

# Clintonville Sewer & Water Authority

Mary Kelly, Chairperson  
Catherine Bollinger, Vice Chairperson  
Shirley Shellhammer, Secretary  
Judy Stoops, Secretary/Treasurer



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Clintonville, PA 16372  
814. 385. 6606



Denny Alcorn  
Marvin McAfoose, Operator

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## January 28, 2020 MEETING MINUTES

The regular meeting of the Clintonville Sewer & Water Authority was called to order by Chairperson Cass Bollinger at 6:30 p.m. The meeting was opened with The Pledge of Allegiance and Mayor Becky Hedglin said a prayer. Board members present were Cass Bollinger, Mary Kelly, Jason Fitzgerald, and Denny Alcorn. Also present were Attorney Joe Keebler, Joe Kelly, Becky Hedglin, Jim Bollinger, Mike and Sue Sandrock, Bill Guiste, Marvin McAfoose, Bob Roach, and Judy Stoops.

Judy asks for nominations for President. Cass Bollinger nominated Mary Kelly. 2<sup>nd</sup> motion by Jason Fitzgerald. Jason Fitzgerald made a motion to close nominations. 2<sup>nd</sup> motion by Denny Alcorn. All in favor, motion is carried and approved. Mary Kelly is new president.

Mary Kelly, the new president took over meeting.

Mary Kelly asks for nominations for vice president. Mary Kelly nominates Cass Bollinger. 2<sup>nd</sup> motion by Jason Fitzgerald. Denny Alcorn made a motion to close nominations. 2<sup>nd</sup> motion by Jason Fitzgerald. All in favor, motion is carried and approved. Cass Bollinger is new vice-president.

Mary Kelly asked for nominations for secretary to the board. Cass Bollinger nominated Shirley Shellhammer. 2<sup>nd</sup> motion by Jason Fitzgerald. Denny Alcorn made a motion to close nominations. 2<sup>nd</sup> motion by Jason Fitzgerald. All in favor, motion is carried and approved.

Check signers will be Cass Bollinger, Mary Kelly and Judy Stoops. Checks will require 2 signers on them. When Shirley Shellhammer gets back from vacation at end of March, she will be added as a check signer then too, but in meantime, we are removing her from the bank papers.

Cass Bollinger made a motion to adopt these resolutions as follows. 2<sup>nd</sup> motion by Jason Fitzgerald. All in favor, motion is carried and approved.

Resolution 2020-1 - Secretary/Treasurer - Judy Stoops

Resolution 2020-2 Open Records Officer - Judy Stoops

Resolution 2020-3 - Solicitor - Bruce Getsinger & Joe Keebler

Resolution 2020-4 - Depository - Mercer County State Bank

Resolution 2020-5 - Auditor - Mattern CPA and to sign paperwork, \$2,700.00- same price as last year

Resolution 2020-6 - Official Newspaper - The Progress News

Resolution 2020-7 - Fees Schedule - as presented

Resolution 2020-8 - Engineer - Senate Engineering

Resolution 2020-9 - Water Operator - Marvin McAfoose

Cass Bollinger made a motion to approve minutes from 12-17-19 as presented. 2<sup>nd</sup> motion by Mary Kelly. All in favor, motion is carried and approved.

**Marvin gave operator's report.** (See attached).

**Bob Roach gave the Engineer's Report.** (See attached).

The Authority authorized Senate Engineering to do the required Chapter 94 Report for DEP, due end of March.

**Attorney Report:** Joe Keebler explained the right of way that was prepared and the procedure for taking the property by way of eminent domain. Dan Kaylor was supposed to be at meeting also and he was a no show. After much discussion, Cass Bollinger made a motion to start the process of taking the property by eminent domain. 2<sup>nd</sup> motion by Mary Kelly. All in favor, except Denny Alcorn. Roll call vote as follows Cass Bollinger - yes, Jason Fitzgerald - yes, Mary Kelly - yes, Shirley Shellhammer - absent, Denny Alcorn - no.

**Old Business:** - Nothing

**New Business:**

Cass Bollinger made a motion for Judy Stoops to attend the Authorities Training on March 25 at Mars, PA for cost of \$95.00. 2<sup>nd</sup> motion by Jason Fitzgerald. All in favor, motion is carried and approved.

Cass Bollinger made a motion to approve payment of the current bills as presented. 2<sup>nd</sup> motion by Denny Alcorn. All in favor, motion is carried and approved.

7:20 p.m. Cass Bollinger made a motion to adjourn. 2<sup>nd</sup> motion by Jason Fitzgerald. All in favor, motion is carried and approved.

Judith A. Stoops,  
Secretary/Treasurer