

CLINTONVILLE WATER & SEWER AUTHORITY
VENANGO COUNTY
P.O. BOX 292, 109 FRANKLIN ST.
CLINTONVILLE, PA 16372

Annual Budget Resolution

Resolution 2020-14

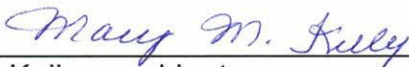
RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY, County of Venango, Commonwealth of Pennsylvania, adopting the annual budget for the year 2020.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Clintonville Water & Sewer Authority, County of Venango, and Commonwealth of Pennsylvania:

Balances carried over	\$180,000.00
Total Revenues	\$317,646.00
Total Expenditures	\$312,489.76

Any resolution or part of resolution, conflicting with this resolution is hereby repealed insofar as the same affects this resolution.

Adopted, this 26th Day of January 2021, because of meeting cancelled in December.



Mary Kelly, president



Judith A. Stoops, Secretary/Treasurer

**CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-01**

**RESOLUTION TO APPOINT INDIVIDUAL TO SERVE AS
SECRETARY/TREASURER**

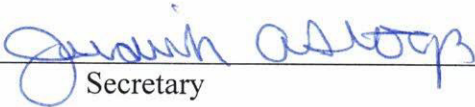
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Secretary/Treasurer consistent with the statutorily imposed duties of said Secretary/Treasurer;

NOW, THEREFORE, be it RESOLVED, that the , Clintonville Water & Sewer Authority hereby appoints Judy Stoops, to serve as Secretary/ Treasurer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Authority's Secretary/ Treasurer.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY BOROUGH COUNCIL


Secretary

By: 
President

**CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-2**

RESOLUTION TO APPOINT OPEN RECORDS OFFICERS.

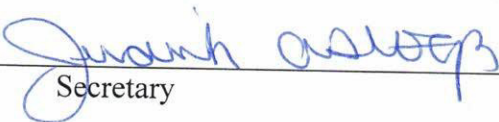
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing individual to serve as Open Records Officer consistent with the statutorily imposed duties of said Open Records Officers;

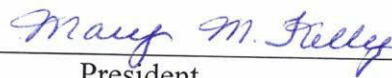
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority of Clintonville hereby appoints Judy Stoops, to serve as Open Records Officer to perform the duties of the Authority's Open Records Officers.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY


Secretary

By: 
President

CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-3

RESOLUTION TO APPOINT A SOLICITOR.


WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a law firm to serve as Solicitor consistent with the statutorily imposed duties of said Solicitor;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Bruce Getsinger and Joe Keebler, to serve as Solicitor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the solicitor.


NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL



Secretary

By: 

President

CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-4

RESOLUTION TO NAME AND DESIGNATE A DEPOSITORY
FOR ALL MONIES DUE TO CLINTONVILLE WATER &
SEWER AUTHORITY

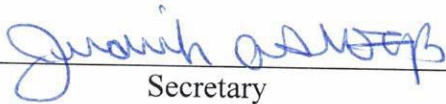
WHEREAS, the Clintonville Water & Sewer Authority desirous of designating a depository in the name of the Clintonville Water & Sewer Authority to receive all monies and funds due to the Authority; and


NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Mercer County State Bank and PLGIT as the officially designated depositories for the Clintonville Water & Sewer Authority to receive all monies due to Authority for deposit.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL


Secretary

By: 
President

**CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO 2021-5**

**RESOLUTION TO APPOINT AN INDIVIDUAL TO SERVE AS
AUTHORITY'S AUDITOR.**

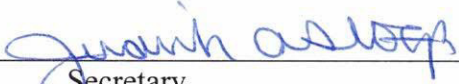
WHEREAS, is desirous of appointing an individual to serve as Independent Auditor consistent with the statutorily imposed duties of said Independent Auditor;

NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Mattern CPA LLC to serve as Auditor of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Auditor.


NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL



Secretary

By: 

President

CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-6

RESOLUTION TO DESIGNATE THE OFFICIAL NEWSPAPER
OF GENERAL CIRCULATION FOR ALL STATUTORILY
REQUIRED ADVERTISING REQUIREMENTS OF THE
AUTHORITY.

WHEREAS, the Authority's desirous of designating an official newspaper of general circulation to meet all statutorily defined advertising requirements of the Authority;

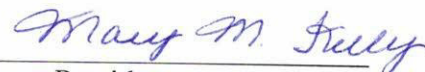
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby designates Progress News as the official newspaper of general circulation for all statutorily designated advertising requirements of the Clintonville Water & Sewer Authority.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL


Secretary

By: 
President

CLINTONVILLE WATER & SEWER AUTHORITY
VENANGO COUNTY, PENNSYLVANIA
RESOLUTION NO. 2021-7

A RESOLUTION OF THE CLINTONVILLE WATER & SEWER AUTHORITY, VENANGO COUNTY,
PENNSYLVANIA, AUTHORIZING THE ADOPTION OF LIMITS OF AUTHORITY POLICY IN
REGARD TO PURCHASES AND INVOICE APPROVAL.


