

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
June 1, 2020 at 6:30 p.m.**

Call to Order

**Mayor Rod Gladd __ Wanda Jacobs __ Sue Sandrock __ Mike Sandrock __ Jim Bollinger __
Cass Bollinger __ Becky Hedglin __ Joe Kelly __ Alan (Police) __ Judy Stoops __**

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from May 12, 2020 –

2nd motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- EMA Coordinator -

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Curbs at Clintonville Apartments

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Price on new metal roof for Pavilion
- Cleaning Park and Playground before it opens

Oil Region COG Report: Becky Hedglin

Location – Frenchcreek Township

Date: June 18th at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report: Rodney Gladd

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, July 7, 2020 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for May 12, 2020, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandroock, Sue Sandroock, Becky Hedglin, Wanda Jacobs, and Joe Kelly. Also present were Rod Gladd, Mary Kelly, (Tax Collector), Brent Benoit (Park Cameras) and Judy Stoops.

Public Comment - None

Sue Sandroock made a motion to approve the minutes as presented. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Police Report: No one attended. Judy will ask Ed Sharp to attend next meeting for an update report.

Correspondence for the month: Nothing

Old Business: Water Meter Reading 860745 - 327 gallons for 2 months
Fire Extinguisher check - good

New Business:

Becky Hedglin made a motion to adopt Resolution 2020-10 - Declaration of Disaster Emergency that the Mayor declared on March 25, 2020. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Cass Bollinger made a motion to change June meeting date to Monday, June 1 because of voting. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved.

Mike Sandroock made a motion to adopt Resolution 2020-11 - tax discounts period extended as adopted by Venango County. 2nd motion by Sue Sandroock. All in favor, motion is carried and approved.

EMA Coordinator - Judy will ask Holly Balsamo, if she declines, then Judy will ask list from Mayor position.

Becky Hedglin made a motion to adopt the CPA report for 2019. 2nd motion by Sue Sandroock. All in favor, motion is carried and approved.

Joe Kelly made a motion to accept the amount of \$1,686.34 from CNA Surety Bond Company for back taxes and penalties that Tracy Hedglin did not pay. The amount for Water and Sewer Authority is \$538.20 and the Borough is \$1,148.14. 2nd motion by Sue Sandroock. All in favor, motion is carried and approved. Becky Hedglin will notarize the forms.

Roads & Sidewalk: Mike Sandroock and Joe Kelly - Curb at Clintonville Apartments is breaking apart. We will get more prices for next meeting. We had one quote of \$1,600.00 from Williams Masonry. We need to find other uses for the other 3 yards of cement to get prices cheaper.

Mike and Sue will put up flags on 23 or 24th of May.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Becky Hedglin made a motion to award lawnmowing bid to Sauer Snow Plowing and Lawn Care for \$160.00 per mowing. Same price as last year. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Cindy Knox had asked for a price reduction for rent because of COVID19 and her salon being closed. Sue Sandrock made a motion to keep her rent as it is now but work with her if she needs more time to pay rent, she will need to then come to a meeting and talk to Council. 2nd motion by Cass Bollinger. All in favor, except Becky Hedglin, abstained. Motion is carried and approved.

Brent Benoit explained his options for the park security cameras. (see enclosed sheets) Sue Sandrock made a motion to go with #1 option for a price of \$1,824.26. 2nd motion by Cass Bollinger. Council will meet with Brent on Friday at 11:00 am at park to see where to install cameras.

Becky Hedglin made a motion to refund Teresa Brandt her \$50.00 fee for park rental that she asked for because of COVID19. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Mrs. Drake donated \$400.00 many years ago for a new roof for pavilion. We will get prices for a new metal roof for next meeting.

OIL Region COG Report: Becky Hedglin - next meeting was to be at Clintonville Borough on May 21 but is cancelled due to COVID19.

CVFD Report: Jim Bollinger & Sue Sandrock - Many fundraisers have been cancelled due to COVID 19. Sue Sandrock made a motion to make a one-time donation of \$3,500.00 for 2020 to the Fire Dept. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Mayor's Report: Nothing

CSWA Report: - Cass Bollinger - Wanda Jacobs made a motion to appoint Bryan Stewart to replace Shirley Shellhammer on the Board. The term is up Dec. 31, 2021. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Financials - Wanda Jacobs made a motion to approve payments and checks signed since last meeting. 2nd motion Joe Kelly. All in favor, motion is carried and approved.

9:05 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of June 1, 2020**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					20,032.11
05/13/2020			Deposit - Fines	318.55	20,350.66
05/13/2020	1202	Polk Borough	April 2020	-2,516.00	17,834.66
05/13/2020	1205	Sauer Snowplowing ...	lawn mowing	-495.00	17,339.66
05/13/2020			Deposit - EIT Tax	974.31	18,313.97
05/13/2020	1206	Clintonville Vol. Fire ...	2020 Donation	-3,500.00	14,813.97
05/13/2020			Deposit - EIT Tax	684.18	15,498.15
05/13/2020			Deposit - Irwin Twp. Ins.	4,327.00	19,825.15
05/13/2020			Deposit - Cindy Rent	325.00	20,150.15
05/15/2020	EFT	Penelec	Building	-34.45	20,115.70
05/18/2020			Deposit- EIT Tax	1,586.13	21,701.83
05/19/2020	EFT	Armstrong	phone	-47.68	21,654.15
05/19/2020	EFT	Armstrong	phone	-47.68	21,606.47
05/19/2020			Deposit - Victory	1,283.00	22,889.47
05/20/2020			Deposit - EIT Tax	693.68	23,583.15
05/27/2020			Deposit - Rent	525.00	24,108.15
05/27/2020			Deposit - Tracys Bond	1,686.34	25,794.49
05/27/2020			Deposit- Scrubgrass Twp.	1,166.00	26,960.49
05/27/2020			Funds Transfer	27.60	26,988.09
06/01/2020	EFT	Penelec	Park	-135.16	26,852.93
06/01/2020	1207	Clintonville Water & ...	Tracys Bond Payment	-538.20	26,314.73
06/01/2020	1208	Mary Kelly, 2	cleaning	-30.00	26,284.73
06/01/2020	1209	Stoops, Judith A	Payroll	-448.15	25,836.58
Total 100.02 · Mercer County State Bank - Curr					25,836.58
TOTAL					25,836.58

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					45,116.67
Total 100.01 · Mercer County State Bank - Curr					45,116.67
TOTAL					45,116.67