

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
October 1, 2019 at 6:30 p.m.

Call to Order

Mayor __ Jay __ Sue __ Mike __ Jim __ Cass __ Denny __ Joe __ Alan __ Judy __

Pledge of Allegiance & Prayer

Recognition of Guests:

Minutes - Motion to accept from last meeting – 2nd motion

Treasurer's Report – Motion to accept from last meeting 2nd motion

Police Report: Officer Alan Heller

Correspondence: Notice of Liquid Fuels Allocation for 2020 is \$17,369.87.

We received Foreign Fire Tax for 2019 for \$1,987.27 which it goes to the Fire Dept.

Butler Health System will pay for half of the paving for the medical center parking lot. (\$6,997.50)

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Bids for snow plowing

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber

Oil Region COG Report: Becky Hedglin

Location – Rouseville Borough

Date: October 17th at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report: Becky Hedglin

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Monday November 4, 2019 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for September 3, 2019, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 7:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Mayor Becky Hedglin said a prayer. Council members present were: Jim Bollinger, Cass Bollinger, Mike Sandroock, Sue Sandroock, Joe Kelly and Denny Weber. Also present were Mary Kelly, (Tax Collector), Officer Jarrod Deeter, and Judy Stoops.

Cass Bollinger motioned to approve the minutes as presented. 2nd motion by Sue Sandroock. All in favor, motion is carried and approved.

Sue Sandroock motioned to approve the treasurer's report as presented. 2nd by Denny Weber. All in favor, motion is carried and approved.

Police Report: Officer Heller is on vacation so he will give report next month.

Correspondence for the month:

Franklin Public Library sent a donation letter.

Venango Dirt and Gravel and Low Volume Roads Program Event is Sept. 4.

Old Business:

Water Meter Reading 856701 - 546 gallons

Fire Extinguisher check - good

New Business:

Judy handed out working copies of the budget for 2020 to start and preview.

Shirley Shellhammer wanted to know if she could have her own key to the building to clean, currently she borrows Mary Kelly's. After some discussion, there is not just a key for the front door, so still let her borrow Mary's key.

Sue Sandroock made a motion to begin to have council meetings at a new time at 6:30 p.m. starting Tuesday, October 1, 2019. Also due to Election Day, Tuesday, November 5, Council will meet on Monday, November 4 at 6:30. p.m. and to advertise them. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Roads & Sidewalk: Mike Sandroock and Joe Kelly - Sue Sandroock made a motion to have Guiste Excavating install a catch basin at the bend of road on Church Street between 419 and 418 Church Street for \$2,150.00 and to pay it out of Liquid Fuels. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Sue Sandroock made a motion to have Penelec install a 6' Mast for light between 217 and 219 Thorne Alley for cost of \$297.00. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Cass Bollinger made a motion to placed ad for snow plowing bids to be accepted and opened at October meeting. 2nd motion by Sue Sandroock. All in favor, motion is carried and approved.

The ordinance for recreation vehicles that Harrisville uses is tabled for further discussion. It has been brought to our attention that some bunches and shrubs are getting overgrown onto the sidewalks. Mike Sandrock will go around and check it out and talk to homeowners.

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber - Jim Bollinger will call Michele Burd with Howard Hanna to see if she can help us to get the Head Start building rented.

OIL Region COG Report: Becky - next meeting is September 19th at 7:00 p.m. at City of Franklin. Jim Bollinger attended the last meeting and gave report.

CVFD Report: Jim Bollinger & Sue Sandrock - Jim Bollinger gave report that the fire department wants to bill each Township or Borough \$35.00 for fire protection for each parcel in your township or Borough.

Mayor's Report: Becky Hedglin - Nothing

CSWA Report: Cass Bollinger - Nothing

Financials - Joe Kelly made a motion to approve payments and checks signed since last meeting. 2nd motion Denny Weber. All in favor, motion is carried and approved.

