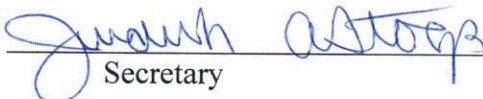
WHEREAS, is desirous of appointing an individual to serve as Independent Auditor consistent with the statutorily imposed duties of said Independent Auditor;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Mattern CPA LLC to serve as Auditor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Auditor.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2020-6

RESOLUTION TO DESIGNATE THE OFFICIAL NEWSPAPER  
OF GENERAL CIRCULATION FOR ALL STATUTORILY  
REQUIRED ADVERTISING REQUIREMENTS OF THE  
AUTHORITY.

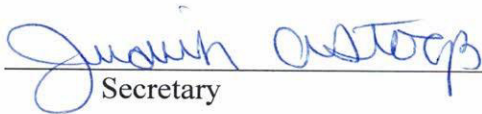
WHEREAS, the Authority's desirous of designating an official newspaper of general circulation to meet all statutorily defined advertising requirements of the Authority;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Progress News as the official newspaper of general circulation for all statutorily designated advertising requirements of the Clintonville Water & Sewer Authority.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
BUTLER COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2020-7

A RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY, VENANGO COUNTY,  
PENNSYLVANIA, AUTHORIZING THE ADOPTION OF LIMITS OF AUTHORITY POLICY IN  
REGARD TO PURCHASES AND INVOICE APPROVAL.

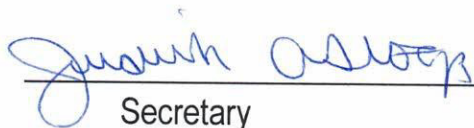
**WHEREAS**, the purpose of the following policy is the desire of the Clintonville Water & Sewer Authority to set forth all fees, permit fees, license fees and to update and adopt them by resolution. **WHEREAS**, the fee schedule is routinely revised from time to time to adjust fees and establish new fees. **NOW, THEREFORE**, be it resolved, and it is hereby resolved by the Clintonville Water & Sewer Authority hereby amends the Fee Schedule as follows:

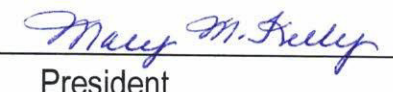
<u>Lien Letters</u>	\$45.00 Per Letter
<u>NSF Funds Fee</u>	\$50.00 Per Check
<u>Water Tap</u>	\$1,000.00
<u>Sewer Tap</u>	\$1,000.00
<u>New Meter</u>	\$125.00
<u>Connection Fee</u>	\$50.00
<u>Installation Fee</u>	\$50.00
<u>Shut off Fee</u>	\$50.00
<u>Water Monthly Fee</u>	\$47.00
<u>Sewage Monthly Fee</u>	\$51.00
<u>Late Fee</u>	\$10.00
<u>No Meter Reading Fee</u>	\$20.00

RESOLVED AND ADOPTED, this 28<sup>th</sup> day of January 2020.

ATTEST:

CLINTONVILLE WATER & SEWER

  
Secretary

  
President

**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2020-8**

**RESOLUTION TO APPOINT AN ENGINEER.**

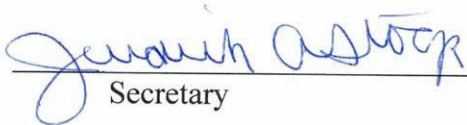
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing an engineering firm to serve as Engineer consistent with the statutorily imposed duties of said Engineer;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Senate Engineering, to serve as Engineer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the engineer.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
\_\_\_\_\_  
Secretary

By:   
\_\_\_\_\_  
President

**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2020-9**

**RESOLUTION TO APPOINT AN WATER OPERATOR.**

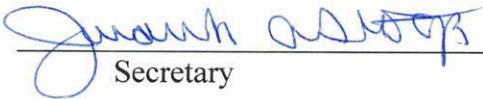
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a Water Operator firm to serve as Water Operator consistent with the statutorily imposed duties of said Water Operator;

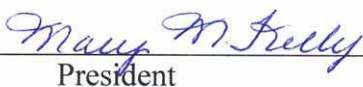
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Marvin McAfoose, H2O Water Specialty Inc., to serve as Water Operator of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Water Operator.

