

MARCH 3, 2020

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

		KEY CHECK
ROD GLADD, MAYOR	<u>Rodney Gladd</u>	✓
JIM BOLLINGER PRESIDENT	<u>Jim Bollinger</u>	✓
SUE SANDROCK, VICE-PRESIDENT	<u>Sue Sandrock</u>	NONE
CASS BOLLINGER	_____	
JOE KELLY	<u>Joe Kelly</u>	✓
MIKE SANDROCK	<u>Mike Sandrock</u>	✓
BECKY HEDGLIN	<u>Becky Hedglin</u>	✓
WANDA JACOBS	<u>Wanda Jacobs</u>	✓

GUESTS PRESENT:

PRINT MARY Kelly PRINT _____

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AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
March 3, 2020 at 6:30 p.m.

Call to Order

Mayor ___ Wanda Jacobs ___ Sue Sandrock ___ Mike Sandrock ___ Jim Bollinger ___ Cass
Bollinger ___ Becky Hedglin ___ Joe Kelly ___ Alan (Police) ___ Judy Stoops ___

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from February 4, 2020 –

2nd motion

Police Report:

Correspondence:

- VCATO Spring Dinner on March 21 at Sandy Creek Twp. Fire Hall at 5:30p.m.
- Liquid Fuels paperwork was approved, and we will be getting Liquid Fuels on time this year.

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____
- New Form to use for solicitation permit

New Business:

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Curbs at Clintonville Apartments

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Lawn Mowing Bids
- New Keys
- Locking bar for dumpster – one-time fee of \$150.00

Oil Region COG Report: Becky Hedglin

Location – Sandy Creek Township

Date: February 20 at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report:

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, April 7, 2020 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for February 4, 2020, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with Vice-President, Sue Sandrock presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, Wanda Jacobs, and Joe Kelly. Also present were Rod Gladd, Ashley Rayl, Mary Kelly, (Tax Collector), Sergeant Heller, and Judy Stoops.

Mike Sandrock nominated Ashley Rayl for Mayor. 2nd motion by Wanda Jacobs. Becky Hedglin nominated Rodney Gladd for Mayor. 2nd motion Cass Bollinger. Becky Hedglin made a motion to close nominations. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved. Vote was taken as follows:

Wanda Jacobs - Ashley Rayl	Sue Sandrock - Ashley Rayl	Mike Sandrock - Ashley Rayl
Cass Bollinger - Rod Gladd	Becky Hedglin - Rod Gladd	Joe Kelly - Rod Gladd

Voting was tied so Mayor Jim Bollinger had to break tie and he voted for Rod Gladd. So, Rod Gladd is our new Mayor.

Cass Bollinger made a motion to adopt Resolution #2020-8 Appointing the New Mayor and then Judy had Rod Gladd fill out paperwork and get sworn in.

Jim Bollinger resumed his position as President.

Master Keys were signed out to Rod Gladd and Wanda Jacobs.

Public Comment - none

Cass Bollinger motioned to approve the minutes as presented. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Police Report: Sergeant Heller gave report - 1 traffic citations, 2 traffic warnings, 1 non traffic citation, 5 calls, and 1 criminal complaint.

Correspondence for the month: Wanda Jacobs made a motion to sign and return legal boundary form for Census with no changes. 2nd motion by Joe Kelly. All in favor, motion is carried and approved.

DCNR Grants available from January 15 to April 22. This grant would require 50% match from Borough.

Central Electric is having electrical safety day on April 2 from 7 to 9 p.m. at no charge.

Old Business: Water Meter Reading 859844 - 691 gallons
Fire Extinguisher check - good

New Business: Sue Sandrock made a motion to adopt Resolution #2020-9 appointing an Engineer as Senate Engineering. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved.

Cass Bollinger made a motion to adopt Proclamation that April is 811 Safe Digging month. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Sue Sandrock made a motion to purchase 4 code books at \$8.80 each from R. Lee James. This is cheaper than ordering from PSAB. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Roads & Sidewalk: Mike Sandrock and Joe Kelly - Curb at Clintonville Apartments is breaking apart. We will get more prices for next meeting. We had one quote of \$1,600.00 from Williams Masonry. We need to find other uses for the other 3 yards of cement to get prices cheaper.