8:56 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of October 1, 2019**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					16,794.89
09/04/2019			Deposit - EIT Tax	808.04	17,602.93
09/04/2019			Headstart	-43.37	17,559.56
09/04/2019	1091	Penelec	6 park rentals	-240.00	17,319.56
09/04/2019	1090	Jackie Stewart	Deposit - Taxes	393.27	17,712.83
09/04/2019			Payroll	-17.35	17,695.48
09/04/2019	1092	Kelly, Mary M	Heat	-23.30	17,672.18
09/09/2019	EFT	Columbia Gas	lawn mowing	-640.00	17,032.18
09/10/2019	1093	Sauer Snowplowing ...	installment 5	-749.00	16,283.18
09/10/2019	1094	SWIF	Deposit - Fines	120.76	16,403.94
09/10/2019			phone	-47.68	16,356.26
09/16/2019	EFT	Armstrong	office	-62.61	16,293.65
09/16/2019	EFT	Penelec	Deposit - Rent	325.00	16,618.65
09/16/2019			95455495 QB Tracking # ...	-32.07	16,586.58
09/16/2019	E-pay	Pennsylvania Dept. ...	3rd qtr 2019 EIT Tax	-15.65	16,570.93
09/16/2019	EFT	HAB-EIT - Berkheimer	Foreign Fire 2019	1,987.27	18,558.20
09/16/2019	EFT	Commonwealth of PA	Funds Transfer	-200.00	18,358.20
09/18/2019			3rd qtr 2019	-0.90	18,357.30
09/18/2019	EFT	PA UC Fund	61-05686M	-42.75	18,314.55
09/18/2019	1105	PSAB UC Plann	Deposit- EIT Tax	817.66	19,132.21
09/18/2019			Deposit - Rent/Solic.Permit	530.00	19,662.21
09/23/2019	1095	Penelec	new mast for new light	-297.00	19,365.21
09/23/2019	1106	Polk Borough	August 2019	-2,414.00	16,951.21
09/23/2019	1107	Staples	paper towels, toliet paper,...	-50.54	16,900.67
09/30/2019	EFT	Penelec	Park	-165.87	16,734.80
10/01/2019	1096	Cass Bollinger	3rd qtr	-60.00	16,674.80
10/01/2019	1097	Clintonville Vol. Fire ...	2019 Foreign Fire	-1,987.27	14,687.53
10/01/2019	1098	Denny Weber	3rd qtr	-60.00	14,627.53
10/01/2019	1099	Jim Bollinger	3rd qtr	-60.00	14,567.53
10/01/2019	1100	Joe Kelly	3rd qtr	-60.00	14,507.53
10/01/2019	1101	Mike Sandrock	3rd qtr	-60.00	14,447.53
10/01/2019	1102	Rebecca Hedglin	3rd qtr	-60.00	14,387.53
10/01/2019	1103	Sue Sandrock	3rd qtr	-60.00	14,327.53
10/01/2019	1104	Stoops, Judith A	Payroll	-431.10	13,896.43
10/01/2019	1108	Shirley Shellhammer	cleaning	-30.00	13,866.43
10/01/2019	1109	Jackie Stewart	2 park rentals	-80.00	13,786.43
Total 100.02 · Mercer County State Bank - Curr					13,786.43
TOTAL					13,786.43

**Clintonville Borough General Fund
Treasurer's Report
As of October 1, 2019**

Date	Num	Name	Memo	Amount	Balance
100.00 · Mercer County State Bank					7.44
09/16/2019	E-pay	United States Treas...	23-7412547 QB T...	-179.84	-172.40
09/18/2019			Funds Transfer	200.00	27.60
Total 100.00 · Mercer County State Bank					20.16
TOTAL					20.16

**Clintonville Borough State Fund
Treasurer's Report
As of October 1, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					38,611.25
09/04/2019	1005	Stephenson Equipm...	Waterworks Lane s...	-35.69	38,575.56
09/23/2019	1006	Penelec	street lights	-611.09	37,964.47
Total 100.01 · Mercer County State Bank - Curr					-646.78
					37,964.47

DATE 10-1-19

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

	KEY CHECK
BECKY HEDGLIN, MAYOR <u>Bucky Hedglin</u>	✓
JIM BOLLINGER PRESIDENT <u>Jim Bollinger</u>	
SUE SANDROCK, VICE-PRESIDENT <u>Sue Sandrock</u>	NONE
CASS BOLLINGER <u>Cass Bollinger (Turned in Keys ^{PARK})</u>	✓
JOE KELLY <u>Joe Kelly</u>	Mem Per
MIKE SANDROCK <u>Mike Sandrock</u>	+
JAY SHAW _____	
DENNY WEBER _____	

GUESTS PRESENT:

PRINT <u>MARY KELLY</u>	PRINT _____
PRINT <u>ALAN HELLER</u>	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____

POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH SEPT YEAR 2019

CITATION AND WARNING INFORMATION

4 TRAFFIC CITATIONS

3 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

6 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

0 ASSISTS TO OTHER AGENCIES

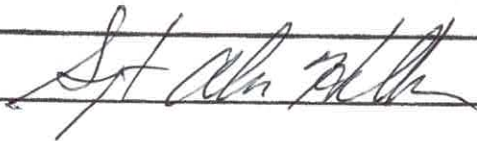
COURT TIME

YES DISTRICT COURT

No CENTRAL COURT / TRIAL

OTHER

SIGNED



DATE

01 October 2019