NOW, this 28th day of January 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

# Clintonville Sewer & Water Authority

Mary Kelly, Chairperson  
Catherine Bollinger, Vice Chairperson  
Shirley Shellhammer, Secretary  
Judy Stoops, Secretary/Treasurer



PO Box 292  
Clintonville, PA 16372  
814. 385. 6606



Becky Hedglin  
Denny Alcorn  
Marvin McAfoose, Operator

## Resolution 2020-10

### AMENDMENT TO BYLAWS Dated May 30, 2017

Clintonville Water & Sewer Authority

#### Article II – Members

##### Section 2 – Appointment

Old Wording – The members of the Board of the Authority shall be appointed by the Clintonville Borough Council.

New Wording – The members of the Board of the Authority shall be appointed by the Clintonville Borough Council. Board members shall be customers of the Authority.

#### Article II – Members

##### Section 3 – Term- In two places

Old Wording – Members shall serve term of 4 years.

New wording – Members shall serve term of 5 years.

#### Article II – Members

##### Section 8 – Participation by Telephone

Old Wording – not clear because did not use the word vote.

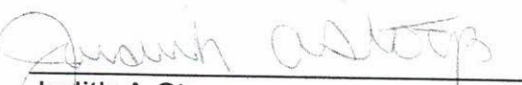
New Wording – Participation by such means shall constitute presence in person at the meeting and the person can vote on all matters before the Board.

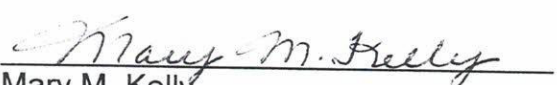
#### Article II – Members

##### Section 9 – Attendance

New section – If you miss 3 regular consecutive scheduled monthly board meetings, you will be terminated from the board. Health issues and work schedules approved by the Authority are legal excuses.

NOW, this 25th day of February 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

  
\_\_\_\_\_  
Judith A Stoops  
Secretary/Treasurer

  
\_\_\_\_\_  
Mary M. Kelly  
President



# Clintonville Sewer & Water Authority



Mary Kelly, Chairperson  
Catherine Bollinger, Vice Chairperson  
Shirley Shellhammer, Secretary  
Judy Stoops, Secretary/Treasurer



PO Box 292  
Clintonville, PA 16372  
814. 385. 6606

Becky Hedglin  
Denny Alcorn  
Marvin McAfoose, Operator

## Resolution 2020-11

### AMENDMENT TO BYLAWS Dated May 30, 2017

Clintonville Water & Sewer Authority

#### Article II – Members

##### Section 5- Resignation

Old Wording – Any member may resign from the Board of the Authority at any time by delivering a resignation in writing to the Board.

New Wording – Any member may resign from the Board of the Authority at any time by delivering a resignation in writing by mail, email or dropping off to Board.

#### Article III - Officers

##### Section 1 – Officers

Old Wording – The officers of the Authority shall be a Chair, a Vice chair, a secretary, and a Treasurers, to be elected from the Members of the Board of the Authority.

New Wording – The officers of the Authority shall be a Chair, and a Vice chair to be elected from the Members of the Board of the Authority.

#### Article III - Officers

##### Section 4 – Secretary

##### Section 5 - Treasurer

To be taken out, because we have a paid Secretary/Treasurer for the Authority that does all this work.

#### Article III – Officers


##### Section 7 – Take out words – Secretary and Treasurer

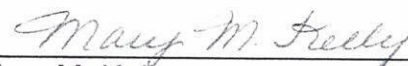
#### Article III – Officers

##### Section 10 – Take out words – Secretary and Treasurer

NOW, this 28th day of April 2020, upon motion to be made and seconded, the foregoing

Resolution is hereby adopted.

  
\_\_\_\_\_  
Judith A Stoops  
Secretary/Treasurer

  
\_\_\_\_\_  
Mary M. Kelly  
President

RESOLUTION 2020-12

WHEREAS, the Clintonville Sewer and Water Authority is an authority organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority operates a sanitary wastewater system and a public water system the Borough of Clintonville and in the Township of Clinton in Venango County, Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority is authorized to exercise the right of eminent domain for the acquisition of property deemed necessary for the operation of its sanitary wastewater system and water system ; and

WHEREAS, the Clintonville Sewer and Water Authority owns a piece of property located in the Borough of Clintonville bearing the Venango County assessment number 05-01-21H; and

WHEREAS, the water treatment plant of the Clintonville Sewer and Water Authority is located on said property; and

WHEREAS, the Clintonville Sewer and Water Authority owns an additional piece of land which connects the afore referenced parcel to State Route 208 and which provides access to the plant and bears the assessment number 05-01-20A; and

