

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
June 4, 2019 at 7:30 p.m.

Call to Order

Mayor __ Jay __ Sue __ Mike __ Jim __ Cass __ Denny __ Joe __ Bruce __ Alan __ Judy __

Pledge of Allegiance & Prayer

Recognition of Guests:

Minutes - Motion to accept from last meeting – 2nd motion

Treasurer's Report – Motion to accept from last meeting 2nd motion

Police Report: Officer Alan Heller

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- Jim met with CPA and he has a report. Papers need signed.
- Resolution #2019-3 – Per Capita will now be \$5.00 to Borough and no more factor codes.

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Open Bids
 - Protech Asphalt Maintenance Inc.

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber

- Hole in side of building needs closed in from birds
- Ads for building lease

OIL Region COG Report: Becky Hedglin

Location _____

Date: _____

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report: Becky Hedglin

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Motion to adjourn

Second Motion:

Time: ,

- **Next meeting:** July 2, 2019 at 7:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for May 7, 2019, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 7:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance. Council members present were: Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Joe Kelly and Denny Weber. Also present were Joe, Covert, Ed Sharp (Police), Mary Kelly, (Tax Collector), and Judy Stoops.

Joe Covert stated that the light pole is bent back and shining right into his house. He wanted to see if electric company could fix it. The Mayor will call and see what she can do.

Sue Sandrock motioned to approve the minutes as presented. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Denny Weber motioned to approve the treasurer's report as presented. 2nd by Cass Bollinger. All in favor, motion is carried and approved.

Police Report: Ed Sharp gave the police report.

Solicitor Report: Nothing this month.

This was correspondence for the month:

- We received the State Worker's Comp. renewal information.

Old Business:

Sue Sandrock made a motion to accept the Armstrong Franchise Agreement if they can make two changes. No auto renewal and 10 year term. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Water Meter Reading 854110 - 641 gallons
Fire Extinguisher check - good

New Business:

Cass Bollinger made a motion to have Becky Hedglin put ads in Progress News and Derrick to rent out the Day Care building. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Sue Sandrock made a motion to have the old laptop hard drive made into a hard case for USB back up and to let Tammy (Computer lady) have the old computer. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Sue Sandrock made a motion to join the PSAB Unemployment Tax Program. 2nd motion by Joe Kelly. All in favor, motion is carried and approved.

Sue Sandrock made a motion to adopt Resolution #2019-2 - Expressing Opposition to UCC code to have 2 third party agencies on board. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Sue Sandrock made a motion to purchase a dehumidifier for the medical center basement up to \$300.00 from Home Depot. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Sue Sandrock made a motion to purchase a new vacuum sweeper for office up to \$100.00. 2nd motion by Denny Weber. All in favor, motion is carried approved.

Jim Bollinger and Mike Sandrock will look to see if we can finish the floors in the hallway with the left over flooring.

Roads & Sidewalk: Mike Sandrock and Joe Kelly- Mike reported the he has bids out to 6 different companies for repairs and roadwork. They will dig out the potholes and repair them first. Bids will be opened at the next meeting. He will also get a separate bid for repairing the medical center parking lot. He also said flags will be put up for Memorial Day.

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber - Denny presented Little League insurance papers. Christy Plumbing and Heating gave estimate to replace duct work to repair the furnace. It is \$2,011.82. It is tabled till fall.
Park still has ruts in it. Sauer will roll it for \$175.00.

OIL Region COG Report: Becky - not here but Sue gave report- next meeting is May 16 at 7:00 p.m. at Sandy Creek Twp. Building. Sue explained at the last meeting the ARLE program, and car charge grants were discussed, and the Pittsburgh Lawyer spoke about Armstrong franchise fee.

CVFD Report: Jim Bollinger & Sue Sandrock - Fire Department still want a fire tax.

Mayor's Report: Becky Hedglin - not present.

CSWA Report: Cass Bollinger - They hired a new secretary/treasurer and she is working out great. We are in process of getting coupons books to mail out this month. We are also working on rules and regulations.

Financials - Sue Sandrock a motion to approve payments and checks signed since last meeting. 2nd motion Denny Weber. All in favor, motion is carried and approved.