WHEREAS, the purpose of the following policy is the desire of the Clintonville Water & Sewer Authority to set forth all fees, permit fees, license fees and to update and adopt them by resolution. **WHEREAS**, the fee schedule is routinely revised from time to time to adjust fees and establish new fees. **NOW, THEREFORE**, be it resolved, and it is hereby resolved by the Clintonville Water & Sewer Authority hereby amends the Fee Schedule as follows:

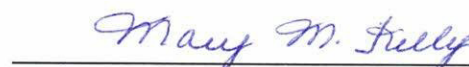
<u>Lien Letters</u>	\$50.00 Per Letter
<u>NSF Funds Fee</u>	\$50.00 Per Check
<u>Water Tap</u>	\$1,000.00
<u>Sewer Tap</u>	\$1,000.00
<u>New Meter</u>	\$125.00
<u>Connection Fee & Installation</u>	\$50.00
<u>Shut off Fee</u>	\$50.00
<u>Water Monthly Fee</u>	\$49.00
<u>Sewage Monthly Fee</u>	\$51.00
<u>Late Fee</u>	\$10.00
<u>No Meter Reading Fee</u>	\$20.00

RESOLVED AND ADOPTED, this 26th day of January 2021.

ATTEST:

CLINTONVILLE WATER & SEWER


Secretary


President

CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-8

RESOLUTION TO APPOINT AN ENGINEER.

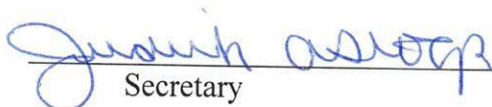
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing an engineering firm to serve as Engineer consistent with the statutorily imposed duties of said Engineer;


NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Senate Engineering, to serve as Engineer of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the engineer.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL


Secretary

By: 
President

CLINTONVILLE WATER & SEWER AUTHORITY
RESOLUTION NO. 2021-9

RESOLUTION TO APPOINT AN WATER OPERATOR.

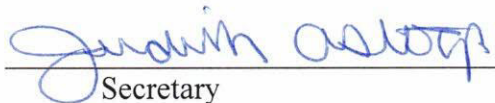
WHEREAS, Clintonville Water & Sewer Authority is desirous of appointing a Water Operator firm to serve as Water Operator consistent with the statutorily imposed duties of said Water Operator;

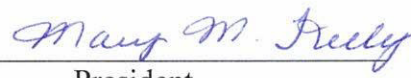
NOW, THEREFORE, be it RESOLVED, that the Clintonville Water & Sewer Authority hereby appoints Marvin McAfoose, H2O Water Specialty Inc., to serve as Water Operator of Clintonville Water & Sewer Authority to serve at Authority's pleasure and to perform the duties of the Water Operator.

NOW, this 26th day of January 2021, upon motion to be made and seconded, the foregoing Resolution is hereby adopted.

ATTEST:

CLINTONVILLE WATER & SEWER
AUTHORITY COUNCIL


Secretary

By: 
President

CLINTONVILLE WATER AND SEWER AUTHORITY
RESOLUTION NO. 2021-10

A RESOLUTION OF THE CLINTONVILLE WATER AND SEWER AUTHORITY, VENANGO COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROPOSING AN AMENDMENT TO THE AUTHORITY'S ARTICLES OF INCORPORATION TO EXTEND THE AUTHORITY'S TERM OF EXISTENCE.

WHEREAS, the Borough of Clintonville incorporated the Clintonville Water and Sewer Authority , and

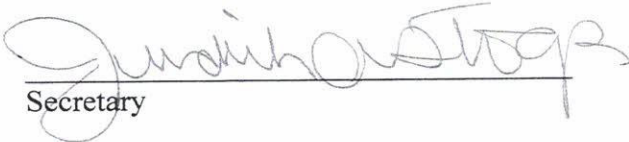
WHEREAS the Board of Directors of the Clintonville Water and Sewer Authority are requesting that its incorporating borough consider an extension to the term of existence of the Authority to a date 50 years from the date of the approval of Articles of Amendment, as authorized by the Municipality Authorities Act, 53 Pa. C.S Chapter 56, as amended.