WHEREAS, there is a private roadway that has been utilized to access the plant that has been determined to be over the boundary line between the property bearing the Venango County assessment number 05-01-20 and the property of Daniel J. Kaylor and Linda L. Kaylor which adjoins the property of the Clintonville Sewer and Water Authority and which is identified by Venango County parcel number 05-01-20A; and

WHEREAS, the Clintonville Sewer and Water Authority is unable to move the existing private road for access to the water plant on its own property due to the existence of a large pond; and

WHEREAS, the Clintonville Sewer and Water Authority does hereby desire to take the portions of the existing roadway located on the afore referenced property of Daniel J. Kaylor and Linda L. Kaylor in fee simple by eminent domain and a copy of the plan showing the property to be taken by eminent domain is attached hereto and incorporated herein as Exhibit "A".

NOW, THEREFORE, BE IT:

1. RESOLVED, the Authority, in accordance with its powers conferred by law, selects and appropriates, and shall take all proper and legal steps to select, appropriate and condemn in fee simple two (2) parcels of land owned by Daniel J. Kaylor and Linda L. Kaylor at 601 Emlenton Street, Clintonville, Venango County, Pennsylvania 16372 identified more specifically

in the plan attached hereto and incorporated herein as Exhibit "A" for the purposes reasonable and necessary for the operation of its sanitary waste water sewer system and public water system for obtaining vehicular and pedestrian access to its existing water treatment plant.

2. FURTHER RESOLVED, that the fee simple interest is the extent of title that shall be needed to be acquired and which shall be acquired; and

3. FURTHER RESOLVED, that counsel for the Authority and its proper officers and agents are hereby authorized to take all appropriate measures, file appropriate documents, obtain appraisals, prepare and execute appropriate bond and take all such actions, including, but not limited to, filing Declarations of Taking, as may be necessary, desirable or convenient for the acquisition of the property set forth in Exhibit "A";

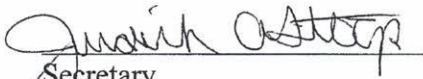
4. FURTHER RESOLVED, that the property being condemned and appropriated by virtue of this Resolution shall be property which is necessary to be appropriated, condemned or used for the operation of the Authority's sanitary sewer wastewater system and water system; and

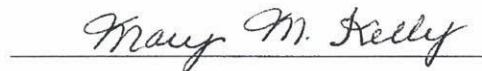
5. FURTHER RESOLVED, that any damages which may be awarded to the owner of the property affected shall be paid out of the funds of the Authority.

RESOLVED this 30 day of June, 2020.

ATTEST:

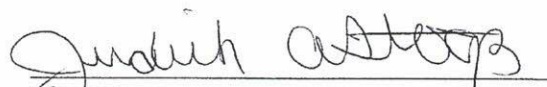
CLINTONVILLE SEWER AND WATER  
AUTHORITY

  
Secretary

  
\_\_\_\_\_

CERTIFICATION

The undersigned Secretary of the Authority certifies that the foregoing Resolution was adopted and passed by the majority vote of the members of the Authority at a regularly called meeting on June 30, 2020, at which a quorum was present and acting throughout.