We are still looking into the legalities of getting bollards before we can proceed to purchases them.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Mike Sandrock made a motion to keep the park rental at \$50.00 and to pay Jackie Stewart \$40.00 to clean it after it is rented. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Sue Sandrock made a motion because of no show, no phone calls to eliminate Shirley Shellhammer from being the cleaning lady. 2nd motion by Joe Kelly. All in favor, except Becky Hedglin abstained due to financials and relative. Motion is carried and approved.

Cass Bollinger made a motion to hire Mary Kelly as new cleaning lady for \$30.00 per time and to clean once a month. 2nd motion by Becky Hedglin. All in favor, except Joe Kelly abstained because of relative. Motion is carried and approved.

OIL Region COG Report: Becky Hedglin - next meeting is February 20 at 7:00 p.m. at Sandy Creek Twp. Municipal Building. They were going over COG and bidding prices.

CVFD Report: Jim Bollinger & Sue Sandrock - Just more discussion about municipalities and their quote requested donations. Also, that the fire department failed to apply for the EMS/OSFC Grant, which would of possible given the up to \$14,000.00.

Mayor's Report: Nothing, the new mayor was just appointed.

CSWA Report: Cass Bollinger - The Authority decided to start the process of taking the driveway at Water Building by eminent domain.

Wanda Jacobs made a motion to appoint Cass Bollinger to a new 5-year term (2020 to 2024) on the Authority Board. 2nd motion by Mike Sandrock. All in favor, except Jim Bollinger abstained due to family, motion is carried and approved.

Mike Sandrock made a motion to appoint Becky Hedglin to replace Jason Fitzgerald's 2-year term on the Authority Board. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Financials - Sue Sandrock made a motion to approve payments and checks signed since last meeting. 2nd motion Wanda Jacobs. All in favor, motion is carried and approved.

9:00 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved.

Judy Stoops, Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of March 3, 2020**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					13,732.90
02/05/2020	1166	Clintonville General ...	door bell	-21.29	13,711.61
02/05/2020	1167	Polk Borough	police hours	-1,598.00	12,113.61
02/05/2020			Deposit - EIT tax	227.74	12,341.35
02/05/2020			Deposit - Park Rental	50.00	12,391.35
02/10/2020	EFT	Columbia Gas	Heat	-236.05	12,155.30
02/10/2020			Deposit - Fines.no lien	366.56	12,521.86
02/10/2020			Deposit - EIT Tax	966.70	13,488.56
02/12/2020			Deposit - EIT Tax	1,104.95	14,593.51
02/13/2020	EFT	Penelec	Franklin St.	-73.55	14,519.96
02/17/2020	1168	PSAB	directory	-40.00	14,479.96
02/17/2020			Deposit- rent	325.00	14,804.96
02/17/2020			Deposit - EIT Tax	815.00	15,619.96
02/19/2020			Deposit - EIT Tax	1,380.26	17,000.22
02/24/2020	1169	Blair's Key Locksmisth	4 keys made	-34.00	16,966.22
02/24/2020			Deposit - EIT Tax	831.39	17,797.61
02/25/2020	1170	Christy Plumbing, H...	furance fix	-110.00	17,687.61
02/25/2020			Deposit - Park/Rent	575.00	18,262.61
02/25/2020	1171	Mary Kelly, 2	cleaning	-30.00	18,232.61
02/28/2020	EFT	Penelec	Park	-141.38	18,091.23
03/03/2020	1172	Stoops, Judith A	Payroll	-448.14	17,643.09
Total 100.02 · Mercer County State Bank - Curr					17,643.09
TOTAL					17,643.09

**Clintonville Borough General Fund
Treasurer's Report
As of March 3, 2020**

Date	Num	Name	Memo	Amount	Balance
100.00 · Mercer County State Bank					27.60
Total 100.00 · Mercer County State Bank					27.60
TOTAL					27.60

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					33,315.52
02/10/2020	1010	Sauer Snowplowing ...	sniew plowing	-2,130.00	31,185.52
02/11/2020	EFT	Penelec	street lights	-1,135.00	30,050.52
Total 100.01 · Mercer County State Bank - Curr					30,050.52
TOTAL					30,050.52