9:13 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of June 4, 2019**

| Date | Num | Name | Memo | Original Amount | Balance |
|---|------|--------------------------|-----------------------|-----------------|------------------|
| 100.02 · Mercer County State Bank - Curr | | | | | 21,487.53 |
| 05/07/2019 | 1023 | Gouvernement Forms... | minute book | -60.60 | 21,426.93 |
| 05/07/2019 | 1024 | Shirley Shellhammer | cleaning | -30.00 | 21,396.93 |
| 05/07/2019 | 1025 | Venango County Re... | annual dues | -254.00 | 21,142.93 |
| 05/07/2019 | 1026 | Stoops, Judith A | Payroll | -431.10 | 20,711.83 |
| 05/07/2019 | 1027 | Christy Plumbing, H... | no heat | -45.00 | 20,666.83 |
| 05/07/2019 | 1028 | Shirley Shellhammer | cleaning | -30.00 | 20,636.83 |
| 05/07/2019 | 1030 | Kelly, Mary M | Payroll | -226.13 | 20,410.70 |
| 05/09/2019 | EFT | Columbia Gas | Heat | -143.60 | 20,267.10 |
| 05/12/2019 | 1031 | Clintonville General ... | marker paint | -6.49 | 20,260.61 |
| 05/12/2019 | 1032 | Polk Borough | Police for April | -2,142.00 | 18,118.61 |
| 05/12/2019 | 1033 | Sauer Snowplowing ... | lawn m/a | -320.00 | 17,798.61 |
| 05/12/2019 | 1034 | Christy Plumbing, H... | no heat | -45.00 | 17,753.61 |
| 05/13/2019 | EFT | Penelec | st lights | -657.02 | 17,096.59 |
| 05/13/2019 | | | Deposit | 432.32 | 17,528.91 |
| 05/15/2019 | EFT | Penelec | office | -65.31 | 17,463.60 |
| 05/15/2019 | | | Deposit - Rent | 325.00 | 17,788.60 |
| 05/19/2019 | EFT | Armstrong | phone | -47.68 | 17,740.92 |
| 05/20/2019 | | | Deposit - park ren... | 100.00 | 17,840.92 |
| 05/22/2019 | | | Deposit - EIT Tax | 1,881.97 | 19,722.89 |
| 05/28/2019 | | | Deposit - EIT Tax | 754.18 | 20,477.07 |
| 05/30/2019 | EFT | Penelec | Park | -109.24 | 20,367.83 |
| 05/30/2019 | EFT | Penelec | Park | -267.48 | 20,100.35 |
| 06/03/2019 | | | Deposit | 525.00 | 20,625.35 |
| 06/03/2019 | | | Deposit - Taxes, ... | 647.75 | 21,273.10 |
| 06/03/2019 | 1045 | Kelly, Mary M | Payroll | -14.18 | 21,258.92 |
| 06/04/2019 | 1035 | Blair's Key Locksmith | 4 keys made | -34.00 | 21,224.92 |
| 06/04/2019 | 1036 | Jim Bollinger | sweeper/dehumifier | -389.02 | 20,835.90 |
| 06/04/2019 | 1037 | TBJ Consulting | case for hard drive | -10.00 | 20,825.90 |
| 06/04/2019 | 1038 | TJB Consulting | webpage,facebook | -417.88 | 20,408.02 |
| 06/04/2019 | 1039 | Venago Newspaper | ad | -120.30 | 20,287.72 |
| 06/04/2019 | 1040 | Stoops, Judith A | Payroll | -431.10 | 19,856.62 |
| 06/04/2019 | 1041 | Jackie Stewart | Park cleaning Ma... | -40.00 | 19,816.62 |
| 06/04/2019 | 1042 | Mattern CPA LLC | Audit | -3,400.00 | 16,416.62 |
| 06/04/2019 | 1043 | Penelec | Headstart | -183.41 | 16,233.21 |
| 06/04/2019 | 1044 | Shirley Shellhammer | cleaning | -30.00 | 16,203.21 |
| Total 100.02 · Mercer County State Bank - Curr | | | | | 16,203.21 |
| TOTAL | | | | | 16,203.21 |

**Clintonville Borough General Fund
Treasurer's Report
As of June 4, 2019**

| Date | Num | Name | Memo | Amount | Balance |
|--|-----|--------------------|--------------------|----------|------------------|
| 100.00 · Mercer County State Bank | | | | | 8,298.89 |
| 05/08/2019 | EFT | Loan | Loan | -344.25 | 7,954.64 |
| 05/13/2019 | | | Deposit - EIT Tax | 1,654.46 | 9,609.10 |
| 05/20/2019 | | | Deposit - EIT tax | 1,657.63 | 11,266.73 |
| 06/03/2019 | EFT | Loan | Paid off Loan | -345.99 | 10,920.74 |
| 06/03/2019 | EFT | Commonwealth of PA | state police fines | -153.17 | 10,767.57 |
| Total 100.00 · Mercer County State Bank | | | | | 10,767.57 |
| TOTAL | | | | | 10,767.57 |

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

| Date | Num | Name | Memo | Amount | Balance |
|---|------|-----------------------|-----------|---------|------------------|
| 100.01 · Mercer County State Bank - Curr | | | | | 61,805.10 |
| 05/07/2019 | 1001 | Sauer Snowplowing ... | plowing | -680.00 | 61,125.10 |
| 05/12/2019 | 1002 | Sauer Snowplowing ... | anit skid | -130.00 | 60,995.10 |
| Total 100.01 · Mercer County State Bank - Curr | | | | | 60,995.10 |
| TOTAL | | | | | 60,995.10 |