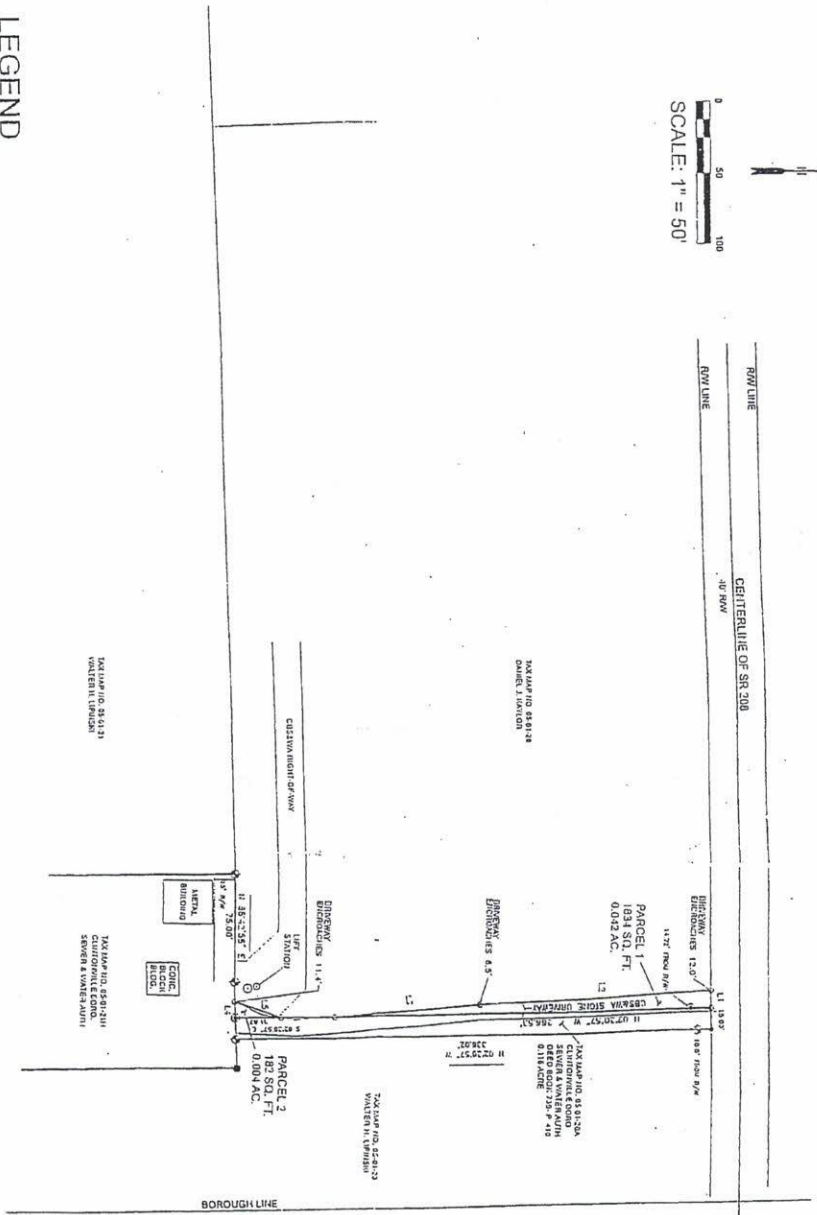
  
Secretary



# LEGEND

These standard symbols will be found in the drawing:

- 1 - HATCHED ROUND SQUARE TO CLUTONVILLE BOROUGH
- 2 - HATCHED SQUARE TO CLUTONVILLE BOROUGH
- 3 - HATCHED MAJOR ROADLINE



- NOTES:
1. PARCEL 1 AND PARCEL 2 ARE TO BE CONVEYED TO CLUTONVILLE BOROUGH BY DEED & WATER MAIN.
  2. ALL UTILITIES AND RIGHTS OF WAY ARE TO BE PLOTTED ON THIS DRAWING.

9/16/19

*Handwritten signature/initials*

LINE TABLE

LINE	BEARING	DISTANCE
1	S 82° 25' 15" W	173.02'
2	S 82° 25' 15" W	173.02'
3	S 82° 25' 15" W	173.02'
4	S 82° 25' 15" W	173.02'
5	S 82° 25' 15" W	173.02'
6	S 82° 25' 15" W	173.02'
7	S 82° 25' 15" W	173.02'
8	S 82° 25' 15" W	173.02'
9	S 82° 25' 15" W	173.02'
10	S 82° 25' 15" W	173.02'
11	S 82° 25' 15" W	173.02'
12	S 82° 25' 15" W	173.02'
13	S 82° 25' 15" W	173.02'
14	S 82° 25' 15" W	173.02'
15	S 82° 25' 15" W	173.02'
16	S 82° 25' 15" W	173.02'
17	S 82° 25' 15" W	173.02'
18	S 82° 25' 15" W	173.02'
19	S 82° 25' 15" W	173.02'
20	S 82° 25' 15" W	173.02'
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49	S 82° 25' 15" W	173.02'
50	S 82° 25' 15" W	173.02'

EXHIBIT "A"  
Blumberg No. 5202

PARCELS TO BE OWNED BY CLUTONVILLE BOROUGH SEWER & WATER AUTHORITY

DRAWN BY	DATE	BOUNDARY SURVEY
GIS	09/16/2019	CLUTONVILLE BOROUGH
APPROVED	DATE	VERMILION COUNTY, PA
X	09/16/2019	BY: STEVEN SURVEYING
SCALE	SHEET	PROJECT NO.
1" = 50'	1 OF 1	19914

# Clintonville Sewer & Water Authority

Mary Kelly, Chairperson  
Catherine Bollinger, Vice Chairperson  
Shirley Shellhammer, Secretary  
Judy Stoops, Secretary/Treasurer



PO Box 292  
Clintonville, PA 16372  
814. 385. 6606



Becky Hedglin  
Denny Alcorn  
Marvin McAfoose, Operator

## Resolution 2020-13

### TO JOIN PLGIT

Name of Unit: Clintonville Water & Sewer Authority

An Resolution 2020-10 authorizing Clintonville Water & Sewer Authority

(herein referred to as this "Governmental Unit") to join with other local government units as a settlor of the Pennsylvania Local Government Investment Trust for the purpose of purchasing shares of the Trust.

