

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
January 6, 2020 at 6:30 p.m.**

Call to Order

**Mayor __ Wanda Jacobs __ Sue Sandrock __ Mike Sandrock __ Jim Bollinger __ Cass
Bollinger __ Becky Hedglin __ Joe Kelly __ Alan (Police) __ Judy Stoops __**

Pledge of Allegiance & Prayer

Resignation of Mayor:

Motion to accept resignation of Mayor:

President Jim Bollinger takes over meeting as acting Mayor

Becky Hedglin gets sworn in as council member

Acting Mayor asks for motion to table the appointment of Mayor till Feb. 4 meeting so it can be posted and advertised for interested parties.

Acting Mayor opens Nominations and Election of President:

Acting Mayor opens Nominations and Election of Vice President:

Nominations and Election of President Pro Tem Appointment:

Public Comments:

Appoint Vacancy Board Chair:

Committees Appointments:

**Roads & Sidewalks -
Parks & Building -
CVFD -
CBSWA -**

New Business:

New Resolutions to approve: 2020-1 Appoint Secretary, Treasurer – Judy Stoops

Judy's pay -

2020-2 Appoint Open Records Officer – Judy Stoops

2020-3 Appoint Solicitor - Bruce Getsinger

2020-4 Appoint Depository for All Monies – Mercer County State Bank

2020-5 Appoint Borough Auditor – Mattern CPA, LLC. – sign paperwork

2020-6 Appoint Newspaper of Circulation – Progress News

2020-7 Borough Fee Schedule

Minutes - Motion to accept from December 3, 2019 –

2nd motion

Police Report: Officer Deeter

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Curbs at Clintonville Apartments

Parks & Building: Jim Bollinger,

- Amendment to Butler Medical Lease

Oil Region COG Report: Becky Hedglin

Location – Cranberry Twp. Municipal Building

Date: January 16 at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report:

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Public Comments:

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, February 4, 2020 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for December 3, 2019, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Mayor Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, and Joe Kelly. Also present were Mary Kelly, (Tax Collector), Sargent Alan Heller, Dave and Nancy Reeder, Robert Parry, Chad Riddle, and Judy Stoops.

Dave and Nancy Reeder from Church Street asked if there was anything new about the guard rail that they asked about. Jim replied that we received one quote, but it was too costly, and we are going to get another quote.

Robert Parry and Chad Riddle from Victory Little League and Franklin Little League asked since the two were merged into one if they could still use the ballfield and concession stand. Council say yes but they would like it in writing from them that they will still help maintain it.

Cass Bollinger motioned to approve the minutes as presented. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Sue Sandrock motioned to approve the treasurer's report as presented. 2nd by Cass Bollinger. All in favor, motion is carried and approved.

Police Report: 3 traffic citations, 6 traffic warnings, and 5 calls. Cass Bollinger made a motion for the hours for January, February and March to be 8 hours per week. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Correspondence for the month:

Thank you note from Franklin Public Library for donation.

Old Business:

Water Meter Reading 858617 - 563 gallons

Fire Extinguisher check - good

Joe Kelly made a motion to pass Resolution 2019-6 - Disposing and donating old Christmas Lights. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

New Business:

Mike Sandrock made a motion to adopt ordinance 2019-01 for raising taxes to 1.8 mills. 2nd motion by Joe Kelly. All in favor, motion is carried and approved.

Sue Sandrock made a motion to adopt budget on Resolution 2019-5. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to adopt Rules and Regulations from Water & Sewer Authority on Ordinance #2019-2. 2nd motion by Joe Kelly. All in favor except Cass Bollinger who abstained, motion is carried and approved.

Sue Sandrock made a motion to set meeting times at 6:30 for 2020 with the following meeting dates: Monday, January 6 for reorg, February 4, March 3, April 7, May 12, June 2, July 7, August 4, September 1, October 6, Monday November 2, and December 1. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to accept Jason Shaw resignation from council effective Dec. 3, 2019. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to open nominations for council position. 2nd motion by Cass Bollinger. All in favor, motion is carried approved.

Sue Sandrock made a nomination of Holly Balsamo for Jason's replacement. Jim Bollinger made a nomination of Wanda Jacobs.

Sue Sandrock made a motion to close nominations for council position. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Roll call was taken for both nominees and Wanda Jacobs had the most yes votes.

Roads & Sidewalk: Mike Sandrock and Joe Kelly - Curb at Clintonville Apartments is breaking apart. We will get prices for next meeting.