NOW, THEREFORE, be it resolved by the Board of Directors of the Clintonville Water and Sewer Authority that this Resolution be submitted to its incorporating borough as listed above, requesting that said incorporating borough consider an amendment to the Clintonville Water and Sewer Authority's Articles of Incorporation as follows: "The term of existence of the Clintonville Water and Sewer Authority, County of Venango, Commonwealth of Pennsylvania, shall be extended to a date 50 years from the date of the approval of Articles of Amendment, as authorized by the Municipality Authorities Act, 53 Pa. C.S Chapter 56, as amended".

RESOLVED this 27th day of July 2021.

ATTEST:

CLINTONVILLE WATER AND SEWER AUTHORITY


Secretary


Chairman, Board of Directors

RESOLUTION 2021-11

WHEREAS, the Clintonville Sewer and Water Authority is an authority organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority operates a sanitary wastewater system and a public water system the Borough of Clintonville and in the Township of Clinton in Venango County, Pennsylvania; and

WHEREAS, the Clintonville Sewer and Water Authority is authorized to exercise the right of eminent domain for the acquisition of property deemed necessary for the operation of its sanitary wastewater system and water system ; and

WHEREAS, the Clintonville Sewer and Water Authority owns a piece of property located in the Borough of Clintonville bearing the Venango County assessment number 05-01-21H; and

WHEREAS, the water treatment plant of the Clintonville Sewer and Water Authority is located on said property; and

WHEREAS, the Clintonville Sewer and Water Authority owns an additional piece of land which connects the afore referenced parcel to State Route 208 and which provides access to the plant and bears the assessment number 05-01-20A; and

WHEREAS, there is a private roadway that has been utilized to access the plant that has been determined to be over the boundary line between the property bearing the Venango County assessment number 05-01-20 and the property of Daniel J. Kaylor and Linda L. Kaylor which adjoins the property of the Clintonville Sewer and Water Authority and which is identified by Venango County parcel number 05-01-20A; and

WHEREAS, the Clintonville Sewer and Water Authority is unable to move the existing private road for access to the water plant on its own property due to the existence of a vault, a valve, a utility pole, a pond and other obstructions; and

WHEREAS, the Clintonville Sewer and Water Authority does hereby desire to take a right-of-way portions of the existing roadway located on the afore referenced property of Daniel J. Kaylor and Linda L. Kaylor by eminent domain and a copy of the plan showing the property to be taken by eminent domain is attached hereto and incorporated herein as Exhibit "A".

NOW, THEREFORE, BE IT:

1. RESOLVED, the Authority, in accordance with its powers conferred by law, selects and appropriates, and shall take all proper and legal steps to select, appropriate and condemn a right-of-way two (2) parcels of land owned by Daniel J. Kaylor and Linda L. Kaylor at 601 Emlenton Street, Clintonville, Venango County, Pennsylvania 16372 identified more specifically

in the plan attached hereto and incorporated herein as Exhibit "A" for the purposes reasonable and necessary for the operation of its sanitary waste water sewer system and public water system for obtaining vehicular and pedestrian access to its existing water treatment plant.

2. FURTHER RESOLVED, that the right-of-way interest is the extent of title that shall be needed to be acquired and which shall be acquired; and

3. FURTHER RESOLVED, that counsel for the Authority and its proper officers and agents are hereby authorized to take all appropriate measures, file appropriate documents, obtain appraisals, prepare and execute appropriate bond and take all such actions, including, but not limited to, filing Declarations of Taking, as may be necessary, desirable or convenient for the acquisition of the property set forth in Exhibit "A";

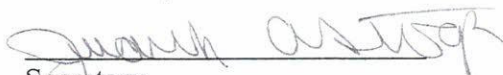
4. FURTHER RESOLVED, that the property being condemned and appropriated by virtue of this Resolution shall be property which is necessary to be appropriated, condemned or used for the operation of the Authority's sanitary sewer wastewater system and water system; and

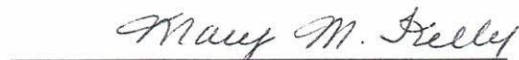
5. FURTHER RESOLVED, that any damages which may be awarded to the owner of the property affected shall be paid out of the funds of the Authority.

RESOLVED this 27th day of JULY, 2021.

ATTEST:

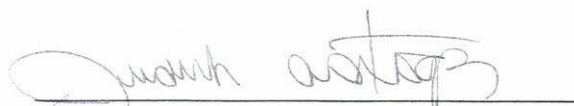
CLINTONVILLE SEWER AND WATER
AUTHORITY


Secretary


Mary M. Kelly

CERTIFICATION

The undersigned Secretary of the Authority certifies that the foregoing Resolution was adopted and passed by the majority vote of the members of the Authority at a regularly called meeting on JULY 27, 2021, at which a quorum was present and acting throughout.


Secretary