WHEREAS, the Pennsylvania Local Government Investment Trust was formed in accordance with the authorization contained in the Intergovernmental Cooperation Act, as amended, initially by the Boroughs of Chambersburg and Emmaus, to provide a vehicle for Pennsylvania municipal entities to pool their funds for investment purposes; and

WHEREAS, the Municipality Authorities Act, as amended, authorizes municipal authorities to join with other political subdivisions and municipal authorities in accordance with the Intergovernmental Cooperation Act for the purpose of purchasing investments; and

WHEREAS, the Intergovernmental Cooperation Act provides that any joint cooperation agreement shall be deemed in force to any local government unit, when the same has been adopted by all cooperating local governmental units;

#### NOW, THEREFORE, IT SHALL BE ORDAINED/RESOLVED AS FOLLOWS:

Section 1. This Governmental Unit shall join with other local governmental units in accordance with the Intergovernmental Cooperation Act and other similar acts by becoming a settlor of the Pennsylvania Local Government Investment Trust (the Trust) and entering into the Declaration of Trust, which is adopted by reference with the same effect as if it had been set out verbatim in this section and a copy of which shall be filed with the minutes of the meeting at which this Ordinance/Resolution was adopted.

Section 2. This Governmental Unit is authorized to purchase shares in the Trust from time to time with available funds, and to redeem some or all of those shares from time to time as funds are needed for other purposes, subject to the terms and restrictions of the Declaration of Trust referred to in Section 1. These actions are to be taken by the officers designated for this purpose, pursuant to general or specific instructions by the governing body of this Governmental Unit.

Section 3. The Trustees of the Trust are designated as having official custody of this Governmental Unit's funds which are invested by the purchase of shares in the Trust.

Section 4. As required by the Intergovernmental Cooperation Act the following matters are specifically found and determined:

(a) The conditions of the agreement are set forth in the Declaration of Trust referred to in Section 1;

(b) This Governmental Unit's participation in the Trust shall be terminable at any time by Ordinance/Resolution, subject to the terms and restrictions of the Declaration of Trust referred to

in Section 1;

(c) The Declaration of Trust and the purchase of its shares are for the purpose of investing this Governmental Unit's funds in obligations which are otherwise legal investments, as part of a pooled arrangement with other local governmental units, thereby achieving economic and other advantages of pooled investments; and the powers and scope of authority delegated are set forth in the Declaration of Trust referred to in Section 1;

(d) It is not necessary to finance the agreement authorized herein from funds of this Governmental Unit except through the purchase of shares in the Trust;

(e) The Trust shall be managed by a Board of Trustees as set forth in the Declaration of Trust and the By-Laws provided for therein;

(f) Shares may be repurchased and redeemed from time to time as this Governmental Unit may determine to be necessary or appropriate to meet its cash investment requirements in accordance with the terms and restrictions of the Declaration of Trust referred to in Section 1 and;

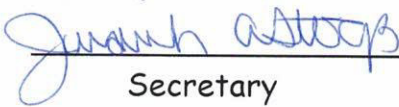
(g) The Trust shall be empowered to enter into contracts for policies of group insurance and employee benefits, including social security, for its employees.

Section 5. This Ordinance/Resolution shall become effective at the earliest date permitted by law.

NOW, this 28th day of April 2020, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
VENANGO COUNTY  
P.O. BOX 292, 109 FRANKLIN ST.  
CLINTONVILLE, PA 16372

Annual Budget Resolution

Resolution 2020-14

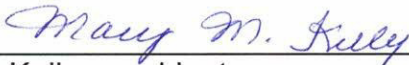
**RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY**, County of Venango, Commonwealth of Pennsylvania, adopting the annual budget for the year 2020.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Clintonville Water & Sewer Authority, County of Venango, and Commonwealth of Pennsylvania:

Balances carried over	\$180,000.00
Total Revenues	\$317,646.00
Total Expenditures	\$312,489.76

Any resolution or part of resolution, conflicting with this resolution is hereby repealed insofar as the same affects this resolution.