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber - Nothing

OIL Region COG Report: Becky - next meeting is January 16 at 7:00 p.m. at Clintonville Borough. Jim Bollinger attended the last meeting and gave quick report.

CVFD Report: Jim Bollinger & Sue Sandrock - Just more discussion about municipalities and their quote requested donations.

Mayor's Report: Becky Hedglin - She emailed Penelec about pole in the corner of street but has heard nothing back yet. Stephen Engles wanted information about becoming mayor and the responsibilities.

CSWA Report: Cass Bollinger - Nothing

Financials - Sue Sandrock made a motion to approve payments and checks signed since last meeting. 2nd motion Mike Sandrock. All in favor, motion is carried and approved.

8:28 p.m. Sue Sandrock made a motion to adjourn. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of January 6, 2020**

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					19,380.70
12/04/2019			Deposit - EIT Tax	1,452.91	20,833.61
12/04/2019			Head Start	-147.48	20,686.13
12/04/2019	1133	Penelec	2020 service webpage/fac...	-555.00	20,131.13
12/04/2019	1134	TJB Consulting	Deposit - EIT Tax	628.05	20,759.18
12/04/2019			November 2019	-2,176.00	18,583.18
12/04/2019	1135	Polk Borough	Deposit - Taxes	17.28	18,600.46
12/04/2019	EFT	Commonwealth of PA	state police fines	129.75	18,730.21
12/09/2019	EFT	Columbia Gas	Heat	-152.62	18,577.59
12/09/2019			Deposit - Fines	60.43	18,638.02
12/09/2019	1136	SWIF	installment 8	-749.00	17,889.02
12/09/2019	1137	The Progress News	tax ad	-15.00	17,874.02
12/16/2019	EFT	Armstrong	phone	-47.68	17,826.34
12/16/2019			Deposit - Rent	325.00	18,151.34
12/16/2019	E-pay	Pennsylvania Dept. ...	95455495 QB Tracking # ...	-47.88	18,103.46
12/16/2019	E-pay	United States Treas...	23-7412547 QB Tracking ...	-268.62	17,834.84
12/16/2019	EFT	HAB-EIT - Berkheimer	4th qtr 2019	-15.60	17,819.24
12/16/2019	EFT	PA UC Fund	4th qtr 2019	-0.90	17,818.34
12/16/2019	1140	PSAB UC Plann	4th qtr 2019 PSAB Taxes	-42.75	17,775.59
12/16/2019			Deposit - EIT Tax	1,120.82	18,896.41
12/16/2019	1139	Shirley Shellhammer	cleaning	-30.00	18,866.41
12/17/2019	1138	Christy Plumbing, H...	repairs to furnances	-456.50	18,409.91
12/18/2019	EFT	Penelec	office	-61.55	18,348.36
12/23/2019	1141	Bruce Getsinger, Esq.	2019 services	-1,190.00	17,158.36
12/23/2019	1142	County of Venango	2020 tax cards	-97.77	17,060.59
12/23/2019			Deposit - rent	525.00	17,585.59
01/02/2020	EFT	Penelec	Park	-124.78	17,460.81
01/02/2020	1143	Beels Insurance - 2	Judy's bond renewal	-250.00	17,210.81
01/06/2020	1144	Penelec	Head Start	-236.07	16,974.74
01/06/2020	1145	Denny Weber	4th qtr 2019	-20.00	16,954.74
01/06/2020	1146	Jim Bollinger	4th qtr 2019	-60.00	16,894.74
01/06/2020	1147	Joe Kelly	4th qtr 2019	-60.00	16,834.74
01/06/2020	1148	Mike Sandrock	4th qtr 2019	-60.00	16,774.74
01/06/2020	1149	Rebecca Hedglin	4th qtr 2019	-60.00	16,714.74
01/06/2020	1150	Sue Sandrock	4th qtr 2019	-60.00	16,654.74
01/06/2020	1151	Stoops, Judith A	Payroll	-431.10	16,223.64
Total 100.02 - Mercer County State Bank - Curr					16,223.64
TOTAL					16,223.64

**Clintonville Borough General Fund
Treasurer's Report
As of January 6, 2020**

Date	Num	Name	Memo	Amount	Balance
100.00 - Mercer County State Bank					27.60
Total 100.00 - Mercer County State Bank					27.60
TOTAL					27.60

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					35,232.75
12/11/2019	EFT	Penelec	street lights	-743.75	34,489.00
12/18/2019	1008	Sauer Snowplowing ...	snow plowing	-260.00	34,229.00
Total 100.01 - Mercer County State Bank - Curr					-1,003.75
TOTAL					34,229.00