Adopted, this 26th Day of January 2021, because of meeting cancelled in December.

  
\_\_\_\_\_  
Mary Kelly, president

  
\_\_\_\_\_  
Judith A. Stoops, Secretary/Treasurer

**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2021-01**

**RESOLUTION TO APPOINT INDIVIDUAL TO SERVE AS  
SECRETARY/TREASURER**

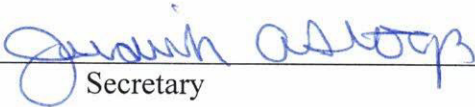
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Secretary/Treasurer consistent with the statutorily imposed duties of said Secretary/Treasurer;

NOW, THEREFORE, be it RESOLVED, that the , Clintonville Water & Sewer Authority hereby appoints Judy Stoops, to serve as Secretary/ Treasurer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Authority's Secretary/ Treasurer.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY BOROUGH COUNCIL

  
Secretary

By:   
President



**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2021-2**

**RESOLUTION TO APPOINT OPEN RECORDS OFFICERS.**

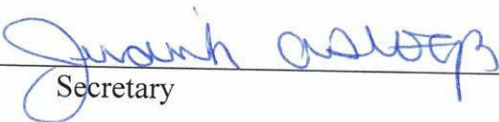
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Open Records Officer consistent with the statutorily imposed duties of said Open Records Officers;

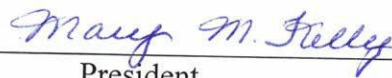
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority of Clintonville hereby appoints Judy Stoops, to serve as Open Records Officer to perform the duties of the Authority's Open Records Officers.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY

  
Secretary

By:   
President

**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2021-3**

**RESOLUTION TO APPOINT A SOLICITOR.**


WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a law firm to serve as Solicitor consistent with the statutorily imposed duties of said Solicitor;


NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Bruce Getsinger and Joe Keebler, to serve as Solicitor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the solicitor.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
\_\_\_\_\_  
Secretary

By:   
\_\_\_\_\_  
President

CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2021-4

RESOLUTION TO NAME AND DESIGNATE A DEPOSITORY  
FOR ALL MONIES DUE TO CLINTONVILLE WATER &  
SEWER AUTHORITY

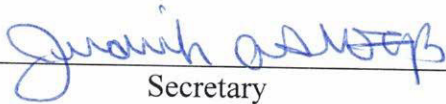
WHEREAS, the Clintonville Water & Sewer Authority desirous of designating a depository in the name of the Clintonville Water & Sewer Authority to receive all monies and funds due to the Authority; and

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Mercer County State Bank and PLGIT as the officially designated depositories for the Clintonville Water & Sewer Authority to receive all monies due to Authority for deposit.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO 2021-5

RESOLUTION TO APPOINT AN INDIVIDUAL TO SERVE AS  
AUTHORITY'S AUDITOR.

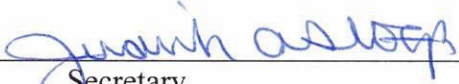
WHEREAS, is desirous of appointing an individual to serve as Independent Auditor consistent with the statutorily imposed duties of said Independent Auditor;


NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Mattern CPA LLC to serve as Auditor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Auditor.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
\_\_\_\_\_  
Secretary

By:   
\_\_\_\_\_  
President

**CLINTONVILLE WATER & SEWER AUTHORITY  
RESOLUTION NO. 2021-6**

**RESOLUTION TO DESIGNATE THE OFFICIAL NEWSPAPER  
OF GENERAL CIRCULATION FOR ALL STATUTORILY  
REQUIRED ADVERTISING REQUIREMENTS OF THE  
AUTHORITY.**

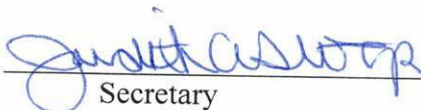
WHEREAS, the Authority's desirous of designating an official newspaper of general circulation to meet all statutorily defined advertising requirements of the Authority;

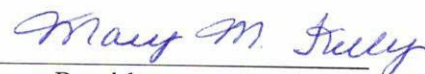
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Progress News as the official newspaper of general circulation for all statutorily designated advertising requirements of the Clintonville Water & Sewer Authority.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

CLINTONVILLE WATER & SEWER AUTHORITY  
VENANGO COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2021-7

A RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY, VENANGO COUNTY,  
PENNSYLVANIA, AUTHORIZING THE ADOPTION OF LIMITS OF AUTHORITY POLICY IN  
REGARD TO PURCHASES AND INVOICE APPROVAL.


**WHEREAS**, the purpose of the following policy is the desire of the Clintonville Water & Sewer Authority to set forth all fees, permit fees, license fees and to update and adopt them by resolution. **WHEREAS**, the fee schedule is routinely revised from time to time to adjust fees and establish new fees. **NOW, THEREFORE**, be it resolved, and it is hereby resolved by the Clintonville Water & Sewer Authority hereby amends the Fee Schedule as follows:

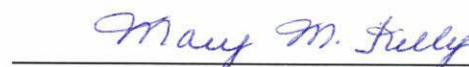
<u>Lien Letters</u>	\$50.00 Per Letter
<u>NSF Funds Fee</u>	\$50.00 Per Check
<u>Water Tap</u>	\$1,000.00
<u>Sewer Tap</u>	\$1,000.00
<u>New Meter</u>	\$125.00
<u>Connection Fee &amp; Installation</u>	\$50.00
<u>Shut off Fee</u>	\$50.00
<u>Water Monthly Fee</u>	\$49.00
<u>Sewage Monthly Fee</u>	\$51.00
<u>Late Fee</u>	\$10.00
<u>No Meter Reading Fee</u>	\$20.00

RESOLVED AND ADOPTED, this 26<sup>th</sup> day of January 2021.

ATTEST:

CLINTONVILLE WATER & SEWER

  
Secretary

  
President

**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2021-8**

**RESOLUTION TO APPOINT AN ENGINEER.**

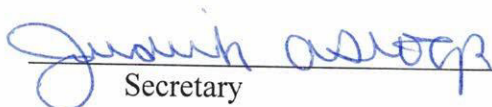
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing an engineering firm to serve as Engineer consistent with the statutorily imposed duties of said Engineer;


NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Senate Engineering, to serve as Engineer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the engineer.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President

**CLINTONVILLE WATER & SEWER AUTHORITY**  
**RESOLUTION NO. 2021-9**

**RESOLUTION TO APPOINT AN WATER OPERATOR.**

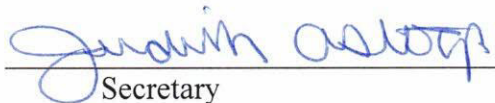
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a Water Operator firm to serve as Water Operator consistent with the statutorily imposed duties of said Water Operator;

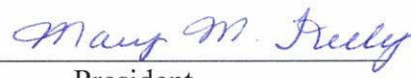
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Marvin McAfoose, H2O Water Specialty Inc., to serve as Water Operator of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Water Operator.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER  
AUTHORITY COUNCIL

  
Secretary

By:   
President



CLINTONVILLE WATER AND SEWER AUTHORITY  
RESOLUTION NO. 2021-10

A RESOLUTION OF THE CLINTONVILLE WATER AND SEWER AUTHORITY, VENANGO COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROPOSING AN AMENDMENT TO THE AUTHORITY'S ARTICLES OF INCORPORATION TO EXTEND THE AUTHORITY'S TERM OF EXISTENCE.

WHEREAS, the Borough of Clintonville incorporated the Clintonville Water and Sewer Authority , and

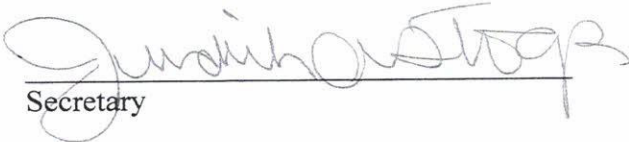
WHEREAS the Board of Directors of the Clintonville Water and Sewer Authority are requesting that its incorporating borough consider an extension to the term of existence of the Authority to a date 50 years from the date of the approval of Articles of Amendment, as authorized by the Municipality Authorities Act, 53 Pa. C.S Chapter 56, as amended.

NOW, THEREFORE, be it resolved by the Board of Directors of the Clintonville Water and Sewer Authority that this Resolution be submitted to its incorporating borough as listed above, requesting that said incorporating borough consider an amendment to the Clintonville Water and Sewer Authority's Articles of Incorporation as follows: "The term of existence of the Clintonville Water and Sewer Authority, County of Venango, Commonwealth of Pennsylvania, shall be extended to a date 50 years from the date of the approval of Articles of Amendment, as authorized by the Municipality Authorities Act, 53 Pa. C.S Chapter 56, as amended".

RESOLVED this 27th day of July 2021.

ATTEST:

CLINTONVILLE WATER AND SEWER AUTHORITY

  
Secretary

  
Chairman, Board of Directors

RESOLUTION 2021-11

WHEREAS, the Clintonville Sewer and Water Authority is an authority organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority operates a sanitary wastewater system and a public water system the Borough of Clintonville and in the Township of Clinton in Venango County, Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority is authorized to exercise the right of eminent domain for the acquisition of property deemed necessary for the operation of its sanitary wastewater system and water system ; and

WHEREAS, the Clintonville Sewer and Water Authority owns a piece of property located in the Borough of Clintonville bearing the Venango County assessment number 05-01-21H; and

WHEREAS, the water treatment plant of the Clintonville Sewer and Water Authority is located on said property; and

WHEREAS, the Clintonville Sewer and Water Authority owns an additional piece of land which connects the afore referenced parcel to State Route 208 and which provides access to the plant and bears the assessment number 05-01-20A; and

WHEREAS, there is a private roadway that has been utilized to access the plant that has been determined to be over the boundary line between the property bearing the Venango County assessment number 05-01-20 and the property of Daniel J. Kaylor and Linda L. Kaylor which adjoins the property of the Clintonville Sewer and Water Authority and which is identified by Venango County parcel number 05-01-20A; and

WHEREAS, the Clintonville Sewer and Water Authority is unable to move the existing private road for access to the water plant on its own property due to the existence of a vault, a valve, a utility pole, a pond and other obstructions; and

WHEREAS, the Clintonville Sewer and Water Authority does hereby desire to take a right-of-way portions of the existing roadway located on the afore referenced property of Daniel J. Kaylor and Linda L. Kaylor by eminent domain and a copy of the plan showing the property to be taken by eminent domain is attached hereto and incorporated herein as Exhibit "A".

NOW, THEREFORE, BE IT:

1. RESOLVED, the Authority, in accordance with its powers conferred by law, selects and appropriates, and shall take all proper and legal steps to select, appropriate and condemn a right-of-way two (2) parcels of land owned by Daniel J. Kaylor and Linda L. Kaylor at 601 Emlenton Street, Clintonville, Venango County, Pennsylvania 16372 identified more specifically

in the plan attached hereto and incorporated herein as Exhibit "A" for the purposes reasonable and necessary for the operation of its sanitary waste water sewer system and public water system for obtaining vehicular and pedestrian access to its existing water treatment plant.

2. FURTHER RESOLVED, that the right-of-way interest is the extent of title that shall be needed to be acquired and which shall be acquired; and

3. FURTHER RESOLVED, that counsel for the Authority and its proper officers and agents are hereby authorized to take all appropriate measures, file appropriate documents, obtain appraisals, prepare and execute appropriate bond and take all such actions, including, but not limited to, filing Declarations of Taking, as may be necessary, desirable or convenient for the acquisition of the property set forth in Exhibit "A";

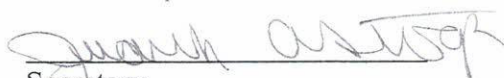
4. FURTHER RESOLVED, that the property being condemned and appropriated by virtue of this Resolution shall be property which is necessary to be appropriated, condemned or used for the operation of the Authority's sanitary sewer wastewater system and water system; and

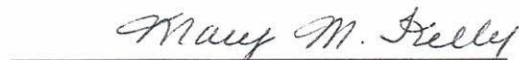
5. FURTHER RESOLVED, that any damages which may be awarded to the owner of the property affected shall be paid out of the funds of the Authority.

RESOLVED this 27<sup>th</sup> day of JULY, 2021.

ATTEST:

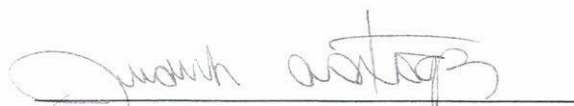
CLINTONVILLE SEWER AND WATER  
AUTHORITY

  
Secretary

  
Mary M. Kelly

CERTIFICATION

The undersigned Secretary of the Authority certifies that the foregoing Resolution was adopted and passed by the majority vote of the members of the Authority at a regularly called meeting on JULY 27, 2021, at which a quorum was present and acting throughout.

  
Secretary